



## MINUTES OF THE NOVEMBER 25, 2015 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee held on Wednesday, November 25, 2015, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

PRESENT: Carma Williams, Chairperson  
Jeff Manley, Councillor  
Nathalie-Anne Bussiere, Member at Large  
Karen Davison Wood, Member at Large  
Dane Lanken, Member at Large  
Nicole Geoffrion, Member at Large  
Nicole Nadeau, Member at Large  
Daniel Gagnon, CAO / Clerk  
Kerri Strotmann, EDO, Recording Secretary

### 1. CALL TO ORDER

The meeting was called to order at 5:02 p.m.

### 2. ACCEPT AGENDA

**Moved by:** Nathalie-Anne Bussiere

**Seconded by:** Karen Davison Wood

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of November 25, 2015, be accepted.

**Carried.**

### 3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

### 4. RATIFY THE MINUTES OF OCTOBER 28, 2015

**Moved by:** Karen Davison Wood

**Seconded by:** Nicole Nadeau

That the minutes of the October 28, 2015, Arts, Culture, and Heritage Advisory Board meeting be accepted as presented.

**Carried.**

## 5. AGENDA ITEMS

### a. Creation of a North Glengarry Heritage Register

- Items 5 a) and 5 b) were addressed concurrently.
- Carma explained that there has been no news from the Dalkeith Historical Society concerning the designation of 1841 Dalkeith Road (Robertson-Clark Building) and that the Township must move forward with the creation of a North Glengarry Heritage Register and the listing of properties, including said building, in an effort to prevent undesired demolitions.
- Karen presented the committee with a brochure prepared by Town of Whitchurch-Stouffville (near Toronto), entitled “The Built Heritage Inventory Review”. Said brochure can serve as an important resource in the preparation of the North Glengarry Heritage Register.
- Kerri provided the committee with a copy of the response received from Mr. Bert Duclos, Heritage Outreach Consultant with the Ministry of Tourism, Culture and Sport, further to the action item relating to Item 5 b) of the October 28, 2015, ACH meeting.
- The Committee is requested to review the Ministry response and the brochure, “The Built Heritage Inventory Review”, in preparation for the February 2016 ACH meeting, which will address the creation of a North Glengarry Heritage Register and the listing of properties.
- In advance of the February 2016 ACH meeting, the committee wishes to submit the following notice of motion to Council at their meeting scheduled for December 14, 2015.

**Moved by:** Karen Davison Wood

**Seconded by:** Jeff Manley

That the Arts Culture and Heritage Advisory Committee recommend to Council the approval of the creation of a North Glengarry Heritage Register.

**Carried.**

### b. Heritage Designation of 1841 Dalkeith Road (Robertson-Clark Building)

Response from Ministry further to October 28<sup>th</sup> ACH meeting

- See Item 5 a)

### **c. Community Grant Program**

- Kerri informed that committee that the database of Community Grant applicants (2009 – 2015) is nearing completion and will be ready for the 2016 vetting process.
- A copy of a new pre-screening procedure was distributed to the committee. Carma explained that the purpose is to facilitate the vetting procedure by ensuring that the applications received are complete. Kerri described the process undertaken for the one (1) application that has already been received. This “pilot project” allowed for the confirmation of information that could have potentially led to the rejection of the request during the vetting process. The committee agreed that this process should facilitate the review of applications.
- Carma explained that in an effort to expedite the review of the applications received, a checklist should be created. The committee is requested to forward their checklist suggestions to Carma via email, no later than Friday December 4, 2015. Carma will then compile the suggestions and send the checklist to the committee for approval prior to the 2016 vetting process.
- The committee has requested that all Community Grant applications be forwarded by email, in PDF format, at least one-week prior to the January 27, 2016, meeting. Hard copies must also be made available for each committee member to consult during the vetting process.
- Carma provided a summary of the reports received from the 2015 recipient organizations and reminded the committee that according to the eligibility criteria, any outstanding reports will nullify an organization’s application for a 2016 Community grant.
- Carma informed the committee of a grant information request submitted by Nicolas Rozon, Agent de project – RDEE Ontario. M. Rozon would like to know if Ecole catholique Le Relais would be eligible to apply for a Community Grant for a project entitled “Decouverte de la communaute” in which students are introduced to various community organizations and businesses throughout North Glengarry. The committee was in agreement with the school applying for a grant provided the project has a demonstrated benefit to the community. A detailed description of the project and the relationship between the school and the RDEE will have to be provided with the application. Kerri will respond to the enquiry.

### **d. Maxville’s 125<sup>th</sup> Anniversary**

- Carma updated the committee on the activities planned to celebrate the 125<sup>th</sup> anniversary of the incorporation of Maxville, including the daylong celebration planned for June 11, 2016.

- To reflect the theme of the festivities “*Maxville: Past, Present, Future*”, a poster contest with local students will be held early in the New Year. Students will be asked to design their vision of Maxville of the future. Jeff and Kerri have been working on the development of this project. Dane suggested that the first prize should be in the amount of \$125 in honour of the anniversary.

#### **e. The Grotto**

- Terry Dube was unable to attend the meeting, but in preparation of a future meeting, the committee discussed what issues should be addressed; including determining what their intention is for the Grotto, and whether they are interested in helping with its restoration.
- Dane reminded the committee that given that the Grotto is on private land, access to funding through various grant programs is not possible.
- Daniel Gagnon explained that a “natural severance” may be possible, but that the landsite would then become another municipal park under the responsibility of the Township.

#### **f. 200<sup>th</sup> Anniversary of the Foundation of Alexandria**

- As the exact year of the foundation of Alexandria is not conclusively known, the committee has agreed that the celebration should take place in 2018/2019 to coincide with the first documented reference to the existence of the mill.
- Carma suggested that the event be mentioned publicly to raise its profile and to encourage the creation of an ad-hoc organizing committee to spearhead the celebrations.
- Nicole Geoffrion suggested that an employee be hired through an employment program to work with a volunteer committee on the development of activities to celebrate this event.

#### **g. Budget 2016**

- The ACH Committee has a 2015 budget of \$4,500 that is available for special projects or for the oversubscription of Community Grant requests. To date, this money has not been spent.

- The committee proposed several initiatives it would like to pursue in 2016, including the restoration of the Mill Square Mural, the creation of a heritage plaque program and the creation of a North Glengarry heritage tour. To this end, the committee wishes to submit a notice of motion to Council to transfer the budget to 2016.

**Moved by:** Nicole Geoffrion

**Seconded by:** Karen Davison Wood

That the Arts Culture and Heritage Advisory Committee recommend to Council that the unallocated balance of \$4,500 be retained and earmarked for special projects or initiatives in 2016, relating to the mandate of the committee, including the oversubscription of the Community Grant Program, the restoration of the Mill Square Mural and the development of a North Glengarry Heritage Tour.

**Carried.**

## 6. NEW BUSINESS

There was no new business proposed by the Committee members present.

## 7. CORRESPONDENCE

- Thank you letter to Ecole Terre des Jeunes

## 8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee will take place on Wednesday January 27, 2016 at 5:00p.m. at the Sandfield Centre.

## 9. ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

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Recording Secretary – Kerri Strotmann

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Chair – Carma Williams