



## MINUTES OF THE JANUARY 27, 2016 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee held on Wednesday, January 27, 2016, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

**PRESENT:** Carma Williams, Chairperson  
Jeff Manley, Councillor  
Nathalie-Anne Bussière, Member at Large  
Karen Davison Wood, Member at Large  
Dane Lanken, Member at Large  
Nicole Geoffrion, Member at Large  
Nicole Nadeau, Member at Large  
Kerri Strotmann, EDO, Recording Secretary

**ABSENT:** Daniel Gagnon, CAO

### 1. CALL TO ORDER

The meeting was called to order at 5:13 p.m.

### 2. ACCEPT AGENDA

**Moved by:** Nathalie-Anne Bussière

**Seconded by:** Nicole Nadeau

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of January 27, 2016, be accepted.

**Carried.**

### 3. DECLARATIONS OF CONFLICT OF INTEREST

- Nicole Geoffrion declared a conflict of interest with item 5 d) (Cercle des Fermieres)
- Nicole Nadeau declared a conflict of interest with item 5 d) (MCM Festival).
- Jeff Manley declared a conflict of interest with item 5 d) (Friends of the Glengarry Trails)
- Karen Davison-Wood informed the committee of her participation as an observer of the Canadian Conservation Institute (CCI) assessment of the 1930s stenciling in the Robertson-Clark Building in Dalkeith. The Committee did not deem this a conflict of interest with item 5 d) (Dalkeith Historical Society)

#### 4. RATIFY THE MINUTES OF NOVEMBER 25, 2015

**Moved by:** Karen Davison-Wood

**Seconded by:** Nicole Geoffrion

That the minutes of the November 25, 2015, Arts, Culture, and Heritage Advisory Board meeting be accepted as presented.

**Carried.**

#### 5. AGENDA ITEMS

##### **a. Ontario Trillium Fund – Grant Approval Update**

- Kerri advised the committee that the Request for Proposals (RFP) for the North Glengarry Heritage Tour has been prepared and an email has been sent to the various heritage stakeholders requesting suggestions of professional individuals and/or groups to whom the RFP can be sent.
- Kerri presented the project timeframe. The RFP is to be sent at the beginning of February with a submission deadline of March 4<sup>th</sup> and a project completion date of July 29, 2016.
- Carma explained the context of the project and that the end result will be a ready to print product, but not a product ready for distribution.
- Jeff mentioned that Glengarry History was interested in submitting a proposal. The committee felt that it would be difficult for the organization to develop tour while simultaneously acting as a stakeholder. It was also mentioned that the consultant hired would have to understand how to properly package the tour.
- The committee asked Kerri to find out who worked on the Prescott-Russell bicycle tour.

##### **b. North Glengarry Heritage Register – Council Update**

- Kerri informed the committee that Resolution #3 was adopted by Council on December 14, 2015, authorizing the Arts Culture & Heritage Advisory Committee to proceed with the creation of a North Glengarry Heritage Register.
- Karen provided the committee with a document prepared by the municipality of Stouffville (*Built Heritage Inventory: Community of Stouffville*) informing the population of the particulars of their heritage inventory. Kerri will scan the document and send it to the ACH committee for future reference.

- Nathalie-Anne proposed a similar approach to that of Stouffville in an effort to inform the local population of North Glengarry of the heritage register.
- Kerri mentioned the importance of developing the North Glengarry Heritage Register over the next three years, as Phase III of the CIP will apply to buildings that have been designated or are listed on the heritage register.

#### **c. Budget 2016 – Council Update**

- Kerri informed the committee that Resolution #4 was adopted by Council on December 14, 2015, authorizing the transfer of the unallocated balance of \$4,500 to 2016. Said budget can be used for a special project relating to the mandate of the committee, including the over-subscription of the Community Grant Program or the restoration of the Mill Square Mural.
- Nathalie-Anne suggested a mid-year review of the budget, to ensure that the money is spent in 2016. Kerri mentioned that one submission has already been received for the restoration of the Mill Square Mural.

#### **d. Community Grant Program – Review of Applications**

- The members discussed the applications to the Community Grant program. The following items were noted:
  - That the two applications received from Centre Lochiel Centre were received on January 4, 2016, but due to the closure of the Township office for the Christmas holidays, they would be considered as they were received on the first day the office was re-opened. With the proposed change in the Community Grant timeframe this problem will be avoided in the future.
  - The applications received from Ecole Le Relais and Ecole Terre des Jeunes would not be considered, as their operations are primarily funded with provincial and/or federal money.

The committee recommends that any in-kind requests from the schools be directed to the Recreation Department.

Carma will call each applicant school to advise them that the Community Grant Program was over-subscribed by local non-profit organizations this year and that this is the first year applications were received by public bodies. She will also suggest that the schools partner with a local organization for any future submissions to the Community Grant Program (ex: Ecole Terre des Jeunes with the Centre Culturel) and she will advise them to address there in-kind requests directly to the municipality.

- Community Grant Program policy changes will have to be made concerning the following:
  - a. Community Grants are not intended for publicly-funded organizations
  - b. The contribution of the Township of North Glengarry must be acknowledged (ex: inclusion of the logo on promotional materials)
  - c. Groups are recommended to submit photos of their activity/event that can be used by the Township to promote the Community Grant Program.
  - d. The addresses of an organization's board members should be provided to ensure at least 50% of the members are residents of North Glengarry.

<b>Moved by:</b> Karen Davison Wood		<b>Seconded by:</b> Dane Lanken
<p>That the Arts Culture and Heritage Advisory Committee recommend to Council the approval of the following 2016 Community Grant applications, subject to the administration of the Township of North Glengarry receiving the requisite information from the applicants needed to complete the request:</p>		
<b>Cercle des Fermieres</b>	\$ 700	Publication of a book of ancestral recipes
<b>Glengarry Sports Hall of Fame</b>	\$1,000 + In-kind	To assist with the costs of insurance, lifeguards and St-John's ambulance for their Polar Bear Dip event on Feb 14, 2016.
<b>Friends of the Glengarry Trails</b>	\$3,471.24	To improve and expand The Glengarry Trails Walk-Run event in Oct 2016.
<b>Glengarry School of Piping &amp; Drumming</b>	\$1,900	To start a dynamic advertising campaign to increase enrollment.
<b>Maxville MusicFest</b>	\$3,000	To assist with advertising cost to promote the event taking place on May 6 - 8, 2016.
<b>Dalkeith Historical Society</b>	\$1,200	To assist with the restoration of the window stenciling in the Robertson-Clark Building
<b>MCM Festival</b>	\$3,000	To offset some of the costs of the festival taking place April 15 - 24, 2016, including advertising and adjudication.
<b>Maxville &amp; District Chamber of Commerce</b>	\$1,200	To assist with an advertising campaign to promote the tartan banner project.
<b>Centre Lochiel Centre</b>	\$2,500	To help offset the costs of a celebration in May or June 2016 promoting the transformation of St-Alexander Church into a community centre.
<b>Carried.</b>		

## 6. NEW BUSINESS

- I. AFMO published the book entitled "*Le lys aux levres, le trille a la main*" in December 2015. The Centre culturel has purchased a copy. The municipality is supposed to receive a complimentary copy as both a contributor to the publication and a founding member. Kerri will follow-up with AFMO.
- II. Nicole Nadeau has scheduled a meeting with Terry Dube for February 18, 2016, concerning the Grotto. In the interim, interest in the restoration of the Grotto has been expressed by Brian Proulx, who has put forth an idea to involve the Knights of Columbus. Carma will invite Brian Proulx to the meeting with Terry Dube to discuss the feasibility of his proposition.

## 7. CORRESPONDENCE

- The Centre Culturel provided the committee with a copy of the souvenir booklet and CD "*Celebrer, Nous Rassemble! – Glengarry 2015*".

## 8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee will take place on Wednesday February 17, 2016 at 4:00pm. at the Township Office.

## 9. ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

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Recording Secretary – Kerri Strotmann

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Chair – Carma Williams