



**MINUTES OF THE FEBRUARY 17, 2016 MEETING OF
THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

A meeting of the Arts, Culture, and Heritage Advisory Committee held on Wednesday, February 17, 2016, at 4:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

PRESENT: Carma Williams, Chairperson
Jeff Manley, Councillor
Karen Davison Wood, Member at Large (departed meeting at 5:45pm)
Dane Lanken, Member at Large
Nicole Nadeau, Member at Large
Kerri Strotmann, EDO, Recording Secretary

REGRETS: Nathalie-Anne Bussière, Member at Large
Nicole Geoffrion, Member at Large
Daniel Gagnon, CAO

1. CALL TO ORDER

The meeting was called to order at 4:10 p.m.

2. ACCEPT AGENDA

Moved by: Karen Davison-Wood

Seconded by: Nicole Nadeau

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of February 17, 2016, be accepted with the following modifications:

- The addition of Item 5 a) ii) : Heritage Colours
- The addition of Item 5 c) : The Grotto

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4. RATIFY THE MINUTES OF JANUARY 27, 2016

Moved by: Jeff Manley

Seconded by: Dane Lanken

That the minutes of the January 27, 2016, Arts, Culture, and Heritage Advisory Board meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a. CIP

i) Approvals Committee

- Kerri described the mandate and the composition of the new CIP Approvals Committee (CIPAC), as adopted on February 8, 2016 by Council under By-Law 05-2016 authorizing the adoption of the North Glengarry CIP. The CIPAC has been designed to include two representatives of the Arts Culture and Heritage Advisory Committee.
- Carma explained that an email was sent to the ACH inviting members to submit their names if they were interested in participating on the CIPAC. Two members, Karen Davison-Wood and Nathalie-Anne Bussière put forth their nominations.

Moved by: Nicole Nadeau

Seconded by: Dane Lanken

That the Arts Culture and Heritage Advisory Committee (ACH) recommend that Karen Davison-Wood and Nathalie-Anne Bussière represent the ACH on the newly-created Community Improvement Plan Approvals Committee (CIPAC).

Carried.

ii) Heritage Colours

- Kerri informed the committee that several requests for information have been made since the CIP was adopted by Council February 8, 2016. Two of these enquiries have related to the North Glengarry heritage colours.
- The committee discussed this matter in detail and concluded that there is no specific heritage palette that can be suggested, as all historical photographs are in black and white and there is no record of what colours were traditionally used in the area, aside from the use of red brick. The key words stipulated in the design criteria: "pale, sober and uniform", should be respected. In addition, historical colour palettes should be gathered from the three local paint providers: Boisvenue, Ranger and Canadian Tire.

b. Community Grant Program - Review of Policies and Procedures

- The Committee reviewed the 2016 Community Grant Program policies, procedures and forms and concluded the following:
 - The pre-screening process tested this year should to be maintained as it adds clarity to the vetting process and allows any application issues to be dealt with in advance.
 - Community Groups should be contacted by telephone to advise them of their application status immediately following the Council meeting to approve/refuse submissions. The phone call can then be followed by written confirmation.
 - The Policy must be more specific in its exclusions. Point 1 under *Exclusions* should be modified to read as follows:

"Individuals, businesses and publicly-funded organizations (i.e: schools, hospitals, etc.) are not eligible to apply for the Community Grant Program."
 - Both the Letter of Agreement and the Policy should include a statement encouraging beneficiaries to submit photos of their event/activity that may be used by the Township to promote the Community Grant Program and/or the municipality. Point 2 of the *Letter of Agreement*, as well as Policy Point 4, under *Accountability* should be modified to include the following statement:

"Groups are encouraged to submit photos of their activity/event that can be used by the Township to promote the Community Grant Program and/or the municipality."

Moved by: Dane Lanken

Seconded by: Jeff Manley

That the Arts Culture and Heritage Advisory Committee (ACH) recommends that modifications to the Community Grant Policy be approved.

Carried.

- The committee discussed the Community Grant Program timeline in an effort to determine how best to facilitate the process for applicant organizations, particularly those groups with events that take place early in the New Year. The following timeline was proposed:

September 1st: Application period opens for two-months
October 31st: Application Deadline
November: Vetting process by the ACH Committee
December: Recommendations reviewed/approved by Council and organizations informed of Council's decision

Moved by: Karen Davison-Wood

Seconded by: Nicole Nadeau

That the Arts Culture and Heritage Advisory Committee (ACH) recommends that the deadline for Community Grant Program submissions be moved forward to October 31st of each calendar year to avoid conflict with the Township Office being closed during the Christmas holidays and to better align with the standard fiscal year.

Carried.

c. The Grotto

- Nicole Nadeau and Carma updated the Committee on the status of The Grotto:
 - The meeting scheduled with Terry Dube for February 18, 2016 was cancelled.
 - Brian Proulx confirmed that the Knights of Columbus are not able to finance the project.
 - It will be a challenge to convince Council to sever and assume responsibility for the property.
- The Committee discussed what their role should be in this dossier. The mandate of the ACH is to serve as an advisory board, but is not meant to assume responsibility for specific projects such as The Grotto; however, there is concern about what will happen if nothing is done during the tenure of this committee if the site continues to deteriorate.
- The Committee agreed that it has an interest in preserving this heritage monument for the benefit of the community and future generations and is working on listing this and other properties on the North Glengarry Heritage Register; however, it is the responsibility of "The Palace" to preserve the monument and ensure both property standards and public safety issues are addressed. The ACH is willing to offer "in-kind" support and fundraising assistance.

- Nicole Nadeau will set up a meeting with Terry Dube (proposed date: March 1st at 10:00am) to discuss what his intentions are for The Grotto. Carma, Dane, Jeff, and Brian Proulx will be invited to participate in the meeting.

6. NEW BUSINESS

There was no new business proposed by the Committee members present

7. CORRESPONDENCE

No correspondence was received.

8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee will take place on Wednesday March 23, 2016 at 5:00pm. at the Township Office.

9. ADJOURNMENT

The meeting was adjourned at 6:00 p.m.



Recording Secretary - Kerri Strotmann

Chair - Carma Williams