



## Arts Culture & Heritage Advisory Committee Meeting

Wednesday October 26, 2016 at 5:00 p.m.  
Mill Square & The North Glengarry Restaurant  
8 Main Street South, Alexandria

### AGENDA

1. Call to Order
2. Accept the Agenda (Additions/Deletions)
3. Declarations of conflict of interest
4. Ratify the Minutes of September 28, 2016
5. Agenda Items:
  - a. CIP Approvals Committee (CIPAC) – Update
  - b. Community Grant Program
    - I. Review of Accountability Statements from 2016 applications
  - c. North Glengarry Heritage Tour – Update
  - d. North Glengarry Heritage Register
    - I. Listing Criteria
    - II. Listing of buildings
    - III. Heritage Listing Pamphlet
    - IV. Plaque Program with ACH Budget
  - e. The Grotto Update
    - I. Photograph exhibit
  - f. Interpretive Panel for Mill Square (Canada 150 Grant)
  - g. 200<sup>th</sup> Anniversary of the foundation of Alexandria (2019)
6. New Business
7. Correspondence
  - a. Heritage Matters/Questions de patrimoine magazine
8. Next Meeting
9. Adjournment



**MINUTES OF THE SEPTEMBER 28, 2016 MEETING OF  
THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

A meeting of the Arts, Culture, and Heritage Advisory Committee held on Wednesday, September 28 2016, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

**PRESENT:** Carma Williams, Chairperson  
Jeff Manley, Councillor  
Nicole Geoffrion, Member at Large  
Dane Lanken, Member at Large  
Karen Davison Wood, Member at Large  
Nicole Nadeau, Member at Large  
Kerri Strotmann, EDO, Recording Secretary

**REGRETS:** Nathalie-Anne Bussière, Member at Large  
Daniel Gagnon, CAO

**1. CALL TO ORDER**

The meeting was called to order at 5:02p.m.

**2. ACCEPT AGENDA**

**Moved by:** Karen Davison Wood

**Seconded by:** Dane Lanken

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of September 28, 2016, be accepted with the following addition:

- Item 5 g) Interpretive Panel for Mill Square (Canada 150 Grant)

**Carried.**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest expressed by the members present.

**4. RATIFY THE MINUTES OF JUNE 22, 2016**

**Moved by:** Jeff Manley

**Seconded by:** Nicole Geoffrion

That the minutes of the June 22, 2016, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

**Carried.**

**5. AGENDA ITEMS**

**a. CIP Approvals Committee (CIPAC) Update**

Kerri provided a brief update to the committee on the projects that were reviewed in July, August and September by the CIP Approvals Committee (CIPAC).

**b. Community Grant Program**

**I. Festival of Lights (FOL) Update**

- Jeff worked with the new board members of the FOL committee and the President of the Alexandria & District Chamber of Commerce to resolve the concerns of the Arts, Culture & Heritage Advisory Committee with respect to the anticipated income and the expenses relating to fireworks.
- The committee feels that this event should not be subject to the Community Grant Program and should be a separate line item on the municipal budget. Jeff and Carma will explore this possibility for the 2017 or 2018 budget.
- Carma stated that the Confirming By-Law will cover the February 8, 2016, Staff Report that included the favourable recommendation of the FOL Community Grant application; however, given the ACH condition to defer the formal allocation until the FOL Committee met with the Township, denotes the necessity for a formal resolution from the ACH committee to approve the 2016 application.

**Moved by:** Jeff Manley

**Seconded by:** Karen Davison Wood

That the Arts Culture and Heritage Advisory Committee accept the revised budget from the Festival of Lights Committee and approve the following 2016 Community Grant application:

<b>Alexandria &amp; District Chamber of Commerce</b>	\$7,000 + in-kind support	To offset the costs of the Alexandria Festival Of Lights
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**Carried.**

**II. Review of Accountability Statements from 2016 Applications**

The committee received copies of the Accountability Statements received to date. Most of the missing Accountability Statements are for events that have not yet taken place, or are still within the time allotted for their submission. The committee has been tasked

with reviewing the received Accountability Statements for the October 26, 2016 ACH meeting. Kerri will remind the committee of this task one-week prior to the October meeting and will forward any addition statements by email.

Received: Glengarry Sports Hall of Fame  
Glengarry School of Piping & Drumming  
Maxville MusicFest  
MCM Music Festival

Pending: Centre Lochiel Centre  
Cercle des Fermières  
Dalkeith Historical Society  
Festival of Lights (2016)  
Friends of Glengarry Trails  
Maxville & District Chamber of Commerce

**c. North Glengarry Heritage Tour – Update**

- Kerri provided a brief update on the status of the North Glengarry Heritage Tour (Glengarry Routes) and provided the committee with the timeframe submitted by Commonwealth Resource Management:

Sep 30: Report on the whole of Glengarry Routes forwarded to North and South Glengarry

Oct 5: Review of the tour revisions with only comments received from the municipality

Oct 7: Additional revisions made to report and sent back to the municipality to share with stakeholders

Oct 14: Feedback to be received from all

Nov 8: Public Presentation of Draft Final Report (Sandfield Centre – TBC)

Nov 14: Final report sent out in print and electronic format

- The committee has requested review of the report to be submitted on September 30<sup>th</sup>, preferably in print format. Kerri will see if this can be done and will advise the committee when the print copies are available.

**d. North Glengarry Heritage Register**

**I. Listing Criteria**

- To be discussed at a subsequent meeting.

**II. Listing of buildings**

- Nathalie-Anne has been working on adding the former LACAC inventory to the North Glengarry Heritage Register table and forwarded a first draft that she confirmed via email still requires the validation of addresses and the continued existence of the buildings. A copy of her draft listing table was

circulated to the committee for review and will be discussed at a subsequent meeting.

### III. Heritage Listing Pamphlet

- The committee reviewed the draft “listing” pamphlet and provided the following comments:
  - The overall design and content is appropriate;
  - Better images of the designated buildings should be taken and used on the brochure. The committee suggested that Daniel Gagnon take these photographs, as he has a talent for photography;
  - The listing criteria must be added to the pamphlet once it has been established by the committee;
  - A webpage on the North Glengarry website should be created for the heritage register with a direct link from the homepage. The pamphlet must be incorporated into the webpage.

### IV. Plaque Program with ACH Budget

- The committee is tasked with generating ideas and developing criteria for a heritage plaque program (eligibility, material, size, content, etc.). Once a more concrete model is developed, the committee can work with a graphic designer on a concept.
- Kerri was asked to forward the committee a copy of the municipally-approved CIP civic address designs as inspiration for a future plaque program.

#### e. The Grotto Update

- Jeff, Dane and Nicole Nadeau, informed the committee of the following:
  - Approximately \$35,000 was raised to restore The Grotto
  - The masonry restoration has been completed
  - The painting and the cleaning of the statues has been contracted
  - The glass restoration is still undecided, but Significo has proposed a “lexan glass” which can be coloured and is non-breakable.
  - There is discussion about adding lighting to the site.
  - There has been a strong demand from the population to continue using the site for concerts and shows and it has been beneficial for the nursing home.

- Brian and Elizabeth Caddell were key to obtaining the funding once the foundations were laid by the ACH committee.
  - Township deserves recognition for cleaning the site, moving the statues and agreeing to issue receipts.
  - The cost of the ads sponsored by the ACH totalled \$522.00
- The ACH Committee would like to organize a Grotto dedication ceremony some time in 2017. The following ideas were suggested and will be further developed over the next months:
    - A formal thank you to Brian and Elizabeth Caddell;
    - Presentation/representation of The Grotto timeline and history;
    - Photo exhibition of “then and now” images of The Grotto. The committee is to send any photos to Kerri that could be enlarged for the exhibit. Kerri will obtain a quote from Significo for enlarging and printing the photos on a weatherproof material;
    - Refreshments.
  - The committee recognized the hard work and perseverance of Dane and Nicole Nadeau with respect to the preservation and restoration of The Grotto and the sensitization of the public to its historic and heritage value.

**f. 200<sup>th</sup> Anniversary of the foundation of Alexandria (2019)**

The committee has deferred this item to a subsequent meeting but wishes it to remain on the agenda.

**g. Interpretive Panel for Mill Square (Canada 150 Grant)**

- As part of the Canada 150 Grant received for Mill Square, an interpretive panel must be incorporated on the site before the end of March 2017.
- Dane Lanken has offered to prepare a text on the history of Priests Mill, the Gary Fen and D.A. Sandfield Macdonald.
- The committee has agreed to meet on-site on October 26, 2016, to determine a focus (photos, text, etc.), an appropriate location for the installation and an aesthetic that can harmonize with the future heritage register plaques.

## **6. NEW BUSINESS**

There was no new business proposed by the Committee members present

## **7. CORRESPONDENCE**

- a. A copy of the Community Heritage Ontario publication was distributed to each member.
- b. A copy the information sheet regarding eRegister and protection of privacy, sent by the Ministry of Tourism Culture and Sport, was distributed to each member.

## **8. NEXT MEETING**

The next meeting of the Arts Culture and Heritage Advisory Committee will take place on Wednesday October 26, 2016 at 5:00pm. at Mill Square. The site visit will be followed by a meeting at the North Glengarry Restaurant, 8 Main Street South, Alexandria.

## **9. ADJOURNMENT**

The meeting was adjourned at 6:34p.m.

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**Recording Secretary – Kerri Strotmann**

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**Chair – Carma Williams**