



MINUTES OF THE FEBRUARY 22, 2017 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee held on Wednesday, February 22, 2017, at 5:00 p.m. at the North Glengarry Township Office, 90 Main Street S., Alexandria.

PRESENT: Jeff Manley, Provisional Chairperson
Karen Davison Wood, Member at Large
Nicole Geoffrion, Member at Large
Dane Lanken, Member at Large
Kerri Strotmann, EDO, Recording Secretary

GUEST: Anne Leduc, Director of Recreation & Community Services

REGRETS: Carma Williams, Chairperson
Nathalie-Anne Bussière, Member at Large
Daniel Gagnon, CAO
Nicole Nadeau, Member at Large

1. CALL TO ORDER

The meeting was called to order at 5:04p.m.

2. ACCEPT AGENDA

Moved by: Karen Davison Wood

Seconded by: Nicole Geoffrion

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of February 22, 2017 be accepted with the following additions:

- Item 6 i) – Tourism Summit
- Item 6 ii) – Pre-Consultation Meeting with Friends of the King George Park

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. RATIFY THE MINUTES OF JANUARY 25, 2017

Moved by:

Seconded by:

That the minutes of the February 22, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted with the following modification:

- Item D (Budget 2017): Correction to the unallocated balance indicated in the resolution from \$4,500.00 to \$3,908.22.

Carried.

5. AGENDA ITEMS

a. 2017 Budget – Update

Kerri informed the committee that Annie Levac, Treasurer, confirmed that the remaining unallocated balance of \$3,908.22 is currently in an “Unfinanced Capital Budget (UCB)” to be used for special projects of the committee. No action was required on the part of Council to transfer the funds to a 2017 budget.

b. CIP Approvals Committee (CIPAC) Update

Kerri provided a brief update to the committee on the project that was reviewed at the January 30, 2017, meeting of the CIP Approvals Committee (CIPAC) and presented to Council on February 21, 2017, for the property situated at 44 Main Street North, Alexandria.

c. North Glengarry Heritage Tour – Update

Kerri provided the committee with the revised version of the *Glengarry Routes* heritage tour received on February 17th that is based on the comments received from the committee subsequent to the January 25th ACH meeting.

The committee has been asked to provide their comments directly on the revised map and return it to Kerri by Friday February 24th at noon, in anticipation of the meeting with John Stewart of Commonwealth at 3:00p.m. Members of the committee are invited to attend this meeting at the Township Office.

Kerri invited to the committee to a “ground testing” tour of the Maxville route scheduled for Friday February 24th at 1:00pm.

d. North Glengarry Heritage Register

i. Listing Criteria

At the January 25, 2017 meeting, the committee approved the listing criteria that has been set forth in the heritage brochure, based on the Ministry's guidelines.

No further discussion was had, but the committee requested that this item remain on the agenda.

ii. Listing of buildings

When weather permits, Karen and Nathalie-Anne will conduct on-site visits to confirm that each of the buildings to list on the North Glengarry Heritage Register is still standing. They will report their findings back to the committee.

iii. Heritage Listing Pamphlet

A revised version of the brochure, based on the comments received from the committee on January 25, 2017, was distributed for feedback. The following additional modifications were requested:

- 1) Add the apostrophe "s" to reflect the correct spelling of Priest's Mill.
- 2) Replace the municipal crest with the new North Glengarry logo. Anne Leduc will send the logo to Kerri.

The committee requested that the brochure be presented Council for information purposes prior to commencing the translation.

iv. Plaque Program with ACH Budget

This item is deferred to a subsequent meeting.

v. Grant application "Young Canada Works"

Anne Leduc, Director of Recreation and Community Services, has submitted a grant request to "Young Canada Works". If accepted, a student will be hired from mid-May to mid-September to work on the heritage register and the CIP inventories in the hamlets. The grant would cover 75% of the salary costs.

e. **The Grotto Update**

i. **Photograph Exhibit/Unveiling**

Brian Caddell has agreed to participate on the organizing committee struck on January 25, 2017.

The first meeting of the committee will take place in March and they will report back to the Arts Culture & Heritage Advisory Committee.

f. **Interpretive Panel for Mill Square (Canada 150 Grant)**

i. **Production estimates and options**

Kerri presented the two estimates received and asked the committee to wait on the third pending estimate before deciding on which manufacturer to select. The committee agreed to an E-Vote, which can be ratified at the March 22, 2017, meeting. Kerri will forward the three complete estimates by email upon receipt.

The committee reviewed the two possible panel configuration options: (1) One large panel measuring 96" x 28" with three support posts; (2) Three smaller panels each measuring 32" x 28" each with an individual support post.

The committee opted for the three smaller panels for the purposes of ease of movement, aesthetics and ease of repair in the event of damage to a panel. The committee requested that "Alexandria" be added to each of the three panels.

ii. **Content: Copy and imagery**

The committee was provided with a copy of the images to be incorporated into the panel, as well as with a copy of the previously-approved English content and the proposed French translation. The committee is pleased with the content.

Kerri will resend the French translation to the committee with a request to provide their comments by Friday February 24, 2017. The translation will then be sent to the designer for incorporation.

iii. **Official unveiling**

Daniel Gagnon confirmed that the installation and official unveiling of the interpretive panels can take place April or May, in spite of the March 31st deadline.

The committee has suggested that the event take place on a Thursday or Friday evening and that a piper be hired to provide music. Beverages and appetizers should also be served.

The committee will confirm the details of this event at their meeting on March 22, 2017.

g. 200th Anniversary of the Foundation of Alexandria (2019)

i. Creation of a committee:

Michelle Daprato sent an expression of interest in spearheading an organizing committee.

The committee has asked Kerri to invite her to the March 22, 2017, meeting to discuss her ideas, provide her with information and respond to any questions she may have.

h. Community Grant Program

i. Policy modifications

The committee reviewed the policy modifications, as discussed at the January 25th meeting, subsequent to the 2017 Community Grant vetting process which took place in November 2016.

Moved by: Karen Davison Wood

Seconded by: Nicole Geoffrion

That the Arts Culture and Heritage Advisory Committee (ACH) recommends that the modifications to the Community Grant Program policy outlined in red on the revised version dated February 22, 2017 be approved.

Carried.

ii. In-Kind Support Form

Ryan Morton, Director of Public Works, and Anne Leduc, Director of Recreation and Community Services, have developed a form entitled "*In-Kind Support Summary Document*". This form is to be completed by the respective departments during the requisite "in-kind support" meeting with the applicant organizations. The form will then be submitted with the Community Grant Program application for review during the vetting process.

iii. Townhall information session in September

Anne Leduc, Director of Recreation & Community Services, proposed holding a bilingual information event on September 6, 2017, to provide assistance to community groups looking to apply for a grant. The Townhall session will also provide an opportunity to promote the successful grant applications of the previous years.

Nicole Geoffrion suggested holding separate French and English sessions for groups that are less at ease in a bilingual environment. Anne Leduc prefers to try a bilingual session for the first year due to resource constraints. Two sessions can be held in 2018, if the need is identified.

j. Celebrations du 150e (Centre Culturel, MCM, ACFO)

Nicole Geoffrion informed the committee of the Canada 150 grant in the amount of \$25,000 that was received by the partnership organizations of the Centre Culturel, MCM and ACFO to put on four days of special events.

Funding is to be used for the following events, which are currently being planned by the organizing committee:

June 28, 2017: Concert for children at The Grotto, organized by Gabrielle Campbell

June 29, 2017: Comedy Night at the Glengarry Sports Palace

June 30, 2017: Concert by Marc Hervieux

July 1, 2017: Event at Island Park

6. NEW BUSINESS

i) Tourism Summit

Kerri provided the committee with the outline of the SDG Tourism Summit scheduled for Saturday March 4, 2017, in Long Sault. Members of the committee who may be interested in participating in the full day event can advise Kerri who will ensure their tickets are ordered through the committee's budget for special projects.

ii) Pre-Consultation Meeting with Friends of the King George Park

Anne Leduc, Director of Recreation and Community Services, informed the committee of a pre-consultation meeting that was held on February 17, 2017, with the Friends of the King George Park. This meeting follows the approval by Council of the creation of a Master Plan for the park. An on-site meeting is scheduled for March 21, 2017, with the landscape architecture firm retained for the project.

Anne Leduc will forward the summary report to the committee.

7. CORRESPONDENCE

The following correspondence was distributed to the committee.

- Invitation to “The Show” by the Glengarry Artists Collective, scheduled for Friday February 24, 2017 at the Glengarry Funeral Home.

8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee will take place on Wednesday March 22, 2017 at 5:00pm.

9. ADJOURNMENT

The meeting was adjourned at 6:40p.m.

Recording Secretary – Kerri Strotmann

Provisional Chair – Jeff Manley