



MINUTES OF THE APRIL 26, 2017 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee held on Wednesday, April 26, 2017, at 5:00 p.m. at the North Glengarry Township Office, 90 Main Street S., Alexandria.

PRESENT: Carma Williams, Chairperson
Jeff Manley, Councillor (departed at 6:58 p.m.)
Karen Davison Wood, Member at Large
Dane Lanken, Member at Large
Nicole Nadeau, Member at Large
Kerri Strotmann, EDO, Recording Secretary

GUEST: Tara Kirkpatrick, EDO

REGRETS: Nathalie-Anne Bussière, Member at Large
Daniel Gagnon, CAO
Nicole Geoffrion, Member at Large

1. CALL TO ORDER

The meeting was called to order at 5:15p.m.

2. ACCEPT AGENDA

Moved by: Nicole Nadeau

Seconded by: Jeff Manley

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of April 26, 2017 be accepted with the following addition:

- Item h) : Congregationalist Church (St-Elmo)

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. RATIFY THE MINUTES OF MARCH 22, 2017

Moved by: Karen Davison Wood

Seconded by: Dane Lancken

That the minutes of the March 22, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a. 200th Anniversary of the foundation of Alexandria - Update

Michelle Daprato submitted an email update confirming that she has formed a committee of seven (7) and is still looking for additional committee members. She would appreciate receiving the names of any interested individuals. An informal committee meeting will be held at the end of May and Michelle will request the preparation of a press release at that time.

Karen confirmed that she met with Michelle who expressed concern with funding. It was recommended that Michelle prepare a report to Council in 2017 to obtain a budget from the municipality in the 2018 fiscal year that can be put in a reserve.

Jeff spoke to Michelle and recommended that all meetings be followed by formal minutes for accountability purposes. He will provide Michelle with a post-mortem of the Maxville 125 event to help guide her committee in the planning stages.

b. Community Grant Program - Update

Further to Council's adoption of Resolution #6 on March 13, 2017, approving the modifications to the 2018 Community Grant policy and forms, a translation of the document was undertaken. Copies of both the French and English versions were circulated to the committee. Kerri confirmed that the policy and forms will be made available to the public as of September 1, 2017, and that a public information session will be held in September to assist community groups with the application process.

c. CIP Approvals Committee (CIPAC) Update

Kerri provided a brief update to the committee on the project that was reviewed at the April 3, 2017, meeting of the CIP Approvals Committee (CIPAC) and presented to Council on April 10, 2017, for the property situated at 43 Main Street South, Maxville.

d. North Glengarry Heritage Tour – Update

- Kerri presented the committee with the final version of the Glengarry Routes heritage tour. A sample of a “Z-Fold” brochure was circulated to the committee as an example of the print format of the map.

It was suggested that Allan MacDonell (South Glengarry) verify the Gaelic. Dane has offered to contact Mr. MacDonell.

Concern was expressed with the Apple Hill content, as it does not indicate that a turn is required toward the King Edward Hotel. Carma will rework the content.

The committee recommended that the French translation of the tour be made available at the same time as the launch of Glengarry Routes, even if it is not in the same format. Kerri will look work on obtaining estimates and a timeframe for the translation work.

- Maxville & Alexandria Walking Tour updates

Dane prepared a new version of the Alexandria walking tour which was distributed to the committee. A request was made to send a PDF copy to the entire committee for feedback. All comments are to be emailed to both Dane and Kerri by Wednesday May 3, 2017. A translation will be undertaken following final approval.

Carma and Nathalie-Anne have received permission to modify the Maxville walking tour and will work on this project in the coming days.

Both walking tours will designed and printed “in-house” and made available on the Glengarry Routes website and in various public buildings and businesses at the launch of the Glengarry Routes heritage tour.

e. North Glengarry Heritage Register

i. Listing Criteria

At the January 25, 2017 meeting, the committee approved the listing criteria that has been set forth in the heritage brochure, based on the Ministry’s guidelines.

ii. Listing of buildings

The verification of the LACAC identified stone and log buildings and churches will be undertaken shortly to validate that the structures still exist. The estimated time to complete the verification is two-days with two people.

iii. **Heritage Listing Pamphlet**

A translation of the heritage listing brochure will be undertaken shortly.

iv. **Plaque Program with ACH Budget**

This item is deferred to a subsequent meeting.

v. **Grant application “Young Canada Works”**

Anne Leduc, Director of Recreation & Community Services, confirmed that the application for a summer student to take on the position of Heritage Coordinator for the North Glengarry Heritage register has been approved. A copy of the job description has already been published and the heritage coordinator is expected to commence on May 22, 2017.

Kerri and Carma will speak to Anne Leduc about the role and responsibilities of the Heritage Coordinator. The committee suggested that the hamlets be prioritized given that the CIP will be extended to include all the hamlets in 2018 and there is currently no available inventory of the buildings.

f. **The Grotto Update**

Jeff and Nicole confirmed that the Grotto committee will be holding the unveiling event on Sunday June 25, 2017, at 2:00 p.m. At this event, the commemorative panel will be unveiled and an ecumenical service held (United, French Catholic, and Presbyterian churches).

Copies of the revised bilingual content, photos and captions were distributed to the committee for review and the draft design was displayed for comments regarding the aesthetics. Any corrections are to be forwarded to Kerri by email, no later than Friday April 28, 2017.

In order to realize this project the committee must approve an upset amount to cover the costs of the graphic design work and the fabrication of the sign using the same company as the approved Mill Square interpretive panel for a consistent aesthetic and quality.

Moved by: Karen Davison Wood

Seconded by: Nicole Nadeau

That the Arts Culture and Heritage Advisory Committee (ACH) approve an upset amount of \$4,500 from the ACH reserve for the design, translation and fabrication of the Grotto commemorative panel and recommends that *Fontasy Sign & Display* be retained for the production and installation of the Grotto interpretive panel on the site of the monument, due to the superior quality of the infused resin “Sun Glaze” enamel on aluminium with a 1.75” think frame around a moulded-metal sign, the inclusion of rounded corners, three powder-coated metal posts, installation with a special patented ground key, which is guaranteed not to shift with frost heave, the company’s 20-year experience in producing outdoor panels, and the 10-year guarantee provided.

Carried.

g. Interpretive Panel for Mill Square (Canada 150 Grant)

i. Official unveiling

Kerri presented the committee with the final version of the Mill Square interpretive panel, which will be sent for manufacturing the week of May 1, 2017.

The committee recommended that an official unveiling of the sign take place on Thursday June 22, 2017 at 7:00p.m. (tentative). Tara Kirkpatrick was asked to look into obtaining an alcohol permit for this event and Nicole will request a quote from the band. It was also recommended that refreshments be provided by the three local Mill Square restaurants (Christine’s, The North Glengarry, The Quirky Carrot) and music by the Trevorclefs. Formal invitations should be sent to the local business owners and heritage groups, the local MP and MPP, as well as South Glengarry Council. Kerri will work on the content of the invitation, which will be signed by the Mayor.

Jeff Manley departed at 6:58 p.m.

h. Congregationalist Church (St-Elmo)

Carma provided the committee with a summary of her telephone discussion with the National Presbyterian Church in Toronto. The Church was not yet aware of this dossier, but did confirm that once the buildings revert to them, they will likely be put on the market for sale.

Karen will prepare a letter on behalf of the Arts, Culture & Heritage Advisory Committee, to the local Presbyterian Church, with a copy to the Pioneer Museum, expressing concern about the future of these buildings and how their conservation should be a collaboration between the Presbyterian church, the municipality and the Pioneer Museum, given their historical and heritage significance to the community.

6. NEW BUSINESS

- I. Letter of resignation and recruitment of a new member of the Arts Culture & Heritage Committee

The committee reluctantly received the letter of resignation submitted by Nicole Geoffrion and spoke of her unwavering support of the committee and her invaluable contribution over the past six years. Carma will prepare a formal letter thanking her for her dedication to the ACH.

Carma explained the required process for finding a new committee members, including placing an advertisement in the local newspaper requesting CVs and letters of interest. It was agreed that as long as quorum can be achieved until the last meeting in June, the formal recruitment process will not begin until August.

7. CORRESPONDENCE

The following correspondence was distributed to the committee.

- CHO news – Spring 2017
- Invitation to the Volunteer Appreciation Evening from the Centre Culturel

8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee will take place on Wednesday May 24, 2017 at 5:00pm. The committee noted that the June meeting date may have to be changed. Wednesday June 14th was proposed. Kerri will send an email to the committee to confirm.

9. ADJOURNMENT

The meeting was adjourned at 7:22p.m.

Recording Secretary – Kerri Strotmann

Chair – Carma Williams