



MINUTES OF THE OCTOBER 25, 2017 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, October 25, 2017, at 5:45 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT: Carma Williams, Chairperson
Karen Davison Wood, Member at Large
Jeff Manley, Councillor
Nicole Nadeau, Member at Large
Dane Lanken, Member at Large
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

GUEST: Anne Leduc, Director of Recreation & Community Services

REGRETS: Nathalie-Anne Bussière, Member at Large

1. CALL TO ORDER

The meeting was called to order at 5:51 p.m.

2. ACCEPT AGENDA

Moved by: Karen Davison Wood

Seconded by: Nicole Nadeau

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of October 25, 2017 be accepted as presented.

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. RATIFY THE MINUTES OF September 27, 2017

Moved by: Jeff Manley

Seconded by: Karen Davison Wood

That the minutes of the September 27, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a. **ACH Budget for 2017**

- Anne provided an overview of the ACH budget for 2017. One of the largest expenditures related to the unveiling of the Mill Square Interpretive Panel. Expenses included the cost of party supplies, a cake, refreshments and musical entertainment.
- There remains nearly \$1,200 in outstanding costs owed to Annie Dalton Designs, for work done designing the Alexandria Walking Tour map.
- \$1,700 had been set aside to translate the Glengarry Routes map. Anne explained that this expenditure may not be necessary, as she has applied for a grant with the Community Futures Development Corporation (CFDC) to cover translation costs. We expect to hear back from the CFDC by October 28, confirming if our grant application has been accepted. The estimate to translate the Glengarry Routes map was based on 25 cents per word. Extra care needs to be taken to ensure that the translation is appropriate for Glengarry and reflects the linguistic preferences of this region.

Interpretive Panels: Budget

- Jeff asked which budget line funded the cost of the interpretive panel at the Grotto. Anne explained that the cost was drawn from the Economic Development Capital budget and the unfinanced capital that remained in the previous year's Community Grants fund.
- The Mill Square Interpretive Panel was funded by a Canada 150 Grant
- Anne was asked by Carma to verify with Treasury how much money remains in the Unfinanced Capital Account.

Festival of Lights: Community Grants Budget

- The committee discussed an October 25 article in the Glengarry News, which related to the decision made by the Alexandria Festival of Lights Committee to cancel the 2017 edition of the Festival of Lights. Jeff asked how much money had been budgeted by the ACH Committee, through Community Grants, to support this festival. Anne explained that \$5,000 was budgeted for this event. This cost will be recouped by the committee.

2018 ACH Budget

- Anne is preparing a budget request for Council relating to the 2018 ACH budget. She confirmed with the committee that the request will include:
 - \$25,000 for the Community Grant Fund.
 - \$5,000 budget for operating costs.
 - \$7,000 Interpretive Panel Request. Specific location of the proposed interpretive panel to be determined at a later date.
- Karen suggests that using funds from our operating budget, we start a prize for the best renovation/restoration project. We could have similar prizes for contemporary projects and other related categories. Karen recommends that a plaque be created and presented to the winners on an annual basis. Tara suggested that these awards could be hosted in concert with the North Glengarry Business and Community Awards Gala. Karen noted that she was apprehensive about adding this event to the Gala, as she feared it would not generate as much attention as a stand-alone event. The committee

discussed the possibility that the prizes could be mentioned at the gala, but the plaques could be distributed to the property owners at separate events, possibly with the Mayor and media in attendance.

- It was requested that this subject be added to the agenda for the next meeting.

b. Compilation of ACH Projects

- Tara gave the committee members copies of a Powerpoint presentation that was prepared for Council in 2014. The presentation was used to highlight the work done by the ACH committee and to encourage Council to increase the ACH budget. Carma requested that the presentation be tracked down and updated so that it can be presented to Council in early November, just prior to budgetary discussions and allocations.
- Carma asked if there were any volunteers who would be willing to update the Powerpoint, which will be prepared by Tara. Dane offered to do the research, with the support of the other committee members, who will be emailing him photos and details relating to the past projects undertaken by the committee.
- The timeline of this presentation needs to be undertaken over the next few weeks. In order to present to Council on November 13, the presentation will need to be submitted to the Township Clerk by November 9. This means that the information needs to be compiled by November 6, so that Tara has time to prepare the slide show and edit the final document.
- Tara was asked by Anne and Carma to formally request a delegation to present to Council on November 13.

c. North Glengarry Heritage Register

- At the last meeting Anne was asked to research the steps needed to formalize the North Glengarry Heritage Register with the municipality. Anne explained that she did an analysis of how other municipalities do this. She also referred to documentation provided by the Ontario Ministry of Heritage. Her research indicated that because Council has already designated that the Arts, Culture and Heritage Committee be responsible for this register, we could go forward with a formal heritage register without changing bylaws. Anne stipulated that:
 - We don't need another bylaw to list the buildings. We need a bylaw to register them.
 - We have the template for listing a property. This template lists 68 properties to be considered for inclusion on the North Glengarry Heritage Register.
- Carma noted that the Heritage Register is a tool for us to help identify buildings and to potentially save historic buildings from demolition.
- Anne has been asked to prepare a synopsis of the procedure. She will include best practices employed by other municipalities. She noted that Phase III of the Community Improvement Plan (CIP) represents a valuable incentive to encourage residents to voluntarily come forward and ask that their properties be included on the North Glengarry Heritage Register. Inclusion on this list would make them eligible for Phase III of the CIP in 2019.

d. Community Grants

- Anne and Tara noted that numerous organizations have come forward and requested pre-consultations to discuss their proposed Community Grant projects. These organizations include:
 - Glengarry Sports Hall of Fame,
 - Glengarry Artists Collective : Collaborative mural project
 - Dalkeith Historical Society: “Photo Ville”
 - K9 Sports Fest, in Maxville: They are asking for in-kind support as well as financial support to pay for the rental of the grounds at the Kenyon Agricultural Society. Anne expressed concern that this organization is actually a business and would not qualify as a non-for-profit organization.
 - St. Colomba Presbyterian Church: 200th anniversary book (anniversary in 2019).
 - Music Celebration Musicale (MCM) music festival

- The deadline to submit applications for the Community Grants is October 31. All of the applications will be scanned and sent by email to the ACH committee members directly following this deadline. Print copies will also be available for review by the ACH members. The submissions will be reviewed at the next meeting.

6. NEW BUSINESS

(a) The Walking Tours:

- Carma expressed concern that this project is taking longer than expected and she asked if other members of the committee would be willing to assist with the preparation of documents for the Maxville Walking Tour. Carma and Nathalie have completed most of the preliminary research. This route mostly focuses on the Southern section of Maxville, near Main Street, Peter Street and Catherine Street.
- Dane offered to assist with these preparations.
- Carma noted that it is essential that somebody who is not from the area is capable of following the directions in both the Maxville and Alexandria Walking Tour maps. It was suggested that all members of the committee go through the route and verify the directions. Nicole also has a friend who is new to the area. She will ask her to accompany her on the tour, so that she might provide an outsiders perspective.

(b) Recent demolitions in Maxville

- Dane inquired about recent demolitions on Main Street in Maxville and he asked why the committee was not informed that a demolition permit had been issued. Carma explained that three buildings, including a former barber shop that had been vacant for more than 20 years, the former location of Celtic Treasures and the former location of Maxville Youth Unlimited, were demolished to make room for a new Home Hardware location. Carma notes that the Chief Building Inspector did notify Anne, Carma and Tara of this request to demolish the buildings. She

apologized for not telling the other committee members of this notification. In future the full committee will be notified of such activities.

- Carma noted that the only building of possible heritage interest was the Barber Shop. Approximately 12x12 feet in dimension, this brick-sided building was constructed in the mid-1930s. A few people in Maxville expressed interest in relocating the building, but the cost of moving the building was judged to be too prohibitive by these interested parties. All three buildings have since been demolished.

© Glengarry Routes Web Page

- Annie Dalton is working on a basic website that was part of her initial contract for the Glengarry Routes. It will be linked to www.northglengarry.ca
- It's a fully separate website. The domain name could be redirected to either the North, or the South Glengarry website, but not to both.

7. CORRESPONDENCE

No correspondence was received.

8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee is scheduled for Wednesday, November 22, 2017 at 5:45 p.m. at the Sandfield Centre.

9. ADJOURNMENT

The meeting was adjourned at 7:02 p.m.

Moved by: Dane Lancken

Carried.

Recording Secretary – Tara Kirkpatrick

Chair – Carma Williams