



## MINUTES OF THE JANUARY 24, 2018 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, January 24, 2018, at 5:45 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

**PRESENT:** Carma Williams, Chairperson  
Jeff Manley, Councillor  
Nicole Nadeau, Member at Large  
Dane Lanken, Member at Large  
Karen Davison Wood, Member at Large  
Natalie-Anne Bussière, Member at Large  
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

**GUEST:** Anne Leduc, Director of Recreation & Community Services

**REGRETS:** Steven Potter, CAO

### 1. CALL TO ORDER

The meeting was called to order at 5:52 p.m. by Carma Williams

### 2. ACCEPT AGENDA

**Moved by: Natalie-Anne Bussière**

**Seconded by: Jeff Manley**

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of January 24, 2018 be accepted with the following changes:

- Move G and H to the top of the Agenda.
- Under new business, add the Notification of the Lieutenant Governor's Ontario Heritage Excellence in Conservation Award's ceremonies on February 23, 2018 at 6 pm in Toronto.
- Under Correspondence, the Festival of Small Halls was added as item "D".

**Carried.**

### 3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest posed by those present.

### 4. RATIFY THE MINUTES OF November 22, 2017

**Moved by: Jeff Manley**

**Seconded by: Natalie-Anne Bussière**

That the minutes of the November 22, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

**Carried.**

## **5. AGENDA ITEMS**

- **Young Canada Works: Application for Heritage Coordinators**
  - The Township has applied to Young Canada Works for funding to offset the cost to hire two Heritage Coordinators for this coming summer. We expect to hear back by late March if we have received funding.
  
- **Review of properties identified by the 2017 Heritage Coordinators, to prioritize properties to be investigated by the 2018 Heritage Coordinators**
  - ACHC members are asked to go through the properties identified by the Heritage Coordinators in 2017 as being of possible municipal heritage interest. We need to identify which properties within the Township warrant greater investigation for potential inclusion on the Registry.
  - The Heritage Coordinators created a list of potential candidates for inclusion in each of the eight hamlets. We need to generate a similar list of possible locations of interest in Alexandria and Maxville. We will use the same criteria identified for listing properties on the Municipal Heritage Register for cultural and heritage interest.
  - ACHC members will be provided with a preliminary template for the site surveys, as well as a list of the criteria.
  - A suggestion was made to list the buildings based on Priority 1, 2, 3, so that the 2018 Heritage Coordinators can better research these properties.
  - The review of this process will be discussed at a future meeting.
  
- **Process to include properties on the Municipal Heritage Register**
  - Anne, Carma and Tara had a conference call with Bert Duclos, from the Ontario Ministry of Tourism, Culture and Sport to better determine the process to include properties on the Municipal Heritage Register. Following this meeting, it was determined that we would need two draft documents to assist this process. Anne is working on these documents. We also need to create a form for individuals to check off information so that they can ask to be included on the registry and so that they can inform us of changes. This will be similar to the process used for building permits.
  - When it comes to requesting a construction or demolition permit for a listed property, the onus for advising a municipality is on the building owner and not the municipality. We need to provide the framework so that property owners can do this.
  - Phase III of the Community Improvement Plan (CIP) depends on the listings to designate funds to buildings of heritage interest.
  - We will need to undergo public consultations later this year to provide more information on Phase III of the CIP.
  - The CIP is a positive tool to promote buildings of heritage value.

- **Proposed awards program for excellence in built heritage restoration and renewal**
- This item was first proposed by Karen. Tabled until the next meeting. Suggest it be included in 2018 projects.
  
- **Review of the Community Grant Program guidelines.**
- “Centre Culturel Les Trois Petits Points”: A concern was raised that this organization is giving out money as prizes. In order to ensure transparency, we need to better clarify that in this instance, the OPP gives out the prizes. We were subsidizing the cost of the sound equipment for the event.
- Suggestion that we may need to specifically state what the funding is being attributed to, as opposed to funding an event or activity in a broader sense.
- Council expressed concern that the same organizations were getting repeat funding and that we needed to clarify precisely what each grant is being attributed to, within each applicant’s submission.
- Applicants who have already received funding need to show how their event differs from previous years.
- We can introduce the notion that there is the option, but not necessarily an obligation to prioritize new events, over returning events.
- The policy statement is already very clear – We need to reinforce this message and do a bit more of a preamble of the mandate prior to introducing the recommendations to Council. In this way we will better outline the program mandate and principles. It is also recommended that Council have more time to review the applications and recommendations, prior to voting at Council. When we issue the report, we should recommend that if the councillors have any questions, that they come and speak with us.
- Creation of “Sponsorship Funding” for certain for-profit events that should be branded.
- It’s not a question of organizations returning for funding, it’s the value they add to the community.
  
- **Proposed changes to the Community Grant Guidelines:**
  - (1) Add a line to explain exactly what in the budget that the municipal grant will support.
  - (2) Repeat funding requests may be reduced in value to support a wider range of projects. Even though there is great merit in some longstanding events, the committee may choose to support new initiatives.
    - Anne will be preparing the next draft of the Community Grant Guidelines, which will be brought back to the ACHC for review.
  
- **First Impressions Community Exchange (FICE) report presented by the Township of North Dundas for the Township of North Glengarry.**
- The committee was advised of the report, which was presented to Council last December.
  
- **St. Elmo Congregational Church**
- A special meeting of the Arts, Culture and Heritage Committee was called to address a situation involving the St. Elmo Congregational Church. The following agenda items were added on the day of the meeting:
  - History of the St. Elmo Congregational Church

- Situation as it has progressed
- Options
- Concerns regarding the possible demolition of the building led the Committee, at its meeting on January 17, 2018, to approve the following resolution: “THAT the Arts, Culture and Heritage Committee recommends to Council that the property located at 18191 Kenyon Concession 19 in St. Elmo housing the log Congregational Church is of significant heritage interest and that it be included on the Municipal Register, with possible intent to designate it as a property of cultural heritage value and/or interest at a later date”.
- Council passed this motion today.
- The Real Estate Agent has indicated to Tara that the property is in the process of being sold.
- Tara will get in touch with the real estate agent and request that the new property owner get in contact with us.
- **St. Elmo Gordon Church**
  - In speaking with the Presbyterian Church of Canada, it was determined that the Gordon Church is likely facing demolition, due to the high cost of maintaining the property.
  - Tara will reach out to the church to find out the timeline.
  - Should this property be listed on the Heritage Register?
  - Listing this property shows that these buildings have value to the history of North Glengarry and listing serves to highlight this.
  - Propose that the Gordon Church be added to the Municipal Heritage Register.
  - Ask that the Presbyterian Church publicly announce its intention to demolish the building.

## MOTION

- Concerns regarding the possible demolition of the building led the Committee, at its meeting on January 24, 2018, to approve the following resolution: “THAT the Arts, Culture and Heritage Committee recommends to Council that the property located at LOCATION in St. Elmo housing the Gordon Church is of significant heritage interest and that it be added to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

**Moved by: Natalie-Anne Bussière**  
**Carried.**

**Seconded by: Dane Lanken**

## 6. 2018 Projects

- a. Glengarry Routes Heritage Tour Brochure: Translation to French (update).
  - We have received the translation back. Nicole has read through the report to verify it.
  - South Glengarry has signed off on the translation.
  - Rachel Hamelin completed the translations. We received \$2450 from the Community Futures Development Corporation for translation.
  - The product is ready to go to print as soon as it has been verified by Nicole.
- b. The Glengarry Routes Heritage Tour, tourism project. Initial idea developed at the “Packaging and Partnerships Tourism Development Workshop”.

- The RT-09 tourism workshop put on by The Great Waterway, a division of Tourism Ontario. At this conference the idea was launched to combine a half-day tour with the Glengarry Routes campaign, in which visitors would be encouraged to follow the points on the Glengarry Routes Map.
- The committee suggested that the Glengarry Pioneer Museum does a driving tour each year throughout North Glengarry and South Glengarry. They recommended partnering with the Glengarry Pioneer Museum to help launch the Glengarry Routes Tour. Potential funding sources could include the Counties and RT-09.
- Tara will ask James Prevost, at the Glengarry Pioneer Museum, for further details regarding the Driving Tour.

c. Maxville and Alexandria Walking Tours

- The Alexandria Tour is complete.
- Dane has completed the tour of Maxville as part of his research. He felt that the content needs additional historic reference. He has compiled comments for Carma and Nathalie to review. He will continue to review the map and will return to the committee.

d. Interpretive Panel

- We need a potential location for an interpretive panel, similar to the two done in Alexandria.
- Nathalie proposes an interpretive panel on the rail history in King George Park, in Maxville.
- Nicole: for 2019 budget we should have something indicating the 200<sup>th</sup> anniversary of Alexandria.

- e. Welcome packages for new residents. Should be going to the Chamber of Commerce to launch. We can help with the supplies.

## 7. NEW BUSINESS

- a. Notification of the Lieutenant Governor's Ontario Heritage Excellence in Conservation Award's ceremonies on Friday, February 23, 2018 at 6 pm in Toronto.
- Interpretive panels, Glengarry Routes
- The members have been asked to contact Anne to verify if they wish to attend.
  
- b. Lanthier Bakery has purchased three houses to create a parking lot for employees. These properties will be demolished. Suggestion that more thought needs to go into the long term urban planning and development options for North glengarry.
  
- c. Membership notification for Community Heritage Ontario.  
**Motion:** THAT the Arts, Culture and Heritage Committee moves to renew its 2018 membership with Community Heritage Ontario.

**Moved by Natalie-Anne Bussiere**

**Seconded by Karen Davison-Wood**

## **8. CORRESPONDENCE**

- a) National Trust's "**Regeneration Works**" – **series of free webinars on heritage and redevelopment projects.**
- b) Community Heritage Ontario (CHO) request for support in seeking federal action related to the conservation of heritage properties
  - We have asked Bert Duclos if this has been brought to the province, as it's a Federal initiative. Apprehensive about endorsing it at the municipal level before it reached the provincial level.
  - They are seeking letters of support from municipalities.
  - The ACHC chooses not to take action at this time.
- c) Community Heritage Ontario (CHO) Newsletter (Winter 2018).
- d) Announcement by the Festival of Small Halls that they are seeking new locations.

## **8. NEXT MEETING**

The next meeting of the Arts Culture and Heritage Advisory Committee is scheduled for Thursday, March 1, 2018 at 5:45 p.m. at the Sandfield Centre.

## **9. ADJOURNMENT**

The meeting was adjourned at 8:18 p.m.

**Moved by: Karen Davison Wood**

Carried.

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**Recording Secretary – Tara Kirkpatrick**

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**Chair – Carma Williams**