



## MINUTES OF THE MARCH 28, 2018 MEETING OF THE ARTS, CULTURE AND HERITAGE (ACH) ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, March 28, 2018, at 5:45 p.m. at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

**PRESENT:** **Carma Williams**, Chairperson  
**Jeff Manley**, Councillor  
**Nicole Nadeau**, Member at Large  
**Karen Davison Wood**, Member at Large  
**Dane Lanken**, Member at Large  
**Anne Leduc**, Director of Recreation & Community Services  
**Tara Kirkpatrick**, Economic Development & Communications Officer/ Recording Secretary

**REGRETS:** **Steven Potter**, CAO  
**Natalie-Anne Bussière**, Member at Large

**GUESTS:** **Jennifer Black**, Curator - Glengarry Pioneer Museum  
**James Prevost**, Director – Glengarry Pioneer Museum

### 1. CALL TO ORDER

The meeting was called to order at 5:54 p.m. by Carma Williams

### 2. ACCEPT AGENDA

**Moved by: Karen Davison Wood**

**Seconded by: Dane Lanken**

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of March 28, 2018 be accepted.

**Carried.**

### 3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest posed by those present.

### 4. ADOPTION OF THE PREVIOUS MINUTES

**Moved by: Jeff Manley**

**Seconded by: Nicole Nadeau**

That the minutes of the March 1, 2018, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

**Carried.**

### 5. AGENDA ITEMS

- a. **Delegation from the Glengarry Pioneer Museum. Attending to discuss the “Glengarry Routes Heritage Tour” and possible collaborations.**

- The members of the delegation included Glengarry Pioneer Museum Board President James Prevost and museum curator Jennifer Black.
- The ACH committee presented the idea of partnering with the museum, during one of its events, to launch the Glengarry Routes Heritage Tour.
- Aim to bring more attendance to one of the museum's smaller activities, while also promoting the Glengarry Routes map.
- The Glengarry Routes Map is of both North and South Glengarry. This opens up the possibility to partner with VIA Rail and other organizations, to bring more people into the region. South Glengarry could also partner with one of their museums to do something similar and work collaboratively with us.
- GPM Historical Driving Tour is well established. It hits many small, obscure locations, including private locations. The Pioneer Museum representatives feel that this event is not suited to the collaboration, as it is already a sell-out event. The driving tour will take place on June 16, 2018.
- GPM potential activities to enhance include the "Smith In" event on June 9, or the War of 1812 event running from September 29-30, 2018.
- "Living History" component of the Battle of 1812. Interpreters bringing people around to each station. Could have four groups of 10 circling throughout the day. It's new this year.
- In 2019, we could also tie in to the 200<sup>th</sup> anniversary of Alexandria.
- Need to find a theme that fits the museum that is already part of the tour.
- Tara will set up a follow-up meeting with the Glengarry Pioneer Museum representatives to discuss a collaboration to take place in 2018 or 2019.

**b. Review of proposed heritage listing criteria for the Municipal Heritage Register.**

- Carma, Jeff & Anne met to discuss listing criteria and came up with a preliminary list. Possible criteria include elements pulled from the Heritage Act, which works for North Glengarry's purposes.
- Before initiating a listing, the Heritage Act should be verified to ensure that all the regulatory requirements are met.
- Criteria should be separated for listing, versus designating a property though the criteria seems to be very much the same for both categories. Each building should be evaluated on a case by case to best determine the elements and criteria that would qualify under the Heritage Act.
- The Committee has determined that the following elements be included in the criteria for listing a property:

- Properties built prior to the 1940s.
- Properties that have visually apparent features, such as construction materials (brick, boyd block, stone, log or period cladding), architectural features or items that identify them as belonging to a certain period.
- Properties that have a well-documented history showing their importance to the community.

**c. Review of the hamlet properties identified by the 2017 Heritage Coordinators**

- One property was removed from the list and a few were added, including the Grotto property in Alexandria.

**d. Review of tasks for the Heritage Coordinators**

- The two Heritage Coordinators will work under the guidance of the lead ACHC member, attending weekly scheduled meetings. Dane and Karen have offered to assist with this.
- Tour the municipality to confirm the properties listed on the Draft Registry.
- Complete designation forms for the four designated properties in North Glengarry.
- Research properties identified in the Hamlet CIP Designated Areas to complete information criteria on the Inventory Listing.
- Begin the process of identifying potential properties in Maxville and Alexandria - if there is time at the end of the project.
- Expand on existing photo bank.
- Collect information for King George Park panel.
- Assist with finalizing the Maxville Walking Tour.
- Create a scrapbook of before and after photos celebrating the changes initiated by the CIP project.

**e. Review of 2019 Community Grants Guidelines**

- Changed the deadline to September 28, due to upcoming Municipal Elections.
- Repeat grant applications must show how their event differs from previous years and new events may be prioritized.
- Need to clearly reflect the budget items to which the Community Grant Program Funds will be applied.
- Recommend having an annual meeting at the end of the year.

**Moved by: Karen Davison Wood**

**Seconded by: Nicole Nadeau**

The Arts, Culture and Heritage Committee recommends that Council approves the changes to the Community Grant Program as revised on February 22, 2018..

**Carried.**

**f. St. Elmo Congregational Church and St. Elmo Gordon Church update. (moved to A1)**

- The St. Elmo Congregational Church property has sold and the new owner will be officially taking over the property by April 1, 2018. The new property owner is expected to be in touch with Tara within the next few weeks to discuss the property.
- Doug MacGregor, the former caretaker for the church property has an interest in helping to establish a committee to preserve the St. Elmo Congregational Church, at its current location.
- Council approved listing the Gordon Church on the Heritage Register at the February 5<sup>th</sup>, 2018 meeting.
- From the time a demolition permit is issued, the municipality has 60 days to issue the permit on a listed property giving Council the time to determine a course of action.

**g. Update on recognition of awards received by ACHC and CIPAC.**

- Due to scheduling conflicts, we are unable to hold the reception on March 23. We have spoken to the organizing committee of the North Glengarry Community and Business Gala who agree that this is the perfect venue to serve to recognize the members of ACHC and CIPAC for these most recent achievements. September 27.
- Staff will send a “hold the date” invitation for the event date. Committee members will be provided with tickets to the Gala.

**6. 2018 Projects**

**a. Glengarry Routes Heritage Tour Brochure.**

- The French translations have been completed and the document has been printed. It is now available.

**b. The Glengarry Routes Heritage Tour tourism project.**

**c. Maxville and Alexandria Walking Tours.**

- Deferred to the next meeting.

**d. King George Park Interpretive Panel.**

- Deferred to next meeting.

**e. Proposed awards program for excellence in built heritage restoration & renewal.**

- Deferred to the next meeting.

f. Other.

7. NEW BUSINESS

8. CORRESPONDENCE

- a. March 7, 2018 article in The Review titled: “St. Bernard Church in Fournier won’t be designated a heritage site”.
- b. December 2017 issue of the Ontario Historical Society. Rob Leverty’s article on the Madill Church.
- c. 2018 Ontario Heritage Conference in Sault Ste. Marie, ON, June 7-9, 2018.
- d. Young Canada Works (YCW) Summer Student program through the National Trust for Canada. Funding offer of:
  - Job Title: **Heritage Coordinator**
  - Number of Positions: **2**
  - Amount Approved: **\$6200.00 (per position)**
  - Number of Weeks Approved: **12 (per position)**
  - % of YCW Funding Approved: **74.88%**
  - Hourly Gross Wage: **\$16.00**
- e. Canada Heritage Trust letter regarding the ability to access Land Registry

NEXT MEETING

The next meeting of the Arts, Culture and Heritage Advisory Committee is scheduled to take place on Wednesday, April 25, at 5:45 pm., at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

ADJOURNMENT

The meeting was adjourned at 7:39 p.m.

**Moved by: Karen Davison Wood**

**Carried.**

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**Recording Secretary – Tara Kirkpatrick**

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**Chair – Carma Williams**