

Arts, Culture and Heritage Committee

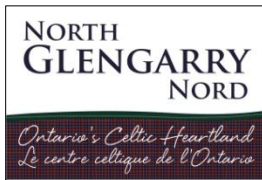
AGENDA

Monday, July 29, 2019 at 4:30 pm

Sandfield Centre, 102 Derby St West, Alexandria

- 1) **CALL TO ORDER**
- 2) **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- 3) **ADDITIONS, DELETIONS OR AMENDMENTS**
- 4) **ADOPTION OF THE AGENDA**
- 5) **ADOPTION OF PREVIOUS MINUTES**
 - a. ACHC Minutes for the July 2, 2019 Meeting
- 6) **BUSINESS ARISING FROM THE MINUTES**
- 7) **DELEGATIONS**
- 8) **AGENDA ITEMS**
 - a. Update on article to be written on the St Elmo Churches for the CHO News
 - b. CIP Intake – 138 Main St S, Alexandria, ON K0C 1A0
 - c. Update Heritage Coordinators Grant Application
- 9) **PENDING BUSINESS**
- 10) **CORRESPONDENCE/INFORMATION ITEMS**
- 11) **NEXT MEETING** – September 3 at 4:30 p.m. at the Gary Shepherd (small hall) at Island Park (102 Derby Street West, Alexandria ON)
- 12) **ADJOURNMENT**

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Arts, Culture and Heritage Committee

5a

MINUTES

Monday, July 2, 2019 at 4:30 pm
Sandfield Centre, 102 Derby St West, Alexandria

PRESENT: Jeff Manley, Chair
Carma Williams, Deputy Mayor
Karen Davison Wood, Member at Large
Deirdre Hill, Member at Large
Michael Madden, Member at Large
Sharon McRae, Member at Large
Nicole Nadeau, Member at Large
Dane Lancken, Member at Large
Tara Kirkpatrick, Ec. Dev & Communications Officer
Kasia Olszewska, Municipal Planner
Anne Leduc, Director – Community Services / Recording Secretary

REGRETS: Sarah Huskinson, CAO / Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 4:39 p.m.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3. ADDITIONS, DELETIONS OR AMENDMENTS

Under Section 8 e iii. – King George Park Mural
Under Section 10. Correspondence – Email from Bert Duclos

4. ADOPTION OF THE AGENDA

Moved by: Deirdre Hall **Seconded by: Michael Madden**

THAT the agenda for the Arts, Culture and Heritage Meeting of July 2, 2019 be adopted as presented

Carried.

5. ADOPTION OF PREVIOUS MINUTES

Moved by: Karen Davison Wood **Seconded by: Sharon McRae**

a. ACHC Minutes for the June 3, 2019 Meeting

Carried.

6. BUSINESS ARISING FROM THE MINUTES

None

7. DELEGATIONS

None

8. AGENDA ITEMS

a. Article to be written on the St Elmo Churches for the CHO News

A document was presented by Ms. Karen Davison Wood listing background and distinguishing features for the Congregationalist Church and the Gordon Church. The document lists some of the colourful background on these buildings.

The file has now been passed to Mr. Dane Lanken for his comments and edits.

b. Community Grants – Year 2020

The Committee has reviewed the forms and agrees with keeping the format as is. Staff will be issuing a call for submissions to the 2020 Community Grant Program the 2nd week of August 2019.

c. Community Improvement Projects

- i. CIP Intake – 20 Main Street South, Maxville

Moved by: Jeff Manley

Seconded by: Nicole Nadeau

THAT the Arts, Culture and Heritage Committee recommend to Council a Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$5,000.00 towards works on one façade; a Program C, Commercial Signage Grant representing a matching grant of 50%, up to a maximum of \$2,000.00; A Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program; a Program D Landscaping Grant representing a matching grant of 50% up to a maximum of \$170.00; a Program D Public Art Grant of 50% up to a maximum of \$1,000.00; a Program E Building Permit Fee Grant equal to 100% of eligible work up to a maximum of \$750.00; and a Program G Municipal Loan in the amount of \$10,000.00 for the Community Improvement Plan Project at 20 Main Street South, in Maxville, as submitted by the applicants, Alistair MacDonald and Katherine MacDonald of Munro & Morris Funeral Homes Ltd.

CONSIDERATIONS

THAT the final artwork for the stained-glass window must be submitted to the Arts, Culture and Heritage Committee for review and final approval before it is commissioned and installed.

Carried.

- ii. CIP Intake – 2 Ottawa Street, Alexandria (Garry Fen)

Moved by: Jeff Manley

Seconded by: Dane Lanken

THAT the Arts, Culture and Heritage Committee recommends that Council approves Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$4,998.50 towards works on two (2) façades; Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program; Program E Building Permit Fee Grant equal to 100% of eligible work up to a maximum of \$750; and Program G Municipal Loan in the amount of \$6,498.50 for the Community Improvement Plan Project at 2 Ottawa Street, Alexandria, as submitted by the applicant, Barry MacDonald for the residential property known as the “Garry Fen”.

REQUIREMENT

- That collars be add to the columns to respect the pictures in this report.

CONSIDERATIONS

- That work on this property will only be considered completed when sanding, painting and restoration of all four facades of the building has been completed.
- That gingerbread be added to the columns as represented in the historical picture in this report.

Carried

- iii. Update – 17 – 19 Main Street South, Alexandria

Tara Kirkpatrick shared details about the project that have not been completed. The roofline has not be repainted because of the challenges with the Hydro lines and the decorative metal cornice has not been replaced but instead repainted.

The door has been replaced.

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Committee agrees that the property owner for 17 – 19 Main Street South in Alexandria has made the best efforts to comply with the Community Improvement Program and that through no fault of his own, has been unable to complete the painting of the cornice and façade roofline.

THEREFORE the Committee authorizes the Economic Development staff to disburse the funds for the receipts submitted according to the funding criteria applicable to each program.

Carried.

- iv. Update – 28 Main Street North, Alexandria

The project is now considered complete as per the contract and funds will be disbursed shortly.

d. Municipal Heritage Register

- i. Property located at 6 Church Street, Maxville

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Arts, Culture and Heritage Committee recommends that Council directs staff to add the property located at 6 Church Street, Maxville Ontario to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried.

- ii. Property located at 35 Marlborough Street, Maxville

Moved by: Sharon McRae

Seconded by: Dane Lanken

THAT the Arts, Culture and Heritage Committee recommends that Council directs staff to add the property located at 35 Marlborough Street, Maxville Ontario to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried.

e. Glengarry Routes Project

- i. Update – Glengarry Pioneer Tour on September 21, 2019

Ms. Tara Kirkpatrick shared an updated on the Glengarry Routes Project in combination with the Glengarry Routes Map. The partnered event is the War of 1812. The SDG Tourism approved a \$1000 grant for buses. The first stop is the VIA Train Station, the 2nd is the Grotto & St. Finnan's, the 3rd is the Mill Square Interpretive Panel, the Garry Fen, the Priest Mill, the Senate Mural, the Priest Mill Glassworks followed by many mores stops.

VIA has sponsored the event through a contribution of \$1,500 worth of train tickets.

- ii. Walking Tours

Last comments will be accepted this week before the Maxville and Alexandria Tour goes to formatting.

- iii. King George Park Mural

The picture on the postcard is being painted on canvas and will be available in the next few weeks. The mural should be finalized by the end of the summer.

f. Goals & Projects - Heritage Plaques/Recognition

The first blue plaque was unveiled on Friday, June 28th on the former dwelling of Dorothy Dumbrille.

g. Update Heritage Coordinators Grant Application

9. PENDING BUSINESS

None

10. CORRESPONDENCE/INFORMATION ITEMS

An email from Bert Duclos was shared with the Committee Members following his retirement advising that he doubts that his position will be filled.

11. NEXT MEETING – will be called at the discretion of the Chair.

12. ADJOURNMENT

The meeting was adjourned at 6:13 pm by Deirdre Hill.

Jeff Manley
Chair



STAFF REPORT TO ACHC

July 18, 2019

From: Anne Leduc – Director of Community Services & Tara Kirkpatrick – Economic Development and Communications Officer

RE: New CIP Application – 138 Main Street North, Alexandria (Glengarry Curling Club)

RECOMMENDED MOTION

THAT the Arts, Culture and Heritage Committee recommends the following to Council for the Community Improvement Plan Project at 138 Main Street North, in Alexandria, as submitted by the applicant, Frank Wetering, acting on behalf of the Alexandria Athletic and Improvement Association Ltd., for the property known as the “Glengarry Curling Club”.

Option A

- Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$3,800.00 towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade and the painting of the South side of the roof;
- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

Option B

Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$3,575.00 towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade. The painting of the roof is not considered eligible;

- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

Consideration: That the property owners replace the info board at the bottom of the sign with black backing and white letters to better complement the sign.

A second quote was provided by Jerry Cummings, but the contractor would not provide a quote for the cost of labour to paint the roof or walls and suggested that volunteers should be used. The property owner will not be using this option due to liability concerns and the specialized nature of the work.

Program B eligible expenses are \$3,800.00 (Option A) and \$3,575.00 (Option B).

Recent Photos of the Property



Front facade - South Side

- The address of the property is 138 Main Street North but the main entrance for the building is on Kincardine Street West.
- The objective is to make the ice shed (West side) the same light beige colour as the Club House on the East side. The roof will have to maintain its present cover of aluminum.
- Note: The oval roof is visible from the front of the building and from Main Street.



View of the North Façade

- The North side of the building will also be painted to match the light beige colour on the rest of the building.



View of the West façade (looking towards Main Street)

- The three (3) emergency doors on the West side will be painted white as previously.

The façade will be painted beige.

Program C – Civic Signage Grant – The Civic Signage Grant Program provides a matching grant of 75% up to \$75.00 for the installation of one civic number sign OR one pre-approved CIP civic address plaque.

Client selection:



Program C – Commercial Signage Grant – The Commercial Signage Grant Program provides a matching grant of 50% up to \$2,000.00 for the removal of obsolete signs, the installation of commercial signs and the improvement of signage lighting.

As part of their proposed project, the Glengarry Curling Club is asking for financial assistance to refurbish an existing sign, which was produced nearly 20 years ago by Sign It Signs. Work includes:

- Sign It Signs would disassemble and sandblast the existing California Redwood Sign, which would then be repaired and repainted on both sides. The \$1,950.00 cost to refurbish the sign is

less than half the cost to replace it (estimate of \$4,180.00 + HST). Following refurbishment, the sign is expected to be good for another 20 years.

- The sign casing will be replaced with three new 6 in x 6 in x 8 ft posts. Volunteers will assemble this component. The costs for the materials are eligible for funding.
- Gooseneck lights will be installed on the top of the new sign post, lighting the sign.

Consideration:

- That the property owners replace the info board at the bottom of the sign with black backing and white letters to better complement the sign.

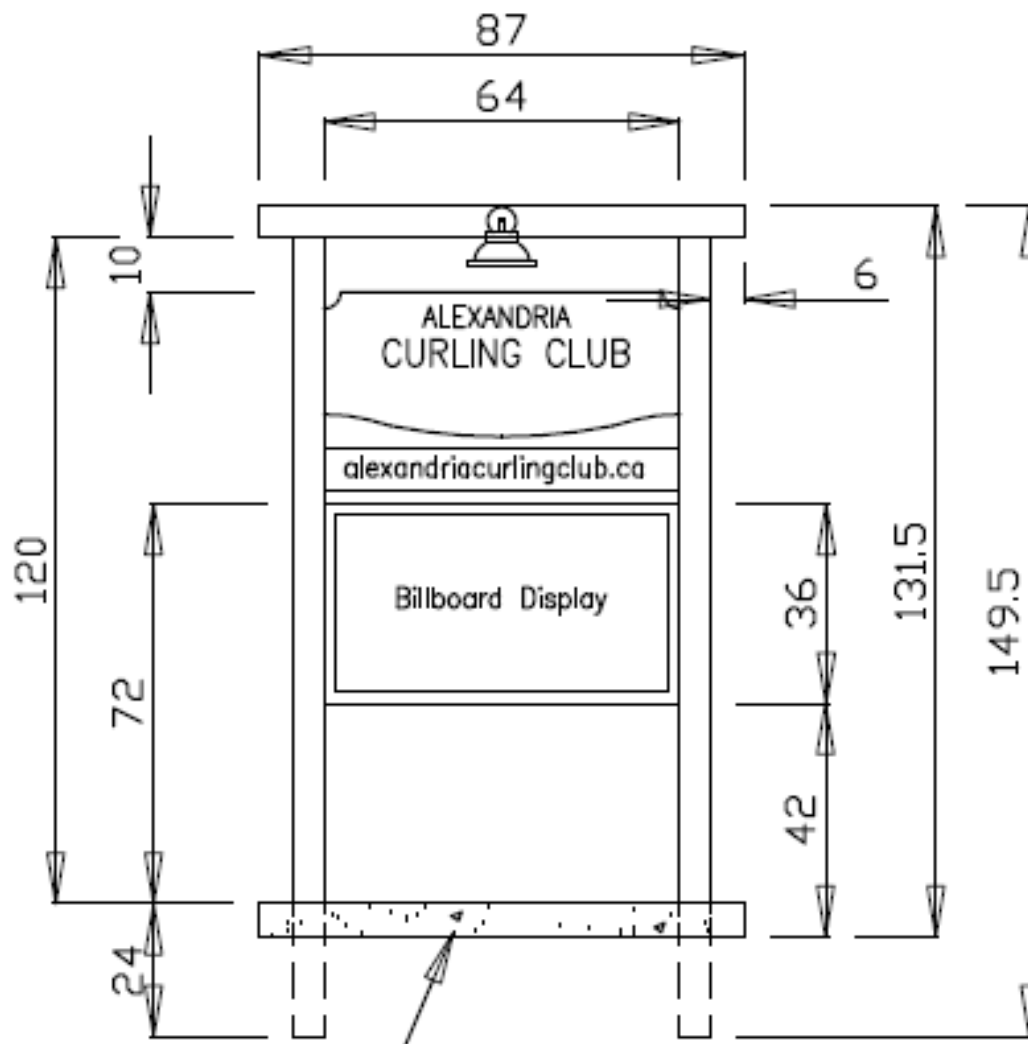
Item	Contractor	Element	Amount	50%	Eligible
1	Sign It Signs	Sign - Sand, repair & repaint two sides of sign	\$1950.00	\$975.00	Yes
2.	Home Hardware	Sign Stand - Posts, bolts & stain	\$351.69	\$175.85	Yes
3.	Garry MacDougall Electric	Supply & Install 2 gooseneck lights + outlet	\$1,200.00	\$600.00	Yes
4.	KMAC	Supply & Install 2 gooseneck lights + outlet	\$1,250.00	\$625.00	
	Total Sign, Stand & Lighting		\$3,501.69	\$1750.85	
			Maximum for signage		\$1,750.85

Program C eligible expenses are \$1,750.85

Photo of the existing signage



Drawing of Proposed Signage



Program E Building Permit Fee Grant – A grant equal to 100% of the eligible building permit fees, up to a maximum of \$750.00.

Program E – Buildings Permits and Planning fees are NOT required for this project.

Program G Municipal Loan – An interest-free municipal loan of between \$5,000.00 and \$10,000.00. The Loan and Grants combined will not exceed the total of the project amount

Painting roof and walls	\$14,300.00
Sign, Stand & Lights	\$3,501.69
Total Project Estimate:	\$17,801.69
(Grants)	(\$5,550.85)
Portion of project estimate remaining	\$12,250.84

Program G eligible loan amount is \$10,000

ALTERNATIVES:

THAT the Arts, Culture and Heritage Committee recommends the following to Council for the Community Improvement Plan Project at 138 Main Street North, in Alexandria, as submitted by the applicant, Frank Wetering, acting on behalf of the Alexandria Athletic and Improvement Association Ltd., for the property known as the “Glengarry Curling Club”.

Option A

- Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of **\$3,800.00** towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade and the painting of the South side of the roof;
- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

Option B

- Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of **\$3,575.00** towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade. The painting of the roof is **not** considered eligible;
- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

Consideration: That the property owners replace the info board at the bottom of the sign with black backing and white letters to better complement the sign.

FINANCIAL IMPLICATIONS:

Council has approved the 2019 budget which allocates funds for the Community Improvement Plan Program.

A \$5,550,85 grant derived from GL 1-4-1950-3702 would be attributed to the Community Improvement Plan project for the property located at 138 Main Street North in Alexandria and the \$10,000 Municipal Loan would be drawn from the Township’s operating expenses.