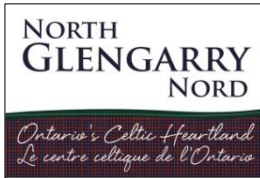


Arts, Culture and Heritage Committee

AGENDA

Monday, December 2, 2019 at 4:30 pm
Sandfield Centre, 102 Derby St West, Alexandria

- 1) **CALL TO ORDER**
- 2) **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- 3) **ADDITIONS, DELETIONS OR AMENDMENTS**
- 4) **ADOPTION OF THE AGENDA**
- 5) **ADOPTION OF PREVIOUS MINUTES**
 - a. ACHC Minutes for the November 4, 2019 Meeting
- 6) **BUSINESS ARISING FROM THE MINUTES**
- 7) **DELEGATIONS**
- 8) **AGENDA ITEMS**
 - a. Community Improvement Plan Projects - Update
 - b. Blue Plaque Guidelines
 - c. 2020 Meeting Dates for ACHC
 - d. Timing for the 5-year review of the Community Improvement Plan
- 9) **PENDING BUSINESS**
- 10) **CORRESPONDENCE/INFORMATION ITEMS**
- 11) **NEXT MEETING** – February 3, 2020 at 4:30 p.m. at the Sandfield Centre at Island Park (102 Derby Street West, Alexandria ON)
- 12) **ADJOURNMENT**



Arts, Culture and Heritage Committee

MINUTES

Monday, November 4, 2019 at 4:30 pm
Gary Shepherd Hall, 102 Derby St West, Alexandria

PRESENT: Jeff Manley, Chair
Carma Williams, Deputy Mayor
Karen Davison Wood, Member at Large
Deirdre Hill, Member at Large
Michael Madden, Member at Large
Sharon McRae, Member at Large
Nicole Nadeau, Member at Large
Dane Lancken, Member at Large
Tara Kirkpatrick, Ec. Dev & Communications Officer
Anne Leduc, Director – Community Services / Recording Secretary

REGRETS: Sarah Huskinson, CAO / Recording Secretary
Kasia Olszewska, Municipal Planner

1. CALL TO ORDER

The meeting was called to order at 4:33 p.m.

2. DECLARATIONS OF PECUNIARY INTEREST

Jeff Manley – Community Grants Application from the Glengarry History
Nicolle Nadeau – Community Grants Application from the MCM Festival
Deirdre Hall – Community Grants Application from the Kenyon Agricultural Society and the Friends of the King George Park

3. ADDITIONS, DELETIONS OR AMENDMENTS

None

4. ADOPTION OF THE AGENDA

Moved by: Michael Madden

Seconded by: Deirdre Hall

THAT the agenda for the Arts, Culture and Heritage Meeting of November 4, 2019 be adopted as presented.

Carried.

5. ADOPTION OF PREVIOUS MINUTES

Add under Declaration of Pecuniary Interest - Chair Jeff Manley has declared a pecuniary interest in item 8 a (i) CIP Intake – 20107 Kenyon Concession 4, Alexandria

Moved by: Nicole Nadeau

Seconded by: Deirdre Hall

THAT the minutes for the Arts, Culture and Heritage Meeting of October 16, 2019 be adopted as amended.

Carried.

6. BUSINESS ARISING FROM THE MINUTES

None

7. DELEGATIONS

None

8. AGENDA ITEMS

a. Community Improvement Plan Projects

i. **124-126 Main Street South, Alexandria ON**

Moved by: Karen Davison-Wood

Seconded by: Carma Williams

THAT the Arts, Culture and Heritage Committee recommends the following to Council for the Community Improvement Plan Project at 124-126 Main Street South, in Alexandria as submitted by the applicants Kevin van den Oetelaar and Steven van den Oetelaar.

- Program B – Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$5,067.05 towards works on two (2) façades;
- Program C – Civic Address Grant representing two civic signs provided by the municipality as part of its civic sign program; and
- Program G – Municipal Loan in the amount of \$10,000.

Consideration:

Removal of the signage on the north side of the building.

Carried.

ii. **1 Main Street South, Alexandria ON**

Moved by: Sharon McRae

Seconded by: Michael Madden

THAT the Arts, Culture and Heritage Committee recommends the following to Council for the Community Improvement Plan Project at 1 Main Street South, in Alexandria as submitted by the applicant Jean Vaillancourt of Vaella Holdings Inc.

- Program B – Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$3,394.45 towards works on two (2) façades;
- Program C – Civic Address Grant representing two civic signs provided by the municipality as part of its civic sign program;
- Program E – Building Permit Grant for 100% up to \$288.00; and
- Program G – Municipal Loan in the amount of \$4,777.28.

Carried.

iii. 88 St-Paul Street, Alexandria ON

Moved by: Dane Lanken

Seconded by: Nicole Nadeau

THAT the Arts, Culture and Heritage Committee recommends the following to Council for the Community Improvement Plan Project at 88 St. Paul Street, in Alexandria as submitted by the applicants Lyn Lacombe and Robert Lecuyer:

- Program B – Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$7,242.50 towards works on two (2) façades;
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program D – Landscaping Grant representing a matching grant of 50% up to a maximum of \$2,000.00;
- Program D – Public Art Grant representing a matching grant of 50% up to a maximum of \$1,000.00
- Program E – Building Permit Fee Grant representing a matching grant of 100% up to maximum of \$750.00; and
- Program G – Municipal Loan in the amount of \$9,665.30.

Carried.

iv. 169 Main St N, Alexandria ON

Moved by: Deirdre Hill

Seconded by: Carma Williams

THAT the Arts, Culture and Heritage Committee recommends the following to Council for the Community Improvement Plan Project at 169 Main Street North as submitted Eric Dauner, signing authority for White Rock Motel Inc.

- Program B – Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$1,996.98 towards works on one (1) façade;
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program; and
- Program E – Building Permit Fee Grant representing a matching grant of 100% up to maximum of \$750.00.

Carried.

v. **1645 County Road 30, Greenfield ON**

Moved by: Michael Madden

Seconded by: Deirdre Hill

THAT the Arts, Culture and Heritage Committee recommends that Council approves a six (6) month extension from November 12, 2019 to May 12, 2020 for the Community Improvement Plan project at 1645 County Road 30 in Greenfield.

Carried.

b. **Community Grants Review – Binder Supplied**

Moved by: Karen Davison-Wood

Seconded by: Sharon McRae

THAT the Arts, Culture and Heritage Committee recommends that Council approves the following grants conditional to the approval of the Community Grant Program funding in the 2020 municipal budget.

Applicant	Community Grant Funding Amount	In-Kind Amount
Centre Lochiel Centre	3,500.00	
Dalkeith Historical Society	1,500.00	
Friends of the King George Park	850.00	
Glengarry Artists Collective	3,235.00	765.00
Glengarry Earth Day	1,000.00	1,159.00
Glengarry Historical Society et al.	2,800.00	
Kenyon Agricultural Society	3,500.00	
MCM Festival	3,500.00	1,746.00
TOTAL:	\$19,885.00	\$3,670.00

It was noted that the Glengarry Artists Collective’s event may fall during the construction period on Main Street in Alexandria. Staff will verify the timeline and speak with the Collective on a possible change of location.

An additional amount of \$300 was allocated to the Glengarry Historical Society’s request in order to fund the translation for the English text into French. The Committee requests that the texts, both English and French be presented to the Committee prior to production.

c. **King George Park Mural Update – Verbal Update**

The ribbon cutting was performed on Saturday, November 2, 2019 at 9 am. In attendance were members of the ACHC, Maxville Chamber of Commerce, Maxville Farmers’ Market, and Glengarry Artists Collective. The Township has received compliments on the mural from the property owner, Mr. Allan MacEwen.

d. **Remembrance Day Banners – Verbal Update**

Banners, designed by Significo, will be in on November 5th and installed by the Public Works crew.

The picture of the piper on the banner was authorized for use by National Defence to which we were referred by the SDG Highlanders.

The Maple Leaf Magazine has asked for a copy of the Township's Banners press release to include in a future edition.

The Alexandria Legion has committed funding to the second phase in 2020.

9. PENDING BUSINESS

None

10. CORRESPONDENCE/INFORMATION ITEMS

None

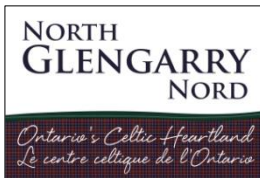
11. NEXT MEETING

The next meeting will be held on December 2, 2019, 2019 at 4:30 pm at the Sandfield Centre at Island Park (102 Derby Street West, Alexandria ON).

12. ADJOURNMENT

The meeting was adjourned at 6:57 pm by Carma Williams.

Jeff Manley
Chair



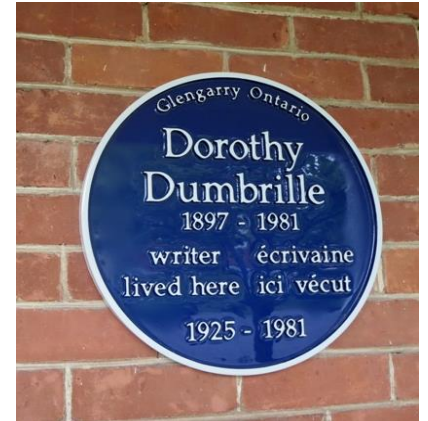
Township of North Glengarry Blue Plaque Program

Instructions for Nomination Form

This document is available in alternative format upon request

Prior to completing the form it is strongly recommended that you review the eligibility criteria for the Blue Plaque Program:

- Only one plaque is erected per person - start by checking with Township Staff to:
 - Ensure your candidate hasn't been commemorated by a plaque yet.
 - Discuss your idea so that we can advise on whether it is already being considered, or has been turned down.
- At least 20 years must have passed since a candidate's death and a building attributable to the candidate must be standing.
- The building must be visible by the public without trespassing on private property.
- Buildings with many personal associations, such as churches, schools and theatres, are not normally considered for plaques.
- No more than two plaques are allowed on one building.
- Nominations to commemorate buildings that have historical significance for an event, or a group of individuals, will be considered.
- The proposer for the nomination is responsible for obtaining the necessary consent for the plaque to be installed on the building.
- The consent form must be signed by the property owner or the property owner's agent in order to proceed with the evaluation of the application.



Types of plaques

There are two types of blue plaques:

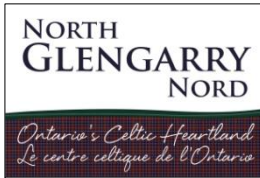
Individuals

A blue plaque may commemorate an individual (such as Dorothy Dumbrille), or a group of people associated with one building. Please note that a maximum of three names may be placed on a plaque.

Wider Historical Association

Exceptionally, a plaque may commemorate the wider historical association of a building such as the Munro & McIntosh Carriage Co. building if it were still standing.

If you have any questions before you proceed please contact us at the Township by telephone at 613-525-1313 or by email at tara@northglengarry.ca.



Township of North Glengarry Blue Plaque Program

Nomination Form

Section 1: Your information	
Your First Name:	
Your Last Name:	
Email address:	
Telephone number:	
Home Address:	
Organization (if representing one):	
Position in Organization:	

Section 2: Type of Plaque	
<i>Descriptions in Information on Nomination Form above</i>	
Select type of Plaque:	<input type="checkbox"/> Individual <input type="checkbox"/> Wider Historical Association

Section 3: Address for the building on which the Plaque will be installed:			
Proposed Property Name:			
Number & Street:	Town:	Postal Code:	
Is this your property?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, complete the information on the Property Owner)		
Has the Property Owner signed the Consent Form?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Give a brief description on how the suggested building is associated with the nominee / building with wider historical associations			
Photograph(s) of the building are required:	<input type="checkbox"/> Included		

Section 4: Nomination for an individual only

****Please complete one form for each individual to be nominated****

Nominee's First Name:	
Nominee's Last Name:	
Nominee's Formal Title:	
Profession / Occupation:	
Date of Birth:	Day _____ / Month _____ / Year _____
Date of Death: <i>(must have died 20 years ago to be eligible)</i>	Day _____ / Month _____ / Year _____
Please give a brief account of the life and achievements for the nominee. Indicate how they meet the eligibility requirement:	
<p><i>Please give a brief description on how the nominee has:</i></p> <ul style="list-style-type: none"> • <i>Made some important contribution to human welfare or happiness; and/or</i> • <i>Made an exceptional impact in terms of public recognition; and/or</i> • <i>Grounds for believing that the nominee is regarded as eminent and distinguished by a majority of members of their own profession or calling.</i> 	
Details of Other Honours:	
Attachments, references or links to information that may help with the decision-making:	

Section 5: Nomination for a building with wider historical associations		
Proposed Property Name:		
Number & Street:	Town:	Postal Code:
Is this your property?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, complete the information on the Property Owner)	
Has the Property Owner signed the Consent Form?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Details on why this building deserves a plaque and how it meets the selection criteria:		
Details on the building such as date, architect and builder:		
Attachments, references or links to information that may help with the decision-making:		
Photograph(s) of the building are required:	<input type="checkbox"/> Included	

Section 6: Consent Form		
Proposed Property Name:		
Number & Street:	Town:	Postal Code:
Proposed Location:		
Photographs of location:	<input type="checkbox"/> Included	
<i>Property Owner Information</i>		
First Name of Property Owner:		
Last Name of Property Owner:		
Property Owner's Address:		
Telephone Number:	Cell Number:	
Email:		
Number & Street:	Town:	Postal Code:
<i>Agent for the Owner Information (if applicable)</i>		
First Name of Property Owner:		
Last Name of Property Owner:		
Property Owner's Address:		
Telephone Number:	Cell Number:	
Email:		
Number & Street:	Town:	Postal Code:

In consideration and as a condition of the Township of North Glengarry ("Township") approving the production of a Blue Plaque, the Owner, or the Owner's Authorized Agent, agrees to the following:

- That a Blue Plaque for an individual or a building with wider historical associations shall be installed on the property indicated above.
- That the Blue Plaque will be installed in a location that is visible to the public without trespassing on private property. This location is determined prior to the evaluation of the property.
- The cost for production and installation of the plaque is the responsibility of the Township and the Blue Plaque remains the property of the Township.
- In the event that the property is sold and that the new owner does not wish to retain the Blue Plaque, the Township will be responsible is limited solely for the removal of the Blue Plaque.

Signed at _____ this _____ day of _____, 20_____.

Owner: _____

What happens next?

Thank you for submitting a nomination form to Township of North Glengarry's Blue Plaque Program. The form will be checked and researched for biographical and address evidence. If the nomination is accepted as valid, the Nomination Form will be reviewed by the members of the Township's Arts, Culture and Heritage Committee ("ACHC") which meets on a monthly basis. The ACHC may turn down, request further research to be provided before a decision can be made, or approve the nomination.

The proposer for the nomination is responsible for obtaining the necessary consent for the plaque to be installed on the building.

Unveilings and special events to commemorate a new plaque are organised in partnership with the proposer and external supporters.

The Township of North Glengarry is subject to the *Municipal Freedom of Information and Protection of Privacy Act* ("MFIPPA"). Any documentation submitted, along with all correspondence, documentation and information shall become subject to MFIPPA, and may be released, pursuant to that Act.

Contact information:

Tara Kirkpatrick
Economic Development and Communications Officer
Township of North Glengarry
90 Main Street South
Alexandria ON K0C 1A0
Tel: 613-525-1313
Cell: 613-551-3477

First Monday of the Month

None in January (unless called by the Chair)

February 3

March 2

April 6

May 4

June 1

July 6

None in August (unless called by the Chair)

September 1

October 5

November 2

December 7