



NORTH
GLENGARRY
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Ontario's Celtic Heartland
Le centre celtique de l'Ontario

2020 OPERATING AND CAPITAL BUDGETS

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Executive Summary

The services provided by the Township are varied and widespread, and include:

- Building and Planning Services
- By-Law Enforcement
- Community Services
- Economic Development
- Environmental Services
- Fire Services
- Municipal Drainage
- Recreational Services
- Road and Sidewalk Maintenance
- Water and Wastewater Management
- Winter Control

An Operating Budget is a financial plan for the municipality's day-to-day operations, with planned revenues and the estimated costs to run the services on an annual basis for the Township. The operating budget is a statement of the municipality's priorities, as decided by Council, and sets limits on spending for the programs and services the municipality offers, and revenue targets for fees and other monies collected by the Township.

A Capital Budget is defined as planned expenditures, to acquire, replace, and maintain capital assets that support the services provided by the Municipality. The capital assets of the Township are essentially owned by the residents. Staff, through Council's direction, are the stewards of the assets, charged with ensuring they are managed properly.

The 2020 Operating and Capital Budgets for each of the departments are presented in this document for Council consideration. In the preparation of the 2020 budgets, Staff have analyzed expenditure trends, referenced various Council approved plans, and consulted with all levels of staff. Council approved some of the changes for the Fees and Rates By-law for the Township for 2020. A review of the remaining fees and charges bylaw is pending for early January 2020, but it anticipated that any change will be minor and really have no impact on the budget. Any fee increases for recreation for 2020 have been included in the budget as approved by Council in 2019 for 2020.

The overall tax assessment base grew by 7.89%, resulting in additional tax room of \$305,486. In addition, the education rates and county rates for 2020 are still under review.

Analysis of Financial Information

Each year, the Ministry of Municipal Affairs and Housing reviews each municipality's Financial Information Return. The Ministry send the Township's Financial Indicator Review to the municipality. It is included below for Council's reference.

FINANCIAL INDICATOR REVIEW						
(Based on 2018 Financial Information Review)						
Date Prepared: Sept 20, 2019	2018 Households	4,887				
	2018 Population	8,511				
	Median Household Income	59,456				
SUSTAINABILITY INDICATORS						
Indicator	Ranges	Year	Actuals	South LT Counties Rural		Level of Risk
				Median	Average	
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low < 10% Moderate 10-15% High > 15%	2014	19.5%	10.6%	11.3%	HIGH
		2015	19.8%	9.9%	10.6%	HIGH
		2016	18.5%	9.0%	10.2%	HIGH
		2017	14.3%	8.5%	9.5%	MODERATE
		2018	13.4%	7.2%	8.7%	MODERATE
Net Financial Assets or Net Debt as % of Own Source Revenues	Low > -50% Moderate -50% to -100% High < 100%	2014	-21.0%	30.1%	27.0%	LOW
		2015	2.6%	31.8%	30.2%	LOW
		2016	1.1%	38.6%	36.3%	LOW
		2017	2.3%	47.2%	40.1%	LOW
		2018	-1.0%	40.1%	38.3%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low > 20% Moderate 10% to 20% High < 10%	2014	28.2%	53.3%	57.9%	LOW
		2015	31.4%	55.8%	61.2%	LOW
		2016	31.8%	58.9%	65.2%	LOW
		2017	36.9%	62.0%	68.6%	LOW
		2018	68.7%	60.7%	69.5%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low > .05:1 Moderate .5:1 to .25:1 High < .25:1	2014	.45:1	3.13:1	4.25:1	MODERATE
		2015	1.36:1	3.03:1	4.23:1	LOW
		2016	1.18:1	3.24:1	4.21:1	LOW
		2017	.89:1	3.25:1	4.57:1	LOW
		2018	.05:1	3.26:1	4.67:1	HIGH
FLEXIBILITY INDICATORS						
Debt Servicing Cost as a % of Total Revenues	Low < 5% Moderate 5% to 10% High > 10%	2014	7.0%	3.0%	3.6%	MODERATE
		2015	6.4%	2.4%	3.5%	MODERATE
		2016	6.5%	2.6%	3.3%	MODERATE
		2017	5.3%	2.6%	3.0%	MODERATE
		2018	2.5%	2.5%	3.2%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low < 50% Moderate 50% to 75% High > 75%	2014	48.4%	40.5%	43.2%	LOW
		2015	49.6%	41.8%	44.0%	LOW
		2016	50.3%	42.3%	44.6%	MODERATE
		2017	51.8%	43.6%	45.5%	MODERATE
		2018	32.7%	44.4%	46.3%	MODERATE
Annual Surplus/(Deficit) as a % of Own Purpose Taxation, User Fees and Service Charges (Operating Surplus Ratio)	Low > -1% Moderate -1% to -30% High < -30%	2014	7.4%	3.5%	5.0%	LOW
		2015	18.2%	6.0%	9.0%	LOW
		2016	6.7%	8.4%	9.4%	LOW
		2017	4.0%	11.4%	12.8%	LOW
		2018	140.0%	12.5%	14.7%	LOW
**Note: Cash Ratio is an anomaly as this has been caused between timing issues of actually receiving very large grant claims. For year end there was an unusually large accounts receivable for this.						

FINANCIAL INDICATOR REVIEW
(Based on 2018 Financial Information Review)
North Glengarry
NOTES

Financial Information Returns (FIRs) are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis Ministry staff prepare certain financial indicators for each municipality based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a moment in time and should not be considered in isolation but support with other relevant information sources.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accounts of Canada Statement of Recommended Practice.

- A government may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
- A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected, and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Notes on What Financial Indicators May Indicate:

Total Taxes Receivable Less Allowance for Uncollectible as a % of Total Taxes Levied: How much of the taxes billed are not collected:

Net Financial Assets or Net Debt as % of Own Purpose Taxation User Fees and Service charges - How much tax and free revenue is servicing debt.

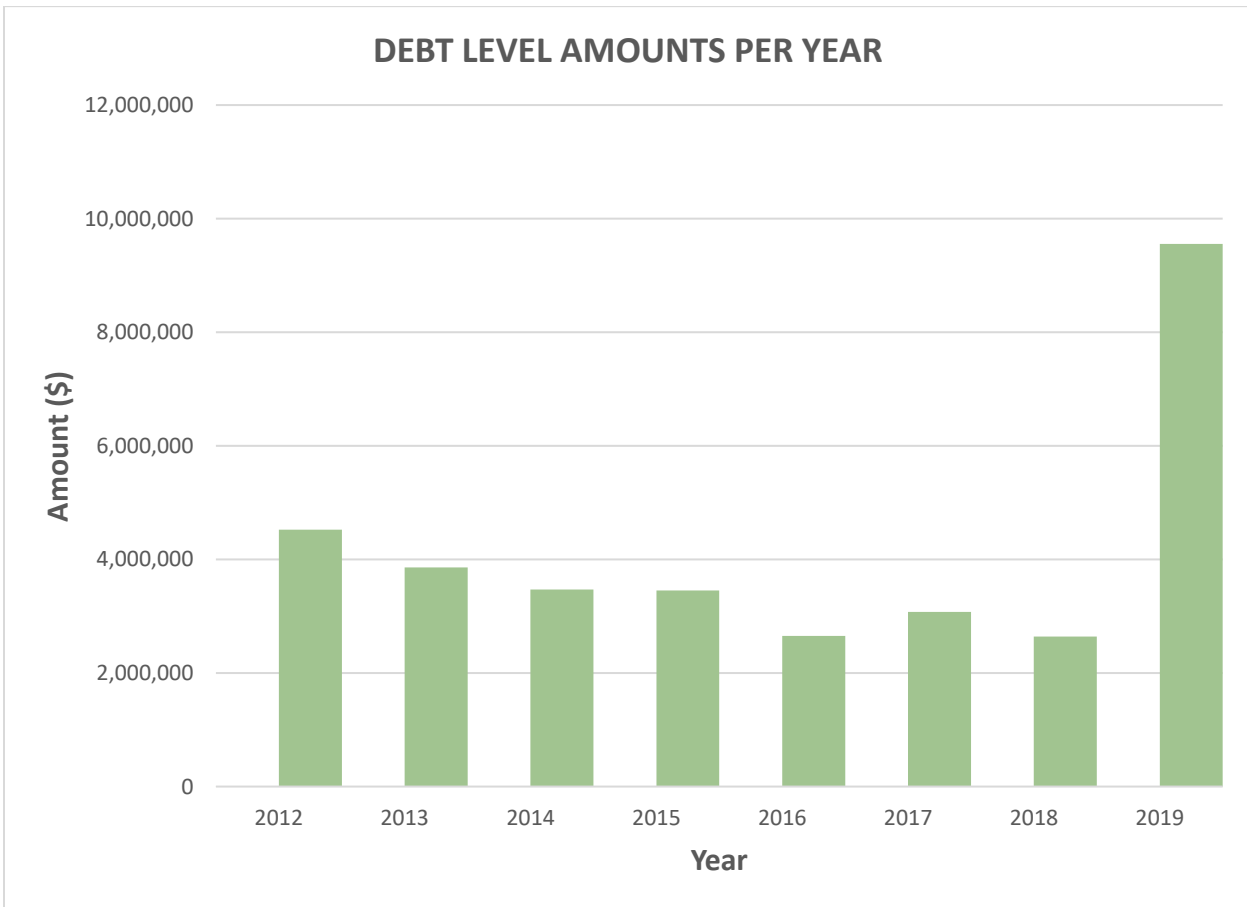
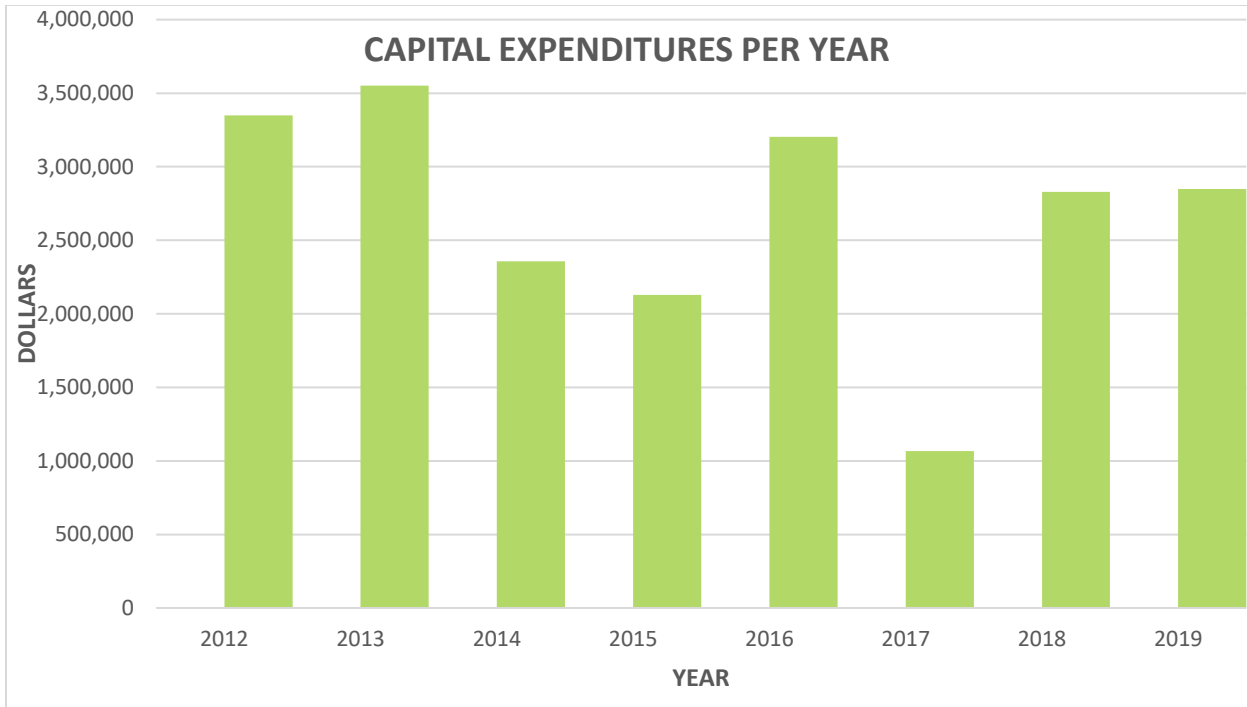
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses – How much money is set aside for future needs/contingencies.

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Measure the ability of the municipality to meet its current obligations with its current resources on hand.

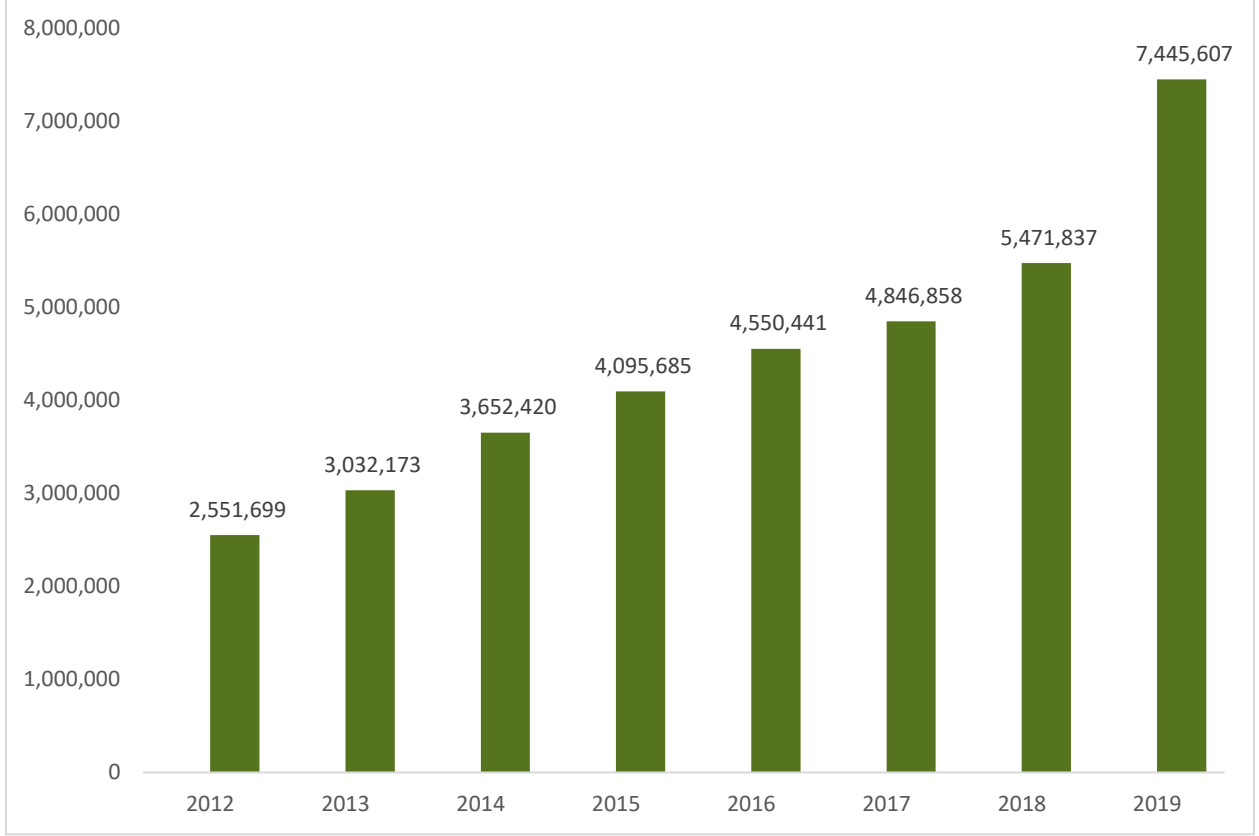
Debt Servicing Cost as a % of Total Revenues - Indicates the extent to which past borrowing decisions may impact the current budget.

Closing Amortization Balances as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Measure the age of a municipality's physical assets. It measures the extent to which depreciable assets have been consumed by comparing the amount of the assets that have been used up and their historical cost.

Annual Surplus/(Deficit) as a % of Own Purpose Taxation, User Fees and Services Charges (Operating Surplus Ratio) - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (i.e. reserves, debt repayment etc.)



RESERVE BALANCES BY YEAR



Township of North Glengarry				
Reserve and Reserve Fund Balance				
Estimation for the Fiscal Year 2020				
	Estimated Beginning	Estimated	Estimated	Ending
Reserve Name	Balance 2020	Transfers In	Transfers Out	Balance 2020
Working Funds				
CEMC Contingency Fund	(50,000.00)			(50,000.00)
Library	(5,633.00)			(5,633.00)
North Glengarry General Fund	(868,454.05)			(868,454.05)
RARE	(360,477.47)		25,582.00	(334,895.47)
Recreation	(80,976.00)		17,000.00	(63,976.00)
WSIB Insurance	(54,442.57)			(54,442.57)
Elections Reserve	(50,000.00)			(50,000.00)
Planning Reserve (OP)	(15,000.00)	(5,000.00)		(20,000.00)
Total Working Funds	(1,484,983.09)	(5,000.00)	42,582.00	(1,447,401.09)
Capital Funds				
Facilities Reserve				-
Fleet				-
Economic Development	(70,000.00)		30,000.00	(40,000.00)
Federal Gas Tax Reserve	(409,054.87)		409,000.00	(54.87)
Fire Department	(474,560.47)		265,000.00	(209,560.47)
Modernization & Efficiency Grant	(598,861.00)		55,302.00	(543,559.00)
North Glengarry General Fund	(38,316.33)		25,000.00	(13,316.33)
Infrastructure Reserve	(736,379.62)			(736,379.62)
Soccer Dome	(7,000.00)		7,000.00	-
Waste disposal site	(1,002,843.15)		137,671.00	(865,172.15)
Total Capital Funds	(3,337,015.44)	-	928,973.00	(2,408,042.44)
Specific Purpose				
GSP Reserve		(125,000.00)		(125,000)
Reserve - Cash in Lieu of Parkland	-			-
Reserve Fund Water Meters	(44,360.01)			(44,360.01)
Landfill Site - Closure	(83,300.00)	(20,000.00)		(103,300.00)
North Glengarry Water	(866,795.92)			(866,795.92)
North Glengarry Sewer	(1,512,331.35)		169,000.00	(1,343,331.35)
Alexandria Island Park	(70,821.21)			(70,821.21)
Glen Robertson Rink Reserve	(6,000.00)			(6,000.00)
Maxville Soccer Lights Reserves	(20,000.00)			(20,000.00)
Dunvegan Assoc Accessibiity Reserv	(20,000.00)			(20,000.00)
				-
Total Specific Purpose	(2,623,608.49)	(145,000.00)	169,000.00	(2,599,608.49)
Total Reserve and Reserve Funds	(7,445,607.02)	(150,000.00)	1,140,555.00	(6,455,052.02)

Key Assumptions and Rationale

Operating Budget

Developing a municipal budget is a large task typically taking several months, extensive internal reviews, and numerous versions. For each departmental budget, staff analyzed revenue and expenditure trends for the past five years, as well as considered the future direction of the municipality and other external factors.

Many factors were considered with the formulation of the budget, such as the Consumer Price Index, increase costs of fuel and hydro, and interest rates earned and paid. As well, staff considered the impact of the economy, resident taxation, and service levels. These assumptions, as well as those discussed below, have been used to develop, review and benchmark the budget.

Cost of Living Allowance and Union Contracts

The Cost of Living Allowance (COLA) has been estimated to be 1.8% based on the average Consumer Price Index for 2019. The current union contract increases have also been included for all union employees in the Recreation and Roads Departments at 1.8% based on the two collective agreements. The Water/Waste Water collective agreement is up for renewal in 2020. A 1.8% increase has been estimated in the 2020 budget as no finalized numbers are yet available.

Salary step increases also impacted this budget. Salaries and benefits are included for the Glengarry Sports Palace which was acquired by North Glengarry per a new agreement with the Township of South Glengarry.

Statutory and Non-Statutory Benefits

The Employee Health Tax (EHT), Workers Compensation Insurance Board (WSIB) and rates did not change between 2019 and 2020 however, there was a recent announcement indicating WSIB rates were being reduced in 2020 but no confirmed notice has been received to date. Canada Pension Plan (CPP) contribution rates have increased for 2020 by almost three percent. Employment Insurance (EI) premium rate has gone down by 2.5% from 2019; however, maximum insurable earnings have increased by 2.1%. Ontario Municipal Employees Retirement System (OMERS) Sponsors Corporation are not increasing the contribution rates for 2020.

The CPP yearly maximum pensionable earnings (YMPE) amount increased to \$60,100. This increase of the YMPE influences the OMERS contributions, as the rates for earnings below the YMPE are at a different rate than the earnings above the YMPE. Employer maximum contributions increased by \$225.

Employee Benefits

The employee group benefits for the Township is part of the larger County-Wide Plan. Life insurance and long-term disability are held with Manulife, and accidental death and dismemberment (AD&D) are held with AIG. Health and dental benefits are managed through Green Shield. Renewal rates are based on 50% County-Wide experience and 50% Township claims experience.

Rates for Dental and Extended Health benefits are based on current year experience. The anticipated changes are an increase of 24% to Dental and 17% to Extended Health. Our renewal is not until March 1, 2020 and these numbers may change; however, as of now, these increases have been incorporated into the 2020 proposed budget.

Insurance

The Township utilizes Halpenny Insurance Brokers Ltd. as the broker of record for the Township's insurer Jardine Lloyd Thompson Canada Inc (JLT). JLT is a leader in providing specialized teams with distinctive knowledge and expertise with risk management, and advisory services. The Township's insurance rates are based on experience and market. The 2020 rates reflect a 10% increase.

Capital Budget

Creating a Capital Budget involves reviewing current Council approved plans, and internal documents, such as the Asset Management Plan, Roads Needs Studies, Bridge Condition Reports, and Master Plans from various departments. Each department reviews the conditions of their asset inventory, as well as the need for new assets based on service levels. From all this information, the departmental capital budgets are developed. Funding for the capital budget is a joint effort between the departments and treasury.

The following are metrics for Council to consider when prioritizing capital projects:

Project Requirements – Is the project required to meet legal, compliance, or regulatory mandates?

Strategic/ Council Priority Alignment – To what extent is the project aligned with government's overall strategies?

Value to Citizens – How much value will the outcome of this project bring to our residents?

Operating Budget Impact – Are there any cost savings associated with the capital project or will the new capital expenditure mean more operating costs to taxpayers?

New for 2020 was the creation of a 10-year capital plan which provides estimates for future year expenditures. New this year is also a list for corporates fleet expenditures, including all department's needs. In 2019 a fleet reserve was created; however, no transfer of funds was approved to be moved into this fund in 2019.

Summary of Key Changes from 2019 to 2020

Key Changes 2019 to 2020	
Total Changes	\$ 305,486
COLA, step increases, staffing change, pay equity	13,481
Group Benefits	107,524
No transfers from reserves for capital and elections	(168,462)
Alexandria 200 Celebration completed	(25,000)
Long Term Debt Financing - Fire Truck	36,497
Long Term Debt Financing - Grader	43,246
Increased sand and salt costs	61,000
RARE loss of revenues	507,558
RARE decrease in expenses	(222,437)
RARE decrease in capital request	(47,418)
Change in GSP - Transfer to reserves	125,000
Insurance increase - 10%	24,108
Ontario Municipal Partnership fund reduced	148,700
Increased properties at risk for tax reductions	75,000
Library Rent	(18,159)
Sports subsidy contribution decrease	(8,000)
Fleet costs (tax based portion)	(236,744)
Roads Repay reserves complete	(54,472)
Reduction in recreation capital	(49,500)
Minor changes throughout	(6,436)
	\$ 305,486
NOTE:	
Water/waste water is a separate budget funded through its users and does not affect the tax base.	

Assessment and Taxation

There are many components to the property tax system, including: assessment value, tax ratios, tax rates, capping, and the annual operating budget amount.

The Current Value Assessment (CVA), better known as assessment, of each property in the Township is set by the Municipal Property Assessment Corporation (MPAC). All properties are assessed by MPAC every four years. Any increases to property values are phased in over four years, with any reductions being given in the first year. The 2017 taxation year was the first year of the new assessment cycle; therefore, 2020 is the fourth year of the assessment cycle. The assessment roll used in the 2020 taxation calculation, includes all the phased in values as well as any assessment growth from new builds. The increase in assessment overall of 7.89% resulted in \$305,486 of additional tax revenue from increased assessment.

Township of North Glengarry - 2020 Assessment Comparison						
Summary of Taxable & PIL Assessments						
Property Class		2019 Total	2020 Total	Increase (+) Decrease (-)	% Increase (+) % Decrease (-)	Additional \$\$\$\$
Residential & Farm	RT	818,354,016	849,826,500	31,472,484	3.85	164,059
Residential - Education Only - English Public	RD	211,400	0	-211,400	-100.00	
Multi-Residential	MT	9,622,350	9,808,400	186,050	1.93	970
New Multi-Residential	NT	1,104,000	1,104,000	0	0.00	0
Farmlands	FT	421,629,123	491,219,800	69,590,677	16.51	90,690
Commercial	CT	61,156,231	61,230,380	74,149	0.12	632
New Construction Commercial	XT	18,986,478	22,031,600	3,045,122	16.04	25,938
Industrial	IT	11,405,651	11,923,600	517,949	4.54	5,571
New Construction Industrial	JT	5,136,545	6,200,200	1,063,655	20.71	11,441
Pipeline	PT	4,990,532	5,088,000	97,468	1.95	695
Managed Forest	TT	4,991,755	6,429,000	1,437,245	28.79	1,873
Parking Lot	GT	35,875	39,000	3,125	8.71	27
New Construction Shopping Centre	ZT	4,225,443	4,570,900	345,457	8.18	2,943
Commercial Excess Land	CU	599,527	563,120	-36,407	-6.07	-217
Commercial Vacant	CX	2,217,546	2,396,200	178,654	8.06	1,065
New Construction Commercial Excess Land	XU	313,747	272,800	-40,947	-13.05	-244
Industrial Excess Land	IU	95,950	96,600	650	0.68	5
Industrial Vacant Land	IX	187,601	192,900	5,299	2.82	40
Taxable Properties		1,365,263,770	1,472,993,000	107,729,230	7.89	305,486

The total tax rate is made up of the Municipal Tax Rate set by the Township; the County Tax Rate set by the United Counties of Stormont, Dundas and Glengarry; and, the Education Rate set by the Province.

Municipal property tax is a municipal taxation system where municipalities ``tax`` their residents to pay for the services the municipality provides. The property tax burden is shared amongst residents proportionately based on the values of their properties.

There are two components of the tax rate calculation:

- How much does the Township need to collect from residents to cover the net tax levy (the next tax levy is the revenue of the Township minus the expenditures)
- What is the total of the all property values in the Township

$$\frac{\text{Total Budgeted Net Tax Levy}}{\text{Weighted Assessment}} = \text{Township Tax Rate}$$

The weighted assessment is calculated by multiplying the tax ratio, which is set by the County, by the assessment from MPAC. Each property type has a different tax ratio. For the Township, residential is 1.00, farmland is 0.25, commercial is 1.63, and industrial is 2.06.

To calculate the taxes owing, the tax rate is multiplied by the assessment of the property. The education portion is sent to the school boards directly, and the County receives their portion. The municipal tax rate represents only 38% of the total tax rate.

Education rates and county rates for taxation have not been set to date and may change the total taxation requirements of the Township. The 2019 rates have been used for the county and 2020 proposed education portions but are subject to change based on their finalized figures. There is a 0% tax rate increase for the municipal portion.

The Corporation of the Township of North Glengarry		Schedule "A" to Bylaw 20-XXXX												
2020 Proposed Tax Rates														
Property Class		Proposed 2020				2019			Proposed 2020			Proposed		
		Current Value Assessment	Tax Rate Municipal	Municipal Tax Dollars	% Change	Upper Tier Rate	Upper Tier Tax Dollars	% Change	Education Rate	Education Tax Dollars	% Change	Tax Rate	Total Collected	
Residential & Farm	RT	849,826,500	0.5212773	4,429,953	0.00%	0.5790	4,920,495	0.00%	0.15300	1,300,235	-4.97%	1.25327730	10,650,683	-0.63%
Residential - Education Only - EP	RD	0	0.0000000	0	0.00%				0.15300	0	-4.97%	0.15300000	0	-4.97%
Multi-Residential	MT	9,808,400	0.5212773	51,129	0.00%	0.5790	56,791	0.00%	0.15300	15,007	-4.97%	1.25327730	122,926	-0.63%
New Multi-Residential	NT	1,104,000	0.5212773	5,755	0.00%	0.5790	6,392	0.00%	0.15300	1,689	-4.97%	1.25327730	13,836	-0.63%
Large Industrial	LT	0	2.1597812	0	0.00%	2.3988	0	0.00%	1.25000	0	-3.10%	5.80858120	0	-0.68%
Farmlands	FT	491,219,800	0.1303193	640,154	0.00%	0.1447	710,795	0.00%	0.03825	187,892	-4.97%	0.31326930	1,538,841	-0.63%
Commercial	CT	61,230,380	0.8517812	521,549	0.00%	0.9460	579,239	0.00%	1.25000	765,380	-3.10%	3.04778120	1,866,168	-1.30%
Commercial Construction (New)	XT	22,031,600	0.8517812	187,661	0.00%	0.9460	208,419	0.00%	0.98000	215,910	-4.85%	2.77778120	611,990	-1.77%
Industrial	IT	11,923,600	1.0756208	128,253	0.00%	1.1946	142,439	0.00%	1.25000	149,045	-3.10%	3.52022080	419,737	-1.12%
Industrial Construction (New)	JT	6,200,200	1.0756208	66,691	0.00%	1.1946	74,068	0.00%	0.98000	60,762	-4.85%	3.25022080	201,520	-1.52%
Pipeline	PT	5,088,000	0.7130375	36,279	0.00%	0.7919	40,292	0.00%	0.98000	49,862	-4.85%	2.48493750	126,434	-1.97%
Managed Forest	TT	6,429,000	0.1303193	8,378	0.00%	0.1447	9,303	0.00%	0.03825	2,459	-4.97%	0.31326930	20,140	-0.63%
Parking Lot	GT	39,000	0.8517812	332	0.00%	0.9460	369	0.00%	1.25000	488	-3.10%	3.04778120	1,189	-1.30%
Shopping Centre	ST		0.8517812	0	0.00%	0.9460	0	0.00%	1.25000	0	-3.10%	3.04778120	0	-1.30%
Construction Shopping Centre (NEW)	ZT	4,570,900	0.8517812	38,934	0.00%	0.9460	43,241	0.00%	0.98000	44,795	-4.85%	2.77778120	126,970	-1.77%
Commercial Excess Vacant Unit	CU	563,120	0.5962469	3,358	0.00%	0.6622	3,729	0.00%	1.25000	7,039	14.00%	2.50844690	14,126	6.52%
Commercial Vacant Land	CX	2,396,200	0.5962469	14,287	0.00%	0.6622	15,868	0.00%	1.25000	29,953	14.00%	2.50844690	60,107	6.52%
Commercial Excess Vacant (New Construction)	XU	272,800	0.5962469	1,627	0.00%	0.6622	1,806	0.00%	0.98000	2,673	35.92%	2.23844690	6,106	13.08%
Shopping Centre Excess Land	SU		0.5962469	0	0.00%	0.6622	0	0.00%	1.25000	0	14.00%	2.50844690	0	6.52%
Industrial Excess Land	IU	96,600	0.7529345	727	0.00%	0.8362	808	0.00%	1.25000	1,208	14.00%	2.83913450	2,743	5.72%
Industrial Vacant Land	IX	192,900	0.7529345	1,452	0.00%	0.8362	1,613	0.00%	1.25000	2,411	14.00%	2.83913450	5,477	5.72%
Industrial Excess (New Construction)	JU		0.7529345	0	0.00%	0.8362	0	0.00%	0.98000	0	35.92%	2.56913450	0	11.21%
Large Industrial Vacant Unit Excess Land	LU	0	1.5118470	0	0.00%	1.6791	0	0.00%	1.25000	0	14.00%	4.44094700	0	3.58%
		1,472,993,000		6,136,519	0.00%		6,815,667	0.0%		2,836,806	4.0%		15,788,992	1.65%
				39%			43%			18%				

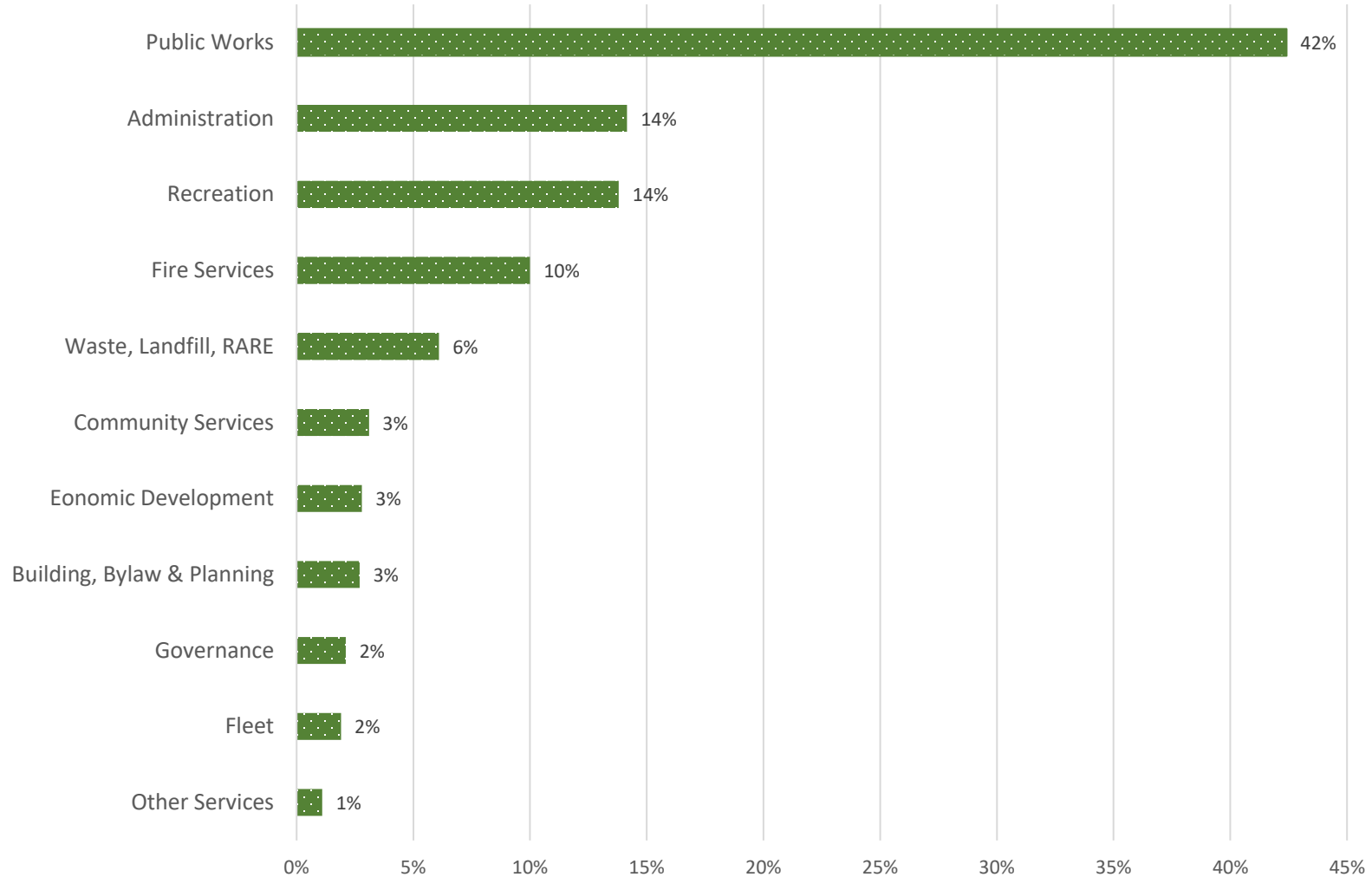
Departmental 2020 Total Operating Budget Summary

Budget						
Fiscal Year 2020						
DEPARTMENT SUMMARY						
DEPARTMENT	AREA	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Governance		161,700	186,156	178,387	188,951	2,795
Administration		(1,740,840)	(1,855,054)	(2,288,370)	(1,752,874)	102,180
Community Services	Community Development	12,815	46,600	44,043	28,600	(18,000)
	Other Contributions	457,740	484,582	428,101	247,480	(237,102)
	Recreation Building Wa	26,320	10,000	8,221	10,000	-
	Library	16,294	16,000	3,289	(1,159)	(17,159)
Economic Development		239,282	254,854	196,571	260,285	5,431
Fire Services	Fire Department	1,210,475	860,821	811,564	945,158	84,337
	CEMC	7,330	7,000	5,908	10,189	3,189
Building, Bylaw & Planning	Building	49,849	58,333	80,055	62,921	4,588
	Bylaw	19,369	66,039	75,574	75,757	9,718
	Septic Systems	(4,388)	(1,000)	(7,020)	(1,000)	-
	Animal Control	(5,631)	(16,500)	(35,229)	(18,500)	(2,000)
	Planning	141,923	107,692	81,064	135,216	27,524
Other Services	Crossing Guards	-	7,368	5,949	7,022	(346)
	Ambulance	(20,003)	(21,315)	(27,705)	(21,315)	-
	Conservation Authority	107,984	107,642	115,544	111,547	3,905
	Livestock	281	2,000	(2,528)	2,000	-
Fleet		415,022	486,000	504,767	171,395	(314,605)
Public Works	Roads Administration	3,050,091	3,178,098	1,629,501	3,122,840	(55,258)
	Bridges and Culverts	66,869	35,000	67,309	37,000	2,000
	Roadside Maintenance	381,853	25,500	402,877	45,500	20,000
	Sidewalk Maintenance	4,737	6,000	13,138	6,000	-
	Loose top Maintenance	163,178	141,000	192,757	141,000	-
	Hard Top Maintenance	87,196	75,000	76,672	65,000	(10,000)
	Plowing and Sanding	395,719	107,000	349,811	168,000	61,000
	Snow Removal	48,557	61,000	97,822	71,000	10,000
	Septic Sewers	16,993	22,500	47,543	22,500	-
	Safety Devices	45,999	50,000	42,561	50,000	-
	Street Lighting	76,221	80,000	61,365	80,000	-
	Public Works Building -	18,293	23,888	14,552	22,488	(1,400)
	Public Works Building -	36,662	20,500	22,043	20,500	-
	Garbage Collection	449,637	484,000	384,871	426,000	(58,000)
Landfill		(227,556)	(279,141)	(377,816)	(288,769)	(9,628)
RARE		803,795	180,186	477,011	417,889	237,703
Recreation	Maxville Sports Comple	422,271	340,949	287,862	313,999	(26,950)
	Island Park	659,996	293,611	324,179	331,699	38,088
	Dome - Glengarry Indod	137,948	180,611	112,728	158,111	(22,500)
	Glengarry Sports Palace	(2,869)	-	8,004	464,740	464,740
Drainage	Municipal Drainage	6,791	(1,887)	19,489	(651)	1,236
	Tile Drainage	19,298	-	28,518	-	-
Water Distribution		2,224,531	18,397	(1,844,271)	-	(18,397)
Waste Water		164,278	(18,397)	(46,984)	-	18,397
TOTAL TAX LEVY COUNCIL		10,146,010	5,831,033	2,569,727	6,136,519	305,486

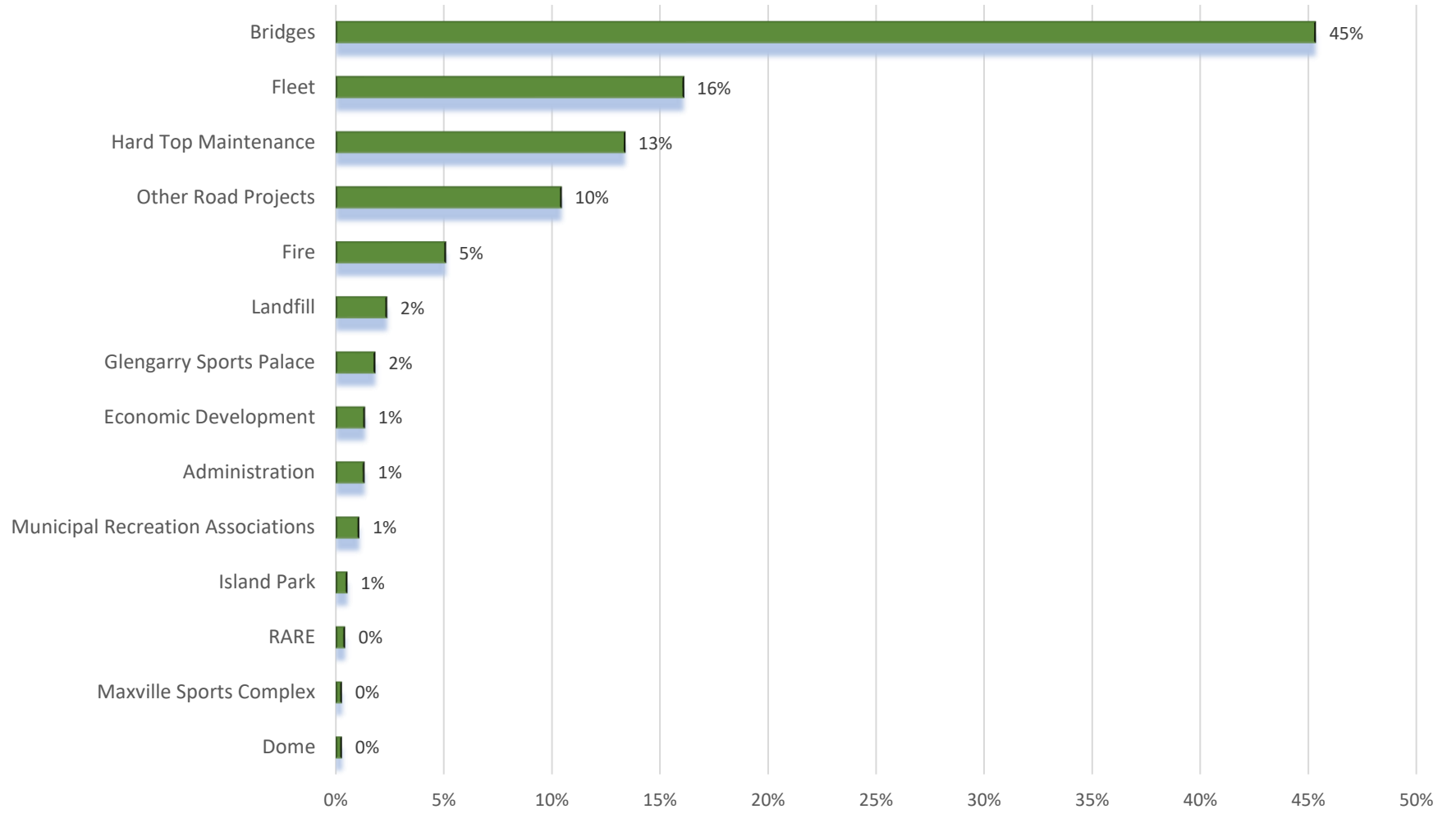
Departmental Capital Budgets Summary

10 YR CAPITAL BUDGET - 2020										
TOWNSHIP OF NORTH GLENGARRY SUMMARY										
AREA	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Administration	77,500	-	-	-	-	-	-	-	-	-
Bridges	2,623,711	257,671	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Dome	17,000	-	-	-	275,000	-	-	-	-	-
Economic Development	78,500	5,000	20,000	5,000	20,000	5,000	-	-	-	-
Fire	295,000	-	-	-	-	-	-	-	-	-
Fleet	931,395	1,001,692	550,000	1,153,000	551,000	925,035	615,000	661,735	385,000	340,000
Glengarry Sports Palace	106,000	20,000	125,000	10,000	-	-	10,000	100,000	10,000	65,000
Hard Top Maintenance	774,875	400,936	348,215	379,558	-	-	-	-	-	-
Island Park	31,500	45,000	30,000	130,000	150,000	-	-	-	-	-
Landfill	137,671	103,839	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Maxville Water Project	3,567,883	-	-	-	-	-	-	-	-	-
Municipal Recreation Associations	63,500	-	-	-	-	-	-	-	-	-
Maxville Sports Complex	17,000	-	-	250,000	-	-	-	-	-	-
Other Road Projects	604,671	500,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
RARE	25,582	-	-	-	-	-	-	-	-	-
Waste Water	169,000	317,162	85,000	115,000	65,000	115,000	115,000	50,000	100,000	50,000
Water Distribution	270,161	150,195	40,000	115,000	40,000	115,000	40,000	40,000	40,000	40,000
Water Treatment	67,000	10,000	-	-	-	-	-	-	-	-
Total Before Inflation	9,857,950	2,811,495	1,303,215	2,262,558	1,206,000	1,265,035	885,000	956,735	640,000	600,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	9,857,950	2,923,955	1,382,451	2,448,124	1,331,010	1,424,087	1,016,196	1,120,537	764,565	731,115
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	916,253	551,169	395,907	437,738	27,591	28,143	28,706	29,280	29,866	30,463
Grants	3,707,292	70,000	-	125,000	-	-	-	-	-	-
Tax Base	1,644,121	949,178	853,944	743,453	718,481	595,687	809,512	985,848	567,451	590,985
Long Term Debt	3,049,122	883,360	-	893,068	469,053	541,339	-	-	-	-
Water/Waste Water Rates	541,161	470,248	132,600	248,864	115,884	258,918	177,978	105,408	167,248	109,667
Total Funding	9,857,949	2,923,955	1,382,451	2,448,123	1,331,009	1,424,087	1,016,195	1,120,536	764,565	731,115

OPERATING BUDGET BY FUNCTION 2020



CAPITAL BY FUNCTION 2020



Governance

Departmental Overview

Municipal Council has a representative, policy-making, and stewardship role to play in the municipality. The Township of North Glengarry is represented by one mayor and six Councillors.

2020 Budget Initiatives and Challenges

The Governance budget has no significant changes other than the adjustments made to salaries based on a cost of living increase.

2020 Budget Details

Proposed Budget						
Fiscal Year 2020						
GOVERNANCE						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
EXPENDITURES						
1-4-1000-1010	COUNCIL - SALARIES	124,244	134,410	129,241	136,829	2,419
1-4-1000-1110	COUNCIL - BENEFITS	3,431	9,476	6,509	9,852	376
1-4-1000-5000	COUNCIL - MAYOR CONVENTIONS & EXPENSES	3,746	8,360	9,096	8,360	-
1-4-1000-5001	COUNCIL -DPTY MAYOR CONVENTION EXPENSES	4,323	3,360	4,663	3,360	-
1-4-1000-5002	COUNCILLOR AT LARGE - CONVENTION & EXPEN	1,526	5,510	3,830	5,510	-
1-4-1000-5003	COUNCILLOR - ALEXANDRIA WARD	1,661	5,510	3,257	5,510	-
1-4-1000-5004	COUNCILLOR - KENYON WARD	5,223	5,510	5,010	5,510	-
1-4-1000-5005	COUNCILLOR - LOCHIEL WARD	5,477	5,510	7,885	5,510	-
1-4-1000-5006	COUNCILLOR - MAXVILLE WARD	4,847	5,510	6,700	5,510	-
1-4-1000-5010	COUNCIL - GENERAL EXPENSES	7,222	3,000	2,196	3,000	-
	TOTAL TAX LEVY COUNCIL	161,700	186,156	178,387	188,951	2,795

General Administration and Other

Departmental Overview

The Administration Department includes the Office of the Chief Administrative Officer (CAO); Treasury Department; and Information Technology.

The Office of the CAO is responsible to Council for the effective administration of all Township activities. The CAO provides leadership and is responsible for the coordination of information with all departments while ensuring that the policies of the municipality are followed. The CAO also is responsible for Human Resources (HR) with respect to recruitment and ensuring the Township follows policies and HR legislation. The Clerk's Department, as a function of the CAO along with the assistance of the Deputy Clerk, is responsible for legislative guidelines to Council, in all matters pertaining to the conducting of Council and committee meetings. The Clerk's Department is also responsible for all records of the Township, including all agendas, minutes, by-laws, policies and agreements. Information Technology manages all the hardware, software and networking for the Township, as well as phone systems.

The Treasury Department's function is to handle all financial affairs of the Township in accordance with the Municipal Act, Generally Accepted Accounting Principles (GAAP), Township By-Laws and Policies, and Public Sector Accounting Board (PSAB) Principles. The Treasury Department is responsible for taxation, water and wastewater billing, accounts payable, accounts receivable, payroll, budgeting, benefits, insurance, and financial reporting.

The Other Services budget contains ambulance costs, transfers of funds to Conservation Authorities, and livestock grants and evaluations.

2019 Accomplishments

Administration and the Treasury Departments continue to focus on policy and procedure updating or creation in order to provide clear guidance to all staff. Some of these policies include: The Tangible Capital Asset Policy, the Strategic Asset Management Policy, and the Corporate Travel Policy.

The Treasury Department continues to focus on tax collection. In the past year arrears have decreased by 2%. The Department continues to provide reminders, letters and promotes Preauthorized Payment plans to provide tax collection. Furthermore, 25 properties were registered in 2019. Of the 25 properties, 16 were collected in full for a total arrears collection of just under \$300,000.

2020 Goals

Administration and the Treasury Departments will continue to focus on policy and procedure updating or creation in order to provide clear guidance to all staff.

Administration is also implementing the new Council meeting software (E-scribe) to automate the procedure.

The Treasury Department will continue to focus on tax collection and other streams of revenue.

2020 Budget Initiatives and Challenges

Ontario Municipal Partnership Fund (OMPF)

The Ontario Municipal Partnership Fund (OMPF) continues to be the Province's main transfer payment to municipalities. In 2014, the OMPF was redesigned following consultations with municipalities across Ontario. Consultation with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

In 2020, OMPF allotment has decreased by \$148,700 with the Township to receive \$2,109,500. The OMPF calculation is quite complex, with multiple thresholds and indicators set by the Province. It is also dependent on how the Township's assessment changes in relation to the County.

Payments in Lieu of Taxes (PIL)

Property owned by the Provincial and Federal Government is not subject to regular property taxation, however, these properties pay the municipality something called Payments in Lieu (PIL). The revenues received from these government agencies are based on the same premises as the property taxation calculations, however, the revenues collected are accounted for in the general administration budget.

The valuation for PIL's were reviewed and adjustments were made based on any new valuation. Although PIL's are calculated and sent out for collection, payments made may not necessarily meet what is billed and is at the discretion of the Provincial and Federal Governments.

Transfer to Reserves

The 2020 proposed budget includes approximately \$145,000 of additional funding going to reserves with \$5,000 for future renewal of the Official Plan; \$125,000 going to the Glengarry Sports Palace reserve (approved by resolution in 2019) and approximately \$20,000 going to the Landfill Site Closure Reserve.

Although reserve fund accounts were set up in 2019, there were no contributions to either the fleet or facilities reserves. Both funds need to be built for future replacement of fleet, and aging facility upgrades. Otherwise, costs for these will hit the tax base every year. The 2020 budget does not include any transfers to these reserves, but Council may wish to change this.

As per the reserve policy, the North Glengarry working reserve has an aim of having a balance equal to approximately 25% of the municipal tax levy (which equates to three months' worth of operating expenses). The starting balance for 2020 equates to approximately 14% of the municipal tax levy which is below the goal set in the policy. As per the Financial Information Review noted above, reserve funds as a percentage of municipal expense is noted as low.

Asset Management

Assistance is required in getting all the data in the new City Wide asset management software. The hiring of a contracted IT/GIS Coordinator should help get this program up to date both for financial and GIS data which is used by the Building, Bylaw Enforcement and Planning Department.

2020 Budget Details

Proposed Budget Fiscal Year 2020						
GENERAL ADMINISTRATION						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-1200-7120	TAX WRITE OFFS	-	(1,000)	-	(1,000)	-
1-3-1200-8001	ADM - TRANSFER FROM RESERVES	-	(92,400)	-	(52,651)	39,749
1-3-1250-4040	P.I.L. - POST OFFICE	(3,863)	(4,000)	(3,836)	(4,000)	-
1-3-1250-4060	MUNICIPAL TAX ASSISTANCE ACT	(34,078)	(16,700)	(17,577)	(16,700)	-
1-3-1250-4061	GLENGARRY MEMORIAL HOSPITAL	(2,038)	(2,000)	(2,312)	(2,000)	-
1-3-1250-4063	ONTARIO HYDRO - HYDRO ONE	(3,853)	(4,100)	(3,855)	(4,100)	-
1-3-1250-4064	MUNICIPAL ENTERPRISES	(41,598)	(42,100)	(42,381)	(42,100)	-
1-3-1250-4065	RAILWAYS - RIGHT OF WAY	(20,932)	(43,200)	(21,164)	(43,200)	-
1-3-1300-7130	PENALTIES & INTEREST ON TAXES	(296,595)	(300,000)	(305,893)	(300,000)	-
1-3-1500-5009	ONTARIO MUNICIPAL PARTNERSHIP FUND	(2,258,200)	(2,258,200)	(2,159,700)	(2,109,500)	148,700
1-3-1600-5030	LIVESTOCK & POULTRY GRANT	(3,265)	-	-	-	-
1-3-1600-5080	CANNABIS GRANT	-	-	(18,816)	-	-
1-3-1600-5087	ONTARIO TRILLIUM GRANT	(800)	-	-	-	-
1-3-1600-5089	FEDERAL GAS TAX GRANT	(96,854)	(311,663)	(639,254)	(306,669)	4,994
1-3-1600-5097	PUC RRCA GRANT	-	(30,000)	-	(30,000)	-
1-3-1600-5098	OTHER GRANTS	-	(47,600)	(54,412)	(47,600)	-
1-3-1700-7100	LOTTERY LICENCES	(11,561)	(10,000)	(8,045)	(10,000)	-
1-3-1700-7102	TAX CERTIFICATES	(19,345)	(22,000)	(12,820)	(22,000)	-
1-3-1700-7103	MARRIAGE LICENCES	(3,375)	(4,000)	(3,000)	(4,000)	-
1-3-1700-7104	BUSINESS LICENCES/PERMITS	(2,000)	(3,500)	(7,750)	-	3,500
1-3-1700-7105	PHOTOCOPIER REVENUE	(23)	-	-	-	-
1-3-1700-7106	LAND RENTAL - CHIP STAND - OTHER	(3,000)	(9,750)	(15,756)	(9,750)	-
1-3-1700-7110	ELECTIONS - NOMINATION FEES	(1,630)	-	-	-	-
1-3-1700-7120	GENERAL GOVERNMENT INCOME	(5,917)	-	(2,902)	-	-
1-3-1700-7122	DONATIONS	-	-	(2,589)	-	-
1-3-1700-7123	SALE OF REGISTERED PROPERTIES	-	-	(4,933)	-	-
1-3-1700-7132	SALE OF LAND AND BUILDINGS	(49,444)	-	-	-	-
1-3-1700-7141	INTEREST ON BANK ACCOUNT	(15,022)	(20,000)	(74,784)	(20,000)	-
1-3-1700-7160	RENTAL OF BUILDINGS	(19,818)	(76,500)	(33,527)	(8,700)	67,800
1-3-1700-7161	TAX ADJUSTMENTS OVER/SHORT	(12,039)	-	(36)	-	-
1-3-1700-7180	GSP (INSURANCE SHARE)	(13,718)	-	-	-	-
1-3-1700-7790	ALEXANDRIA 200 - DONATIONS	(2,500)	-	2,500	-	-
1-3-1700-7850	SALE OF EQUIPMENT	-	-	(250)	-	-
1-3-1700-7998	GLENGARRY GREEN BOX PROGRAM	(5,530)	-	(4,330)	-	-
	TOTAL REVENUES	(2,926,998)	(3,298,713)	(3,437,422)	(3,033,970)	264,743

GENERAL ADMINISTRATION		2018 - ACTUAL	2019 - FINAL	2019 - ACTUAL	2020 - MANAGEMENT	
Account Code	Account Description	VALUES	BUDGET	VALUES	REVIEW	VARIANCE
EXPENDITURES						
1-4-1200-1010	ADM - WAGES	458,407	561,417	518,351	558,854	(2,563)
1-4-1200-1015	ADM - PART TIME WAGES	10,586	-	34,517	-	-
1-4-1200-1035	ADM - OVERTIME	434	5,000	1,337	2,000	(3,000)
1-4-1200-1110	ADM - EMPLOYEE BENEFITS	129,323	157,752	143,311	161,878	4,126
1-4-1200-1225	ADM - INSURANCE	33,361	33,361	33,429	36,697	3,336
1-4-1200-1507	ADM - BANK CHARGES	6,897	6,000	6,877	6,000	-
1-4-1200-2000	ADM - INTEREST ON OPERATING LOAN	910	-	646	-	-
1-4-1200-2015	ADM - TAXES MUNICIPAL PROPERTY	19,063	17,600	19,613	19,600	2,000
1-4-1200-2020	ADM - HEALTH & SAFETY	3,939	10,000	2,639	8,000	(2,000)
1-4-1200-2021	ADM - CLOTHING ALLOWANCE	69	-	-	-	-
1-4-1200-2025	ADM - MILEAGE & TRAVEL	2,080	4,000	1,898	4,000	-
1-4-1200-2026	ADM - MEETING ATTENDANCE	3,969	300	2,457	300	-
1-4-1200-2035	ADM - CONFERENCES/WORKSHOPS/TRAINING	15,876	16,000	14,375	16,000	-
1-4-1200-2048	ADM - STAFF CELL PHONES C/B	(160)	-	(85)	-	-
1-4-1200-2049	ADM - CELL PHONES	3,889	3,500	2,360	3,500	-
1-4-1200-2050	ADM - TELEPHONE	3,847	4,500	2,267	4,500	-
1-4-1200-2051	ADM - COURIER	296	500	189	500	-
1-4-1200-2055	ADM - ENBRIDGE	4,133	4,500	3,409	4,500	-
1-4-1200-2056	ADM - HYDRO	18,765	25,000	16,655	25,000	-
1-4-1200-2057	ADM - WATER/SEWER	2,335	2,500	1,951	2,500	-
1-4-1200-2100	ADM - POSTAGE & FOLDING LEASING	23,246	25,000	25,120	25,000	-
1-4-1200-2102	ADM - PARKING LOT RENT	3,053	3,100	3,053	3,100	-
1-4-1200-2120	ADM - OFFICE SUPPLIES	19,936	23,520	14,177	23,520	-
1-4-1200-2124	ADM - HOUSEKEEPING & JANITORIAL SUPPLIES	1,981	-	2,313	2,000	2,000
1-4-1200-2125	ADM - SUPPLIES	3,181	3,000	4,839	3,000	-
1-4-1200-2130	ADM - COMPUTER FEES AND EQUIPMENT	50,794	38,000	45,582	40,000	2,000
1-4-1200-2131	ADM - COMPUTER WEBSITE HOSTING	3,053	3,100	3,053	3,100	-
1-4-1200-2140	ADM - PHOTOCOPIER ADMINISTRATION	8,724	6,500	8,434	6,500	-
1-4-1200-2200	ADM - ACCOUNTING/AUDIT	29,419	28,000	29,256	28,000	-
1-4-1200-2210	ADM - LEGAL FEES	28,286	20,000	14,331	20,000	-
1-4-1200-2223	ADM - CONSULTING/PROFESSIONAL FEES	104,829	19,000	32,158	28,000	9,000
1-4-1200-2300	ADM - ADVERTISING	4,130	6,000	5,384	6,000	-
1-4-1200-2325	ADM - PUBLICITY & PROMOTION (BEAUTIFICA)	-	-	195	-	-
1-4-1200-2366	ADM - BUILDING/PROP MAINT/SUPPLIES	14,028	10,000	18,149	10,000	-
1-4-1200-2410	ADM - ASSOCIATION & MEMBERSHIP FEES	6,550	6,000	7,227	6,000	-
1-4-1200-2457	ADM - PRINTING ADMINISTRATION	4,791	6,500	6,013	6,500	-
1-4-1200-2500	ADM - MARRIAGE LICENCE FEES	1,920	1,000	960	1,000	-
1-4-1200-3600	ADM - ELECTION COSTS	44,160	-	1,803	-	-
1-4-1200-4005	ADM - LANDSCAPING	12	-	127	-	-
1-4-1200-4267	ADM - SENIOR SUPPORT (LEGION)	-	5,000	4,629	5,000	-
1-4-1200-4941	ADM - SHREDDING SERVICE	-	-	225	-	-
1-4-1200-4948	ADM - TAX ISSUES 2016 & PRIOR	21,024	-	230	-	-
1-4-1200-4950	ADM - SENIOR SUPPORT (LEGION)	2,557	-	237	-	-
1-4-1200-5010	ADM - GENERAL EXPENSES	11,215	6,000	8,154	6,000	-
1-4-1200-5013	ADM - SPECIAL PROJECTS	2,500	-	-	-	-
1-4-1200-6450	ADM - ACCESSIBLTY FOR ONT DISABILITIES	15,628	20,000	16,517	20,000	-
1-4-1200-7120	ADM - TAX WRITE-OFFS	18,329	32,047	24,865	107,047	75,000
1-4-1200-7850	ADM - AMORTIZATION EXPENSE	26,366	-	-	-	-
1-4-1200-7998	ADM - GLENGARRY GREEN BOX PROGRAM	5,927	-	3,370	-	-
1-4-1200-9000	ADM - TRANSFERS TO RESERVES	12,500	168,462	-	-	(168,462)
1-4-1200-9990	ADM - CONTINGENCY FUND	-	10,000	-	-	(10,000)
	TOTAL EXPENDITURES	1,186,158	1,292,159	1,086,597	1,203,596	(88,563)
CAPITAL EXPENDITURES						
1-5-1200-8000	CAPITAL - ADMINISTRATION	-	151,500	62,455	77,500	(74,000)
	TOTAL CAPITAL EXPENDITURES	-	151,500	62,455	77,500	(74,000)
	TOTAL TAX LEVY ADMINISTRATION	(1,740,840)	(1,855,054)	(2,288,370)	(1,752,874)	102,180

10 YEAR CAPITAL BUDGET										
Department: Administration										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Township office flooring	13,000									
Council chamber microphones	25,000									
Council chamber tables	2,500									
Upgrades Windows licenses	5,000									
Computer replacements	12,000									
Asset Management building assessment	20,000									
Total Before Inflation	77,500	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	77,500	-	-	-	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	25,000									
Grants										
Tax Base	52,500									
Long Term Debt										
Total Funding	77,500	-	-	-	-	-	-	-	-	-

Proposed Budget						
Fiscal Year 2020						
OTHER SERVICES						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Crossing Guards						
EXPENDITURES						
1-4-2260-1010	CROSSING GUARD WAGES	-	6,552	5,466	6,238	(314)
1-4-2260-1110	CROSSING GUARD BENEFITS	-	816	483	784	(32)
	TOTAL EXPENDITURES	-	7,368	5,949	7,022	(346)
	Total Crossing Guard	-	7,368	5,949	7,022	(346)
Ambulance						
REVENUES						
1-3-2300-2300	AMBULANCE - RENT INCOME	(21,316)	(21,315)	(21,316)	(21,315)	-
1-3-2300-2301	AMBULANCE - OPERATING REVENUES	-	(3,000)	(7,455)	(3,000)	-
	TOTAL REVENUES	(21,316)	(24,315)	(28,771)	(24,315)	-
EXPENDITURES						
1-4-2300-2024	AMBULANCE - OPERATING COSTS	1,313	3,000	1,066	3,000	-
	TOTAL EXPENDITURES	1,313	3,000	1,066	3,000	-
	Total Ambulance	(20,003)	(21,315)	(27,705)	(21,315)	-
Conservation Authorities						
EXPENDITURES						
1-4-2600-2710	TRANSFER TO RRCA	94,812	94,207	101,729	97,033	2,826
1-4-2600-2715	TRANSFER TO SNRCA	13,172	13,435	13,815	14,514	1,079
	TOTAL EXPENDITURES	107,984	107,642	115,544	111,547	3,905
	Total Conservation Authorities	107,984	107,642	115,544	111,547	3,905
Livestock						
REVENUES						
1-3-8030-5030	LIVESTOCK & POULTRY GRANT	-	(4,000)	(2,528)	(4,000)	-
	TOTAL REVENUES	-	(4,000)	(2,528)	(4,000)	-
EXPENDITURES						
1-4-8030-6170	LIVESTOCK EVALUATOR	281	1,000	-	1,000	-
1-4-8030-6171	LIVESTOCK DAMAGES	-	5,000	-	5,000	-
	TOTAL EXPENDITURES	281	6,000	-	6,000	-
	Total Livestock	281	2,000	(2,528)	2,000	-
	TOTAL TAX LEVY OTHER SERVICES	88,262	95,695	91,260	99,254	3,559

Building, By-law & Planning Departments

Departmental Overview

The Township's Building Department authorizes all building construction and demolition in North Glengarry. The Department is provincially mandated to administer and enforce the Ontario Building Code (OBC), and provincial legislation requires staff to maintain certification to meet provincial standards, perform mandatory inspections, and issue permits within mandated time frames. The Township's Building Department provides the following public services associated with the administration and enforcement of the OBC: pre-permit consultation, plans examination, technical reviews and application processing, issuing of permits within mandated time frames to ensure conformity to the OBC, on-site inspections to ensure conformity with approved permit drawings, specifications, the OBC Act and regulations, response to all technical inquiries throughout building projects, provision of enforcement and initiation of legal proceedings as required, etc. The Building Department also administers and enforces other municipal By-laws such as the Property Standards By-Law, the Pool By-law, the Sign By-law, and the Outdoor Appliance By-law. The Department is also responsible for assigning urban Civic addresses and rural Emergency 911 numbers, and to co-ordinate the issuance of permits and inspection of all sewage systems.

The Township's By-law Enforcement Department creates safe, clean and vibrant communities throughout the Township of North Glengarry. The purpose of the By-law Department is to assist with providing public safety, maintaining community standards, and dealing with the Township's nuisance issues. The most common problems the department deals with are animal control, parking, clean yards, property standards and noise infractions. By-law enforcement officers for the department respond to requests for service and inquiries on private property related to business licensing, lot maintenance, noise and nuisances, property standards, zoning bylaw regulations, etc. The By-law Department is responsible for the enforcement of the Yard Maintenance By-law, the By-law for the licensing, regulating and keeping of dogs, the Animal at Large By-law, the Nuisance By-law, the Parking, and the Property Standards By-law. The department responds to issues on a complaint basis except for parking. At times enforcement and prosecution is required.

The Township's Planning Department is responsible for the administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the By-law including setbacks, lot coverage, and parking requirements. The Township's Planning Department provides the following public services associated with the administration of the Planning Act: preparation of recommendations to Township Council regarding proposed amendments to the Township's principal land use planning documents, the Official Plan which incorporates the general goals, objectives and policies governing land use within the Town and the Comprehensive Zoning By-law, prepares planning documents, including but not limited to official plan and zoning by-law amendments to implement Council's decisions on applications, responsible for the processing and management of development applications under the Planning Act that have been filed with the Township including draft Plans of Subdivision, prepares recommendations to the Committee of Adjustment on applications for consents and minor variances, etc. The Planning Department also administers and enforces other municipal By-laws such as the Nutrient Management Plan By-law, and Lot Grading. The Department is also responsible for confirming zoning compliance for building permits.

2019 Accomplishments

The Building Department issued a total of:

** 2019 numbers are from January 1 to October 30.*

Year	Building Permits	Septic Permits	Inspections (CBO)	Permit Fees
2019	212	33	551	\$ 91,387
2018	222	15	468	\$ 168,351
2017	259	19	357	\$ 110,734
2016	293	28	n/a	\$ 155,168

The building department personnel, who include the Chief Building Official and the Administrative Assistant, regularly addressed inquiries from the public, buildings concerns, building professionals including designers, architects and engineers. Department staff continue to attend professional development courses to both maintain and upgrade certifications.

The Planning Department managed a total of:

** 2019 numbers are from January 1 to October 30.*

Year	Site Plan Agreements	Severances / Consent	Zoning Amendments	Minor Variances	Work Orders / Certificates
2019	2	25	14	6	98
2018	2	18	10	12	100
2017	2	20	11	15	n/a
2016	1	27	11	10	n/a

The Planning Department addressed hundreds of inquiries from the general public. These inquiries are the most demanding aspect of the Administrative Assistant for the department.

The Bylaw Enforcement Department managed:

** 2019 numbers are from January 1 to October 30.*

Year	Property Standards	Complaints	Dog / Kennel Licenses	Building / Planning issues
2019	7	200+	1140	5
2018	13	61	172	3
2017				
2016				

The By-law Enforcement Department is managed by the CBO, mostly for Property Standards issues. The other complaints and follow-ups are all dealt with by the By-law Enforcement Officer. The Administrative Assistant oversees the complaints receiving process.

2020 Budget Challenges and Initiatives

Challenges

A By-law for forest conservation and tree protection is currently underway with a Tree Canopy focus which would act like a permitting system for deforestation in the Township. The Department is trying to find a justified middle to try to satisfy the Township's goal in environmental protection, while trying to keep good farming practice preserved.

The nation-wide legalization of non-medical cannabis in October of 2018 still represents major challenges for the Department, especially in a Zoning perspective. The Township will face new enforcement and operational challenges in the months and years ahead. And those challenges don't end with policing. There are numerous By-laws to develop and business licensing rules to review to identify which are applicable/required for the Township's needs.

Also, the Department will face challenges with the new updated Official Plan which was approved with modifications by the Minister of Municipal Affairs on February 4, 2018. It is currently going through an appeal process with the Ontario Municipal Board. This will represent a challenge as the new consolidated Zoning By-law will have to reflect those change, should they be confirmed. The Official Plan provides goals, objectives, policies, and procedures for development based on the social, economic, and environmental goals of our County. The Official Plan guides growth, infrastructure improvements, protects and enhances natural resources, and conserves cultural heritage. Official plans are implemented locally through tools like zoning by-laws, site plans, and plans of subdivision. It provides policy framework for planning decisions and development in the County and local municipalities and it designates lands for uses like residential, employment, commercial, etc. among other things.

One big challenge the By-law Department is facing is the dog catcher/dog By-law. Currently there is an agreement in place for all Townships of Stormont, Dundas and Glengarry (SDG) for a dog catcher until the end of March 2020. The Township recently decided that it was of best interest for North Glengarry to pull out of a joint kennel for animal control throughout the United Counties. The Department will be looking at veterinary clinics, kennels and local farmers and evaluate what the best process would be. By-law Enforcement is also working on several files to achieve compliance with municipal By-laws in a timely manner and to avoid any additional costs.

The Ministry of Municipal Affairs and Housing is currently looking into updating the Ontario Building Code with lots of major changes. Those major changes will include everything from the service delivery for building permits to things like "Two-Unit Houses" (In-law suites) rules. These changes may also create some Zoning issues.

2020 Budget Initiatives

In 2020, there are not many changes to the budget after the new hiring of a full-time Planner and a full-time By-law Enforcement Officer which occurred very early in 2019. All other aspects of the Department's budget will remain intact for all the Department "branches".

The building permit income was slightly lower in 2019 compared to last few years, but the actual number of permits is very similar, with an increase in inspections and septic permits. The 2020 building permit income will depend largely on growth and is expected to remain constant. The village of Maxville “Water Project” and the potential upgrades in the Alexandria sanitary system and lagoon should create some growth in Maxville and Alexandria in the next few years.

Income from Planning Applications such as Severances, Minor Variances, Zoning Amendments, etc. is expected to remain the same or very similar to the past few years.

2020 Goals

Like most other Townships, North Glengarry has a lot of outstanding Building Permits. Along with the Administrative Assistant, we are trying to close as many as possible, especially in public places like the hospital and the schools. Since the “Performance Deposits” have been implemented, we are seeing less and less outstanding permits. Performance Deposits will continue to bring in income in 2020.

There are some studies being conducted by the department to evaluate the level of services we offer. The IT/GIS Technician and CBO are working alongside to create a newer software for Building Permit Applications and Tracking system which will be linked with Zoning and By-law making it even more useful. A contracted IT/GIS Coordinator will help with this project.

The sign By-law will be reviewed in 2020. Location, size, temporary or permanent, fees, will be some of the reviewed items.

The Civic Number By-law will be reviewed at the end of 2019, or early 2020. The new Farm 911 will be merged with the Civic By-law. We will be reviewing the application system, installation guidelines, etc. which will include a total review of the Civic Number By-law.

Budget						
Fiscal Year 2020						
BUILDING						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-2100-6000	CBO - PROPERTY STANDARDS	(2,575)	-	(1,243)	-	-
1-3-2100-7200	CBO - BUILDING PERMITS	(167,825)	(125,000)	(98,826)	(125,000)	-
1-3-2100-7203	CBO - REVENUE - OTHER	-	-	(750)	-	-
1-3-2100-7204	CBO - BLDG & BYLAW COURT FINES REVENUE	(30)	-	-	-	-
1-3-2100-7206	CBO - BURN PERMIT	(275)	(3,000)	(1,700)	-	3,000
	TOTAL REVENUES	(170,705)	(128,000)	(102,519)	(125,000)	3,000
EXPENDITURES						
1-4-2100-1010	CBO - WAGES	156,806	123,715	117,968	125,925	2,210
1-4-2100-1015	CBO - PART-TIME WAGES	-	-	11,279	-	-
1-4-2100-1035	CBO - OVERTIME	-	-	150	-	-
1-4-2100-1110	CBO - BENEFITS	42,939	33,118	34,761	35,496	2,378
1-4-2100-2021	CBO - WORK BOOTS & CLOTHING	607	2,000	577	1,000	(1,000)
1-4-2100-2025	CBO - MILEAGE & TRAVEL	590	3,000	-	2,000	(1,000)
1-4-2100-2026	CBO - MEETING ATTENDANCE	420	-	19	-	-
1-4-2100-2035	CBO - CONFERENCE/WORKSHOP/TRAINING	3,389	5,000	3,928	5,000	-
1-4-2100-2049	CBO - CELL PHONE	1,734	2,000	1,219	2,000	-
1-4-2100-2051	CBO - COURIER	-	500	-	500	-
1-4-2100-2100	CBO - POSTAGE	-	-	574	-	-
1-4-2100-2120	CBO - OFFICE SUPPLIES	-	-	33	-	-
1-4-2100-2125	CBO - MATERIALS/SUPPLIES	4,076	2,000	3,151	3,000	1,000
1-4-2100-2130	CBO - COMPUTER EQUIP & SUPPLIES	330	1,000	1,484	1,000	-
1-4-2100-2140	CBO - PHOTOCOPIER EXPENSE	232	-	1,114	-	-
1-4-2100-2210	CBO - LEGAL FEES	4,984	7,000	668	5,000	(2,000)
1-4-2100-2223	CBO - CONSULTING FEES	212	2,000	-	1,000	(1,000)
1-4-2100-2300	CBO - ADV	121	-	242	-	-
1-4-2100-2399	CBO - VEHICLE MAINTENANCE	681	2,000	1,546	2,000	-
1-4-2100-2400	CBO - GAS	2,129	1,500	2,376	2,500	1,000
1-4-2100-2410	CBO - ASSOCIATION & MEMBERSHIP FEES	907	1,000	449	1,000	-
1-4-2100-5010	CBO - GENERAL EXPENSES	397	-	51	-	-
1-4-2100-7205	CBO - CIVIC NUMBERING COSTS	-	500	985	500	-
	TOTAL EXPENDITURES	220,554	186,333	182,574	187,921	1,588
	TOTAL TAX LEVY BUILDING DEPARTMENT	49,849	58,333	80,055	62,921	4,588

Proposed Budget						
Fiscal Year 2020						
BYLAW						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-2125-7104	BYLAW - BUSINESS LICENSE/PERMITS				(3,500)	(3,500)
1-3-2125-7201	BYLAW - ENFORCEMENT VIOLATIONS	(265)	(15,000)	(1,080)	(15,000)	-
1-3-2125-7204	BYLAW - COURT FINES	-	(2,000)	-	-	2,000
1-3-2125-7207	BYLAW - CLEAN YARDS	(334)	(1,000)	(925)	(1,000)	-
1-3-2125-7208	BYLAW - PARKING TICKETS	(340)	(2,000)	(1,547)	(2,000)	-
	TOTAL REVENUES	(939)	(20,000)	(3,552)	(21,500)	(1,500)
EXPENDITURES						
1-4-2125-1010	BY-LAW - WAGES	13,958	58,496	56,805	60,982	2,486
1-4-2125-1035	BY-LAW - OVERTIME	587	-	1,320	-	-
1-4-2125-1110	BY-LAW - BENEFITS	2,203	7,543	17,574	16,275	8,732
1-4-2125-2021	BY-LAW - CLOTHING ALLOWANCE	203	500	63	500	-
1-4-2125-2025	BY-LAW - MILEAGE AND TRAVEL	192	1,000	48	1,000	-
1-4-2125-2035	BY-LAW - CONFERENCES & TRAINING	-	1,500	621	1,500	-
1-4-2125-2049	BY-LAW - CELL PHONES	548	500	783	500	-
1-4-2125-2125	BY-LAW - MATERIALS/SUPPLIES	-	-	268	-	-
1-4-2125-2210	BY-LAW - LEGAL FEES	-	3,000	-	3,000	-
1-4-2125-2400	BY-LAW - FUEL	-	500	-	500	-
1-4-2125-5010	BY-LAW - GENERAL EXPENSES	-	-	55	-	-
1-4-2125-6000	BY-LAW - PROPERTY STANDARDS	2,128	10,000	1,243	10,000	-
1-4-2125-7207	BY-LAW - CLEAN YARDS	489	3,000	346	3,000	-
	TOTAL EXPENDITURES	20,308	86,039	79,126	97,257	11,218
	TOTAL TAX LEVY BYLAW	19,369	66,039	75,574	75,757	9,718

Proposed Budget						
Fiscal Year 2020						
PLANNING DEPARTMENT						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-8000-7109	PLN - ZONING CERTIFICATES	(2,515)	-	(10,680)	-	-
1-3-8000-7800	PLN - ZONING & AMENDMENT FEES	(16,560)	(15,000)	(25,080)	(15,000)	-
1-3-8000-7802	PLN - MINOR VARIANCES	(6,000)	(5,000)	(4,500)	(5,000)	-
1-3-8000-7803	PLN - OTHER REVENUE	(11,497)	(30,000)	(3,335)	(30,000)	-
1-3-8000-7806	PLN - CASH-IN-LIEU PARKLAND FEES	(8,000)	-	(14,000)	-	-
1-3-8000-8001	PLN - TRANSFER FROM RESERVES	-	-	-	(27,651)	(27,651)
	TOTAL REVENUES	(44,572)	(50,000)	(57,595)	(77,651)	(27,651)
EXPENDITURES						
1-4-8000-1010	PLN - WAGES	107,611	109,844	92,835	109,667	(177)
1-4-8000-1015	PLN - PART TIME WAGES	-	-	3,167	49,131	49,131
1-4-8000-1035	PLAN - OVERTIME	-	-	(117)	-	-
1-4-8000-1110	PLN - BENEFITS	31,852	30,348	26,727	34,869	4,521
1-4-8000-2025	PLN - MILEAGE & TRAVEL	-	1,000	600	1,000	-
1-4-8000-2026	PLN - MEETING ATTENDANCE	180	-	1,260	-	-
1-4-8000-2035	PLN - CONFERENCES/WORKSHOPS/TRAINING	-	1,500	2,265	1,500	-
1-4-8000-2049	PLN - CELL PHONES	-	-	533	500	500
1-4-8000-2120	PLANNING - OFFICE SUPPLIES	-	-	86	200	200
1-4-8000-2125	PLN - MATERIALS/SUPPLIES	-	-	359	500	500
1-4-8000-2223	PLN - CONSULTING FEES	22,780	5,000	2,528	5,000	-
1-4-8000-2300	PLN - ADVERTISING	6,771	4,500	6,067	4,500	-
1-4-8000-2410	PLN - ASSOCIATION & MEMBERSHIPS FEES	-	500	-	500	-
1-4-8000-5010	PLN - GENERAL EXPENSES	-	-	2,349	500	500
1-4-8000-6010	PLN - SUBDIVISION COSTS	3,882	-	-	-	-
1-4-8000-7850	PLN - AMORTIZATION EXPENSE	8,419	-	-	-	-
1-4-8000-9000	PLN - TRF TO RESERVE	5,000	5,000	-	5,000	-
	TOTAL EXPENDITURES	186,495	157,692	138,659	212,867	55,175
	TOTAL TAX LEVY PLANNING DEPARTMENT	141,923	107,692	81,064	135,216	27,524

Proposed Budget						
Fiscal Year 2020						
SEPTIC SYSTEMS						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-2200-7200	SS - PERMITS	(14,278)	(18,000)	(24,390)	(18,000)	-
1-3-2200-7203	SS - OTHER REVENUE	(950)	-	(2,100)	-	-
	TOTAL REVENUES	(15,228)	(18,000)	(26,490)	(18,000)	-
EXPENDITURES						
1-4-2200-4010	SS - CONTRACTED SERVICES	10,840	15,000	19,470	15,000	-
1-4-2200-7206	SS - MANDATORY INSPECTIONS	-	2,000	-	2,000	-
	TOTAL EXPENDITURES	10,840	17,000	19,470	17,000	-
	TOTAL TAX LEVY SEPTIC SYSTEMS	(4,388)	(1,000)	(7,020)	(1,000)	-

Budget						
Fiscal Year 2020						
ANIMAL CONTROL						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-2250-7200	ANIMAL CONTROL - KENNEL PERMIT	-	(3,500)	-	(3,500)	-
1-3-2250-7210	ANIMAL CONTROL - DOG LICENCES	(31,961)	(27,500)	(36,217)	(29,500)	(2,000)
1-3-2250-7211	ANIMAL CONTROL - POUNDKEEPER	-	-	(983)	-	-
	TOTAL REVENUES	(31,961)	(31,000)	(37,200)	(33,000)	(2,000)
EXPENDITURES						
1-4-2250-1010	CROSSING GUARDS - WAGES	5,824	-	-	-	-
1-4-2250-1110	CROSSING GUARDS - BENEFITS	511	-	-	-	-
1-4-2250-2049	CONTROL - CELL PHONE	444	500	445	500	-
1-4-2250-4010	ANIMAL CONTROL - CONTRACTED SERVICES	18,064	10,000	-	10,000	-
1-4-2250-5010	CONTROL - GENERAL EXPENSES	63	2,000	546	2,000	-
1-4-2250-5100	DOG TAGS AND LICENCES	-	-	199	-	-
1-4-2250-5105	CONTROL - DOG POUND FEES	1,424	1,000	-	1,000	-
1-4-2250-5106	CONTROL - LIVESTOCK POUNDKEEPER	-	1,000	781	1,000	-
	TOTAL EXPENDITURES	26,330	14,500	1,971	14,500	-
	TOTAL TAX ANIMAL CONTROL	(5,631)	(16,500)	(35,229)	(18,500)	(2,000)

Community Services

Departmental Overview

The Department supports municipal activities such as Canada Day, the Business and Community Awards Gala and the Christmas activities and parades.

It also provides contributions to various community groups in North Glengarry such as the Municipal Recreation Associations in Alexandria, Apple Hill, Dalkeith, Dunvegan, Father Gauthier (Lochiel), Glen Robertson, Glen Sandfield, Greenfield, Laggan and Maxville, the Community Grant Program, the Glengarry Pioneer Museum, the Highland Games, the Hôpital Glengarry Memorial Hospital and the Glengarry County Archives.

This area funds the needs of the various Community Centres located in Apple Hill, Glen Robertson, Dunvegan, Dalkeith, and Maxville, as well as the Maxville Library and Dalkeith Plus facilities which receives rent-free and utilities-paid use of the former Dalkeith library. Funds for maintenance is also required for the Maxville Library and the former Dalkeith Library buildings.

Accessibility renovations to municipal facilities are also captured under this department.

The table below captures the various organizations/activities that receive funding or support through the Township of North Glengarry. This table excludes any contributions to the Glengarry Sports Palace which now belongs to the Township of North Glengarry.

2019 TOWNSHIP OF NORTH GLENGARRY

Program	Amount
Municipal Recreation Associations Operating Expenses	\$ 75,000
Municipal Recreation Associations Capital Expenses	\$ 66,350
Glengarry Pioneer Museum	\$ 31,000
Community Centres & Libraries	\$ 26,000
Community Grant Program	\$ 25,000
Alexandria 200	\$ 25,000
July 1st, Christmas & Carnivals	\$ 22,500
Glengarry Memorial Hospital	\$ 20,000
Glengarry County Archives	\$ 20,000
Business & Community Gala Awards	\$ 12,500
Minor Sports Subsidy	\$ 8,000
2019 Alexandria Bright Nights	\$ 7,500
Legion/Senior Support	\$ 5,000
Arts, Culture and Heritage	\$ 5,000
Community Development Committee	\$ 5,000
Highland Games Committee	\$ 3,000
Journée de la Femme (Sponsorship Fund)	\$ 500
TOTAL MUNICIPAL CONTRIBUTIONS:	\$ 357,350

2019 Accomplishments

Accessibility

- Ramp, hall entrance and bathroom renovations completed at the Dunvegan Community Centre.
- New stainless basin sinks have been installed at Island Park which give greater clearance for individuals with mobility issues.
- The Alexandria Library bathroom has been refurbished to ensure that layout meets accessibility requirements for clients.
- New sidewalk was poured at the Glengarry Sports Palace.

Municipal Recreation Association Committees (MRACs)

- A system was implemented for accountability for MRAC Capital projects whereby invoices to be paid must be approved by the Department Head prior to submission to accounting for processing.

Removal of old air conditioners at Maxville Library

- Three old air conditioners were removed at the Maxville Library and the wall areas insulated and repaired

Events

- Staff applied to Celebrate Canada and received a grant of \$11,720 for its Canada Day activities. This amount offsets planned donations from the grant (Maxville received \$2,000, Alexandria Lions Club received \$3,500 and Glen Robertson received \$3,500). This year, 10,000 of the July 1st/Parades budgets will be used for Canada Day fireworks for Apple Hill (\$2,000), Glen Robertson (\$2,000), Maxville (\$2,000) and Alexandria (\$4,000).
- An additional \$2,000 of fireworks is used following the Santa Claus Parade.
- The Business & Community Gala Awards have been held since 2008 and highlight businesses and volunteers in our community who help make North Glengarry a great place to work, live, and play. This year 135 guests attended the 12th edition of the Gala on Thursday September 26, 2019 at the Maxville and District Sports Complex. Ticket sales and sponsorships vary from year to year depending on the number of people who come out to support the award winners. Staff has noted that from year to year, it is increasingly difficult to obtain nominations for the various categories. A suggestion would be to hold this event every second year.

Community Grants

Community Grants have been available since 2009. So far, 148 applications have been submitted to this Fund over the last ten years and 104 projects were approved for a total fund disbursement of \$323,906.24.

In addition, over the last three years the Township has been tracking the value of in-kind requests. These total \$12,293.00 since 2017.

The 2020 successful applications (conditional on budget approval) are:

Applicant	Event/Project	Funding Amount	In-kind Amount
Centre Locheil Centre	Creation of a mini Bunnock tournament in September. Families would be invited to learn about the game of Bunnock prior to the event over several weeks in the summer.	\$3,500.00	
Dalkeith Historical Society	Old Fashion Barn Dance on the Robertson Clark property on May 23rd. Live entertainment includes square dancing, camp fire, photo booth, hay bale tossing, food.	\$1,500.00	
Friends of the King George Park	Movie in the Park - three movie series for Summer 2020 in the King George Park. Free admission and profits from the concession stand would go towards the fundraising for the KGP.	\$ 850.00	
Glengarry Artists Collective	Art in the square and on Main Street to support the Glengarry Heritage Route Tour 2020 through WOW exhibition. Art Market, Materials for individuals to try their hand at art. Entertainment.	\$3,235.00	\$765.00
Glengarry Earth Day	Community groups will participate in Earth Day Event to which all are invited. The theme is "100 solutions for reducing greenhouse gases"	\$1,000.00	\$1,159.00
Glengarry Historical Society et al.	Creation of three historical marker signs in recognition of AJF MacDonald at three locations - Garry Fen, the Armoury and the Glengarry War Memorial.	\$2,800.00	
Kenyon Agricultural Society	Support the Maxville Fair - Children's education & activities and tent	\$3,500.00	
Musical Celebration Musicale (MCM) Festival	Creation of a Celtic Fair in May 2020 on the arena floor at the Glengarry Sports Palace. Event will be held on Friday (includes dance party) and Saturday (music).	\$3,500.00	\$1,746.00
	TOTAL:	\$19,885.00	\$3,670.00

2020 Budget Challenges and Initiatives

Challenges

In 2018 the budget for special events was increased to \$15,000 through consolidation of expenses from the Council Budget for Canada Day, Christmas, Carnivals and other special events in the Township. This includes funding for fireworks, supplies for the Council float that is used during parades, candy to distribute to spectators, and cakes for special occasions. This has proved to be beneficial budget-wise as its groups costs relating to these activities under the same budgetary category, ensuring accurate reporting for these events. The addition of fireworks for Maxville for Canada Day this year explains the increase to this budget line.

Funding for community-based activities are dwindling and community organizations are turning to the municipality for assistance either through funding or in-kind services.

2020 Budget Initiatives

- Obtain funding for Canada Day activities.
- Seniors Grant for Fall Prevention and Exercise

2020 Goals

- Continue to ensure accessibility at municipally-owned facilities and parks.
- Support volunteer organizations in their activities (MRACs, community groups that are successful recipients of the Community Grants Program, etc.)
- Implement the Fall Prevention and Exercise program to meet the funding criteria for the grant.

Budget						
Fiscal Year 2020						
COMMUNITY SERVICES						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Community Development						
REVENUES						
1-3-1900-7754	COMM. DEV. - OTHER FUNDING	(10,000)	(7,500)	(11,720)	(7,500)	-
1-3-1900-8004	COMM. DEV. - SPECIAL EVENTS	(11,445)	(11,000)	(8,243)	(11,000)	-
	TOTAL REVENUES	(21,445)	(18,500)	(19,963)	(18,500)	-
EXPENDITURES						
1-4-1900-2025	COMM. DEV. - MILEAGE	-	100	41	100	-
1-4-1900-2031	COMM. DEV. - JULY 1ST & CHRISTMAS EXP.	13,610	15,000	23,076	17,000	2,000
1-4-1900-2049	COMM. DEV - CELL PHONES	-	-	(5)	-	-
1-4-1900-2300	COMM. DEV - ADVERTISING	-	-	153	-	-
1-4-1900-4107	COMM. DEV - SPECIAL GRANTS DISBUR	7,500	7,500	-	7,500	-
1-4-1900-8004	COMM. DEV - SPECIAL EVENTS	12,361	37,500	37,022	12,500	(25,000)
1-4-1900-8005	COMM. DEV - COMMITTEE	-	-	128	5,000	5,000
1-4-1900-8006	COMM DEV - ACH COMMITTEE	789	5,000	3,591	5,000	-
	TOTAL EXPENDITURES	34,260	65,100	64,006	47,100	(18,000)
	Total Community Development	12,815	46,600	44,043	28,600	(18,000)
Other Contributions						
REVENUES						
1-3-7000-8001	OTHER ORGS - TRANSFER FROM RESRVES	(96,380)	(3,000)	-	-	3,000
	TOTAL REVENUES	(96,380)	(3,000)	-	-	3,000
EXPENDITURES						
1-4-7000-5234	GSP - LINE OF CREDIT PAYMENT	-	-	(24,000)	-	-
1-4-7000-5235	CONTRIBUTIONS TO GSP	219,503	231,732	236,052	-	(231,732)
1-4-7000-5236	CONTRIBUTIONS - OTHER ORGANIZATIONS	26,208	25,000	25,000	25,000	-
1-4-7000-5237	CONTRIBUTIONS TO N.G. RECREATION ASSOCI	69,600	75,000	79,637	82,980	7,980
1-4-7000-5242	CONTRIBUTION TO MINOR SPORTS SUBSIDY	6,675	8,000	8,000	-	(8,000)
1-4-7000-5244	CONTRIBUTION TO GSP INSURANCE	13,718	-	-	-	-
1-4-7000-5247	CONT GLENGARRY PIONEER MUSEUM TAX &	15,878	14,000	16,155	14,000	-
1-4-7000-5248	CONT GLENGARRY PIONEER MUSEUM OPERA	15,000	17,000	17,000	17,000	-
1-4-7000-5249	CONTRIBUTION TO HIGHLAND GAMES COMM	1,500	3,000	3,000	3,000	-
1-4-7000-5251	CONTRIBUTION TO FESTIVAL OF LIGHTS	3,203	7,500	5,824	2,000	(5,500)
1-4-7000-5253	CONTRIBUTION TO GMH	20,000	20,000	-	20,000	-
1-4-7000-5256	CONTRIBUTION TO ALEX RECREATION ASSOC	1,271	-	-	-	-
1-4-7000-5258	CONTRIBUTION TO ARCHIVE INITIATIVE	19,772	20,000	19,008	20,000	-
	TOTAL EXPENDITURES	412,328	421,232	385,676	183,980	(237,252)
CAPITAL						
1-5-7000-8000	CAPITAL - MRA GROUPS	141,792	66,350	42,425	63,500	(2,850)
	TOTAL CAPITAL	141,792	66,350	42,425	63,500	(2,850)
	Total Other Contributions	457,740	484,582	428,101	247,480	(237,102)
Recreation Building Water Legislation						
EXPENDITURES						
1-4-7020-4260	APPLE HILL COMMUNITY CENTRE	1,042	1,428	495	1,428	-
1-4-7020-4261	GLEN ROBERTSON COMMUNITY CENTRE	4,667	1,429	1,134	1,429	-
1-4-7020-4262	DUNVEGAN RECREATION CENTRE	8,334	1,428	151	1,428	-
1-4-7020-4263	DALKEITH RECREATION CENTRE	453	1,429	394	1,429	-
1-4-7020-4264	MAXVILLE RECREATION CENTRE	7,667	1,428	2,868	1,428	-
1-4-7020-4265	MAXVILLE LIBRARY	1,507	1,429	2,166	1,429	-
1-4-7020-4266	DALKEITH LIBRARY	481	1,429	1,013	1,429	-
1-4-7020-4267	SENIOR SUPPORT LEGION	2,169	-	-	-	-
	TOTAL EXPENDITURES	26,320	10,000	8,221	10,000	-
	Total Recreation Building Water Legislation	26,320	10,000	8,221	10,000	-
Library						
REVENUES						
1-3-7400-7160	LIB - LIBRARY RENT	-	-	-	(18,159)	(18,159)
	TOTAL REVENUES	-	-	-	(18,159)	(18,159)
EXPENDITURES						
1-4-7400-2056	LIB - HYDRO - DALKEITH & MAXVILLE	8,187	8,000	5,763	8,000	-
1-4-7400-2366	LIB - BUILDING MAINTENANCE/SUPPLIES	8,088	8,000	2,034	8,000	-
1-4-7400-4268	LIB - ALEXANDRIA LIBRARY	-	-	-	1,000	1,000
1-4-7400-5010	LIB - GENERAL EXPENSES	19	-	-	-	-
	TOTAL EXPENDITURES	16,294	16,000	7,797	17,000	1,000
CAPITAL EXPENDITURES						
1-5-7400-8000	CAPITAL - LIBRARY	-	-	(4,508)	-	-
	TOTAL CAPITAL EXPENDITURES	-	-	(4,508)	-	-
	Total Library	16,294	16,000	3,289	(1,159)	(17,159)
	TOTAL TAX LEVY COMMUNITY SERVICES	513,169	557,182	483,654	284,921	(272,261)

10 YEAR CAPITAL BUDGET										
Department: Municipal Recreation Associations										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Alexandria - field repairs & tennis courts	3,000									
Apple Hill - Hall building repairs	3,000									
Dalkeith - hall upgrades & playground	21,800									
Dunvegan - upgrade lighting, electrical panel upgrades, welding bases of nets, garbage/recycling receptacles	6,500									
Father Gauthier - net replacement, upgrade lighting	5,000									
Glen Robertson - washroom upgrades (sinks, counters), upgrade lighting, hall building repairs, flagpole.	20,000									
Glen Sandfield - soccer supplies	500									
Greenfield - field repairs	1,500									
Laggan - soccer supplies	1,000									
Maxville - pickleball court resurfacing	1,200									
Total Before Inflation	63,500	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	63,500	-	-	-	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants										
Tax Base	63,500									
Long Term Debt										
Total Funding	63,500	-	-	-	-	-	-	-	-	-

Economic Development

Departmental Overview

The Economic Development Department offers business retention and expansion support to existing and prospective businesses wishing to call North Glengarry their home. The Economic Development Officer (“EDO”) provides detailed and current information to companies wanting to make informed decisions on the area. Local firms can take advantage of the Department’s resources and expertise to source the information and contacts necessary to succeed in today’s competitive global economy. This includes information on grants and services, as well as a “concierge” style service designed to assist them through periods of change and growth.

The Director of Community Services supports the Community Development Committee which was created by Council in 2019. The Community Development Committee periodically reviews the Economic Development activities in that department and has created two working groups – the Educational Reform/School Boundary Working Group and the Marketing Plan Working Group.

The Director of Community Services and the EDO support the Arts, Culture and Heritage Committee (ACHC) which has taken on the oversight for the Community Improvement Plan Advisory Committee (CIPAC) and the Community Grants.

This department also coordinates various communications pieces such as the What’s New in North Glengarry Ads, the annual SDG/North Glengarry tax flyer, press releases for the Township’s various departments; and website and Facebook updates.

2019 Accomplishments

The Township’s Economic Activities are guided in large part by the Economic Development Committee (under the Community Improvement Plan Advisory Committee) and the Economic Development Strategy and Action Plan received by Council in December 2016.

Business Retention & Expansion

- Business visitation program, on occasion accompanied by the Community Futures Development Corporation, United Counties of SDG or various Ministry representatives (Ministry of Economic Development, Ontario Ministry of Agriculture, Food and Rural Affairs, Ministry of Training, Colleges and Universities), to several business in North Glengarry (Alexandria Moulding, Altech, Kaycan, Formax Plastics, Butchers to Go).
- Assisted several new businesses in identifying locations for their operations (Double Dance, Fauxmagerie Zengarry, We Spin, etc.)
- Worked with various agencies on the CN Rail spur line issue.
- Continued work supporting the Agri-food sector through the SDG / Cornwall Social Council :
 - Community Kitchens Pilot program approved by the Eastern Ontario Health Unit
 - Organized Hazard analysis Critical Control Points Plan Workshop in Alexandria with 20 small food producers in attendance regarding food safety.
- Met with representatives from internet providers to discuss connectivity issues in North Glengarry.

Youth Retention

- Petits entrepreneurs Commission scolaire district et catholique de l'est Ontarien (CSDCEO) program.
- Speakers at the Innovation Créativité et Entrepreneuriat session at Le Relais
- Presentation with the Mayor to the Student Senate composed by students from surrounding CSDCEO schools.
- Consultations with partners (Eastern Ontario Training Board(EOTB), St-Lawrence College, Glengarry Inter-Agency Group (GIAG)).
- Summer Company Program (in collaboration with Cornwall Business Enterprise Centre).

Workforce Development

- Job Fair in Montreal to attract newcomers to North Glengarry.
- GIAG Job Fair in the spring and fall of 2019 at Island Park in response to North Glengarry businesses identifying 40+ vacant positions.
- Working on a program with partners (EOTB, St-Lawrence College, GIAG) to encourage individuals that are under or unemployed to access the workplace.
- Working on the development of an accreditation program for individuals that have trucking work experience.

Community Incentives Program (CIP) & Regional CIP

- The creation and implementation of the CIP is governed through the *Municipal Act*. As per the Act, the Township opted to undergo a mid-term review with public consultations in the Fall of 2017 to tighten up granting conditions and language in the CIP prior to expansion into the hamlets in 2018. As of January 1, 2019, the Township initiated Phase 3 of the CIP which now includes commercial buildings and properties of municipal heritage significance.
- Two CIP Open Houses were held at the end of April; one in Maxville and one in Alexandria. Over 35 individuals attended the meetings at each location.
- From 2016 to 2018, the Township received 30 applications from property owners. Estimated construction costs between 2016 and 2018 were \$2,287,457.45.
- In 2019, the Township received 11 applications and \$50,941.08 in loans were accessed by these property owners. Estimated construction costs were \$140,503.74.
- The United Counties of Stormont, Dundas and Glengarry chose to add a Regional CIP component which could be accessed by property owners in all six municipalities. The Regional Incentives Program was implemented in September 2018. North Glengarry has five successful applications to date:
 - Stonehouse Vineyards;
 - La Buvette;
 - Butchers to Go;
 - The Glengarry Farmers Market; and
 - We Spin.
- Several property owners are expected to apply to the CIP and the Regional Incentives Program for future projects.

Arts, Culture and Heritage

- Community Grants (2020) - \$19,885 in funds allocated plus \$3,670 of in-kind donations (hall rentals, equipment, staff hours).
- Reprinting of the Glengarry Routes Map (English and French).
- Glengarry Heritage Bus Tour organized in collaboration with the Glengarry Pioneer Museum.
- Mural in collaboration with the Glengarry Artists Collective on the Township Building.
- Commissioning of a painting which was digitally transformed into a mural that was affixed to the Muir's Bakery building in Maxville.
- Article on the Gordon and Congregational Churches was published in the Community Heritage Ontario News.
- Heritage Register – a total of 5 properties were listed on the Township's Municipal Heritage Register, bringing the total to 7 (St. Elmo's Church and Gordon Congregational Church listed in 2018).
- The Committee initiated a new Blue Plaques project modelled on the one in London, UK.

Branding

- Grew the Maxville Tower for Tank of the Year campaign through social media.
- Organized the second edition of the Glengarry Kilt Skate in partnership with the Alexandria Legion.
- Signage at Island Park, Dalkeith Community Hall, Glen Robertson Community Centre and Dunvegan Community Park finalized.
- Increased social media audience by nearly double in the past year.
- Increased press releases to better showcase the various municipal departments and their projects.
- Created dedicated Youtube account for Township videos named "North Glengarry Township".
- Promoted the Township through collaborative branding campaign at the Glengarry and SDG levels.

2020 Budget Challenges and Initiatives

Challenges

The Community Improvement Plan funding is proposed to remain at \$60,000. This is the fifth and final year for the CIP and, unless advised otherwise by Council, a consultation will be held to evaluate performance and future direction of the CIP.

There has been little interest from community groups to take over the organization for the Alexandria Bright Nights. This activity will likely be organized internally with the assistance of an external electrician for 2020.

2020 Budget Initiatives:

Two interpretive panels will be finalized for the King George Park and the Kenyon Agricultural Society for which funds have been carried over from 2019. A third panel will be installed at the Dalkeith Memorial and are great additions to the Glengarry Routes tour.

The Economic Development Department will continue with its supporting activities to new and existing businesses and residents.

The Community Development Committee submitted a request as part of the Capital Budget to perform an Attraction and Marketing Plan for the Township. A request for proposal will be issued once budget is approved.

The Remembrance Day banners will be produced in collaboration with the Alexandria Legion and the SDG Highlanders which will allow for a higher density of banners in each area.

2020 Goals:

To continue to implement Economic Development activities according to the guidance given by the Community Development Committee, the Arts, Culture and Heritage Committee and the Township's Corporate Strategy and the Economic Development Strategy and Action Plan.

Budget						
Fiscal Year 2020						
ECONOMIC DEVELOPMENT						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-1950-2036	ECON DEV - SDG INCENTIVE PROGRAM	-	-	(5,055)	-	-
1-3-1950-3000	ECON DEV - WAGE SUBSIDY	(12,200)	(8,400)	-	(8,400)	-
1-3-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	(18,840)	(25,000)	-	(25,000)	-
1-3-1950-8001	ECON DEV - TRANSFER FROM RESERVES	-	(15,000)	-	(30,000)	(15,000)
	TOTAL REVENUES	(31,040)	(48,400)	(5,055)	(63,400)	(15,000)
EXPENDITURES						
1-4-1950-1010	ECON DEV - WAGES	79,569	85,284	82,233	88,802	3,518
1-4-1950-1015	ECON DEV - PART-TIME WAGES	21,699	17,472	7,538	14,400	(3,072)
1-4-1950-1110	ECON DEV - BENEFITS	23,805	21,398	21,999	22,383	985
1-4-1950-2025	ECON DEV - MILEAGE	3,930	4,000	2,336	4,000	-
1-4-1950-2026	ECON DEV - MEETING	5,175	4,000	2,288	4,000	-
1-4-1950-2034	ECON DEV - SPONSORSHIP	13,726	10,000	296	10,000	-
1-4-1950-2035	ECON DEV - TRAINING CONFERENCE	6,020	6,000	4,260	6,000	-
1-4-1950-2036	ECON DEV - SDG INCENTIVE PROGRAM	-	-	5,055	-	-
1-4-1950-2049	ECON DEV - CELL PHONES	1,270	1,250	1,146	1,250	-
1-4-1950-2050	ECON DEV - TELEPHONE	178	300	207	300	-
1-4-1950-2100	ECON DEV - POSTAGE	240	400	12	400	-
1-4-1950-2125	ECON DEV - SUPPLIES	1,231	1,250	955	1,250	-
1-4-1950-2130	ECON DEV - COMPUTER EXPENSE	-	-	1,130	-	-
1-4-1950-2140	ECON DEV - PHOTOCOPIER	2,184	2,400	2,675	2,400	-
1-4-1950-2300	ECON DEV - ADVERTISING	10,508	28,500	17,059	25,000	(3,500)
1-4-1950-2325	ECON DEV - PUBLICITY & PROMOTION	10,266	-	-	-	-
1-4-1950-2410	ECON DEV - MEMBERSHIP FEES	957	1,000	898	1,000	-
1-4-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	-	25,000	-	3,000	(22,000)
1-4-1950-3702	ECON DEV - CIP IMPROVEMENT GRANT	18,926	60,000	33,233	60,000	-
1-4-1950-3703	ECON DEV - CIP OPERATING EXPENSE	116	1,000	822	1,000	-
1-4-1950-3704	ECON DEV - MILL SQUARE OPERATING EXPENSE	7,183	-	1,639	-	-
1-4-1950-5010	ECON DEV - GENERAL EXP	-	-	65	-	-
1-4-1950-9000	ECON DEV - TRANSFER TO RESERVES	30,000	-	-	-	-
	TOTAL EXPENDITURES	236,983	269,254	185,846	245,185	(24,069)
PITAL EXPENDITURES						
1-5-1950-8000	CAPITAL - ECONOMIC DEVELOPMENT	33,339	34,000	15,780	78,500	44,500
	TOTAL CAPITAL EXPENDITURES	33,339	34,000	15,780	78,500	44,500
	TOTAL TAX LEVY ECONOMIC DEVELOPMENT	239,282	254,854	196,571	260,285	5,431

10 YEAR CAPITAL BUDGET										
Department: Economic Development										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Marketing Plan for Township	30,000									
Interpretive Panels & Murals	22,000		15,000		15,000					
Signage	15,000									
Bench & Cement at Munro McIntosh Location	3,000									
Reinstallation of Apple Hill Bi-Centennial Sign (former Domtar Location)	1,000									
Banner (utility poles)	5,000		5,000		5,000					
Mural Lights Township Office Building	2,500									
Glengarry Routes Maps		5,000		5,000		5,000				
Total Before Inflation	78,500	5,000	20,000	5,000	20,000	5,000	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	78,500	5,200	21,216	5,410	22,073	5,629	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	30,000									
Grants	22,000									
Tax Base	26,500	5,200	21,216	5,410	22,073	5,629				
Long Term Debt										
Total Funding	78,500	5,200	21,216	5,410	22,073	5,629	-	-	-	-

Fire Services Department

Departmental Overview

The Fire Department provides North Glengarry Township with a framework of fire protection including public fire safety, fire safety standards education and emergency response. The department consist of three (3) stations located in Alexandria, Apple Hill, and Maxville largely supported by volunteer firefighters. We continue to strive to meet all goals and implement regulations from the Office of the Fire Marshal while providing recommendations to ensure the Township has an effective and efficient Fire Department.

2019 Accomplishments

The Fire Department continues to standardize and develop throughout our three stations. Our accomplishments are as follows:

Recruit Training Program

- In January 2019 the department hired 9 new recruits who were enrolled into our 11-month training program which followed National Fire Protection Association (NFPA) Firefighter I standards through practical and online training.

Training Centre and Water Site

- Acquisition and planning of our new training center.
- Excavating was completed with the collaboration of the roads department.
- Design plans were created for a 3 story and 1 tower training site.
- Water fill site was created at the training center to increase of water supply in the Apple Hill area.
- Phase 2 of the project is anticipated being completed by the end of 2019.

Communication System

- In 2019 we acquired a new communication system to provide Tier 2 Digital Mobile Radio (DMR) capabilities throughout our township
- New communication room was built in the Alexandria water tower to support our new communication infrastructure
- New radio equipment was installed at the Alexandria Tower
- New user gear portable and mobile radios were purchased

2020 Budget Challenges and Initiatives

Challenges

Our department fleet is in overall good condition, but the department is required to meet NFPA standards for the life expectancy and maintenance of our front-line emergency vehicles. The state of our fleet is key to the service level we provide the Township, and the ability of our Department to function effectively. In 2011 a fleet review was conducted followed by a Fire Department review in 2013. Both reviews outlined the necessities and requirements to maintain our fleet to the NFPA standards.

In 2019 the Fire Department have identified two vehicles in the fleet to be replaced. Currently the 1995 GMC Tanker located at Station 2 – Apple Hill has surpassed its life expectancy of 20 years. In 2018 this purchase was deferred to 2020 due to the significant cost.

2020 Budget Initiatives

- New recruit personnel protective equipment
- Pumper/Tanker Station 2 – Apple Hill
- Replacement of Pick-up/SUV Command vehicle
- Training Facility addition
- Major station renovations to meet safety standards

2020 Goals

The Fire Department will continue strive to meet all provincial and national standards; our members will continue to be provided top level training at our new training facility. The three stations require a significant amount of renovations to maintain and protect health and safety of our firefighters, the recommended standards of decontamination, and cancer-causing carcinogens need to be addressed.

A review of our fleet will be analyzed in an effort to forecast the departments needs to meet standards while providing cost effective options to the Township.

Budget						
Fiscal Year 2020						
FIRE DEPARTMENT						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-2000-7200	FIRE - BURN PERMITS	(6,675)	-	(2,025)	(3,000)	(3,000)
1-3-2000-7206	FIRE - MANDATORY INSPECTIONS	(1,400)	(6,000)	(1,650)	(6,000)	-
1-3-2000-7230	FIRE - FEES FROM RESIDENTS	(33,715)	(30,000)	(14,914)	(30,000)	-
1-3-2000-7231	FIRE - FEES OTHER MUNICIPALITIES	(9,794)	(1,000)	-	(1,000)	-
1-3-2000-7233	FIRE - REVENUES MTO CLAIMS	(53,365)	(27,000)	(30,486)	(27,000)	-
1-3-2000-7754	FIRE - OTHER REVENUE	-	-	(12,075)	-	-
1-3-2000-7850	FIRE - SALE OF EQUIPMENT	(12,600)	(20,000)	-	(20,000)	-
1-3-2000-8001	FIRE - TRANSFER FROM RESERVES	-	(160,000)	(165,000)	(265,000)	(105,000)
	TOTAL REVENUES	(117,549)	(244,000)	(226,150)	(352,000)	(108,000)
EXPENDITURES						
1-4-2000-1010	FIRE - WAGES	391,121	132,282	112,603	124,834	(7,448)
1-4-2000-1015	FIRE - PART-TIME WAGES	-	234,018	251,649	234,018	-
1-4-2000-1110	FIRE - EMPLOYEE BENEFITS	41,469	21,332	30,072	15,652	(5,680)
1-4-2000-1225	FIRE - INSURANCE	58,146	58,775	60,067	64,653	5,878
1-4-2000-1500	FIRE - LOAN PAYMENT VEHICLES	26,729	142,000	142,086	178,497	36,497
1-4-2000-1510	FIRE - LOAN PAYMENT SCBA EQUIPMENT	3,670	31,000	30,389	31,000	-
1-4-2000-1512	FIRE - TRUCKS ALEX AND MAXVILLE	12,331	-	-	-	-
1-4-2000-2013	FIRE - COMM. EQUIP. MTCE	1,063	-	602	-	-
1-4-2000-2021	FIRE - PERSONAL PROTECTIVE EQUIP	21,336	22,000	27,445	25,000	3,000
1-4-2000-2025	FIRE - MILEAGE & TRAVEL	2,465	4,000	801	1,000	(3,000)
1-4-2000-2026	FIRE - MEETING	40	500	124	500	-
1-4-2000-2040	FIRE - TRAINING	21,180	24,000	17,654	24,000	-
1-4-2000-2041	FIRE - PREVENTION	4,092	4,000	2,470	4,000	-
1-4-2000-2048	FIRE - DISPATCH SERVICE	36,466	36,414	37,041	36,414	-
1-4-2000-2049	FIRE - CELL PHONES	6,427	6,000	6,958	6,000	-
1-4-2000-2050	FIRE - TELEPHONE	1,540	2,000	1,883	2,000	-
1-4-2000-2051	FIRE - COURIER	1,499	-	1,427	-	-
1-4-2000-2055	FIRE - ENBRIDGE	5,265	5,500	4,259	5,500	-
1-4-2000-2056	FIRE - HYDRO	20,829	22,000	16,513	22,000	-
1-4-2000-2057	FIRE - WATER/SEWER	2,149	2,000	1,787	2,000	-
1-4-2000-2065	FIRE - FURNACE OIL/PROPANE	8,434	8,000	6,165	8,000	-
1-4-2000-2079	FIRE - FIRST AID MATERIALS	883	1,500	127	1,500	-
1-4-2000-2102	FIRE - TRAINING PROPERTY RENTAL	340	-	2,040	2,040	2,040
1-4-2000-2110	FIRE - TOOLS/EQUIPMENT REPLACEMENT	5,099	9,000	13	9,000	-
1-4-2000-2111	FIRE - UNIFORMS	14,315	9,000	7,644	9,000	-
1-4-2000-2112	FIRE - NEW EQUIPMENT	22,348	15,000	9,083	15,000	-
1-4-2000-2120	FIRE - OFFICE SUPPLIES	2,069	1,000	378	1,000	-
1-4-2000-2124	FIRE - JANITORIAL-HOUSEKEEPING	1,938	500	720	750	250
1-4-2000-2125	FIRE - MATERIAL/SUPPLIES	12,207	9,000	4,635	6,000	(3,000)
1-4-2000-2130	FIRE - COMPUTER EQUIP & SUPPLIES	6,175	4,000	6,961	5,000	1,000
1-4-2000-2140	FIRE - PHOTOCOPIER EXPENSE	456	-	2,142	1,000	1,000
1-4-2000-2150	FIRE - MAINTENANCE OF FIRE WELLS	4,017	2,000	-	2,000	-
1-4-2000-2210	FIRE - LEGAL FEES	-	1,000	-	1,000	-
1-4-2000-2270	FIRE - FIRE FEES	68,227	30,000	31,522	30,000	-
1-4-2000-2300	FIRE - ADVERTISING	3,806	2,000	1,102	2,000	-
1-4-2000-2305	FIRE - RECOGNITION	-	4,000	4,934	4,000	-
1-4-2000-2366	FIRE - BUILDING MAINTENANCE/SUPPLIES	16,102	13,000	3,860	13,000	-
1-4-2000-2367	FIRE - RADIO LICENCES	4,141	5,000	4,159	5,000	-
1-4-2000-2368	FIRE - EQUIPMENT MAINTENANCE	42,273	15,000	25,638	25,000	10,000
1-4-2000-2369	FIRE - PPE MAINTENANCE	-	4,000	8,932	10,000	6,000
1-4-2000-2399	FIRE - VEHICLE MAINTENANCE	40,789	19,000	26,868	25,000	6,000
1-4-2000-2400	FIRE - GAS/OIL/DIESEL	18,714	8,000	13,840	8,000	-
1-4-2000-2410	FIRE - ASSOCIATION & MEMBERSHIP FEES	874	2,000	1,888	2,000	-
1-4-2000-3010	FIRE - EQUIPMENT LEASING	-	30,000	24,981	37,800	7,800
1-4-2000-5010	FIRE - GENERAL EXPENSES	4,309	2,000	1,515	2,000	-
1-4-2000-5021	FIRE - UNCOLLECTBLE DEBTS	3,346	3,000	-	-	(3,000)
1-4-2000-7850	FIRE - AMORTIZATION EXPENSE	222,488	-	-	-	-
1-4-2000-9000	FIRE - TRANSFER TO RESERVES	135,000	-	-	-	-
	TOTAL EXPENDITURES	1,296,167	944,821	934,977	1,002,158	57,337
PITAL EXPENDITURES						
1-5-2000-8000	CAPITAL - FIRE DEPARTMENT	31,857	160,000	102,737	295,000	135,000
	TOTAL CAPITAL EXPENDITURES	31,857	160,000	102,737	295,000	135,000
	TOTAL TAX LEVY FIRE DEPARTMENT	1,210,475	860,821	811,564	945,158	84,337

EMERGENCY MANAGEMENT						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
EXPENDITURES						
1-4-2900-1010	CEMC - WAGES	2,934	-	2,717	-	-
1-4-2900-1015	CEMC - PT TIME WAGES	-	2,000	543	4,610	2,610
1-4-2900-1110	CEMC - BENEFITS	350	-	383	579	579
1-4-2900-2035	CEMC - CONFERENCES/TRAINING/WORKSHOPS	3,177	2,500	1,391	2,500	-
1-4-2900-2049	CEMC - CELL PHONE	254	-	-	-	-
1-4-2900-2120	CEMC - OFFICE SUPPLIES	611	500	-	500	-
1-4-2900-2125	CEMC - MATERIALS/SUPPLIES	-	500	611	500	-
1-4-2900-2223	CEMC - CONSULTANT	-	500	-	500	-
1-4-2900-2325	CEMC - PUBLICITY/PUBLIC AWARENESS	-	1,000	263	1,000	-
1-4-2900-5010	CEMC - GENERAL EXPENSES	4	-	-	-	-
	TOTAL EXPENDITURES	7,330	7,000	5,908	10,189	3,189
	TOTAL TAX EMERGENCY MANAGEMENT	7,330	7,000	5,908	10,189	3,189

10 YR CAPITAL BUDGET - 2020										
Department: Fire										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Station Renovations	50,000									
Bunker Gear - 10 Suits 2019 new recruits	25,000									
Training Centre	40,000									
Fire Wells	5,000									
Outlets for Recreation Centres (CEMC)	10,000									
Communications	165,000									
Total Before Inflation	295,000	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	295,000	-	-	-	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	265,000									
Grants										
Tax Base	30,000									
Long Term Debt										
Total Funding	295,000	-	-	-	-	-	-	-	-	-

Corporate Fleet

Overview

Although not considered in the past, the Township should look at its total Fleet needs versus looking at only current year needs. The following shows the impact on the tax base and provides a 10-year capital projection of fleet needs.

Budget						
Fiscal Year 2020						
CORPORATE FLEET						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
CAPITAL REVENUES						
1-3-3000-8100	ROADS - FINANCE CAPITAL PURCHASES	-	-	-	(275,000)	(275,000)
1-3-2000-8100	FIRE - FINANCE CAPITAL	-	-	-	(450,000)	(450,000)
	TOTAL CAPITAL REVENUES	-	-	-	(725,000)	(725,000)
CAPITAL EXPENDITURES						
1-5-3000-8000	CAPITAL - CORPORATE FLEET	415,022	486,000	504,767	896,395	410,395
	TOTAL CAPITAL EXPENDITURES	415,022	486,000	504,767	896,395	410,395
	TOTAL TAX LEVY CORPORATE FLEET	415,022	486,000	504,767	171,395	(314,605)

10 YR CAPITAL BUDGET - 2020										
Department: Fleet										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Tandem Truck - Unit # 22 (2004), Roads Dept.	275,000									
Backhoe - Unit # 54 (2010), Roads Dept.		150,000								
1/2 Ton Truck - Unit 50 (2009), Roads Dept.		35,000								
1/2 Ton Truck - Unit 48 (2009), Water Dept.	35,000									
Promac 48" Heavy Duty Mulcher (Razor)	65,113									
Kubota Roadside Mower 7'	15,000									
Clark-Kavanagh Inc. Steamer (culvert/hydrant)		18,320								
Plate Tamper 1000 lb	16,282									
Sidewalk Vehicle - Unit 66 (2011)		215,735								
Weed Harvester Engine	20,000									
Equipment Float 30T, tri-axle		42,637								
1/2 Ton Truck - Unit 64 (2011)		40,000								
3/4 Ton Truck - Unit 66 (2011)		50,000								
Bucket Truck - Unit 56 (1986)										
Tandem Truck - Unit # 22 (2004)			275,000							
Tandem Truck - Unit # 35 (2008)			275,000							
Tandem Truck - Unit # 36 (2008)				275,000						
1/2 Ton Truck - Unit # 75 (2014)				40,000						
3/4 Ton Truck - Unit # 61 (2011)				50,000						
3/4 Ton Truck - Unit # 62 (2011)				50,000						
Tandem Truck - Unit # 37 (2008)					275,000					
Loader - Unit # 76 (2014)					200,000					
Sidewalk Vehicle - Unit # 66 (2011)						215,735				
Tandem Truck - Unit # 70 (1999)						275,000				
Larue Blower - Unit # 77 (2015)							130,000			
3/4 Ton Truck - Unit # 84, 4X4 (2016)							50,000			
3/4 Ton Truck - Unit # 95, 4X4 (2017)							50,000			
Pumper Truck - Unit # 67 (1990)							60,000			
Sidewalk Vehicle - Unit # 93 (2016)								215,735		
Grader - Unit # 65 (2012)								400,000		
Excavator - Unit # 94 (2015)									250,000	
3/4 Ton Truck - Unit # 100 (2018)									50,000	
John Deere Backhoe - Unit # 103 (2019)										150,000
1/2 Ton Truck - Unit # 49 (2009)										40,000

10 YEAR CAPITAL BUDGET										
Department: Fleet										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1/2 Ton Truck - Unit # 5 (2008)										40,000
1/2 Ton Truck - Unit # 50 (2009)										40,000
Kubota Tractor - Unit # 69 (2012)										70,000
Fire - Pumper/Tanker - Station 2 - Apple Hill	450,000									
Fire - Pick up/SUV	55,000									
Fire - Pumper/Tanker - Station 3 - Maxville		450,000								
Fire - Pumper - Station 1 - Alexandria				650,000						
Fire - Pick up - Station 3 - Brush fire truck					60,000					
Fire - Rescue Vehicle - Station 3 - Maxville						325,000				
Fire - Rescue Vehicle - Station 2 - Apple Hill							325,000			
Ice Resurfacer - Maxville				80,000						
Lawn mower				8,000						
Club Cadet					8,000					
Club cadet					8,000					
ATV Electric						15,000				
Ice Resurfacer Alexandria						80,000				
Lawn mower						8,000				
Mower trailer						6,300				
Pick up 1500 with 6 ft bed								38,000		
Lawn mower								8,000		
Pick up truck 2500, with 8 ft bed									40,000	
Lawn mower									8,000	
Tracter 35 hp with mower, blower, push blades										37,000
Total Before Inflation	931,395	1,001,692	550,000	1,153,000	551,000	925,035	615,000	661,735	385,000	340,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	931,395	1,041,760	583,440	1,247,564	608,115	1,041,339	706,170	775,030	459,934	414,299
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants										
Tax Base	171,395	458,400	583,440	500,000	608,115	500,000	706,170	775,030	459,934	414,299
Long Term Debt**	725,000	583,360		747,564		541,339				
Water/Waste Water Rates	35,000									
Total Funding	931,395	1,041,760	583,440	1,247,564	608,115	1,041,339	706,170	775,030	459,934	414,299
	**\$275,000 grader PW		include interest in operating							
	**\$450,000 fire									

Public Works Department

Departmental Overview

The Public Works Department maintains infrastructure and services within the Township of North Glengarry. Some elements that the Public Works Department is responsible for are: Roads, Water, Wastewater, Waste Management, Recycling Facility (RARE), the Landfill, Drainage Maintenance and the bulk of the capital maintenance and improvement projects. The Public Works Department also plays an active role in supporting other areas of the Township and community groups wherever possible.

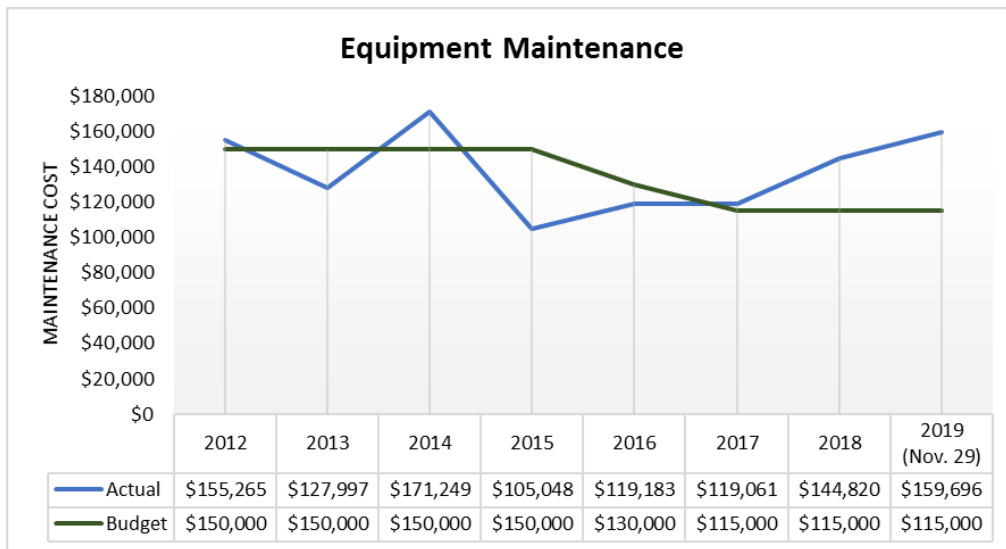
2019 Accomplishments

- Double surface treatment on Masterson Road, Concession Road 12, Concession Road 16, and Concession Road 17 was completed
- HL3 Asphalt resurfacing was also completed on Concession Road 6, Elm Street, Breadalbane Road and West Boundary Road.
- Culverts on Concession Road 6, Masterson Road, Breadalbane Road, Angel Road and Skye Road were replaced
- The aquatic vegetation removal in Mill Pond was continued over the summer months.
- The Skye Road rehabilitation project (phase 1) in collaboration with The Nation Municipality started late Fall 2019 and to be completed in Spring 2020.
- Ditching took place on McLeod Road, Auld McMillan Road, Concession Road 6 and Larocque Road.
- A new guide rail system was installed at Brodie large culvert and Mack's Corners Bridge.
- The replacement of large culvert on Nixon Road boundary in collaboration with Champlain Township was completed
- A new plow truck was purchased as well as a backhoe and two pickup trucks.
- The gravel resurfacing program took place in Kenyon (south section) over 54.3 km of roads and Lochiel (north section) over 54.1 km of roads. There was 28,601 tonnes of gravel applied to the gravel road base in these areas.
- Bridge inspection took place for 38 structures.
- The funding for Creek Road Bridge replacement project was secured and a Request for Proposal was issued for engineering services. The design phase of the project was awarded.
- Twenty Request for Quotation (RFQ) were awarded for municipal drain maintenance.

2020 Budget Challenges and Initiatives

Challenges

The fleet program is experiencing pressure due to a reduction in the equipment fund. Since 2018, there has been a fair increase in equipment repairs and maintenance for the Township's aging fleet. If the fleet replacement program can't be maintained to an acceptable level because of financial constraints, the problem will continue to grow.



The R.A.R.E. plant has been experiencing a fluctuating market, reduction in revenue, uncertainties with the implementation, modification and transfer of responsibilities to the producer from Stewardship Ontario through the legislative process.

With one of the key customers leaving, the 2020 RARE budget has been changed to reflect only the collection and processing of North Glengarry items.

Initiatives

Roads

- Replace the existing single-lane Creek Road Bridge with a new, two-lane bridge in accordance with the Canadian Bridge Design Code (Can/CSA – S6-06 or latest revision).
- Develop a plan in collaboration with the County to redesign specific roads for diverting heavy truck traffic.
- Replace Sandfield Ave. sidewalk on West side of street from St. Paul Street to Lochiel Street East (County Road 10).
- Asphalt resurfacing on Sandfield Ave., Kindcardine Street, Sinclair Street, West Boundary Road and Skye Road (Phase 2).
- Install a new catch basin system in the parking lot of Island Park to improve drainage. Establish an easement agreement between landowners and the Township to replace a storm sewer line on Catherine Street East in Maxville between two properties.
- Implement a roadside spraying program to deal with wild parsnip along the Township roads and a culvert replacement program through the 10-year capital budget process.
- Purchase a new plow truck, two pickup trucks, a roadside mower and a plate tamper to replace the aging fleet units. Furthermore, purchase a Promac 48" heavy duty mulcher (razor) to clear overhanging tree branches over the road system.

R.A.R.E.

- Review the curbside collection program for the feasibility and costs savings by collecting the garbage internally or contracting the services to a private company.
- Perform a cost benefit analysis for the RARE plant and investigate ways to increase the waste diversion rate.

Landfill

- Engineering firm to prepare a site closure report for Alexandria Waste Disposal Site (WDS) and to apply to the Ministry of the Environment Conservation and Parks to amend the Environmental Compliance Approval (ECA) to recognize the site as being officially closed.
- Monitoring wells will be installed on the property adjacent to the Glen Robertson Landfill, which the Township recently purchased, for the Containment Attenuation Zone (CAZ) of the ECA.

2020 Goals

- Establish a culvert inventory program to collect data of the existing culverts within the road system to identify their location, conditions, type of culvert and all their characteristics.
- Implement an undercoating program for the fleet to extend the life cycle of the equipment that is constantly in a corrosive environment.
- Implement a brushing program to daylight the road system and a roadside spraying program to control the wild parsnip within the Township.
- Update the Township's Winter Maintenance Policy to incorporate the changes made to the Ontario Regulation 239/02, Minimum Maintenance Standards for Municipal Highways.
- Maintain an acceptable level of service to residents that meets the budget constraints and meet/exceed the Minimum Maintenance Standards for Municipal Highways.
- Construct Creek Road Bridge on time, on budget and in accordance with the Canadian Bridge Design Code (Can/CSA – S6-06 or latest revision).
- Complete the rehabilitation of Skye Road (Phase 1 and 2) Project in collaboration with The Nation Municipality.
- Submit funding application to Transport Canada by August 1, 2020 deadline to upgrade the railway grade crossings within the Township in 2021. Implement and perform the improvements at the railway grade crossings by November 2021 to meet the safety standards at the existing railway crossing as per Canada's New Grade Crossing Regulations.

Proposed Budget						
Fiscal Year 2020						
PUBLIC WORKS DEPARTMENT						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Roads Administration						
REVENUES						
1-3-3000-3020	ROADS - AGGREGATE RESOURCES	(7,587)	(4,500)	(16,178)	(4,500)	-
1-3-3000-5015	ROADS - OCIF FUNDING 2018 & 2019	(129,492)	-	-	-	-
1-3-3000-5089	ROADS - FEDERAL GAS TAX	-	-	-	(542,732)	(542,732)
1-3-3000-7121	ROADS - ENTRANCE FEES	(400)	(500)	(450)	(500)	-
1-3-3000-7503	ROADS - GRANTS	-	-	-	(1,898,799)	(1,898,799)
1-3-3000-7850	ROADS - SALE OF EQUIPMENT	(48,100)	(7,000)	-	(7,000)	-
1-3-3000-7911	ROADS - RECOVERABLE	(43,078)	(30,000)	(26,432)	(30,000)	-
1-3-3000-8001	ROADS - TRANSFER FROM RESERVES	(352,160)	(513,637)	-	(409,000)	104,637
	TOTAL REVENUES	(580,817)	(555,637)	(43,060)	(2,892,531)	(2,336,894)
EXPENDITURES						
1-4-3101-1010	ROADS - WAGES - FULL TIME	377,072	895,590	383,766	908,271	12,681
1-4-3101-1015	ROADS - WAGES - PART TIME	19,644	49,050	10,165	38,484	(10,566)
1-4-3101-1035	ROADS - OVERTIME	418	85,000	7,002	85,000	-
1-4-3101-1110	ROADS - BENEFITS	168,592	268,358	148,909	282,765	14,407
1-4-3101-1210	ROADS - WSIB CLAIMS	2,515	-	842	-	-
1-4-3101-1225	ROADS - INSURANCE	52,330	52,330	53,238	57,563	5,233
1-4-3101-1502	ROADS - LTD FINANCE CHARGES	3,024	75,000	9,730	118,246	43,246
1-4-3101-2020	ROADS - HEALTH & SAFETY	250	2,000	161	2,000	-
1-4-3101-2021	ROADS - WORK BOOTS & CLOTHING	9,293	10,000	4,935	10,000	-
1-4-3101-2025	ROADS - MILEAGE & TRAVEL	408	500	211	500	-
1-4-3101-2026	ROADS - MEETING ATTENDANCE	60	120	46	120	-
1-4-3101-2027	ROAD - INSURANCE CLAIMS	6,408	10,000	3,330	10,000	-
1-4-3101-2035	ROADS - CONFERENCES/WORKSHOPS/TR	19,500	20,000	7,284	20,000	-
1-4-3101-2049	ROADS - CELL PHONES	17,892	15,000	11,820	11,000	(4,000)
1-4-3101-2050	ROADS - TELEPHONE	2,318	1,800	3,760	5,800	4,000
1-4-3101-2051	ROADS - COURIER	2,050	2,500	1,315	2,500	-
1-4-3101-2055	ROADS - ENBRIDGE	12,682	13,000	8,936	13,000	-
1-4-3101-2056	ROADS - HYDRO	19,349	20,000	13,909	20,000	-
1-4-3101-2057	ROADS - WATER/SEWER	1,114	1,300	1,041	1,300	-
1-4-3101-2065	ROADS - OIL FURNACE	6,789	5,200	4,550	5,200	-
1-4-3101-2110	ROADS - TOOLS	4,461	5,000	4,856	5,000	-
1-4-3101-2120	ROADS - OFFICE SUPPLIES	648	2,000	629	2,000	-
1-4-3101-2124	ROADS - JANITORIAL/HOUSEKEEPING SU	667	500	374	500	-
1-4-3101-2125	ROADS - MATERIAL/SUPPLIES	35,928	12,000	12,731	12,000	-
1-4-3101-2130	ROADS - COMPUTER FEES & EQUIPMENT	3,402	1,500	6,275	1,500	-
1-4-3101-2210	ROADS - LEGAL FEES	-	3,500	2,573	3,500	-
1-4-3101-2223	ROADS - CONSULTING FEES	8,564	10,000	-	10,000	-
1-4-3101-2300	ROADS - ADVERTISING	2,716	2,000	1,672	2,000	-
1-4-3101-2325	ROADS - PUBLICITY & PROMOTION	-	-	14	-	-
1-4-3101-2366	ROADS - BUILDING MAINTENANCE/SUPP	11,027	15,000	6,578	10,000	(5,000)
1-4-3101-2367	ROADS - SHOP EQUIPMENT INVENTORY	9	-	74	-	-
1-4-3101-2368	ROADS - EQUIPMENT MAINTENANCE	144,820	115,000	165,354	130,000	15,000
1-4-3101-2370	ROADS - TRUCK LICENCING	16,978	18,000	18,376	18,000	-
1-4-3101-2400	ROADS - GAS/DIESEL/OIL	191,814	175,000	169,944	175,000	-
1-4-3101-2401	ROADS - NO LEAD GAS (DEPT. DISTRIBUTI	158	-	-	-	-
1-4-3101-2410	ROADS - ASSOC & MEMBERSHIP FEES	1,285	2,000	772	2,000	-
1-4-3101-3010	ROADS - EQUIPMENT RENTAL	-	-	20	-	-
1-4-3101-4010	ROADS - CONTRACT/CONTRACTED SERVI	-	600	534	600	-
1-4-3101-4105	ROADS - WEED CONTROL	12,201	15,000	-	30,264	15,264
1-4-3101-5010	ROADS - GENERAL EXPENSES	1,252	-	487	-	-
1-4-3101-7850	ROADS - AMORTIZATION EXPENSE	1,021,499	-	-	-	-
1-4-3101-7911	ROADS - RECOVERABLE COSTS	-	18,000	-	18,000	-
1-4-3101-8002	ROADS - REPAY RESERVES (EQUIPMENT)	-	54,472	-	-	(54,472)
1-4-3101-9000	ROADS - TRANSFER TO RESERVES	134,500	-	-	-	-
	TOTAL EXPENDITURES	2,313,637	1,976,320	1,066,213	2,012,113	35,793

Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
CAPITAL EXPENDITURES						
1-5-3101-8000	CAPITAL - ROADS DEPARTMENT	-	705,000	19,404	2,623,711	1,918,711
1-5-3045-8000	CAPITAL - ROADS IN NEED PROGRAM	-	206,654	217,878	604,671	398,017
1-5-3046-8000	CAPITAL - HARDTOP MAINTENANCE	820,767	400,121	31,541	774,876	374,755
1-5-3102-8000	CAPITAL - BRIDGE MAINTENANCE	55,767	-	30,776	-	-
1-5-3117-8000	CAPITAL - GRAVEL RESURFACING	305,315	302,640	306,749	-	(302,640)
1-5-3120-8000	CAPITAL - SIDEWALK REPAIR REPLACEMENT	135,422	143,000	-	-	(143,000)
	TOTAL CAPITAL EXPENDITURES	1,317,271	1,757,415	606,348	4,003,258	2,245,843
	Total Public Works Administration	3,050,091	3,178,098	1,629,501	3,122,840	(55,258)
Bridges and Culverts						
EXPENDITURES						
1-4-3011-1010	BRIDGES - WAGES	23,904	-	14,949	-	-
1-4-3011-1035	BRIDGES - OVERTIME	109	-	850	-	-
1-4-3011-1110	BRIDGES - BENEFITS	4,831	-	3,272	-	-
1-4-3011-2125	BRIDGES - MATERIALS/SUPPLIES	31,939	15,000	41,947	16,000	1,000
1-4-3011-4010	BRIDGES - CONTRACTED SERVICES	526	5,000	6,291	6,000	1,000
1-4-3011-5011	BRIDGES - ENGINEERING STUDY/DESIGN	5,560	15,000	-	15,000	-
	TOTAL EXPENDITURES	66,869	35,000	67,309	37,000	2,000
	Total Bridges and Culverts	66,869	35,000	67,309	37,000	2,000
Roadside Maintenance						
EXPENDITURES						
1-4-3012-1010	RD MTCE - WAGES	288,502	-	303,706	-	-
1-4-3012-1035	RD MTCE - OVERTIME	3,331	-	16,211	-	-
1-4-3012-1110	RD MTCE - BENEFITS	56,266	-	54,998	-	-
1-4-3012-2125	RD MTCE - MATERIALS/SUPPLIES	16,169	10,000	21,839	30,000	20,000
1-4-3012-2325	RD MTCE - BEAUTIFICATION	1,359	6,000	4,530	6,000	-
1-4-3012-4110	RD MTCE - BRUSHING & TRIMMING	574	-	117	-	-
1-4-3012-4200	RD MTCE - DITCHING/DRAINS	14,066	-	145	-	-
1-4-3012-4300	RD MTCE - CATCH BASINS AND CURBS	939	7,500	20	7,500	-
1-4-3012-4350	RD MTCE - DEBRIS/ LITTER PICK UP	258	1,000	354	1,000	-
1-4-3012-4351	RD MTCE - TOP SOIL	389	1,000	957	1,000	-
	TOTAL EXPENDITURES	381,853	25,500	402,877	45,500	20,000
	Total Roadside Maintenance	381,853	25,500	402,877	45,500	20,000
Sidewalk Maintenance						
EXPENDITURES						
1-4-3035-1010	SIDEWK - WAGES	2,481	-	9,622	-	-
1-4-3035-1035	SIDEWK - OVERTIME	73	-	121	-	-
1-4-3035-1110	SIDEWK - BENEFITS	513	-	1,891	-	-
1-4-3035-2125	SIDEWK - MATERIALS/SUPPLIES	856	3,000	1,504	3,000	-
1-4-3035-4010	SIDEWK - CONTRACTED SERVICES	814	3,000	-	3,000	-
	TOTAL EXPENDITURES	4,737	6,000	13,138	6,000	-
	Total Sidewalk Maintenance	4,737	6,000	13,138	6,000	-
Loose Top Maintenance						
EXPENDITURES						
1-4-3045-1010	LSTOP - WAGES	33,817	-	41,820	-	-
1-4-3045-1035	LSTOP - OVERTIME	-	-	5,489	-	-
1-4-3045-1110	LSTOP - BENEFITS	6,692	-	9,444	-	-
1-4-3045-2125	LSTOP - MATERIALS/SUPPLIES	686	4,000	5,999	4,000	-
1-4-3045-5190	LSTOP - PATCHING AND WASHOUTS	118	2,000	95	2,000	-
1-4-3045-5205	LSTOP - DUST LAYER	121,747	135,000	129,910	135,000	-
1-4-3045-5210	LSTOP - GRAVEL RESURFACING	118	-	-	-	-
	TOTAL EXPENDITURES	163,178	141,000	192,757	141,000	-
	Total Loose Top Maintenance	163,178	141,000	192,757	141,000	-

Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Hardtop Maintenance						
EXPENDITURES						
1-4-3046-1010	HRD TOP MTCE - WAGES	37,241	-	18,029	-	-
1-4-3046-1035	HRD TOP MTCE - OVERTIME	109	-	666	-	-
1-4-3046-1110	HRD TOP MTCE - BENEFITS	7,813	-	3,924	-	-
1-4-3046-5190	HRD TOP MTCE - PATCHING AND WASHO	31,544	35,000	39,705	35,000	-
1-4-3046-5194	HRD TOP MTCE - SWEEPING AND CLEANIN	10,489	40,000	14,348	30,000	(10,000)
	TOTAL EXPENDITURES	87,196	75,000	76,672	65,000	(10,000)
	Total Hard Top Maintenance	87,196	75,000	76,672	65,000	(10,000)
Plowing and Sanding						
EXPENDITURES						
1-4-3055-1010	PLOWING/SALTING - WAGES	201,962	-	134,512	-	-
1-4-3055-1035	PLOWING/SALTING - OVERTIME	11,703	-	51,284	-	-
1-4-3055-1110	PLOWING/SALTING - BENEFITS	34,496	-	32,170	-	-
1-4-3055-2125	PLOWING/SALTING - MATERIALS/SUPPLI	-	5,000	-	5,000	-
1-4-3055-4010	PLOWING/SALTING - CONTRACTED SERV	733	2,000	-	2,000	-
1-4-3055-5125	SAND AND SALT	146,825	100,000	131,845	161,000	61,000
	TOTAL EXPENDITURES	395,719	107,000	349,811	168,000	61,000
	Total Plowing and Sanding	395,719	107,000	349,811	168,000	61,000
Snow Removal						
EXPENDITURES						
1-4-3056-1010	SNOW REMOVAL - WAGES	9,797	-	14,343	-	-
1-4-3056-1035	SNOW REMOVAL - OVERTIME	-	-	7,618	-	-
1-4-3056-1110	SNOW REMOVAL - BENEFITS	1,716	-	4,009	-	-
1-4-3056-2125	SNOW REMOVAL - MATERIALS/SUPPLIES	-	1,000	1,062	1,000	-
1-4-3056-4010	SNOW REMOVAL - CONTRACTED SERVICE	37,044	60,000	70,790	70,000	10,000
	TOTAL EXPENDITURES	48,557	61,000	97,822	71,000	10,000
	Total Snow Removal	48,557	61,000	97,822	71,000	10,000
Septic Sewers						
EXPENDITURES						
1-4-3060-1010	S.S. - WAGES	1,049	-	1,696	-	-
1-4-3060-1035	S.S. - OVERTIME	109	-	349	-	-
1-4-3060-1110	S.S. - BENEFITS	232	-	492	-	-
1-4-3060-2125	S.S. - MATERIALS/SUPPLIES	3,674	2,500	34,926	2,500	-
1-4-3060-4010	S.S. - CONTRACTED SERVICES	11,929	20,000	10,080	20,000	-
	TOTAL EXPENDITURES	16,993	22,500	47,543	22,500	-
	Total Septic Sewers	16,993	22,500	47,543	22,500	-
Safety Devices						
EXPENDITURES						
1-4-3061-1010	S.D. - WAGES	796	-	704	-	-
1-4-3061-1110	S.D. - BENEFITS	153	-	151	-	-
1-4-3061-2125	S.D. - MATERIALS/SUPPLIES	13,034	10,000	6,972	10,000	-
1-4-3061-3010	S.D. - EQUIPMENT RENTALS	32,016	40,000	34,176	40,000	-
1-4-3061-5010	S.D. - GENERAL EXPENSES	-	-	558	-	-
	TOTAL EXPENDITURES	45,999	50,000	42,561	50,000	-
	Total Safety Devices	45,999	50,000	42,561	50,000	-
Street Lighting						
EXPENDITURES						
1-4-3062-1501	ST. LIGHTS - LTD PAYMENTS	1,288	-	-	-	-
1-4-3062-2056	ST. LIGHTS - HYDRO	71,121	73,500	57,060	73,500	-
1-4-3062-2125	ST. LIGHTS - MATERIALS/SUPPLIES	129	1,000	393	1,000	-
1-4-3062-2368	ST. LIGHTS - EQUIPMENT MAINTENANCE	3,426	4,000	3,639	4,000	-
1-4-3062-5010	ST. LIGHTS - X-MAS DECORATION	257	1,500	273	1,500	-
	TOTAL EXPENDITURES	76,221	80,000	61,365	80,000	-
	Total Street Lighting	76,221	80,000	61,365	80,000	-

Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Public Works Building - 62 Kenyon St.						
EXPENDITURES						
1-4-3065-2025	PWB - MILEAGE	-	-	276	-	-
1-4-3065-2050	PWB - TELEPHONE	-	1,000	-	-	(1,000)
1-4-3065-2055	PWB - ENBRIDGE	2,611	3,178	2,539	3,178	-
1-4-3065-2056	PWB - HYDRO	2,979	4,410	1,625	4,410	-
1-4-3065-2057	PWB - WATER/SEWER	1,344	1,300	1,135	1,300	-
1-4-3065-2120	PWB - OFFICE SUPPLIES	3,231	4,000	1,527	4,000	-
1-4-3065-2124	PWB - HOUSEKEEPING/JANITORIAL SUPP	5,237	5,000	4,473	5,000	-
1-4-3065-2125	PWB - MATERIAL/SUPPLIES	1,015	2,000	661	2,000	-
1-4-3065-2130	PWB - COMPUTER EXPENSES	983	-	-	-	-
1-4-3065-2140	PWB - PHOTOCOPIER EXPENSE	581	-	840	600	600
1-4-3065-2366	PWB - BLG MTCE/SUPPLIES	192	3,000	1,476	2,000	(1,000)
1-4-3065-2399	PWB - TRUCK EXPENSES	120	-	-	-	-
	TOTAL EXPENDITURES	18,293	23,888	14,552	22,488	(1,400)
	Total PW Building - 62 Kenyon St	18,293	23,888	14,552	22,488	(1,400)
Public Works Building - 95 Lochiel St.						
EXPENDITURES						
1-4-3090-2055	PWB - ENBRIDGE	20,841	10,000	13,859	10,000	-
1-4-3090-2056	PWB - HYDRO	12,140	8,000	2,820	8,000	-
1-4-3090-2057	PWB - WATER SEWER	986	1,500	594	1,500	-
1-4-3090-2223	PWB - PROFESSIONAL FEES	2,290	-	-	-	-
1-4-3090-2366	PWB - BUILDING EXPENSE	405	1,000	4,770	1,000	-
	TOTAL EXPENDITURES	36,662	20,500	22,043	20,500	-
	Total PW Building - 93 Lochiel St.	36,662	20,500	22,043	20,500	-
Garbage Collection						
EXPENDITURES						
1-4-4010-4010	WASTE - CONTRACT/CONTRACTED SERVI	248,352	256,000	232,251	256,000	-
1-4-4010-4011	WASTE - RECYLING CONTRACTED SERVICE	165,987	170,000	152,620	170,000	-
1-4-4010-4026	WASTE - PROCESSING SERVICES	35,298	58,000	-	-	(58,000)
	TOTAL EXPENDITURES	449,637	484,000	384,871	426,000	(58,000)
	Total Garbage Collection	449,637	484,000	384,871	426,000	(58,000)
	TOTAL TAX LEVY PUBLIC WORKS DEPT	4,842,005	4,309,486	3,402,822	4,277,828	(31,658)

Proposed Budget						
Fiscal Year 2020						
MUNICIPAL DRAINAGE						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-8020-4010	DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES	-	(496,280)	(161,954)	(296,280)	200,000
1-3-8020-4012	DRAINAGE - TILE DRAINAGE INSPECTION FEES	-	(300)	-	(300)	-
1-3-8020-4013	DRAINAGE - TILE DRAINAGE - do not use	(21,173)	-	-	-	-
1-3-8020-5095	DRAINAGE SUPT/MAINTENANCE GRANT	(38,992)	(232,381)	(19,915)	(232,381)	-
	TOTAL REVENUES	(60,165)	(728,961)	(181,869)	(528,961)	200,000
EXPENDITURES						
1-4-8020-1010	MUN. DRAIN - WAGES	55,652	54,207	55,000	55,138	931
1-4-8020-1035	MUN. DRAIN - OVERTIME	278	-	756	-	-
1-4-8020-1110	MUN. DRAIN - BENEFITS	11,968	12,247	11,572	12,552	305
1-4-8020-2021	DRAIN - WORK BOOTS & CLOTHING	164	500	-	500	-
1-4-8020-2024	DRAIN SUPT - OPERATING EXPENSES	417	800	206	800	-
1-4-8020-2025	DRAIN SUPT - MILEAGE & TRAVEL	29	200	9	200	-
1-4-8020-2026	DRAIN - MEETING ATTENDANCE	-	120	-	120	-
1-4-8020-2035	DRAIN - CONFERENCE & WORKSHOP	20	3,000	2,270	3,000	-
1-4-8020-2049	DRAIN SUPT - CELL PHONE	500	500	444	500	-
1-4-8020-2300	DRAIN - ADV	292	-	-	-	-
1-4-8020-2399	DRAIN - VEHICLE MAINTENANCE	762	1,500	2,465	1,500	-
1-4-8020-2400	DRAIN - GAS	3,636	4,000	3,516	4,000	-
1-4-8020-6150	MUNICIPAL DRAIN MAINTENANCE	(9,761)	200,000	108,110	200,000	-
1-4-8020-6151	MUNICIPAL DRAIN - BEAVER MANAGEMENT	-	10,000	7,001	10,000	-
1-4-8020-6153	CHENIER-JEAUROND (WAS BUREAU RD) DRAIN	-	440,000	7,014	240,000	(200,000)
1-4-8020-6170	LIVESTOCK EVALUATOR	413	-	235	-	-
1-4-8020-6171	LIVESTOCK DAMAGES	2,586	-	2,760	-	-
	TOTAL EXPENDITURES	66,956	727,074	201,358	528,310	(198,764)
	TOTAL TAX LEVY MUNICIPAL DRAINAGE	6,791	(1,887)	19,489	(651)	1,236
TILE DRAINAGE						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-8040-4013	DRAINAGE - TILE DRAINAGE LOAN - TAXES	-	(91,250)	(88,912)	(91,250)	-
	TOTAL REVENUES	-	(91,250)	(88,912)	(91,250)	-
EXPENDITURES						
1-4-8040-5010	TILE DRAINAGE - GENERAL/ADJUSTMENTS	-	-	106	-	-
1-4-8040-6300	TILE DRAINAGE - DEBENTURE PRINCIPAL	(211)	91,250	99,230	91,250	-
1-4-8040-6301	TILE DRAINAGE - DEBENTURE INTEREST	19,509	-	18,094	-	-
	TOTAL EXPENDITURES	19,298	91,250	117,430	91,250	-
	TOTAL TAX LEVY MUNICIPAL DRAINAGE	19,298	-	28,518	-	-

Budget						
Fiscal Year 2020						
LANDFILL						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-4020-7400	LF - LANDFILL SITE REVENUES	(2,934)	(5,000)	(5,519)	(5,000)	-
1-3-4020-7401	LF - GARBAGE & RECYCLING CHARGES ON TAX	(781,657)	(780,000)	(785,730)	(780,000)	-
1-3-4020-7402	LF - GARBAGE BAG TAGS & BLUE BOXES	(2,966)	(1,000)	(4,015)	(1,000)	-
1-3-4020-7403	LF - LAFLECHE - COMMERCIAL PORTION	(5,968)	(8,000)	(2,143)	(8,000)	-
1-3-4020-7404	LF - MHSW - MUN HAZ SPECIAL WASTE	-	(15,000)	-	(15,000)	-
1-3-4020-7405	LF - FUEL SURCHARGE REVENUE	-	(500)	-	(500)	-
1-3-4020-7503	LF - GRANTS	-	(2,000)	-	(2,000)	-
1-3-4020-8001	LF - TRANSFER FROM RESERVES	-	(75,000)	-	(137,671)	(62,671)
	TOTAL REVENUES	(793,525)	(886,500)	(797,407)	(949,171)	(62,671)
EXPENDITURES						
1-4-4020-1010	LF - WAGES	46,226	50,851	17,381	51,053	202
1-4-4020-1015	LF - PART-TIME WAGES	-	-	28,474	-	-
1-4-4020-1035	LF - OVERTIME	-	-	468	-	-
1-4-4020-1110	LF - BENEFITS	7,251	7,098	7,032	7,268	170
1-4-4020-1516	LF - LTD - LAND	3,378	26,884	24,643	26,884	-
1-4-4020-2013	LF - COVER MATERIAL	12,275	15,000	4,467	15,000	-
1-4-4020-2015	LF - PROPERTY TAXES	11,818	-	12,436	-	-
1-4-4020-2021	LF - CLOTHING ALLOWANCE	-	-	227	-	-
1-4-4020-2024	LF - OPERATING MTCE. EXPENSE	17,265	20,000	17,663	20,000	-
1-4-4020-2025	LF - MILEAGE & TRAVEL	1,874	1,500	1,595	1,500	-
1-4-4020-2029	LF - CUSTODIAN EXPENSES	31	-	80	-	-
1-4-4020-2035	LF - CONFERENCES & WORKSHOPS	739	3,000	-	1,000	(2,000)
1-4-4020-2049	LF - CELL PHONE	329	600	251	600	-
1-4-4020-2056	LF - HYDRO	2,605	4,000	1,311	3,000	(1,000)
1-4-4020-2125	LF - MATERIALS/SUPPLIES	819	3,000	-	1,000	(2,000)
1-4-4020-2161	LF - COMPACTOR EXPENSE	-	3,000	4,474	5,000	2,000
1-4-4020-2187	LF - WASTE ACCEPTANCE FEES - LAFLECHE	160,873	163,951	142,892	163,951	-
1-4-4020-2210	LF - LEGAL COSTS	196	5,000	34,896	5,000	-
1-4-4020-2223	LF - CONSULTING FEES	20,379	30,000	24,310	30,000	-
1-4-4020-2300	LF - ADVERTISING/EDUCATION	-	1,000	296	1,000	-
1-4-4020-2368	LF - EQUIPMENT MAINTENANCE	-	1,500	10	1,500	-
1-4-4020-2400	LF - GAS/DIESEL/OIL	254	2,500	406	1,500	(1,000)
1-4-4020-2410	LF - ASSOCIATION FEES	-	300	-	300	-
1-4-4020-2540	LF - SAMPLING AND MONITORING	72,377	68,675	10,276	60,675	(8,000)
1-4-4020-4023	LF - HOUSEHOLD HAZARDOUS WASTE DAY	36,840	42,000	44,492	44,000	2,000
1-4-4020-4028	LF - LEACHATE HAULING	24,433	25,000	31,567	25,000	-
1-4-4020-4029	LF - NG COMMUNITY CLEAN-UP DAY	8,082	7,500	5,495	7,500	-
1-4-4020-4955	LF - CLOSURE COSTS - ACTUAL	13,625	-	-	-	-
1-4-4020-4956	LF - FREE LANDFILL OFFSET	53,300	30,000	-	30,000	-
1-4-4020-9000	LF - TRANSFER TO RESERVES	71,000	20,000	-	20,000	-
	TOTAL EXPENDITURES	565,969	532,359	415,142	522,731	(9,628)
CAPITAL EXPENDITURES						
1-5-4020-8000	CAPITAL - LANDFILL SITES	-	75,000	4,449	137,671	62,671
	TOTAL CAPITAL EXPENDITURES	-	75,000	4,449	137,671	62,671
	TOTAL TAX LEVY LANDFILL	(227,556)	(279,141)	(377,816)	(288,769)	(9,628)

Proposed Budget						
Fiscal Year 2020						
RARE						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-4030-3000	RARE - WAGE SUBSIDY	(10,202)	-	(2,120)	(2,000)	(2,000)
1-3-4030-7419	RARE - LCBO BOTTLE DEPOSIT	(44,176)	(41,000)	(41,994)	(16,400)	24,600
1-3-4030-7420	RECYCLING - FARMER WRAPS	-	-	8,346	-	-
1-3-4030-7422	RARE - TUBS & LIDS 3 TO 7	(2,682)	(9,400)	(2,143)	(3,760)	5,640
1-3-4030-7423	RARE - OTHER REVENUE	(2,141)	(500)	(858)	(500)	-
1-3-4030-7424	RARE - ALUMINUM	(64,532)	(42,000)	(29,642)	(16,800)	25,200
1-3-4030-7425	RARE - METAL	(22,164)	(21,000)	(13,046)	(8,400)	12,600
1-3-4030-7428	RARE - PLASTIC HDPE#2	(21,215)	(17,000)	(4,691)	(6,800)	10,200
1-3-4030-7429	RARE - PET #1	(55,671)	(25,000)	(28,037)	(10,000)	15,000
1-3-4030-7430	RARE - CARDBOARD	(149,641)	(175,000)	(100,488)	(70,000)	105,000
1-3-4030-7431	RARE - MIXED PLASTICS 1 TO 7	(1,761)	(3,500)	(8,301)	(1,400)	2,100
1-3-4030-7432	RARE - NEWSPRINT #8	(21,302)	(89,000)	(16,850)	(35,600)	53,400
1-3-4030-7433	RARE - OFFICE MIX	(5,853)	(4,000)	-	(1,600)	2,400
1-3-4030-7452	RARE - PROCESSING SOUTH GLENGARRY	(31,483)	-	-	-	-
1-3-4030-7453	RARE - PROCESSING NORTH STORMONT	(20,854)	-	-	-	-
1-3-4030-7454	RARE - PROCESSING NORTH GLENGARRY	(35,298)	(64,000)	-	-	64,000
1-3-4030-7455	RARE - PROCESSING RUSSEL/ABC	(103,833)	(107,000)	(77,628)	-	107,000
1-3-4030-7503	RARE - GRANTS	(139,283)	(175,000)	(100,739)	(140,000)	35,000
1-3-4030-8001	RARE - TRANSFER FROM RESERVES	-	(73,000)	(8,000)	(25,582)	47,418
	TOTAL REVENUES	(732,091)	(846,400)	(426,191)	(338,842)	507,558
EXPENDITURES						
1-4-4030-1010	RARE - WAGES	542,946	278,777	292,243	229,544	(49,233)
1-4-4030-1015	RARE - PART TIME WAGES	-	189,247	163,179	113,548	(75,699)
1-4-4030-1035	RARE - OVERTIME	-	5,000	19,142	-	(5,000)
1-4-4030-1110	RARE - BENEFITS	122,792	108,466	103,895	87,311	(21,155)
1-4-4030-1210	RARE - WSIB CLAIMS PAID	-	500	-	-	(500)
1-4-4030-1225	RARE - INSURANCE	10,796	10,796	10,818	10,796	-
1-4-4030-1505	RARE - LTD PAYMENTS	7,554	54,500	49,883	54,500	-
1-4-4030-2015	RARE - PROPERTY TAXES	12,452	12,750	12,327	12,750	-
1-4-4030-2020	RARE - HEALTH & SAFETY	248	500	1,453	500	-
1-4-4030-2021	RARE - WORK BOOTS & CLOTHING	1,117	3,000	1,414	3,000	-
1-4-4030-2024	RARE - GARBAGE & SNOW REMOVAL	70,632	42,000	30,810	42,000	-
1-4-4030-2025	RARE - MILEAGE & TRAVEL	-	500	359	300	(200)
1-4-4030-2026	RARE - MEETING ATTENDANCE	34	250	-	250	-
1-4-4030-2035	RARE - CONFERENCES/WORKSHOPS/TRAINING	-	3,000	190	2,000	(1,000)
1-4-4030-2049	RARE - CELL PHONE	1,004	1,500	1,718	1,500	-
1-4-4030-2050	RARE - TELEPHONE	701	850	846	850	-
1-4-4030-2055	RARE - ENBRIDGE	3,818	4,000	3,504	3,000	(1,000)
1-4-4030-2056	RARE - HYDRO	38,356	40,000	27,968	35,000	(5,000)
1-4-4030-2057	RARE - WATER/SEWER	1,138	1,200	1,043	1,200	-
1-4-4030-2100	RARE - POSTAGE	185	100	-	100	-
1-4-4030-2110	RARE - TOOLS	1,196	2,000	492	2,000	-
1-4-4030-2120	RARE - OFFICE SUPPLIES	878	750	45	500	(250)
1-4-4030-2124	RARE - HOUSEKEEPING & JANITORIAL SUPPLIE	1,181	1,500	508	1,000	(500)
1-4-4030-2125	RARE - WIRE MATERIAL	9,998	15,000	7,398	9,000	(6,000)
1-4-4030-2130	RARE - COMPUTER EXPENSE	837	1,000	1,017	100	(900)
1-4-4030-2140	RARE - PHOTOCOPIER EXPENSE	350	-	685	1,000	1,000

Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
1-4-4030-2155	RARE - REPAIRS - MAGNETIC SEPARATOR	-	1,000	-	1,000	-
1-4-4030-2156	RARE - REPAIRS - CONVEYOR	6,443	2,500	2,583	2,500	-
1-4-4030-2157	RARE - REPAIRS - BOBCAT	7,869	2,500	11,750	2,500	-
1-4-4030-2159	RARE - REPAIRS - VANS	222	500	398	500	-
1-4-4030-2160	RARE - REPAIRS - BALER	6,070	6,000	3,488	6,000	-
1-4-4030-2165	RARE - BALLISTIC/OCC HT STORAGE	4,885	6,000	253	6,000	-
1-4-4030-2210	RARE - LEGAL FEES	-	2,000	-	2,000	-
1-4-4030-2223	RARE - CONSULTING FEES	-	3,000	-	3,000	-
1-4-4030-2300	RARE - ADVERTISING	75	1,000	213	1,000	-
1-4-4030-2325	RARE - PUBLICITY & PROMOTION	30,040	2,500	1,230	2,500	-
1-4-4030-2366	RARE - BUILDING/ MAINTENANCE/SUPPLIES	6,953	6,000	3,573	6,000	-
1-4-4030-2367	RARE - SHOP EQUIPMENT INVENTORY	743	3,000	256	3,000	-
1-4-4030-2370	RARE - TRUCK LICENCING	120	150	-	150	-
1-4-4030-2399	RARE - VEHICLE MAINTENANCE	280	1,000	274	1,000	-
1-4-4030-2400	RARE - GAS/OIL/DIESEL	9,716	7,000	3,674	4,200	(2,800)
1-4-4030-2410	RARE - ASSOC. & MEMBERSHIP FEES	520	1,000	530	1,000	-
1-4-4030-2511	RARE - TRANSPORTATION	3,970	2,000	-	2,000	-
1-4-4030-2520	RARE - WEIGHING CHARGES	1,482	1,500	806	900	(600)
1-4-4030-3010	RARE - EQUIPMENT RENTAL/LEASING	25,645	20,000	24,859	20,000	-
1-4-4030-3020	RARE - EQUIPMENT PURCHASES - PLANT	-	-	15,955	-	-
1-4-4030-3021	RARE - EQUIPMENT PURCHASES - OFFICE	-	500	-	500	-
1-4-4030-4027	RARE - SINGLE STREAM PROCESSING	144,124	-	30,190	-	-
1-4-4030-5010	RARE - GENERAL EXPENSES	558	750	2,837	750	-
1-4-4030-7424	RARE - PURCHASE - ALUMINUM	15,080	20,000	-	1,000	(19,000)
1-4-4030-7430	RARE - PURCHASE - CARDBOARD	42,928	75,000	33,184	45,000	(30,000)
1-4-4030-7431	RARE - PURCHASE - MIXED PLASTIC	3,240	4,500	790	2,700	(1,800)
1-4-4030-7435	RARE - PURCHASE - NEWSPRINT	1,721	7,000	1,889	4,200	(2,800)
1-4-4030-7850	RARE - AMORTIZATION EXPENSE	107,831	-	-	-	-
1-4-4030-9000	RARE - CONTRIBUTION TO RESERVES	232,000	-	-	-	-
	TOTAL EXPENDITURES	1,480,728	953,586	869,669	731,149	(222,437)
PITAL EXPENDITURES						
1-5-4030-8000	CAPITAL - RARE PLANT	55,158	73,000	33,533	25,582	(47,418)
	TOTAL CAPITAL EXPENDITURES	55,158	73,000	33,533	25,582	(47,418)
	TOTAL TAX LEVY RARE	803,795	180,186	477,011	417,889	237,703

10 YR CAPITAL BUDGET - 2020										
Department: Hardtop Maintenance										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Sandfield Rd. (Lochiel St. to St. Paul St., 0.5 km)		84,675								
Kincardine St. (Bishop to MacDonald Blvd., 0.8 km)		161,367								
Sinclair Street (Kenyon St. to Kincardine St., 0.3 km)	38,939									
West Boundary Rd. (Lochiel St. W to Cty. Rd. 45, 1.3 km)		154,895								
Spring Gravel Resurfacing	275,000									
Skye Road (Phase 2 - reconstruction)	60,000									
Concession Road 6	400,936									
Concession Road 6 - 2.3 km Reconstruction (Dornie Rd. to McDonnell's Side Rd.)			348,215							
Concession Road 6 - 2.3 km Reconstruction (McDonnell's Side Rd. to Cty. Rd. 30)				379,558						
Skye road (Phase 1 reconstruction)										
Total Before Inflation	774,875	400,936	348,215	379,558	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	774,875	416,974	369,387	410,688	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves - FGTF Reserve	409,000	416,974	369,387	410,688						
Grants										
Tax Base	365,875									
Long Term Debt										
Total Funding	774,875	416,974	369,387	410,688	-	-	-	-	-	-

10 YR CAPITAL BUDGET - 2020										
Department: Roads Dept - Other										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Sidewalk Maintenance Program	150,000									
Maxville - Catch Basin on Malborough St.	7,000									
Maxville - Sidewalk on Malborough St.		150,000								
Maxville - Storm Sewer on Catherine St. E	50,000									
Culvert replacement program	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Misc. Concrete Work	5,000									
New Sand/Salt Dome (Kenyon)		300,000								
Grade Railway Crossings										
Line painting program	10,000									
Roads in Need Program	332,671									
Total Before Inflation	604,671	500,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	604,671	520,000	53,040	54,101	55,183	56,286	57,412	58,560	59,732	60,926
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves - Infrastructure										
Grants		70,000								
Tax Base	604,671	150,000	53,040	54,101	55,183	56,286	57,412	58,560	59,732	60,926
Long Term Debt		300,000								
Total Funding	604,671	520,000	53,040	54,101	55,183	56,286	57,412	58,560	59,732	60,926

10 YR CAPITAL BUDGET - 2020										
Department: Bridges										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Creek Road Bridge (Grant \$1,898,799.05)	2,278,650									
Bishop St. Bridge (Structure #1)		227,671								
Dominion St. South Bridge (Structure #59)	315,061									
Bridge Inspection	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Before Inflation	2,623,711	257,671	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	2,623,711	267,978	31,824	32,460	33,110	33,772	34,447	35,136	35,839	36,556
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants	2,441,531									
Tax Base	182,180	267,978	31,824	32,460	33,110	33,772	34,447	35,136	35,839	36,556
Long Term Debt										
Total Funding	2,623,711	267,978	31,824	32,460	33,110	33,772	34,447	35,136	35,839	36,556

10 YEAR CAPITAL BUDGET										
Department: Landfill										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Jp2g Consultant - Landfill Sampling/Monitoring/Reporting	87,671	78,839								
Jp2g Consulting/MOE Requirements	30,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Monitoring Wells at Glen Robertson Landfill (CAZ)	20,000									
Total Before Inflation	137,671	103,839	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	137,671	107,992	26,520	27,050	27,591	28,143	28,706	29,280	29,866	30,463
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves - Waste Disposal site	137,671	107,992	26,520	27,050	27,591	28,143	28,706	29,280	29,866	30,463
Grants										
Tax Base										
Long Term Debt										
Total Funding	137,671	107,992	26,520	27,050	27,591	28,143	28,706	29,280	29,866	30,463

10 YEAR CAPITAL BUDGET										
Department: RARE										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Snow Bucket for wheel loader	4,250									
Duct work insulataion	21,332									
Total Before Inflation	25,582	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	25,582	-	-	-	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	25,582									
Grants										
Tax Base										
Long Term Debt										
Total Funding	25,582	-	-	-	-	-	-	-	-	-

Recreation Department

Departmental Overview

The Recreation Department oversees several facilities including Island Park with its large community centre and grounds, the Maxville and District Sports Complex which houses an ice rink, a Community Hall and sports fields, the Glengarry Sports Place which also houses an ice rink, a Community Hall sports fields, and the Glengarry Indoor Sports Complex (Tim Horton's Dome) with its multi-sports surface.

2019 Accomplishments

Administration

- A Program Coordinator was hired in October 2019. This individual will work on identifying gaps in programming as well as opportunities to increase the usage of our facilities.
- The User Fees and Charges By-law was revised and passed by Council in July 2019.

Maxville & District Sports Complex

- The south compressor overhaul was completed.
- The community hall door was replaced by a fully accessible door.
- Youth Ball Hockey was again very popular at the Maxville Complex.
- The Kilt Skate was held in Maxville in February.

Island Park

- Minor repairs were performed on the splash pad.
- New stainless sinks were installed in the facility.
- Change tables were installed in both bathrooms in the facility.
- Summer Camp was run jointly with GIAG and the Boy and Girls Club.
- Glengarry District High School built four soccer benches for the fields at Island Park.

King George Park

- The electrical panel was moved but minor work will be done in the spring to ensure electrical access throughout the park.

Mill Square & waterfront lot

- The Department is working with an engineering firm to complete the plan for Mill Square during the Main Street Alexandria exercise.

Tim Hortons Dome

- Advertising was booked by schools and other organizations for three doors at the Dome.
- A horizontal seam that came undone was repaired by the Farley Group at no charge to the Township.
- Reinstatement work following the flood at the Tim Hortons Dome was performed from January to July 2019.
- A new running program was instituted at the Dome.

Glengarry Sports Complex (GSP)

- Reports were filed with the Technical Standards and Safety Authority (TSSA) following an inspection.
- A new sidewalk was poured between the Library and the entrance to the facility
- Another successful (but final) round of Little Sens programming occurred at the GSP.
- The contract for the Canteen was finalized with an external contractor for the 2019/2020 season.
- The condenser water tank was replaced as part of a capital project.
- The new range was purchased and installed as part of a capital project.
- Landscaping was done near the ball fields, dugouts were built, and bleachers installed (in partnership with the Glengarry Minor Baseball Association and the Alexandria Recreation Association).
- The Board room was re-carpeted and new furniture was purchased.

2020 Budget Challenges and Initiatives

Challenges

Repairs to buildings and equipment increase as they age and several of the Township's recreation facilities are approaching the half-century mark.

In addition, imminent regulatory safety requirements for facilities where the public may be deemed to be exposed to hazardous chemicals has increased training requirements and additional monitoring mechanisms need to be installed in those buildings.

The arena slab in the Glengarry Sports Palace is past its lifecycle. Staff has submitted an application to Investing in Canada Infrastructure Program. A process for a planned replacement of the arena slab will need to be initiated if funding is not approved.

2020 Budget Initiatives

- **Dome**
 - Minor repairs to turf
- **Island Park**
 - Bleachers at Micro field
 - 2nd phase repairs on interlock sidewalk
- **Glengarry Sports Palace**
 - Engineering plans for slab
- **King George Park**
 - Finalize the relocate the electric panel at the King George Park.
- **Maxville & District Sports Complex**
 - None planned
- **Mill Square**
 - Obtain architectural designs for Mill Square & Mill Lot

2020 Goals

- Staff will continue with its training program at all levels of recreation to ensure that staff is compliant with regulatory requirements.
- Issue a Request for Proposal for engineering plans for the Glengarry Sports refurbishment project.
- The Department will continue its beautification work on its parks with specific attention to Island Park and the development of Mill Square. The process was initiated to consolidate the space at Mill Square (original Mill Square, the former Lauzon property, and the waterfront lot adjacent to the Garry Fen house) into a cohesive design along with the consultation that is being undertaken by the United Counties of SDG for Main Street Alexandria.
- Continue with the second phase of repairs to the interlocking sidewalk at Island Park.
- Interactions will continue with the Department of Fisheries and Oceans to obtain approval to remove aquatic vegetation as of June 15, 2020.
- The Township has submitted its request to extend its three-year permit for its Geese Management Program.

Proposed Budget						
Fiscal Year 2020						
MAXVILLE SPORTS COMPLEX						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-7100-7122	MSC - DONATIONS	(264)	-	(139)	-	-
1-3-7100-7503	MSC - GRANTS	(73,400)	-	-	-	-
1-3-7100-7710	MSC - HALL RENTAL	(10,885)	(9,000)	(6,576)	(7,000)	2,000
1-3-7100-7711	MSC - CANTEEN	(30,809)	(25,000)	(26,137)	(20,000)	5,000
1-3-7100-7712	MSC - BAR RECEIPTS	(13,986)	(12,000)	(7,421)	(8,000)	4,000
1-3-7100-7713	MSC - PRO SHOP	(1,701)	(1,000)	(3,150)	(1,000)	-
1-3-7100-7714	MSC - PEPSI MACHINE	(2,413)	(1,500)	(2,231)	(1,500)	-
1-3-7100-7715	MSC - BALL FIELDS RENTS	(1,655)	(1,000)	(484)	(500)	500
1-3-7100-7716	MSC - ADVERTISING	(7,221)	(7,000)	(13,897)	(7,000)	-
1-3-7100-7719	MSC - OTHER REVENUES	(1,823)	-	(1,344)	-	-
1-3-7100-7720	MSC - ICE RENTAL	(193,365)	(170,000)	(127,149)	(150,000)	20,000
1-3-7100-7721	MSC - FLOOR ICE SURFACE	(1,207)	-	(2,605)	-	-
1-3-7100-8001	MSC - TRANSFER FROM RESERVES	-	-	-	(17,000)	(17,000)
	TOTAL REVENUES	(338,729)	(226,500)	(191,133)	(212,000)	14,500
EXPENDITURES						
1-4-7100-1010	MSC - WAGES	207,576	97,440	120,938	100,924	3,484
1-4-7100-1015	MSC - PART TIME WAGES	-	113,274	67,172	90,930	(22,344)
1-4-7100-1035	MSC - OVERTIME	1,396	5,000	5,557	5,000	-
1-4-7100-1110	MSC - BENEFITS	71,300	61,285	64,313	58,895	(2,390)
1-4-7100-1225	MSC - INSURANCE	11,000	11,000	11,022	12,100	1,100
1-4-7100-2020	MSC - HEALTH & SAFETY	-	750	-	750	-
1-4-7100-2021	MSC - WORK BOOTS & CLOTHING	1,534	1,500	290	1,500	-
1-4-7100-2025	MSC - MILEAGE & TRAVEL	924	1,200	857	700	(500)
1-4-7100-2026	MSC - MEETING ATTENDANCE	120	600	181	600	-
1-4-7100-2028	MSC - BOOK KING SOFTWARE	1,311	1,500	877	1,500	-
1-4-7100-2030	MSC - SPORTSFIELDS EXPENSES	334	1,750	2,940	1,750	-
1-4-7100-2035	MSC - CONFERENCES/ WORKSHOPS/TRAINING	4,449	4,000	3,232	4,000	-
1-4-7100-2049	MSC - CELL PHONE	923	700	719	700	-
1-4-7100-2050	MSC - TELEPHONE	1,051	900	1,222	1,100	200
1-4-7100-2056	MSC - HYDRO	94,867	90,000	72,773	90,000	-
1-4-7100-2057	MSC - WATER/SEWER	1,963	2,500	1,671	6,000	3,500
1-4-7100-2065	MSC - OIL FURANCE	1,406	1,000	-	-	(1,000)
1-4-7100-2110	MSC - TOOLS	41	300	220	300	-
1-4-7100-2120	MSC - OFFICE SUPPLIES	581	500	510	500	-
1-4-7100-2124	MSC - HOUSEKEEPING & JANITORIAL SUPP	6,018	6,000	6,531	6,000	-
1-4-7100-2125	MSC - MATERIALS/SUPPLIES	1,548	2,000	311	2,000	-
1-4-7100-2126	MSC - HALL SUPPLIES	5,933	4,000	5,841	4,000	-
1-4-7100-2127	MSC - PEPSI SUPPLIES	2,798	2,000	1,216	1,500	(500)
1-4-7100-2130	MSC - COMPUTER FEES & EQUIP.	1,726	1,500	1,666	1,500	-
1-4-7100-2300	MSC - ADVERTISING	1,404	750	38	750	-
1-4-7100-2366	MSC - BUILDING MAINTENANCE/GROUND MTCE	54,107	40,000	39,572	40,000	-
1-4-7100-2367	MSC - PROPANE	34,530	35,000	20,900	35,000	-
1-4-7100-2368	MSC - EQUIPMENT MTCE	20,677	15,000	15,728	15,000	-
1-4-7100-2410	MSC - ASOCIATION & MEMBERSHIP FEES	977	1,000	455	1,000	-
1-4-7100-2564	MSC - PRO SHOP	108	1,000	-	1,000	-
1-4-7100-4010	MSC - CONTRACTS/CONTRACTED SERVICES	5,715	9,000	5,834	9,000	-
1-4-7100-5010	MSC - GENERAL EXPENSES	21	-	16	-	-
1-4-7100-5120	MSC - SNOW REMOVAL	7,910	7,000	5,920	7,000	-
1-4-7100-7711	MSC - CANTEEN SUPPLIES	14,105	10,000	13,619	8,000	(2,000)
	TOTAL EXPENDITURES	558,353	529,449	472,141	508,999	(20,450)
IPITAL EXPENDITURES						
1-5-7100-8000	CAPITAL - MSC	202,647	38,000	6,854	17,000	(21,000)
	TOTAL CAPITAL EXPENDITURES	202,647	38,000	6,854	17,000	(21,000)
	TOTAL TAX LEVY MAXVILLE SPORTS COMPLEX	422,271	340,949	287,862	313,999	(26,950)

10 YEAR CAPITAL BUDGET										
Department: Maxville Sports Complex										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Refurbishments				250,000						
Water connection (left over from 2019)	17,000									
Total Before Inflation	17,000	-	-	250,000	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	17,000	-	-	270,504	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	17,000									
Grants				125,000						
Tax Base										
Long Term Debt				145,504						
Total Funding	17,000	-	-	270,504	-	-	-	-	-	-

Proposed Budget						
Fiscal Year 2020						
ISLAND PARK						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-7200-4101	ISLAND PARK - FIELD LINING SPORTSFIELD R	(5,359)	(9,000)	(7,040)	(9,000)	-
1-3-7200-7503	ISLAND PARK - GRANTS	(11,243)	-	-	-	-
1-3-7200-7711	ISLAND PARK - CANTEEN REVENUE	(1,152)	(1,000)	(2,064)	-	1,000
1-3-7200-7712	ISLAND PARK - BAR REVENUE	(742)	-	(109)	(1,000)	(1,000)
1-3-7200-7748	ISLAND PARK - DUMPING STATION	(261)	(250)	(266)	(250)	-
1-3-7200-7750	ISLAND PARK - CAMPING REVENUE	(595)	(500)	81	(100)	400
1-3-7200-7751	ISLAND PARK - HALL RENTAL	(19,157)	(20,000)	(10,728)	(10,000)	10,000
1-3-7200-7752	ISLAND PARK - DAY CAMP REGISTRATION	(21,842)	-	(2,500)	-	-
1-3-7200-7753	ISLAND PARK - OTHER REVENUE	(5,578)	(850)	(354)	(850)	-
1-3-7200-8001	ISLAND PARK - TRANSFER FROM RESERVES	(68,000)	(23,159)	-	-	23,159
	TOTAL REVENUES	(133,929)	(54,759)	(22,980)	(21,200)	33,559
EXPENDITURES						
1-4-7200-1010	ISLAND PARK - WAGES	152,502	92,788	147,385	98,106	5,318
1-4-7200-1015	ISLAND PARK - PART TIME WAGES	497	50,160	11,278	61,665	11,505
1-4-7200-1035	ISLAND PARK - OVERTIME	919	5,000	5,043	5,000	-
1-4-7200-1110	ISLAND PARK - BENEFITS	40,926	32,263	43,234	42,478	10,215
1-4-7200-1225	ISLAND PARK - INSURANCE	7,887	8,000	7,903	8,800	800
1-4-7200-2021	ISLAND PARK - CLOTHING ALLOWANCE	1,797	1,500	1,464	1,500	-
1-4-7200-2025	ISLAND PARK - MILEAGE & TRAVEL	702	500	473	500	-
1-4-7200-2026	ISLAND PARK - MEETING ATTENDANCE	1,654	1,500	40	500	(1,000)
1-4-7200-2028	ISLAND PARK - BOOK KING SOFTWARE	1,308	1,500	1,095	1,500	-
1-4-7200-2030	ISLAND PARK - SPORTSFIELDS EXPENSE	2,854	8,000	7,555	8,000	-
1-4-7200-2035	ISLAND PARK - CONF/WORKSHOP/TRAINING	4,541	3,500	5,166	3,500	-
1-4-7200-2049	ISLAND PARK - CELL PHONE	1,410	1,200	2,365	1,200	-
1-4-7200-2050	ISLAND PARK - TELEPHONE	533	500	620	500	-
1-4-7200-2051	ISLAND PARK - COURIER	20	-	-	-	-
1-4-7200-2055	ISLAND PARK - ENBRIDGE	2,834	2,500	2,457	2,500	-
1-4-7200-2056	ISLAND PARK - HYDRO	9,029	12,000	7,993	12,000	-
1-4-7200-2057	ISLAND PARK - WATER/SEWER	7,217	7,500	4,412	7,500	-
1-4-7200-2120	ISLAND PARK - OFFICE SUPPLIES	1,289	1,000	289	1,000	-
1-4-7200-2124	ISLAND PARK - HOUSEKEEPING & JAN. SUPP	9,207	7,000	5,504	7,000	-
1-4-7200-2125	ISLAND PARK - MATERIALS/SUPPLIES	1,235	1,550	(19)	1,550	-
1-4-7200-2126	ISLAND PARK - BAR SUPPLIES	503	-	564	1,000	1,000
1-4-7200-2128	ISLAND PARK - VANDALISM REPAIRS	395	1,000	-	-	(1,000)
1-4-7200-2130	ISLAND PARK - COMPUTER EQUIPT & SUPPLIES	117	1,000	3,832	1,000	-
1-4-7200-2140	ISLAND PARK - PHOTOCOPIER EXPENSE	182	-	573	600	600
1-4-7200-2300	ISLAND PARK - ADVERTISING	641	750	894	750	-
1-4-7200-2366	ISLAND PARK - BUILDING MAINT/SUPPLIES	44,309	7,000	15,111	11,000	4,000
1-4-7200-2368	ISLAND PARK - EQUIPMENT MAINT/SUPLIES	4,610	7,000	3,713	7,000	-
1-4-7200-2370	ISLAND PARK - OUTDOOR FURN & ATTRIBUTES	7,849	3,000	2,646	3,000	-
1-4-7200-2399	ISLAND PARK - VEHICLE MAINTENANCE	1,976	2,500	2,465	2,500	-
1-4-7200-2400	ISLAND PARK - GAS/OIL/DIESEL	5,791	6,000	5,313	6,000	-
1-4-7200-2410	ISLAND PARK - MEMBERSHIP FEES	182	1,000	414	1,000	-
1-4-7200-3704	ISLAND PARK - MILL SQUARE OPERATING	-	-	-	2,000	2,000
1-4-7200-4005	ISLAND PARK - LANDSCAPING/FLOWERS	9,628	10,000	9,730	10,000	-
1-4-7200-4010	ISLAND PARK - CONTRACTS/CONTRACTED SERV	1,445	25,159	24,559	5,000	(20,159)
1-4-7200-4102	ISLAND PARK - TREE REMOVAL	350	3,000	-	1,500	(1,500)
1-4-7200-4104	ISLAND PARK - KING GEORGE PARK	4,149	-	307	500	500
1-4-7200-4108	ISLAND PARK - GOOSE MANAGEMENT STRATEGY	-	-	163	250	250
1-4-7200-4131	ISLAND PARK - DAY CAMP PROJECT-EXPENSES	21,842	-	2,503	-	-
1-4-7200-5010	ISLAND PARK - GENERAL EXPENSES	-	-	12	-	-
1-4-7200-7850	ISLAND PARK - AMORTIZATION EXPENSE	266,638	-	-	-	-
1-4-7200-7911	ISLAND PARK - RECOVERABLE COST	2,702	-	-	-	-
1-4-7200-8003	ISLAND PARK - SPECIAL PROJECTS	1,191	2,000	845	2,000	-
1-4-7200-8004	ISLAND PARK - SPECIAL EVENTS/FESTIVALS	1,537	1,500	1,289	1,500	-
1-4-7200-9000	ISLAND PARK - TRANSFERS TO RESERVES	2,500	2,500	-	-	(2,500)
	TOTAL EXPENDITURES	626,898	311,370	329,190	321,399	10,029
PITAL EXPENDITURES						
1-5-7200-8000	CAPITAL - ISLAND PARK	167,027	37,000	17,969	31,500	(5,500)
	TOTAL CAPITAL EXPENDITURES	167,027	37,000	17,969	31,500	(5,500)
	TOTAL TAX LEVY ISLAND PARK	659,996	293,611	324,179	331,699	38,088

10 YR CAPITAL BUDGET - 2020										
Department: Island Park										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Plow package	10,000									
Chairs & Tables	8,000									
Bleachers for Micros	6,000									
Rehabilitate or new play structure		15,000								
Interlocking sidewalk repairs	7,500									
Mill Square refurbishing Landscaping, Bike racks)		30,000	30,000							
Maintenance Building Park				100,000						
Siding Sandfield Building				30,000						
New Tennis Installations					150,000					
Total Before Inflation	31,500	45,000	30,000	130,000	150,000	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	31,500	46,800	31,824	140,662	165,548	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants										
Tax Base	31,500	46,800	31,824	140,662						
Long Term Debt					165,548					
Total Funding	31,500	46,800	31,824	140,662	165,548	-	-	-	-	-

Budget						
Fiscal Year 2020						
DOME - GLENGARRY INDOOR COMPLEX						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-7300-4100	DOME - GLENG. WOMEN'S VOLLEYBALL	(3,481)	(4,000)	-	(4,000)	-
1-3-7300-4101	DOME - ADVERTIZING REVENUE	(1,090)	(1,400)	(1,782)	(2,700)	(1,300)
1-3-7300-4102	DOME - TENNIS REVENUES	(24,525)	(20,000)	(25,685)	(20,000)	-
1-3-7300-4103	DOME - TRACK REVENUES	(22,770)	(20,000)	(32,355)	(20,000)	-
1-3-7300-4104	DOME - FIELD REVENUES	(47,714)	(40,000)	(38,005)	(40,000)	-
1-3-7300-4105	DOME - VENDING REVENUES	(521)	(500)	(460)	(500)	-
1-3-7300-4106	DOME - LAWN BOWLING	-	(1,500)	-	-	1,500
1-3-7300-4110	DOME - BIRTHDAY PARTIES	(1,478)	(2,800)	(1,188)	(1,500)	1,300
1-3-7300-7122	DOME - DONATIONS	-	-	(1,100)	-	-
1-3-7300-7753	DOME - OTHER REVENUE	(4,700)	-	(3,141)	-	-
1-3-7300-7754	DOME - NAMING RIGHTS - TIM HORTON	(5,000)	(5,000)	(5,000)	(5,000)	-
1-3-7300-7755	DOME - FLAG FOOTBALL LEAGUE	(3,237)	(3,300)	(3,782)	(3,300)	-
1-3-7300-8001	DOME - TRANSFER FROM RESERVES	-	-	-	(7,000)	(7,000)
	TOTAL REVENUES	(114,516)	(98,500)	(112,498)	(104,000)	(5,500)
EXPENDITURES						
1-4-7300-1010	DOME - WAGES	108,578	81,561	53,317	86,658	5,097
1-4-7300-1015	DOME - PART TIME WAGES	-	35,410	41,075	35,060	(350)
1-4-7300-1035	DOME - OVERTIME	-	-	877	-	-
1-4-7300-1110	DOME - BENEFITS	19,779	19,690	17,664	19,833	143
1-4-7300-1225	DOME - INSURANCE	1,031	1,100	1,033	1,210	110
1-4-7300-2021	DOME - CLOTHING ALLOWANCE	-	500	313	500	-
1-4-7300-2025	DOME - MILEAGE	-	1,300	39	800	(500)
1-4-7300-2028	DOME - BOOK KING SOFTWARE	1,308	1,500	1,095	1,500	-
1-4-7300-2030	DOME - SPORTS EQUIP & SUPPLIES	1,794	1,500	1,176	1,500	-
1-4-7300-2031	DOME - OUTDOOR FIELD MTCE	25	-	262	-	-
1-4-7300-2032	DOME - OUTDOOR FURNITURE	550	-	-	-	-
1-4-7300-2035	DOME - TRAINING/CONFERENCE	879	500	1,140	1,000	500
1-4-7300-2049	DOME - CELL PHONE	490	700	346	1,000	300
1-4-7300-2050	DOME - TELEPHONE	175	300	51	300	-
1-4-7300-2055	DOME - ENBRIDGE	53,153	45,000	28,846	45,000	-
1-4-7300-2056	DOME - HYDRO	21,525	20,000	17,985	20,000	-
1-4-7300-2057	DOME - WATER/SEWER	1,129	1,300	1,207	1,300	-
1-4-7300-2120	DOME - OFFICE SUPPLIES	820	1,000	634	1,000	-
1-4-7300-2124	DOME - JANITORIAL SUPP & HOUSEKEEPING	3,624	3,300	2,063	3,300	-
1-4-7300-2125	DOME - SUPPLIES	216	500	130	500	-
1-4-7300-2127	DOME - VENDING SUPPLIES (PEPSI ..)	253	500	228	500	-
1-4-7300-2130	DOME - COMPUTER EQUIP & SUPPLIES	-	500	154	500	-
1-4-7300-2140	DOME - PHOTOCOPIER EXPENSE	45	-	128	100	100
1-4-7300-2300	DOME - ADVERTISING	327	750	397	750	-
1-4-7300-2366	DOME - BLDG/PROP MAINT/SUPPLIES	16,514	12,000	17,953	12,000	-
1-4-7300-2368	DOME - EQUIPMENT MTCE	5,301	2,000	732	2,000	-
1-4-7300-2371	DOME - REFEREE	1,200	1,200	570	1,200	-
1-4-7300-2399	DOME - VEHICLE REPAIRS	-	500	120	500	-
1-4-7300-2410	DOME - MEMBERSHIP FEES	-	-	155	-	-
1-4-7300-4000	DOME - VOLLEYBALL EXPENSE	1,854	1,000	4,459	1,000	-
1-4-7300-4001	DOME - RUNNING PROGRAM	-	-	1,980	2,000	2,000
1-4-7300-4005	DOME - LANDSCAPING	-	2,000	1,180	500	(1,500)
1-4-7300-4010	DOME - CONTRACTED SERVICES	384	-	407	-	-
1-4-7300-4110	DOME - BIRTHDAY SUPPLIES	832	1,000	588	1,000	-
1-4-7300-4112	DOME - OUTDOOR FURNITURE	-	500	-	500	-
1-4-7300-4113	DOME - FIELD MAINTENANCE	-	2,000	-	2,000	-
1-4-7300-5010	DOME - GENERAL EXPENSES	-	-	36	-	-
1-4-7300-5120	DOME - SNOW REMOVAL	-	-	322	-	-
1-4-7300-7050	DOME - WELLNESS PROGRAM	678	-	-	-	-
1-4-7300-7755	DOME-FLAG FOOTBALL	-	-	78	100	100
	TOTAL EXPENDITURES	242,464	239,111	198,740	245,111	6,000
CAPITAL EXPENDITURES						
1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX	10,000	40,000	26,486	17,000	(23,000)
	TOTAL CAPITAL EXPENDITURES	10,000	40,000	26,486	17,000	(23,000)
	TOTAL TAX LEVY DOME - GLENGARRY INDOOR COMPLEX	137,948	180,611	112,728	158,111	(22,500)

10 YEAR CAPITAL BUDGET										
Department: Dome										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
2x4 wood change for foundation	15,000									
Tennis Court Patching	2,000									
Refurbish Field Pitch					175,000					
Refurbish Track					50,000					
Tennis Court Asphalt, Painting and Lining					50,000					
Total Before Inflation	17,000	-	-	-	275,000	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	17,000	-	-	-	303,505	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves	7,000									
Grants										
Tax Base	10,000									
Long Term Debt					303,505					
Total Funding	17,000	-	-	-	303,505	-	-	-	-	-

Proposed Budget						
Fiscal Year 2020						
GLENGARRY SPORTS PALACE						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-7500-3003	GSP - AGREEMENT SOUTH GLENGARRY	-	-	-	(50,000)	(50,000)
1-3-7500-4105	GSP - VENDING SUPPLIES	-	-	-	(750)	(750)
1-3-7500-7122	GSP - DONATIONS	-	-	-	(4,350)	(4,350)
1-3-7500-7712	GSP - BAR RECEIPTS	-	-	-	(32,000)	(32,000)
1-3-7500-7713	GSP - SKATE SHARPENING	-	-	-	(6,000)	(6,000)
1-3-7500-7716	GSP - BOARD ADVERTISING	-	-	-	(12,800)	(12,800)
1-3-7500-7719	GSP - OTHER REVENUES	-	-	-	(4,250)	(4,250)
1-3-7500-7720	GSP - ICE RENTAL	-	-	-	(197,500)	(197,500)
1-3-7500-7721	GSP - OTHER ICE RENTALS	-	-	-	(1,300)	(1,300)
1-3-7500-7722	GSP - PROGRAMMING	-	-	-	(20,000)	(20,000)
1-3-7500-7723	GSP - CANTEEN RENTAL	-	-	-	(2,400)	(2,400)
	TOTAL REVENUES	-	-	-	(331,350)	(331,350)
EXPENDITURES						
1-4-7500-1010	GSP - WAGES	(2,606)	-	2,120	168,882	168,882
1-4-7500-1015	GSP - PART-TIME WAGES	-	-	3,981	52,333	52,333
1-4-7500-1035	GSP - OVERTIME	-	-	571	-	-
1-4-7500-1110	GSP - BENEFITS	(111)	-	1,219	61,454	61,454
1-4-7500-1225	GSP - INSURANCE	-	-	-	15,121	15,121
1-4-7500-2021	GSP - CLOTHING ALLOWANCE	-	-	-	1,000	1,000
1-4-7500-2025	GSP - MILEAGE	-	-	-	1,500	1,500
1-4-7500-2028	GSP - BOOKING SOFTWARE	(114)	-	-	-	-
1-4-7500-2035	GSP - TRAINING/WORKSHOP	-	-	-	4,500	4,500
1-4-7500-2049	GSP - CELL PHONES	(88)	-	90	1,000	1,000
1-4-7500-2050	GSP - TELEPHONE	55	-	23	500	500
1-4-7500-2055	GSP - ENBRIDGE	-	-	-	18,000	18,000
1-4-7500-2056	GSP - HYDRO	-	-	-	105,000	105,000
1-4-7500-2057	GSP - WATER SEWER	-	-	-	10,500	10,500
1-4-7500-2100	GSP - POSTAGE	-	-	-	200	200
1-4-7500-2120	GSP - OFFICE SUPPLIES	-	-	-	4,000	4,000
1-4-7500-2124	GSP - HOUSEKEEPING/JANITORIAL SUPPLIES	-	-	-	3,200	3,200
1-4-7500-2126	GSP - BAR/HALL EXPENSE	-	-	-	15,000	15,000
1-4-7500-2127	GSP - VENDING/PEPSI MACHINE	-	-	-	400	400
1-4-7500-2130	GSP - COMPUTER SUPPLIES	-	-	-	1,500	1,500
1-4-7500-2200	GSP - AUDIT FEES	-	-	-	3,000	3,000
1-4-7500-2300	GSP - ADVERTISING	-	-	-	500	500
1-4-7500-2366	GSP - BUILDING EXPENSES	(5)	-	-	75,000	75,000
1-4-7500-2367	GSP - PROPANE	-	-	-	1,200	1,200
1-4-7500-2368	GSP - EQUIPMENT MTCE	-	-	-	2,250	2,250
1-4-7500-2399	GSP - VEHICLE MTCE	-	-	-	1,200	1,200
1-4-7500-2410	GSP - MEMBERSHIP FEES	-	-	-	600	600
1-4-7500-2564	GSP - SKATE SHARPENING	-	-	-	500	500
1-4-7500-4010	GSP - CONTRACTED SERVICES	-	-	-	1,000	1,000
1-4-7500-5010	GSP - GENERAL EXPENSES	-	-	-	5,500	5,500
1-4-7500-7722	GSP - PROGRAMMING	-	-	-	10,250	10,250
1-4-7500-9000	GSP - TRANSFERS TO RESERVES	-	-	-	125,000	125,000
	TOTAL EXPENDITURES	(2,869)	-	8,004	690,090	690,090
PITAL EXPENDITURES						
1-5-7500-8000	CAPITAL - GSP	-	-	-	106,000	106,000
	TOTAL CAPITAL EXPENDITURES	-	-	-	106,000	106,000
	TOTAL TAX LEVY GLENGARRY SPORTS PALACE	(2,869)	-	8,004	464,740	464,740

10 YEAR CAPITAL BUDGET										
Department: Glengarry Sports Palace										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Engineering Plans	100,000									
Electric Edger	6,000									
GSP Field Refurbishment		10,000								
Ice Resurfacer & laser			125,000							
Compressor # 1 Refurbishment		10,000					10,000			
Compressor # 2 Refurbishment				10,000					10,000	
Condenser								100,000		
Chiller										65,000
Total Before Inflation	106,000	20,000	125,000	10,000	-	-	10,000	100,000	10,000	65,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	106,000	20,800	132,600	10,820	-	-	11,482	117,121	11,946	79,204
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants										
Tax Base	106,000	20,800	132,600	10,820			11,482	117,121	11,946	79,204
Long Term Debt										
Total Funding	106,000	20,800	132,600	10,820	-	-	11,482	117,121	11,946	79,204

Water Works Department

Departmental Overview

The Water and Wastewater Department operates and maintains the Alexandria, Maxville and Glen Robertson water and wastewater systems. The department must ensure the highest quality of safe and potable drinking water along with ensuring that the environment is protected through quality treatment of the Township's sewage.

2019 Accomplishments

- The replacement of 300 meters of watermain was completed on Mill Square, Ottawa Street and Catherine Fraser Street. By doing so, a dead end in the system was eliminated and fire flow conditions in the area were improved. 300 meters represents 1% of the total water main length.
- Asphalt resurfacing took place on Mill Square, Ottawa Street, Catherine Fraser Street and various locations within the Town of Alexandria related to watermain breaks.
- The department tested a pilot project in which locates were contracted out rather than being completed by the waterworks operators. This freed up operators for other tasks and improved the quality of the locates. This project appears successful and the department would like to see it added to the operating budget.
- The Water Works Department completed the first ever watermain reline in Alexandria. The department is looking at performing more trenchless watermain's in the future to mitigate traffic and homeowner disruption, among other factors.
- A new mixing system was installed at the Alexandria Water Tower.
- The Alexandria water treatment plant upgrades are underway and will be completed in 2020.
- Several watermain breaks were repaired, regular maintenance was performed, and hydrants were winterized.
- A new chlorine pump system was installed at Glen Robertson's water treatment plant.
- The drinking water quality management system (DWQMS) was maintained. The DWQMS results from the infrastructure maintenance, rehabilitation and renewal review were communicated to the Township as per the regulations.
- Drinking water and waste water monitoring and sampling processes were performed as per the guidelines and regulations on a regular basis.
- Staff assisted various contractors with activities related to the Maxville Water Project.
- Staff also performed the disinfection and sampling processes on an ongoing basis for the Maxville Water Project to ensure safe potable water.

2020 Budget Challenges and Initiatives

Challenges

- The Maxville Water Project poses certain challenges for the Water Works Department. There is an increased work load and time burden on staff to inspect the new service connections in Maxville. The new distribution system which includes the booster station, transmission main, distribution main and water tower will all need to be maintained on an ongoing basis. Extra work will involve the maintenance of the equipment and new sampling criteria. Extra efforts from staff to disinfect and sample the new water transmission main and distribution system are necessary in order to provide a safe potable water supply.
- Significant staff time and effort went towards preparing the new Standard Operational Procedures (SOP) for Maxville.
- Another challenge that the Water Works Department faced was the uncertainty regarding funding opportunities for the Alexandria Sewage Lagoon Treatment Facility upgrade. This has been an ongoing issue for the department. The project must proceed for the Township to meet the Ministry of Environment guidelines and requirements. These upgrades are also necessary to allow new development within Alexandria's urban area.

Initiatives

Waste Water

- Implement a sewer flushing and CCTV program to determine the condition of the existing sewer system.
- Incorporate a 10-year maintenance program in the capital budget for sewer relining and/or replacement.
- Replace the Maxville main station grating.
- Upgrade the Maxville Manor sewage pump and controller.
- Upgrade the Alexandria Sewage Lagoon Treatment Facility and maintain lagoon berm.
- Replace the obsolete controller system at the Alexandria Main Pumping Station. This system monitors sewage levels and starts and stops pumps as needed. The present system is outdated, and replacement parts are difficult to find.

Water Distribution

- Reline the watermain over a length of 100 meters at Mill Pond.
- Establish a water meter, water valve and hydrant replacement program through the 10-year capital budget process.
- Upgrade the water meter software and replace Glen Robertson's water meter head.

Water Treatment

- Upgrade the Glen Robertson Supervisory Control and Data Acquisition (SCADA) system.
- Clean around the intake crib in Mill Pond to ensure sufficient flow to water plant.
- Install new process and monitoring equipment.
- Install new filter media to eliminate taste and odor complaints.

- Install new sludge removal equipment in settling tanks.
- Install new flocculation tanks to have added volume for process.

2020 Goals

- Flush and complete a video survey on half of the sanitary system.
- Replace or rehabilitate 1% of the water distribution system per year, looking into new less intrusive trenchless construction method for future projects.
- Secure funding for the Alexandria Sewage Lagoon Treatment Facility upgrade, proceed to tendering process and construction phase.
- Officially close the Alexandria waste disposal site through Environmental Compliance Approval (ECA) Amendment process.

Budget						
Fiscal Year 2020						
WATER WORKS						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Water Distribution						
EXPENDITURES						
1-4-9200-1010	NGWD-WAGES	9,650	135,181	2,004	139,038	3,857
1-4-9200-1035	NGWD - OVERTIME	-	2,000	719	-	(2,000)
1-4-9200-1110	NGWD-BENEFITS	1,889	38,763	715	41,683	2,920
1-4-9200-1210	NGWD-WSIB CLAIMS PAID	241	500	44	500	-
1-4-9200-1225	NGWD-INSURANCE	21,576	21,576	22,381	23,734	2,158
1-4-9200-1505	NGWD-LTD PAYMENTS	95,010	101,350	96,775	556,297	454,947
1-4-9200-1506	NGWD-INTEREST PAYMENTS	-	180,000	-	-	(180,000)
1-4-9200-2015	NGWD-MUNICIPAL TAXES	360	1,200	352	1,200	-
1-4-9200-2017	NGWD - BRIDGE LOAN INTEREST	9,942	-	-	-	-
1-4-9200-2020	NGWD-HEALTH & SAFETY	846	1,200	1,003	1,200	-
1-4-9200-2021	NGWD-WORK BOOTS & CLOTHING ALLOWANCE	870	1,200	192	1,200	-
1-4-9200-2023	NGWD-BILLING OPERATING COSTS	2,452	2,500	2,574	2,500	-
1-4-9200-2025	NGWD-MILEAGE & TRAVEL	-	-	100	-	-
1-4-9200-2035	NGWD-CONFERENCE & WORKSHOPS	6,732	9,000	5,719	9,000	-
1-4-9200-2037	NGWD-CERTIFICATE RENEWAL	145	500	145	1,000	500
1-4-9200-2049	NGWD-CELL PHONES	1,760	2,500	2,018	2,500	-
1-4-9200-2050	NGWD-TELEPHONE	3,482	3,200	3,090	3,200	-
1-4-9200-2051	NGWD-COURIER	1,089	1,200	534	1,200	-
1-4-9200-2055	NGWD-ENBRIDGE	7,748	5,500	-	-	(5,500)
1-4-9200-2056	NGWD-HYDRO	842	1,100	1,733	1,100	-
1-4-9200-2057	NGWD-WATER/SEWER	32	200	-	200	-
1-4-9200-2110	NGWD-TOOLS	907	1,000	2,457	1,000	-
1-4-9200-2114	NGWD-CHEMICALS	3,980	2,000	1,669	2,500	500
1-4-9200-2116	NGWD-CHLORINE	1,106	500	613	1,000	500
1-4-9200-2120	NGWD-OFFICE SUPPLIES	1,151	1,000	1,160	500	(500)
1-4-9200-2125	NGWD-MATERIALS & SUPPLIES	5,036	8,000	5,597	6,000	(2,000)
1-4-9200-2130	NGWD - COMPUTER SUPPLIES	118	1,500	360	1,500	-
1-4-9200-2140	NGWD - PHOTOCOPIER EXPENSES	94	-	653	-	-
1-4-9200-2162	NGWD-NEW WATER METER /REPAIRS	3,576	5,000	590	2,500	(2,500)
1-4-9200-2164	NGWD-WATER MAIN REPAIRS	73,965	100,000	143,426	125,000	25,000
1-4-9200-2166	NGWD-FROZEN LINES SERVICES	-	-	841	1,000	1,000
1-4-9200-2200	NGWD-ACCOUNTING/AUDIT FEES	-	1,500	-	1,500	-
1-4-9200-2201	NGWD-QMS AUDITING	3,568	2,400	1,145	3,500	1,100
1-4-9200-2210	NGWD-LEGAL FEES	1,273	5,000	2,000	5,000	-
1-4-9200-2223	NGWD-CONSULTING FEES	14,541	5,000	-	5,000	-
1-4-9200-2300	NGWD-ADVERTISING	136	1,000	374	1,000	-
1-4-9200-2366	NGWD-BUILDING MTCE/SUPPLIES	404	1,000	279	1,000	-
1-4-9200-2368	NGWD-EQUIPMENT MTCE	14,400	4,500	4,653	4,500	-
1-4-9200-2370	NGWD-TRUCK LICENCING	144	1,000	-	1,000	-
1-4-9200-2399	NGWD-VEHICLE MTCE	1,671	2,000	3,774	2,500	500
1-4-9200-2400	NGWD-GAS/OIL/DIESEL	6,070	7,000	7,391	5,000	(2,000)
1-4-9200-2410	NGWD-ASSOC. & MEMBERSHIP FEES	697	500	1,061	500	-
1-4-9200-2540	NGWD-SAMPLING	-	1,500	769	1,500	-
1-4-9200-3010	NGWD-EQUIPMENT RENTAL	-	250	-	250	-
1-4-9200-3753	NGWD-METER READING	13,219	13,000	10,928	15,000	2,000
1-4-9200-3782	NGWD-CONTRACTED SERVICE RRCA	-	12,000	-	12,000	-
1-4-9200-4010	NGWD-CONTRACTS/CONTRACTED SERVICES	1,812	10,000	7,706	10,000	-
1-4-9200-4100	NGWD-GRASS CUTTING	-	500	-	500	-
1-4-9200-4114	NGWD - LOCATES	-	-	-	15,000	15,000
1-4-9200-5010	NGWD-GENERAL EXPENSES	-	-	25	-	-
1-4-9200-5020	NGWD-BAD DEBT EXPENSE	-	-	10	-	-
1-4-9200-5120	NGWD - SNOW REMOVAL	-	-	-	2,500	2,500
1-4-9200-7850	NGWD-AMORTIZATION EXPENSE	456,225	-	-	-	-
1-4-9200-7912	NGWD-DEFICIT/OPERAQTING REPAY 4 YRS	-	7,500	-	7,500	-
1-4-9200-7997	NGWD-EMERGENCY PHONE SERVICE	-	1,500	-	1,500	-
1-4-9200-7999	NGWD-BOIL WATER ADVISORY	-	500	-	500	-
	TOTAL EXPENDITURES	768,759	705,320	337,579	1,023,302	317,982
CAPITAL EXPENDITURES						
1-5-9200-8000	CAPITAL - NGWD - WATER DISTRIBUTION	45,027	3,066,383	9,716	270,161	(2,796,222)
	TOTAL CAPITAL EXPENDITURES	45,027	3,066,383	9,716	270,161	(2,796,222)
	Total Water Distribution	813,786	3,771,703	347,295	1,293,463	(2,478,240)

Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
Water Treatment						
REVENUES						
1-3-9300-4900	WATER - DOMESTIC - ALEXANDRIA	(1,102,226)	(1,092,420)	(1,123,906)	(1,328,186)	(235,766)
1-3-9300-4902	WATER-COMMERCIAL-ALEXANDRIA	(584,002)	(624,240)	(585,428)	(678,923)	(54,683)
1-3-9300-4903	WATER-GLEN ROBERTSON	(36,790)	(40,576)	(37,214)	(40,576)	-
1-3-9300-4904	WATER-CHARGEBACKS	(114)	-	-	-	-
1-3-9300-4905	WATER - PENALTY & INTEREST	(15,079)	(20,000)	(15,583)	(20,000)	-
1-3-9300-4906	WATER-OTHER INCOME	(117,347)	(10,000)	(704,783)	(10,000)	-
1-3-9300-4907	WATER - NSF CHEQUE CHARGE	(400)	-	(400)	-	-
1-3-9300-4961	USER FEES - WETLANDS CAPITAL RECOVERY	(15,468)	(15,000)	(15,236)	(15,000)	-
1-3-9300-4971	WATER - HYDRANT RENTAL	-	(15,000)	-	(20,000)	(5,000)
1-3-9300-7161	WATER - WATER ADJ. OVER/SHORT	(670)	-	-	-	-
1-3-9300-8000	WATER - TRANSFER FROM RESERVES	(44,800)	-	-	-	-
1-3-9300-8001	TRANSFER FROM WATER RESERVES	-	-	(70,000)	-	-
	TOTAL REVENUES	(1,916,896)	(1,817,236)	(2,552,550)	(2,112,685)	(295,449)
EXPENDITURES						
1-4-9300-1010	NGWT-WAGES	302,145	135,182	303,701	139,038	3,856
1-4-9300-1015	NGWT - PART TIME WAGES	-	-	8,714	-	8,714
1-4-9300-1035	NGWT - OVERTIME	4,172	2,000	54,067	40,000	38,000
1-4-9300-1110	NGWT-BENEFITS	79,568	38,763	86,651	41,683	2,920
1-4-9300-1210	NGWT-WSIB CLAIMS PAID	241	-	44	-	-
1-4-9300-1225	NGWT-INSURANCE	21,576	21,576	21,620	23,734	2,158
1-4-9300-1505	NGWT-LTD PAYMENTS	(85,182)	43,436	41,475	40,501	(2,935)
1-4-9300-1506	NGWT-LTD INTEREST PAYMENTS	635	-	-	-	-
1-4-9300-2015	NGWT-MUNICIPAL TAXES	7,358	8,800	7,195	8,798	(2)
1-4-9300-2020	NGWT-HEALTH & SAFETY	956	1,200	877	1,200	-
1-4-9300-2021	NGWT-WORK BOOTS & CLOTHING	783	1,200	153	1,200	-
1-4-9300-2023	NGWT-BILLING OPERATING COSTS	2,417	2,500	3,444	2,500	-
1-4-9300-2025	NGWT-MILEAGE & TRAVEL	-	-	199	-	-
1-4-9300-2035	NGWT-CONFERENCES & WORKSHOPS	7,566	9,000	5,626	9,000	-
1-4-9300-2037	NGWT-CERTIFICATE RENEWAL	140	500	(140)	2,000	1,500
1-4-9300-2049	NGWT-CELL PHONES	1,769	2,500	1,770	2,500	-
1-4-9300-2050	NGWT-TELEPHONE	645	1,000	944	1,000	-
1-4-9300-2051	NGWT-COURIER	1,013	1,000	728	1,000	-
1-4-9300-2055	NGWT-ENBRIDGE	2,440	2,500	8,887	8,000	5,500
1-4-9300-2056	NGWT-HYDRO	75,038	65,000	69,172	65,000	-
1-4-9300-2110	NGWT-TOOLS	305	500	878	500	-
1-4-9300-2114	NGWT-CHEMICALS	30,700	40,000	23,081	30,000	(10,000)
1-4-9300-2115	NGWT-COAGULENT	61,638	55,000	58,267	55,000	-
1-4-9300-2116	NGWT-CHLORINE	16,194	22,000	39,865	30,000	8,000
1-4-9300-2120	NGWT-OFFICE SUPPLIES	660	1,000	819	1,000	-
1-4-9300-2125	NGWT-MATERIALS & SUPPLIES	7,416	10,000	7,015	10,000	-
1-4-9300-2130	NGWT-COMPUTER SUPPLIES	56	1,000	899	1,000	-
1-4-9300-2140	NGWT - PHOTOCOPIER EXPENSE	94	-	663	-	-
1-4-9300-2200	NGWT-ACCOUNTING/AUDIT FEES	-	2,500	-	2,500	-
1-4-9300-2201	NGWT-QMS AUDITING	2,322	2,400	1,145	2,400	-
1-4-9300-2210	NGWT-LEGAL FEES	601	5,000	-	5,000	-
1-4-9300-2223	NGWT-CONSULTING FEES	29,805	5,000	50,371	5,000	-
1-4-9300-2300	NGWT-ADVERTISING	28	1,000	254	500	(500)
1-4-9300-2366	NGWT-BUILDING MTCE/SUPPLIES	9,355	10,000	2,266	5,000	(5,000)
1-4-9300-2368	NGWT-EQUIPMENT MTCE	76,531	50,000	28,737	40,000	(10,000)
1-4-9300-2370	NGWT - TRUCK LICENSING	144	-	288	-	-
1-4-9300-2400	NGWT-GAS/OIL/DIESEL	669	1,000	-	500	(500)
1-4-9300-2410	NGWT-ASSOC. & MEMBERSHIP FEES	366	500	2,246	1,000	500
1-4-9300-2540	NGWT-SAMPLING	17,717	19,000	15,535	19,000	-
1-4-9300-3010	NGWT-EQUIPMENT RENTAL	127	250	-	250	-
1-4-9300-3782	NGWT-CONTRACTED SERVICE RRCA	1,526	18,000	1,722	18,000	-
1-4-9300-4010	NGWT-CONTRACTS/CONTRACTED SERVICES	1,709	2,500	95,987	2,500	-
1-4-9300-4013	NGWT-OPERATING MONITORING/ANALYSIS COST	-	1,000	-	1,000	-
1-4-9300-4100	NGWT-GRASS CUTTING	-	500	-	500	-
1-4-9300-5010	NGWT-GENERAL EXPENSES	-	-	60	-	-
1-4-9300-5020	NGWT-BAD DEBT EXPENSE	13,949	-	4,078	-	-
1-4-9300-7912	NGWT-DEFICIT/OPERATING REPAY 4 YRS	-	7,500	-	7,500	-
1-4-9300-9000	NGWT-TRANSFER TO RESERVES	235,129	92,869	-	126,918	34,049
	TOTAL EXPENDITURES	930,321	684,676	949,303	752,222	67,546

CAPITAL EXPENDITURES							-
1-5-9300-2065	NGWT - PERMITS & APPROVALS	-	15,264	3,200	-	-	(15,264)
1-5-9300-2223	NWWT - PROJECT ENGINEERING	-	-	170,613	-	-	-
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT	121,998	82,610	194,781	67,000	-	(15,610)
	TOTAL CAPITAL EXPENDITURES	121,998	97,874	368,594	67,000	67,000	(30,874)
	Total Water Treatment	(864,577)	(1,034,686)	(1,234,653)	(1,293,463)	(1,293,463)	(258,777)
Maxville Water Project							
CAPITAL REVENUES							
1-3-9500-1000	MAXVILLE - WATER (INFRASTR. ONT)	(7,099,255)	-	-	-	-	-
1-3-9500-1001	MAXVILLE - CWWF FUNDING	(7,897,481)	(7,800,000)	(10,731,506)	(1,243,761)	-	6,556,239
1-3-9500-1002	TRF FROM DEBT - MAXVILLE	-	(7,500,000)	-	(2,324,122)	-	5,175,878
	CAPITAL REVENUES	(14,996,736)	(15,300,000)	(10,731,506)	(3,567,883)	3,567,883	11,732,117
CAPITAL EXPENDITURES							
1-5-9500-1506	MDS - BRIDGE LOAN INTEREST	3,990	-	79,437	-	-	-
1-5-9500-2065	MDS - PERMITS & APPROVALS	-	21,633	-	-	-	(21,633)
1-5-9500-2125	MDS - MATERIAL & SUPPLIES	-	-	81	-	-	-
1-5-9500-2210	MDS - LEGAL FEES	-	-	700	-	-	-
1-5-9500-2223	MDS - PROJECT ENGINEERING	349,157	322,914	159,886	-	-	(322,914)
1-5-9500-2300	MDS - ADV	483	-	65	-	-	-
1-5-9500-2540	MDS - SAMPLING & TESTING	9,777	-	814	-	-	-
1-5-9500-4010	MDS - CONTRACTED SERVICES	10,055,329	4,953,831	2,426,438	-	-	(4,953,831)
1-5-9300-4010	NGWT - CONTRACTED SERVICES	-	-	63,747	-	-	-
1-5-9550-2060	MWT - INSPECTIONS	5,861	-	2,646	-	-	-
1-5-9550-2065	MWT - PERMITS & APPROVALS	-	30,330	-	-	-	(30,330)
1-5-9550-2095	MWT - APPROVALS	-	-	11,248	-	-	-
1-5-9550-2125	MWT - MATERIALS & SUPPLIES	-	-	188	-	-	-
1-5-9550-2223	MWT - PROJECT ENGINEERING	227,841	-	86,680	-	-	-
1-5-9550-4010	MWT - CONTRACTED SERVICES	2,385,221	-	476,171	-	-	-
1-5-9600-2065	AMTM - PERMITS & APPROVALS	-	41,552	-	-	-	(41,552)
1-5-9600-2223	AMTM - PROJECT ENGINEERING	370,691	524,325	226,923	-	-	(524,325)
1-5-9600-2540	AMTM - SAMPLING & TESTING	686	-	1,635	-	-	-
1-5-9600-4010	AMTM - CONTRACTED SERVICES	3,787,652	5,031,404	4,650,429	-	-	(5,031,404)
1-5-9650-2065	BS - PERMITS & APPROVALS	-	6,660	2,267	-	-	(6,660)
1-5-9650-2223	BS - PROJECT ENGINEERING	46,512	79,610	176,052	-	-	(79,610)
1-5-9650-4010	BS - CONTRACTED SERVICES	4,324	1,594,121	1,392,954	-	-	(1,594,121)
1-5-9700-2223	AWPU - PROJECT ENGINEERING	24,534	-	16,232	-	-	-
1-5-9700-4010	AWPU - CONTRACTED SERVICES	-	-	-	3,567,883	-	3,567,883
	CAPITAL EXPENDITURES	17,272,058	12,606,380	9,774,593	3,567,883	3,567,883	(9,038,497)
	Total Maxville Water Project	2,275,322	(2,693,620)	(956,913)	-	-	2,693,620
	TOTAL TAX LEVY WATER WORKS	2,224,531	18,397	(1,844,271)	-	-	(18,397)

Budget						
Fiscal Year 2020						
WASTE WATER						
Account Code	Account Description	2018 - ACTUAL VALUES	2019 - FINAL BUDGET	2019 - ACTUAL VALUES	2020 - MANAGEMENT REVIEW	VARIANCE
REVENUES						
1-3-9300-1001	LAGOON - CWWF FUNDING	(120,822)	-	(120,822)	-	-
1-3-9300-4940	SEWER FEES - ALEXANDRIA	(925,032)	(905,148)	(939,246)	(923,251)	(18,103)
1-3-9300-4941	SEWER FEES - MAXVILLE	(166,586)	(162,302)	(168,379)	(165,548)	(3,246)
1-3-9300-4951	WATER/SEWER CONNECTION FEES	(17,500)	(15,000)	(14,000)	(20,000)	(5,000)
1-3-9400-8001	NGS - TRANSFER FROM RESERVES	44,800	-	-	-	-
	TOTAL REVENUES	(1,185,140)	(1,082,450)	(1,242,447)	(1,108,799)	(26,349)
EXPENDITURES						
1-4-9400-1010	NGS - WAGES	155,936	180,242	149,874	185,384	5,142
1-4-9400-1015	NGS - PART-TIME WAGES	-	-	5,897	-	-
1-4-9400-1035	NGS - OVERTIME	1,503	2,000	19,867	20,000	18,000
1-4-9400-1110	NGS - BENEFITS	46,118	51,685	47,888	83,366	31,681
1-4-9400-1210	NGS - WSIB CLAIMS PAID	321	-	59	-	-
1-4-9400-1225	NGS - INSURANCE	28,768	28,768	28,826	28,768	-
1-4-9400-1505	NGS - LTD PAYMENTS	11,145	124,005	113,671	124,005	-
1-4-9400-1511	NGS - LTD MAXVILLE LAGOONS	-	18,100	-	-	(18,100)
1-4-9400-1515	NGS - LTD WETLANDS	6,365	26,640	23,480	26,640	-
1-4-9400-2015	NGS - MUNICIPAL TAXES	15,161	13,000	15,709	13,000	-
1-4-9400-2020	NGS - HEALTH & SAFETY	4,205	4,500	733	3,000	(1,500)
1-4-9400-2021	NGS - WORK BOOTS & CLOTHING	1,607	2,100	1,206	2,100	-
1-4-9400-2023	NGS - BILLING OPERATING COSTS	3,223	3,200	3,858	3,200	-
1-4-9400-2025	NGS - MILEAGE & TRAVEL	-	-	133	-	-
1-4-9400-2027	NGS - INSURANCE CLAIMS	-	10,000	7,837	10,000	-
1-4-9400-2035	NGS - CONFERENCE & WORKSHOPS	6,850	9,000	6,681	9,000	-
1-4-9400-2037	NGS - LICENSE RENEWAL	145	500	781	500	-
1-4-9400-2038	NGS - CERT OF APPROV & PERMITS	-	-	12,900	-	-
1-4-9400-2049	NGS - CELL PHONES	2,358	2,500	2,341	2,500	-
1-4-9400-2050	NGS - TELEPHONE	3,426	3,500	3,521	3,000	(500)
1-4-9400-2051	NGS - COURIER	569	700	508	700	-
1-4-9400-2056	NGS - HYDRO	86,507	90,000	80,134	90,000	-
1-4-9400-2110	NGS - TOOLS	242	1,000	1,083	1,000	-
1-4-9400-2114	NGS - CHEMICALS	4,435	7,500	3,402	5,000	(2,500)
1-4-9400-2115	NGS - COAGULENT	13,279	20,000	10,719	20,000	-
1-4-9400-2116	NGS - CHLORINE	25,980	31,000	48,154	45,000	14,000
1-4-9400-2120	NGS - OFFICE SUPPLIES	1,033	400	-	400	-
1-4-9400-2125	NGS - MATERIALS/SUPPLIES	26,319	7,500	3,310	7,500	-
1-4-9400-2130	NGS - COMPUTER SUPPLIES	63	1,000	1,019	1,000	-
1-4-9400-2140	NGS - PHOTOCOPIER EXPENSE	125	-	921	-	-
1-4-9400-2163	NGS - SEWER LINE REPAIRS	40,210	40,000	31,287	40,000	-
1-4-9400-2200	NGS - ACCOUNTING/AUDIT FEES	-	1,900	-	1,900	-
1-4-9400-2210	NGS - LEGAL FEES	802	10,000	-	10,000	-
1-4-9400-2223	NGS - CONSULTING FEES	4,352	20,000	41,576	20,000	-
1-4-9400-2300	NGS-ADVERTISING	247	500	121	500	-
1-4-9400-2366	NGS-BUILDING MTCE/SUPPLIES	16,097	15,000	5,416	10,000	(5,000)
1-4-9400-2368	NGS-EQUIPMENT MTCE	31,379	55,000	29,179	40,000	(15,000)
1-4-9400-2369	NGS-LAGOON MTCE	14,043	5,000	8,988	5,000	-
1-4-9400-2370	NGS-TRUCK LICENCING	192	250	192	250	-
1-4-9400-2399	NGS-VEHICLE MTCE	2,113	3,000	1,484	3,000	-
1-4-9400-2400	NGS-GAS/DIESEL/OIL	10,742	10,000	8,957	10,000	-
1-4-9400-2410	NGS-ASSOC. & MEMBERSHIP FEES	320	500	-	500	-
1-4-9400-2540	NGS-SAMPLING	20,286	20,000	19,446	20,000	-
1-4-9400-3010	NGS-EQUIPMENT RENTAL- EOS RENTAL	-	250	465	250	-
1-4-9400-4010	NGS-CONTRACTS/CONTRACTED SERVICES	5,718	10,000	7,654	10,000	-
1-4-9400-4016	NGS-SUMP PUMP PROGRAM	-	20,000	-	20,000	-
1-4-9400-4100	NGS-GRASS CUTTING	-	2,000	-	2,000	-
1-4-9400-4114	NGS - LOCATES	-	-	-	15,000	15,000
1-4-9400-5010	NGS-GENERAL EXPENSES	-	1,000	53	1,000	-
1-4-9400-5020	NGS-BAD DEBT EXPENSE	8,050	-	2,534	-	-
1-4-9400-5120	NGS - SNOW REMOVAL	-	-	-	4,500	4,500
1-4-9400-7850	NGS-AMORTIZATION EXPENSE	109,787	-	-	-	-
1-4-9400-7911	NGS-RECOVERABLE SERVICES & REPAIRS	2,848	-	(1)	-	-
1-4-9400-9000	NGS-TRANSFER TO RESERVES	169,610	-	-	40,836	40,836
	TOTAL EXPENDITURES	882,479	853,240	751,863	939,799	86,559
PITAL EXPENDITURES						
1-5-9400-8000	CAPITAL - NGS - SEWAGE	381,155	210,813	486,416	169,000	(41,813)
1-5-9401-8000	CAPITAL - ANNUAL SEWER LINING	85,784	-	(42,816)	-	-
	TOTAL CAPITAL EXPENDITURES	466,939	210,813	443,600	169,000	(41,813)
	TOTAL TAX LEVY WASTE WATER	164,278	(18,397)	(46,984)	-	18,397

10 YEAR CAPITAL BUDGET										
Department: Water Distribution										
Account series 9200										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Waterline relining (100 m - Mill Pond)	167,161									
Meter Stations (Flow meter)		75,000		75,000		75,000				
Kincardine St water line tie in	20,000									
Valve and hydrant replacement(carried over)	36,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Hydraulic modelling		28,695								
water meter replacement program	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Auto Flushers (x2)	5,000									
Trailer	3,000									
Meter software upgrade	15,000									
Small tools	5,000									
Glen Robertson meter head replacement	7,000									
Leak detection equipment		6,500								
Truck hitch manhole retrieval	2,000									
Total Before Inflation	270,161	150,195	40,000	115,000	40,000	115,000	40,000	40,000	40,000	40,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	270,161	156,203	42,432	124,432	44,146	129,459	45,930	46,848	47,785	48,741
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves - from 2019 carried & water meter		26,203								
Grants										
Tax Base										
Long Term Debt										
Water/Waste Water Rates	270,161	130,000	42,432	124,432	44,146	129,459	45,930	46,848	47,785	48,741
Total Funding	270,161	156,203	42,432	124,432	44,146	129,459	45,930	46,848	47,785	48,741

10 YEAR CAPITAL BUDGET										
Department: Water Treatment										
Account series 9300										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Glen Robertson SCADA upgrade	46,000									
Clean intake crib	8,000									
Process Controller and pump	5,000									
Raw water turbidity meter	8,000									
Clean Glen Robertson well casing		10,000								
Total Before Inflation	67,000	10,000	-	-	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	67,000	10,400	-	-	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants										
Tax Base										
Long Term Debt										
Water/Waste Water Rates	67,000	10,400								
Total Funding	67,000	10,400	-	-	-	-	-	-	-	-

10 YEAR CAPITAL BUDGET										
Department: Maxville Water Project										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Water Treatment Plant Upgrades	3,567,883									
Total Before Inflation	3,567,883	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	3,567,883	-	-	-	-	-	-	-	-	-
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants	1,243,761									
Tax Base										
Long Term Debt	2,324,122									
Total Funding	3,567,883	-	-	-	-	-	-	-	-	-

10 YEAR CAPITAL BUDGET										
Department: Waste Water										
9400 account series										
Project Description	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Sewer flushing and cctv	60,000	60,000		50,000		65,000	65,000		50,000	
sewer relining	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Pumping needs study		33,581								
Collection flow testing		33,581								
Lagoon berm maintenance (carried from 2019)	2,000									
SCADA for Bishop station		15,000								
SCADA for Maxville Main Station			35,000							
SCADA for Sandfield Station				15,000						
SCADA for Leroux Station					15,000					
Pump upgrade Maxville main station		25,000								
Maxville Main station grating replacement	25,000									
Sewage pumps x 2 (from 2019)	8,000									
Maxville Manor pump and controller upgrade	20,000									
Alum tank repairs and cleaning	4,000									
Sludge removal Cell B Alexandria lagoon		100,000								
Total Before Inflation	169,000	317,162	85,000	115,000	65,000	115,000	115,000	50,000	100,000	50,000
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.19	1.22
Total with Inflation	169,000	329,848	90,168	124,432	71,738	129,459	132,048	58,560	119,463	60,926
Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Reserves										
Grants										
Tax Base										
Long Term Debt										
Water/Waste Water Rates	169,000	329,848	90,168	124,432	71,738	129,459	132,048	58,560	119,463	60,926
Total Funding	169,000	329,848	90,168	124,432	71,738	129,459	132,048	58,560	119,463	60,926