



MINUTES OF THE MONDAY JUNE 5, 2017 CIP APPROVALS COMMITTEE (CIPAC) MEETING

A meeting of the CIP Approvals Committee (CIPAC) held on Monday June 5, 2017, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

PRESENT: Karen Davison Wood, Committee Chair
Nathalie-Anne Bussière Arts, Culture Heritage Committee (arrived at 5:35p.m.)
Deirdre Hill, Maxville & District Chamber of Commerce
Michael Madden, Alexandria & District Chamber of Commerce
Jeff Manley, Councillor
Carma Williams, Councillor
Kerri Strotmann, EDO

GUESTS: Tara Kirkpatrick, EDO
Anne Leduc, Director of Recreation & Community Services

REGRETS: Daniel Gagnon, CAO
Gerry Murphy, Chief Building Officer

1. CALL TO ORDER

The meeting was called to order at 5:03p.m.

2. ACCEPT AGENDA

Moved by: Michael Madden

Seconded by: Deirdre Hill

That the Agenda of the CIP Approvals Committee meeting of June 5, 2017, be accepted with the following modifications:

- Deletion of Item C (WiFi Signage in the municipal parks);
- Addition of a new Item C (Arts Culture & Heritage Advisory Committee Updates – CIP-related Projects)

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4. RATIFY THE MINUTES OF MAY 1, 2017

Moved by: Michael Madden

Seconded by: Carma Williams

That the minutes of the May 1, 2017, CIP Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a) Review of Projects Submitted

i) 8 Main Street North, Alexandria (A. Bauer)

An email was received from the applicant on June 2, 2017, confirming that the information requested by the committee at the meeting of October 17, 2016, will be submitted shortly.

The committee preliminarily discussed the proposed lighting, but will wait for the applicant to submit the information before making any decisions.

ii) 20 Main Street South, Maxville (Munro & Morris Funeral Home)

A meeting has been scheduled with the owner for Wednesday June 7, 2017.

iii) 43 Main Street South, Maxville.

On April 10, 2017, Resolution #6 was adopted by Council, approving the grant application and interest-free municipal loan.

On April 22, 2017, owners advise the municipality of proposed modifications to the approved project. The revised project is to be reviewed by the committee under item 5 b i)

On May 23, 2017: Resolution #7 adopted by Council, approving the amended grant application and interest-free municipal loan. Letter of Agreement for the grant and loan programs pending signature.

b) CIP Applications

i) 39 Main Street North, Alexandria – Building improvements (amendment)

Project: To replace the existing brick on the front façade with new brick in two similar red and orange colours (samples provided).

The original brick on the front and lateral facades is in poor condition. The owner has spoken to Keith Kennedy, Heritage Brick Mason, and the cost to restore the bricks with salvaged bricks is cost prohibitive with only 200 of the same brick (colour and texture) available.

The owner is requesting permission to replace the existing brick and has tried to match the red and orange tones of the original brick, though the texture is dissimilar. The committee is in favour of the brick colour chosen; however, given that the owner has maximized his grant allotment for financial incentive Program B (Building Improvement & Infill Grant) there is no further funding available for this additional work. The additional brickwork can be carried out under the active permit.

The committee would like to express their sincere appreciation to the owner for his commitment to preserving this important “red brick” heritage building. They have also suggested holding a ribbon cutting ceremony when the work has been completed.

c) Arts Culture & Heritage Advisory Committee Updates (CIP-related projects)

i. Heritage Coordinators

In preparation for Phase 2 of the CIP, two students from Carleton University have been hired to carry out a heritage inventory in the hamlets over the next 12-weeks.

Karen has agreed to mentor the students and will be taking them to Dunvegan on June 6, 2017.

As the CIPAC will be reviewing the geographic boundaries applicable to Phase 2 of the CIP, the students have been asked to inventory all the buildings on the Main Street(s) in the hamlets.

Nathalie-Anne Bussiere arrived at 5:35p.m

ii. Interpretive Panel Project

The Arts Culture & Heritage Advisory Committee completed work on two interpretive panels that are to be installed in Mill Square and The Grotto.

The formal unveiling of the Mill Square panel is tentatively scheduled for Sunday July 2, 2017 at 2:00pm. The Grotto unveiling will take place on June 25, 2017, but with a mock-up, as the panel itself will not be ready.

Due to the overlap between the CIPAC and the ACH committees, Karen proposed a possible merger of these committees of Council. Kerri explained that while there is overlap in some of the projects, the mandates and responsibilities of these committees are not the same and the interests of the members are not necessarily aligned.

d) Amendments to CIP

Kerri distributed a copy of the “working document” for the CIP amendments with modifications and notes indicated in red and briefly explained the amendment process. CIPAC has been tasked with reviewing the proposed amendments

The committee has requested that a meeting be held with both the CIPAC and the initial CIP Working Committee to discuss the proposed CIP amendments before going out to the community. A joint meeting has been tentative proposed for July 4, 2017, depending on the volume of requests being submitted to CIPAC for this regular meeting.

CIPAC has requested a special preparatory meeting on Thursday June 22, 2017, at 6:00pm, featuring a presentation of the projects approved to date, and indicating any difficulties encountered.

In preparation of this meeting, CIPAC has been asked to revisit the CIP Areas to determine the geographical parameters that should apply to the each of the hamlets. It was also suggested that the committee consider expanding the Phase I CIP Areas to include some of the important side streets in the downtown cores (ex: Mechanic Street in Maxville).

The committee has also requested that the amended CIP feature imagery examples from North Glengarry.

6. NEW BUSINESS

There was no new business to discuss.

7. CORRESPONDENCE

There was no correspondence received

8. NEXT MEETING

The next meeting of the CIPAC will take place on Thursday June 22, 2017, at 5:00p.m. at the Township Office.

10. ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

Recording Secretary – Kerri Strotmann

Chair – Karen Davison Wood