



CIP Approvals Committee (CIPAC) Meeting

Monday, July 31, 2017 at 5:30 p.m.
Sandfield Centre,
102 Derby Street West, Alexandria

1. Call to Order
2. Accept the Agenda
3. Declaration of Conflict of Interest
4. Ratify Minutes of:
 - i) Monday, July 4, 2017
5. Agenda Items
 - a. Update on the Hamlet Properties Inventory being undertaken by Heritage Coordinators Danielle Myronyk and Andre Markus.
 - b. CIP Area Designation maps for Apple Hill, Dalkeith, Dominionville, Dunvegan, Glen Robertson, Glen Sandfield, Greenfield and Lochiel.
 - c. Amendments to the CIP (Loan and timing of payment for Programs).
 - d. CIP Civic Sign Pilot Program update.
 - e. Budget 2018 item – Heritage Coordinator for research in properties considered to be of important heritage significance to the region.
 - f. CIP Applications
 - i) New CIP Applications
 - 1 Mechanic Street West, Maxville, “The Kilted Canuck Pub & Eatery,” (Steven MacMillan and Tanya Rozon)
 - ii) Review of ongoing CIP projects
 - 8 Main Street North, Alexandria, “Left and Write Paperie” (Anick Bauer)
 - 3 Main Street South, Maxville, “LCBO” (Ron Metcalfe)
 - 8 Main Street South, Alexandria, “Priest’s Mill” (Barry MacDonald)
 - 7-7a Main Street South, Maxville (Ray and Cathy Grant)
 - 44 Main Street North, Alexandria, “Wine Maker’s” (Terry Ladas)
6. New Business

7. Next CIPAC Meeting - Tuesday, September 5, 2017 at the Sandfield Centre (102 Derby Street West, Alexandria). Time to be confirmed by committee.

8. Adjournment



DRAFT Minutes of the CIP Approvals Committee (CIPAC) Meeting

Tuesday, July 4, 2017 at 5:00 p.m.
Township Office,
90 Main Street South, Alexandria

A meeting of the Community Improvement Plan (CIP) Approvals Committee (CIPAC) was held on Tuesday, July 4, 2017, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

PRESENT:

Karen Davison Wood, Committee Chair
Michael Madden, Alexandria & District Chamber of Commerce, Provisional Chair
Jeff Manley, Provisional Committee Chair
Deirdre Hill, Maxville & District Chamber of Commerce
Daniel Gagnon, Chief Administrative Officer
Tara Kirkpatrick, Economic Development & Communications Officer

GUEST:

Anne Leduc, Director of Community Services

REGRETS:

Carma Williams, Councillor
Nathalie-Anne Bussière, Arts, Culture & Heritage Committee
Gerry Murphy, Chief Building Officer

1) CALL TO ORDER

The meeting was called to order at 5:02 p.m. by Karen Davison Wood

2) MOTION TO ACCEPT THE AGENDA

Moved by: Jeff Manley

Seconded by: Deirdre Hill

That the Agenda of the CIP Approvals Committee of July 4, 2017, be accepted with the following modifications:

Carried.

3) DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4) A MOTION TO RATIFY THE MINUTES OF:

i) **Monday, June 5, 2017**

Moved by: Deirdre Hill

Seconded by: Jeff Manley

That the minutes of June 5, 2017, of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

ii) Thursday, June 22, 2017

Moved by: Jeff Manley

Seconded by: Deirdre Hill

That the minutes of June 22, 2017, of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5) AGENDA ITEMS

(a) Heritage Coordinators

Committee Chair Karen Davison Wood provided an update on the progress of the two Heritage Coordinators, Danielle Myronyk and Andre Markus.

On June 27, 2017, Karen Davison Wood (CIPAC Chair), Tara Kirkpatrick (EDO) and Anne Leduc (Director of Recreation and Community Services) met with the two Heritage Coordinators for an update on the property inventory. As of that date, the two heritage coordinators had photographed and inventoried approximately 140 buildings in Dalkeith, Glen Sandfield and Glen Robertson.

Ms. Davison-Wood remarked that the two heritage coordinators had developed a very efficient system as a duo. She did note that the style identification for some of the buildings needed to be re-evaluated. She said this was not surprising, as most of the buildings in North Glengarry are vernacular in style, making it difficult to assign a specific style.

Ms. Davison-Wood advised the Heritage Coordinators to add more detail to their reports relating to the architectural features and interesting elements of the buildings. This will help to identify buildings of possible heritage interest.

(b) CIP Applications

- i) No new CIP application requests were received for July 2017.
- ii) A powerpoint presentation was presented by Tara giving an update on a variety of CIP pre-consultations that have been held in the past month, as well as on some of the current CIP approved projects. This presentation included the following locations:

- 45 Main Street North, Maxville
- 43 Main Street North, Maxville
- 32 Main Street North, Maxville
- 1 Mechanic Street, Maxville
- 2 Carr Street, Maxville
- 3 Main Street South, Maxville

- 6 Catherine Street West, Maxville
- 39 Main Street North, Alexandria

- iii) A draft copy of the CIP including amendments with modifications and notes indicated in redline was distributed to the committee, along with maps of each of the rural hamlets: Apple Hill, Dalkeith, Dominionville, Dunvegan, Glen Robertson, Glen Sandfield, Greenfield, and Lochiel.

The Committee went through each of the maps to establish possible boundaries for Phase II expansion of the CIP into the hamlets. The Committee established the following boundaries, which will be further explored prior to the August CIPAC Meeting and presented during the public consultations in September. Anne and Tara will be driving out to these locations to provide further detail.

Dalkeith:

County Road 24, between civic address East (#21965) to West (21892), which is located near the railway tracks.

County Road 23, between civic address North (#1878) to South (#1865), which is the library. (Anne and Tara will check #1878 to verify the property and bring back information to the committee.)

Glen Robertson:

County Road 10, between London Street on the East Side to (#21875) to the West.

Dunvegan:

County Road 30, between civic address North (#1594/or 1595) and South (#1654).

County Road 24, between civic address East (#19110) to West (#19041)

Apple Hill:

Concession 20, between civic address North (#3685), located at the start of the tracks and heading South (#3771).

Glen Sandfield:

County Road 23, between civic address North (#2601) to South (#2631)

County Road 21, between civic address West (#21895) to East (#21945)

Dominionville:

County Road 20/Kenyon Street, between civic address: North (#2862) to South (#2962)

Lochiel:

County Road 23, between civic addresses East (#20981) to West (#20963) located near the corner of Military Road.

Old Military Road: Not included

Greenfield:

County Road 30, between civic address North (#2776), by Catherine Street, to South (#2833)

Kenyon Road Concession 5, between civic address West (#19059) to the corner of Donald Street to the East. This region will be evaluated to see if it should be extended a bit farther east.

6) NEW BUSINESS

There was no new business.

7) CORRESPONDENCE

- a) Registration form was given to the Committee members for the “Cultural Heritage Conservation Workshop,” hosted by the Ontario Ministry of Tourism, Culture and Sport, to take place on Wednesday, September 20, 2017, at the Sandfield Centre, in Alexandria.

Ms. Deirdre Hall asked if the event could be shared with the members of the Maxville Chamber of Commerce.

8) NEXT CIPAC MEETING

The next meeting of the CIPAC will take place on **Monday, July 31, 2017** at 5 p.m. The location for the next meeting has been changed from the Township office to the Sandfield Centre, located at 102 Derby Street West, in Alexandria.

9) ADJOURNMENT

The meeting was adjourned at 6:07 p.m.