



**DRAFT Minutes of the
CIP Approvals Committee (CIPAC) Meeting**

Monday May 7th, 2018 at 5:45 p.m.
Sandfield Centre
102 Derby Street West, Alexandria

A meeting of the Community Improvement Plan (CIP) Advisory Committee (CIPAC) was held on Monday, May 7th, 2018 at 5:45 pm at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT:

Karen Davison Wood, Committee Chair
Michael Madden, Alexandria & District Chamber of Commerce
Jeff Manley, Councillor
Carma Williams, Councillor
Deirdre Hill, Maxville & District Chamber of Commerce

GUESTS:

Glengarry Artists Collective
Yvonne Calloway
Bobi Leutschaf Poitras
Tina Whitman
Bud Thompson

REGRETS:

Nathalie-Anne Bussière, Arts, Culture & Heritage Committee
Sarah Huskinson, Chief Administrative Officer
Jacob Rheaume, Chief Building Officer
Tara Kirkpatrick, Economic Development & Communications Officer

1) CALL TO ORDER

The meeting was called to order at 5: 45 p.m. by Karen Davison Wood

2) ACCEPT THE AGENDA

Resolution No.: 1 Moved by: Carma Williams Seconded by: Dierdre Hill

That the Agenda of the CIP Approvals Committee of May 7, 2018, be accepted with the addition of the letter requesting sponsorship from the Kenyon Agricultural Society.

Carried.

3) DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4) RATIFICATION OF THE MINUTES OF:

Monday, Tuesday, April 3, 2018,

Resolution No.: 2 Moved by: Jeff Manley Seconded by: Carma Williams

That the minutes of the April 3, 2018 meeting of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5) AGENDA ITEMS

a) **Delegation - Glengarry Artists Collective: Mural for the Comfort Water Treatment building.**

The Glengarry Artists Collective members presented the mural for the Township's Water Treatment Building. The CIPAC members recommend that the Glengarry Artists Collective request a delegation to Council to speak to the various projects that are supported through the Community Grants Program including the student murals and the water project.

b) **Closing CIP: 43 Main Street South, Maxville (Cameron Wohlgemuth and Carson Wohlgemuth).**

The committee noted that the design plans were never seen by the members. This stresses the importance of design plans and their role in ensuring that the projects move according to what the Committee has approved. Staff has been requested to locate the plans and ensure that the committee members receive a copy.

The committee members have requested that staff speak with the owners about painting the doors a uniform colour. This would tidy up the project and possibly add a bit of colour (if the owner chooses to use the Van Duesen Blue) to the façade.

Resolution No. 3 Moved by: Michael Madden Seconded by: Jeff Manley

THAT the Community Improvement Plan Advisory Committee (CIPAC) resolves that the Community Improvement Plan (CIP) Project at 43 Main Street South, in Maxville has been completed as per the recommendation approved by Council on April 10, 2017 and as per the Letter of Agreement for the Municipal Financial Incentive Program signed by the applicants, Cameron Wohlgemuth and Carson Wohlgemuth on June 29, 2017; and

THAT a total of \$3,910.71 shall be paid to Cameron Wohlgemuth and Carson Wohlgemuth. This payment represents:

- (1) The sum of \$243.75 (Two-Hundred and Forty-Three Dollars and seventy-five cents) in the form of a Planning and Design Grant (Program A).
- (2) The sum of \$3,559.50 (Three-Thousand, Five-Hundred and Fifty-Nine Dollars and Fifty Cents), in the form of a Building Improvement and Infill Grant (Program B).
- (3) The sum of \$ 107.46 (One-Hundred and Seven Dollars and Fifty Cents) in the form of a Building Permit Fee Grant Program (Program E).

Carried.

c) Update on the Heritage Coordinators.

Anne Leduc advised that three Heritage Coordinators will be working for the Township this summer. They are Jerry Chow, Krya Cooper and Alexis Kirkwood. Kyra and Alexis will be starting on May 28th and Jerry will be joining them on June 11th. They will be working on the various projects that were identified to push forward the CIP and ACH projects.

6) NEW BUSINESS

Request for sponsorship from the Kenyon Agricultural Society.

Staff suggests that the Township's Banners be displayed during the Maxville Fair and that \$2,000 be disbursed for this advertising support. This suggestion to use advertising funds instead of sponsorship funding stems from the fact that second funding stream was to be directed to activities that did not fit under the Community Grant Program.

Resolution No. 4 Moved by: Michael Madden Seconded by: Jeff Manley

That the Economic Development Advisory Committee authorizes that \$2,000 be allocated from the Economic Development Budget account 1-4-1950-2034 as advertising support for the Maxville Fair 2018 organized by the Kenyon Agriculture Society.

Carried.

7) CORRESPONDENCE

- Letter from the Glengarry Pipes and Drums Band.
- United Counties of Stormont, Dundas & Glengarry, Economic Development First Quarter Update.
- North Glengarry Economic Development Activities Report.

8) NEXT CIPAC MEETING

- Monday, June 4, 2018, 5:45 pm, at the Sandfield Centre (102 Derby Street West, Alexandria).

9) ADJOURNMENT

The meeting was adjourned at 8:17 p.m.

Moved by: Jeff Manley

Carried.

Recording Secretary – Anne Leduc

Chair – Karen Davison-Wood