



<b>Job Title:</b>	<b>Equipment Operator I</b>
<b>Last Revised:</b>	<b>August 2021</b>
<b>Department:</b>	<b>Public Works Department</b>
<b>Reports to:</b>	<b>Manager of Transportation</b>

**PURPOSE OF THE POSITION:**

Reporting to the Manager of Transportation, the Equipment Operator I is responsible for providing support to the foremen and other operators in the daily operation, maintenance, safety, repairs and public relations activities for the department.

**KEY DUTIES AND RESPONSIBILITIES**

- Responsible for conducting general maintenance functions for roads and bridges such as construction projects; maintaining roads in good condition for safe, hazard-free driving; maintaining fences and bridges; gravel spreading; repairing and installing streets signs.
- Carries out work assignments using a variety of vehicles and heavy equipment, plus hand and power tools according to plans and priorities.
- Responsible for the safe and effective use of equipment and selects the correct equipment to perform all jobs.
- Maintains equipment, vehicles and tools in safe operating condition by following acceptable maintenance and service schedules, performing repair/replacement work and recommending minor/major repairs to the direct supervisor.
- Maintains good condition of roads during winter months by sanding, salting of roads and sidewalks, snow plowing and shoveling.
- Ensure municipal and departmental policies and procedures are adhered to.
- Ensure all OHS rules and regulations are followed.
- Work can be physical in nature and requires work in all types of weather conditions.
- Lifting on average 50 lbs and performing manual labour as required.
- Working independently or in a group setting.
- Maintain positive working relationships with co-workers and other employees
- Capable of taking orders, completing tasks successfully and able to accept constructive criticism.
- This position is 40 hours per week and does require over-time and flexible hours when needed.
- Other related duties as assigned.

**POSITION QUALIFICATIONS**

- Minimum grade 12 education
- Valid DZ driver's licence in good standing
- Operation of tandem dump truck equipped with plow, wing, sander equipment, and other related equipment with winter driving/operating experience on municipal roads is

preferred

- Formal education and experience in operating a backhoe/grader safely and effectively is considered an asset
- Mechanical and welding aptitude to perform minor service, maintenance and repair of assigned equipment is considered an asset

Interested applicants are invited to send a detailed resume and cover letter by email to [pwspecialist@northglengarry.ca](mailto:pwspecialist@northglengarry.ca).

**Applications will be received on a continuing basis until the position is filled.  
Interviews will begin the week of May 29, 2023.**

The rate of pay is as per the Collective Agreement.

The Township of North Glengarry is an equal opportunity employer. We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted. Accommodations for applicants with disabilities will be provided upon request.

Successful applicant shall provide a criminal check and a driver's abstract (if applicable).