

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday June 12, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on June 12, 2017 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Director of Public Works – Ryan Morton
Director of Community Services – Anne Leduc
Economic Development & Communication Officer – Tara Kirkpatrick

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday June 12, 2017 as amended.

Carried

Additions to the agenda

6(b) Verbal update – Forensic Audit

13(a) Canada Day in Glen Robertson

3. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – May 23, 2017

Special Meeting of Council – June 5, 2017

Carried

4. DELEGATION(S)

a) SD&G County Library – Susan Wallwork

Susan Wallwork presented information to Council on the activities at the SD&G Libraries including the increase in hours at the Maxville branch and other special programming.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) **By-law 26-2017 – Road Widening of Seven Hills Road**

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

That Council of the Township of North Glengarry hereby adopt by-law 26-2017 being a by-law to dedicate certain lands for road widening purposes and that by-law 26-2017 be read a first, second and third time and enacted in Open Council this 12th day of June 2017.

Carried

Action – LL

b) **Verbal update – Forensic Audit**

The CAO briefed Council on the ongoing work to correct the accounts of individual taxpayers and the forensic audit.

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) **Key Information Report re: May Economic Development Activities**

b) **Key Information Report re: Hiring of Heritage Coordinators**

The Director of Community Services briefed council on the Economic Development Officer's activities in May and the hiring of two new student heritage coordinators.

c) **TD Friends of the Environment Foundation Project Funding**

Resolution No. 4

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives the Staff Report on the TD Friends of the Environment Foundation Project Funding; and

THAT the Council of the Township of North Glengarry approves the submission of a grant application to the Tree Planting and Urban Greening Projects category of the TD Friends of the Environment Foundation Project Funding for the King George Park.

Carried

Action – AL

d) **Request for an exemption to the Chip Stands By-law – July 1 & 2**

Resolution No. 5

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives the Staff Report requesting an exemption to being a By-law for licensing, regulating and governing vehicles and Chip Stands from which refreshments are sold for consumption by the public and for revoking any licenses By-law No. No 33-2016, being a By-law for licensing, regulating and governing vehicles and Chip Stands from which refreshments are sold for consumption by the public and for revoking any licenses; and

THAT the Council of the Township of North Glengarry authorizes an exception to Section 5 of By-law No 33-2016 to allow food trucks to be located in Island Park on July 1st and July 2nd, 2017.

Carried

Action – AL

e) Request for an exemption to the Chip Stands By-law – Sept 16

Resolution No. 6

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the Staff Report requesting an exemption to being a By-law for licensing, regulating and governing vehicles and Chip Stands from which refreshments are sold for consumption by the public and for revoking any licenses By-law No. No 33-2016, being a By-law for licensing, regulating and governing vehicles and Chip Stands from which refreshments are sold for consumption by the public and for revoking any licenses; and

THAT the Council of the Township of North Glengarry authorizes an exception to Section 5 of By-law No 33-2016 to allow food trucks to be located in Mill Square on September 16th, 2017.

Carried

Action - AL

8. **TREASURY DEPARTMENT** – Johanna Levac, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief

a) By-law 24-2017 – Rescind Open Air By-law 02-2016

Resolution No. 7

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 24--2017; and

That Council adopt by-law 24-2017 being a by-law regulating the setting of open air fires, including establishment the times during which open air fires may be set and that By-law 24-2017 be read a first, second, third time and enacted in Open Council this 12th day of June, 2017; and

That by-law 02-2016 be repealed.

Carried

Action - PG

11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works

a) Maxville Water Project – HR requirements

Resolution No. 8

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT, the Council of the Township of North Glengarry authorizes the Director of Public Works to prepare a job description and posting for the position of Project Manager for the Maxville Water Project,

AND FURTHER, that the position be designated a contract position for a period of 2 years,

AND FURTHER, that the position be pointed using the Township's pointing system to determine the rates of pay for the positions required.

Carried

Action – RM

b) Free Landfill costs – Transfer to reserves

Resolution No. 9

Moved by: Jamie MacDonald

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry pass a resolution authorizing the finance department to transfer \$25,575 to the landfill reserve to cover the cost for the 2016 free landfill pass program.

Carried

Action – RM/AL

c) Lagoon Upgrade Detailed Design – RFP Evaluation Matrix and invitations

Resolution No. 10

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT, the Council of the Township of North Glengarry authorizes the Director of Public Works to issue a Request for Proposals for the Alexandria Lagoon Upgrade Design Services;

AND FURTHER, that staff are directed to incorporate the evaluation criteria and points allocation outlined in this report;

AND FURTHER, that the evaluation of the RFP's shall be completed by an evaluation team consisting of at least the CAO/Clerk, Director of Public Works and the Environmental Services Manager using the consensus approach;

AND FURTHER, that the Public Works Department is authorized to issue this RFP by invitation to 5 pre-selected engineering firms.

Carried

Action - RM

12. CORRESPONDENCE

- a) Committee of Adjustment Minutes – October 24, 2016
- b) Committee of Adjustment Minutes – February 21, 2017
- c) Committee of Adjustment Minutes – March 27, 2017
- d) Arts, Culture and Heritage Advisory Committee Minutes – April 26, 2017

13. NEW BUSINESS

a) Canada Day in Glen Robertson

The Mayor noted the Canada Day festivities in Glen Robertson where Council's presence would be appreciated.

14. NOTICE OF MOTION - Next Meeting of Council, June 26, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 11

Moved by: Carma Williams

Seconded by: Jamie MacDonald

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:25 p.m., in order to address,

Taxation Discrepancies corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Human resource update: Treasury and Building / Planning Dept. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Update on two municipal land issues (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of April 24, 2017, May 1, 2017, May 23, 2017 and June 5, 2017.

Carried

Resolution No. 12

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That we return to the Regular Meeting of Council at 8:42 p.m.

Carried

17. CONFIRMING BY-LAW

Resolution No. 13

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry receive By-law 28-2017; and

That Council adopt by-law 28-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 28-2017 be read a first, second, third time and enacted in Open Council this 12 day of June, 2017.

Carried

18. ADJOURNMENT

Resolution No. 14

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:44 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor