

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Monday July 17, 2017 at 5:00 p.m. – Council Chamber
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on July 17, 2017 at 5:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Director of Community Services – Anne Leduc

1. [DECLARATIONS OF CONFLICTS OF INTEREST](#)
2. [ACCEPT THE AGENDA](#)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday July 17, 2017, as amended.

Carried

Addition to the agenda

16(a) Closed session – 2 items from Fire Committee

3. [ADOPTION OF PREVIOUS MINUTES](#)

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meeting be adopted as circulated.

Special Meeting of Council – June 22, 2017

Carried

4. [DELEGATION\(S\)](#)
5. [COMMITTEE RECOMMENDATIONS](#)

6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk

a) By-law 29-2017 – Amending Fees & Charges by-law

Resolution No. 3

Moved by: Brian Caddell

Seconded by: Jeff Manley

That Council of the Township of North Glengarry receives the amended fees and charges by-law for 2017 and 2018; and

That Council approve the recommendations and instruct the Clerk's department to start the notification process regarding the changes.

Carried

Action – LL

b) By-law 31-2017 – CEMC Appointment

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the CAO/Clerk's report re. the Community Emergency Management Coordinator By-law be received and that by-law No. 38-2016 be repealed and that

By-law 31-2017 being a by-law to appoint a Community Emergency Management Coordinator and alternate be read a first, second and third time and enacted in open session and that

The CAO be authorized to use the negotiation method in the Township's procurement policy to sole source the work needed to arrange annual emergency planning compliance measures to KS Spencer and Associates at an upset cost of \$7,500 plus applicable taxes.

Carried

Action – DG/AL

c) RFP for Auditing Services 2017-2010

Resolution No. 5

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the CAO/Clerk's report re. the RFP for auditing services 2017-2020 be received and that

The scoring matrix and RFP process in the CAO's report be approved as recommended.

Carried

Action – DG/AL

d) Lobbying and Communications Contract – Maxville Water

Resolution No. 6

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the CAO/Clerk's report re. Lobbying and Communications Contract for Maxville Water be received and that

The Daisy Group Inc. be retained for an additional month ending August 18th at the contract cost of \$6,000 plus applicable taxes and incidental expenses.

Carried

Action – DG/AL

e) Verbal update: Announcement of the hiring of a Deputy CBO

The CAO announced the hiring of a Deputy Chief Building Official, Mr. Jacob Rheaume, who started work with the Township on July 24th.

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) Key Information Report – Economic Development Activities

The Director of Community Services provided an update on recent activities in the Economic Development Dept.

8. TREASURY DEPARTMENT – Johanna Levac, Treasurer

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief

a) Amend Open Air Fires By-law 24-2017

Resolution No. 7

Moved by: Michel Depratto

Seconded by: Carma Williams

That the CAO/Clerk's report re. the Open Air Burning By-law be received; and

That By-law 24-2017 amended and read a first, second and third time and enacted in Open Council this 17th day of July, 2017.

Carried

Action - PG

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

12. CORRESPONDENCE

- a) CIP Approvals Committee Minutes – June 5, 2017
- b) Special CIP Approvals Committee Minutes June 22, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, August 8, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 8

Moved by: Jamie MacDonald

Seconded by: Carma Williams

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 5:30 p.m., in order to address,

Employment terms and conditions, various municipal staff. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Glengarry Sports Palace Dispute resolution options (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Succession planning within the Fire Dept. Officers (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Review of burn by-law infractions in 2016 (as this matter deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of June 12, 2017 and June 22, 2017.

Carried

Resolution No. 9

Moved by: Jacques Massie

Seconded by: Jeff Manley

That we return to the Special Meeting of Council at 6:42 p.m.

Carried

17. CONFIRMING BY-LAW

Resolution No. 10

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 32-2017; and

That Council adopt by-law 32-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 32-2017 be read a first, second, third time and enacted in Open Council this 17 day of July, 2017.

Carried

18. ADJOURNMENT

Resolution No. 11

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 6:44 p.m.

Carried