

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## REGULAR MEETING OF COUNCIL

**Monday September 11, 2017 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on September 11, 2017 at 7:00 p.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO** – Daniel Gagnon  
**Director of Community Services** – Anne Leduc  
**Economic Development & Communications Officer** – Tara Kirkpatrick

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday September 11, 2017 as amended.

**Carried**

### **Additions to the Agenda**

- 6(c) **Daisy Group Contract Extension**
- 6(d) **Legion Flag**
- 16 **Project Management Options for Water Project**

3. **ADOPTION OF PREVIOUS MINUTES**

### **Resolution No. 2**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – August 21, 2017

**Carried**

4. **DELEGATION(S)**

#### **a) SDG Chapter of the Ontario Woodlot Association – Elaine Kennedy**

Elaine Kennedy from SDG Chapter of the Ontario Woodlot Association presented information to council on their activities and an educational forum being planned for later in the fall of 2017.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Award Engineering Contract re. Maxville water project

**Resolution No. 3**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the CAO report re. Maxville Water Project – Engineering Services be received

And that the negotiation method of the township's procurement policy be used to award a contract to CH2M Hill and JL Richards at an upset cost of \$113,631 and that

The Mayor and CAO be authorized to execute any documents needed to implement this direction.

**Carried**

**Action – DG/RM/AL**

b) By-law 39-2017 Garage on Municipal Property Part Lot 7 Mill Square

**Resolution No. 4**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

THAT the Council of the Township of North Glengarry receives the Staff Report re. Garage on Municipal Property – Part Lot 7 Mill Square; and

THAT by-law 39-2017 to authorize the settlement agreement with the owner of the property at 2 Ottawa Ave and; that

The garage on municipal land, part lot 7 Mill Square be deemed surplus to the needs of the municipality and; that

The Mayor and CAO be authorized to execute any documents needed to implement this direction and; that

That Council adopt by-law 39-2017 and that By-law be read a first, second, third time and enacted in Open Council this 11<sup>th</sup> day of September, 2017.

**Carried**

**Action – DG/RM**

c) Daisy Group Contract Extension

**Resolution No. 5**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That the contract for lobbying and communications with the Daisy Group Ltd be extended to October 19<sup>th</sup> at the existing rate of \$6,000/month plus expenses.

**Carried**

**Action – DG/AL**

**d) Legion Flag**

**Resolution No. 6**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That the letter from the Alexandria Legion be received and that

The Township of North Glengarry fly the Legion flag on a flagpole at the Township Office to commemorate Legion week September 15<sup>th</sup> to 22<sup>nd</sup>.

**Carried**

**Action - DG**

**7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services**

**a) Vacancy on the Arts, Culture and Heritage Committee**

**Resolution No. 7**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

THAT the Council of the Township of North Glengarry receives the Staff Report on the Vacancy on the Arts, Culture and Heritage Committee; and

THAT Council defers the appointment of a new member until after the 2018 Committee nominations following the election.

**Carried**

**Action – AL**

**b) Community Improvement Plan Application Request – 11 Mill Square**

**Resolution No. 8**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That Council accepts the staff report on the Community Improvement Plan application for 11 Mill Square; and

That Council approves the application for a Financial Incentive Program Grant Program B (Building Improvement and Infill Grant) in the amount of up to \$7,500; a Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant).

**Carried**

**Action – TK/AL**

**c) Community Improvement Plan Application Request – 33 Main St N**

**Resolution No. 9**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

THAT Council accepts the staff report on the Community Improvement Plan application for 33 Main Street North, Alexandria; and

THAT Council approves the application for a Financial Incentive Program Grant Program A (Planning and Design Grant) of \$31.64; Program B (Building Improvement and Infill Grant) in

the amount of up to \$7,500; Program C (Civic Address Signage Grant) of up to \$75; Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant) and Program G (Municipal Loan Program) of between \$5,000 and \$10,000.

**Carried**

**Action – TK/AL**

**d) Key Information Report – Economic Development Activities**

The Director of Community Services briefed council on the Economic Development Activities.

8. **TREASURY DEPARTMENT** – Johanna Levac, Treasurer

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

**a) By-law 38-2017 – Road Widening**

**Resolution No. 10**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That Council of the Township of North Glengarry hereby adopt by-law 38-2017 being a by-law to dedicate certain lands for road widening purposes and that by-law 38-2017 be read a first, second and third time and enacted in Open Council this 11<sup>th</sup> day of September 2017.

**Carried**

**Action - CL**

10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief

**a) Award contract for Station 1 Pumper/Tanker truck**

**Resolution No. 11**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

That North Glengarry Council pass a resolution authorizing the Fire Department to award the purchase of the Station 1 Pumper/Tanker truck to Battlesfield Industries for the respective amount identified in the submission,

AND FURTHER, that the replaced equipment is declared surplus upon receipt of the new vehicle;

AND FURTHER, that the Fire Department is authorized to tender the sale of the surplus equipment via auction, local tender, online auction or other means as deemed most beneficial to the Township.

**Carried**

**Action – PG/AL**

11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works

**a) Tile Drainage Loan Application**

**Resolution No. 12**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry approve the tile drainage loan application for Roll # 011-009-25000 for the amount of \$50,000.00.

**Carried**

**Action – MB/AL**

**b) Equipment Lease for RARE**

**Resolution No. 13**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That the Council of the Township of North Glengarry authorizes the Public Works Department to execute a lease agreement with Sontrac Equipment as per the details attached to this report.

**Carried**

**Action – RM/AL**

**c) Lagoon Upgrade Design Services**

**Resolution No. 14**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

THAT, the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to enter in to an agreement with AECOM Canada Ltd in the amount of \$466,004 excluding HST;

AND FURTHER, that the Township's direct costs of \$149,585 be pre-approved in the 2018 capital budget and funded directly from the water and sewer rates along with any other necessary budgetary requirements for this project;

AND FURTHER, that the consideration of financing the Township's direct costs is deferred to a later date;

AND FURTHER, that the Public Works Department is authorized to incur additional costs or issue scope changes in order to ensure that the project remains on schedule and the necessary work is completed should something unforeseen arise.

**Carried**

**Action – RM/AL**

**d) OCIF Funding Top-up**

**Resolution No. 15**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

THAT, the Council of the Township of North Glengarry authorizes the Public Works Department to submit the Creek Rd. Bridge replacement as the candidate for the 2017 OCIF top-up funding program.

**Carried**

**Action – RM**

**12. CORRESPONDENCE**

- a) City of Kawartha Lakes – Farm House Severances
- b) Arts, Culture and Heritage Advisory Committee Minutes – June 14, 2017
- c) Recreation Advisory Committee Minutes – July 18, 2017
- d) Glengarry Sports Palace Minutes – July 18, 2017
- e) CIP Approvals Committee Minutes – July 31, 2017
- f) Recreation Advisory Committee Minutes – August 22, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, September 25, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

**Resolution No. 16**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:17 p.m., in order to address,

Review of process related to a new OPP detachment building (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Project Management Options for Water Project (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of August 21, 2017.

**Carried**

**Resolution No. 17**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That we return to the Regular Meeting of Council at 8:50 p.m.

**Carried**

17. CONFIRMING BY-LAW

a) **By-law 40-2017**

**Resolution No. 18**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry receive By-law 40-2017; and

That Council adopt by-law 40-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 40-2017 be read a first, second, third time and enacted in Open Council this 11<sup>th</sup> day of September, 2017.

**Carried**

18. ADJOURNMENT

**Resolution No. 19**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:51 p.m.

**Carried**

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**Daniel Gagnon – CAO/Clerk**

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**Mayor / Deputy Mayor**