

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday July 23, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on July 23, 2018 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Councillor (Lochiel Ward)** – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO/Clerk** - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Treasurer & Director of Finance – Kimberley Champigny
Director of Community Services – Anne Leduc
North Glengarry Fire Chief – Patrick Gauthier
Director of Public Works – Ryan Morton
Public Works Assistant – Zoé Jeaurond

REGRETS: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday July 23, 2018 as amended.

Carried

Addition to the Agenda

12) Transmission Main Tender Award

Deletion to the Agenda

16 Closed Session – Acquisition of land

3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – July 9, 2018

Carried

4. DELEGATION(S)

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT – Sarah Huskinson - CAO/Clerk

a) **Agreement to use information with Intelivote Systems Inc.**

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council for the Township of North Glengarry receives the Agreement between Intelivote Systems Inc. and the Township of North Glengarry for the use of information.

And that the Agreement from Intelivote for the 2018 North Glengarry Municipal Election be accepted and

That the CAO/Clerk be authorized to execute any documents needed to implement this direction.

Carried

Action – SH

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) **KIR on the Maxville Capital Budget**

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Carma William

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-29 – Maxville Capital Budget for information purposes only.

Carried

b) **Action Report on the Maxville Playground Cedar Weave**

Resolution No. 5

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-30; and

WHEREAS the Township of North Glengarry's Procurement Policy includes provisions for awarding contracts for the acquisition of goods or services under the Purchasing Protocol Sections 15 and 21;

THAT the Council for the Township of North Glengarry authorizes the award of the contract for the excavation of sand, installation of filter cloth and supply of cedar weave for the new playground structures located in the front play area of the Maxville & District Sports Complex to RC Watson Installation at an upset cost of \$13,820.00 plus HST;

THAT Council approves the transfer of use of funds in an upset amount of \$13,820.00 plus HST from the Maxville & District Sports Complex Budget towards this capital purchase; and

THAT the Director of Community Services be authorized to execute any documents to implement this direction.

Carried

Action – AL/KC

c) Action Report on the CIP for 17 Main St N., Alexandria

Resolution No. 6

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-31;

THAT Council approves the application for the property located at 17 Main Street North, in Alexandria, representing a total of \$17,396.64 in the form of the following Community Grants and Loans:

- Program A (Planning and Design Grant) for a 50% matched grant up to a maximum of \$94.38;
- Program B (Building Improvement and Infill Grant) for a 50% matched grant up to a maximum of \$6,514.71 towards the cost of improvements to two façades;
- Program C (Civic Address Signage Grant) of \$37.56 representing a matching grant of 75% for a civic address sign at one locale;
- Program E (Building Permit & Planning Fee Grant Program) equal to 100% of eligible Building Permit fees up to a maximum of \$750.00;
- Program G: Municipal Loan Program in the amount of \$10,000.00; and

THAT the Director of Finance be authorized to execute any documents to implement this direction.

Carried

Action – AL/KC

d) Action Report on the CIP for 21902 Main St., Glen Robertson

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-32;

THAT Council approves the application for the property located at 21902 Main Street, in Glen Robertson, representing a total of \$17,738.88 in the form of the following Community Grants and Loans:

1. Program A (Planning and Design Grant) of 50% up to a maximum of \$500.00, payable in two equal installments of \$250.00 each;
2. Program B (Building Improvement and Infill Grant) 50% matched grant up to a maximum of \$5,201.38 towards the cost of improvements to two façades;
3. Program C (Civic Address Signage Grant). The Municipal Civic Sign will be provided for free;
4. Program D (Landscaping Grant) 50% matched grant up to a maximum of \$1,287.50;
5. Program E (Building Permit Fee Grant) equal to 100% of eligible Building Permit fees, up to a maximum of \$750.00;
6. Program G (Municipal Loan Program) equal to \$10,000.00; and

THAT the Director of Finance be authorized to execute any documents to implement this direction.

Carried

Action – AL/KC

e) Action Report on the Special Occasion Permit

Resolution No. 8

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-33; and

WHEREAS local fairs, festivals, and events in rural communities serve an important role in enhancing our quality of life, supporting volunteer organizations, and providing a positive benefit for charities and local causes;

AND WHEREAS effective April 1, 2018, the Alcohol and Gaming Commission of Ontario doubled the price of a “Sale” Special Occasion Permits (SOPs) from \$75 for a license valid for up to 3 days, to \$150 for a 1-day license;

AND WHEREAS on the same date, the paperwork and approval process has been streamlined to require all applications be completed and submitted online, which has relieved the administrative burden on the AGCO by not having to retype and upload all paper applications, attachments, and proof of payment;

AND WHEREAS the doubling of this fee combined with the requirement to purchase a licence daily for community events spanning more than one day is becoming cost prohibitive particularly for events in rural communities, where the population is lower and the proceeds from the sale of alcohol are a main source of revenue for charity and local causes at these events;

NOW THEREFORE BE IT RESOLVED that Council request the new Ontario government under Premier Doug Ford review the increase of Special Occasion Permit fees and reduce the fees to a reasonable level for small events and not-for-profit organizations given the new streamlined application process and the financial burdens placed on applicants.

AND FURTHERMORE that this copy be forwarded to local MPP Amanda Simard and MPP Jim McDonell, and other neighbouring municipalities in Eastern Ontario.

Carried

Action - AL

8. TREASURY DEPARTMENT – Kimberley Champigny, Treasurer & Director of Finance

a) Loss of One Third Tax Exemption for Council in 2019

REPORT WAS NOT CONSIDERED

b) By-law 34-2018 – Amending Fees and Charges by-law

Resolution No. 9

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT Council adopt by-law 34-2018 being a by-law to amend the Fees & Charges by-law 29-2017; and

THAT By-law 34-2018 be read a first, second and third time and enacted in Open Council this 23rd day of July, 2018.

Carried

Action - AL

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**
Jacob Rhéaume – Director of the Building/By-law & Planning Services
10. **FIRE DEPARTMENT –** Patrick Gauthier, North Glengarry Fire Chief
 - a) **By-law 43-2018 – Amending Open Air Fires**

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Brian Caddell

That Council amend the Open Air Fires by-law 25-2018 to approve the added definition and the changes to Part 8.4; and

That Council approve By-law 43-2018 and be read a first, second and third time and enacted in Open Council this 23rd day of July, 2018.

Carried

Action - LM

- b) **By-law 42-2018 – Emergency Management Program**

Resolution No. 11

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT Council adopt By-Law 42-2018, being a by-law to provide for the establishment and adoption of an Emergency Management Program for the Township of North Glengarry; and

THAT By-law 42-2018 be read a first, second and third time and enacted in Open Council this 23rd day of July, 2018; and

THAT By-law 51-2017, 50-2017 and 66-2016 are hereby repealed.

Carried

Action - LM

11. **PUBLIC WORKS DEPARTMENT –** Ryan Morton, Director of Public Works
 - a) **Surface Treatment Tender Award**

Resolution No. 12

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry pass a resolution authorizing the CAO/Clerk and the Mayor to enter in to an agreement with Miller Paving Limited in the amount of \$505,484.40 excluding HST for the surface treatment of various roads throughout the Township of North Glengarry;

AND FURTHER, that the Director of Public Works is authorized to issue any and all change orders, alter the scope of the project and spend additional funds as required from time to time in order to prevent delays and claims against the Township.

Carried

Action – RM/KC

b) Capital Budget Amendment – Maxville Water

Resolution No. 13

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry passes a resolution to amend the 2018 capital budget to add \$29,255,182 for the Maxville Water Project at a cost of \$29,255,182, and THAT the addition to the 2018 capital budget for the Maxville Water Project be funded 50% from the federal government grant, 40% from the provincial government grant, and 10% from debt.

Carried

Action – RM/KC

c) Landfill Capacity Evaluation

Resolution No. 14

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry passes a resolution directing staff to reduce the annual reserve contribution rate to the landfill from \$70,500 to \$20,000;

AND FURTHER, that the \$50,000 in annual operating costs be redirected to the Township's hardtop maintenance program.

Carried

Action – RM/KC

d) Additional Road Work – Maxville Water

Resolution No. 15

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the additional roadwork report;

AND FURTHER, that Council directs staff to proceed with the required roadworks as highlighted in the attached plan;

AND FURTHER, that the \$239,173 identified in the attached table be funded through the project to the maximum amount possible upon completion of the project;

AND FURTHER, any balance remaining is reviewed for financing options upon completion of the project.

Carried

Action – RM/KC

e) Transmission Main Tender Award

Resolution No. 16

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry pass a resolution authorizing the CAO/Clerk and the Mayor to enter in to an agreement with Malyon Excavation LTD in the amount of \$8,666,525.25 excluding HST for the ;

AND FURTHER, that Council approves a contingency allowance of \$500,000 on this portion of the project;

AND FURTHER, that the Director of Public Works is authorized to issue any and all change orders, and spend additional funds as required from time to time in order to prevent delays and claims against the Township.

Carried

Action – RM/KC

12. CORRESPONDENCE

- a) Art, Culture and Heritage Minutes – May 23, 2018
- b) CIPAC Minutes – June 4, 2018

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, Aug 27, 2018.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 17

Moved by: Jeff Manley

Seconded by: Brian Caddell

Proceed "In Closed Session",

Quarterly Reports (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Union Negotiations (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of June 25, 2018

Carried

Resolution No. 18

Moved by: Michel Depratto

Seconded by: Carma Williams

That we return to the Regular Meeting of Council at 9:21 p.m.

Carried

17. CONFIRMING BY-LAW

- a) **By-law 44-2018**

Resolution No. 19

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 44-2018; and

That Council adopt by-law 44-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 44-2018 be read a first, second, third time and enacted in Open Council this 23rd day of July, 2018.

Carried

18. ADJOURNMENT

Resolution No. 20

Moved by: Jeff Manley

Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 9:22 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor