

GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING

Tuesday May 9, 2017 – 7:00 pm

Meeting ID: 2017-04

PRESENT: **Vice Chairman - Councillor at Large** - Jacques Massie
 Mayor of NG – Chris McDonell
 Councillor of NG – Mike Depratto
 Director of Community Services – Anne Leduc
 Community Services Assistant – Chloe Crack
 Leadhand GSP – Richard Wylie
 Chairman - Appointee of SG – Charlie Sangster
 CAO/Clerk of SG – Bryan Brown
 Mayor of SG - Ian McLeod

ABSENT: **CAO/Clerk of NG** – Daniel Gagnon

GUESTS: None

1. **CALL MEETING TO ORDER**

Motion to call the meeting to order at 7:00 pm.

Resolution No.: 1 **Moved by:** Ian McLeod **Seconded by:** Michel Depratto

CARRIED

2. **ADDITIONS, DELETIONS OR AMENDEMENTS**

Additions: Delegation: Draft 2016 Financial Statement presented by Jamie Pollock with CKDM.

3. **APPROVAL OF THE AGENDA**

Be it resolved that the agenda be approved as amended.

Resolution No.: 2 **Moved by:** Jacques Massie **Seconded by:** Ian McLeod

CARRIED

a) **Draft 2016 Financial Statement**

Jamie Pollock from CKDM presented the Draft 2016 Financial Statement stating a clean audit for the Glengarry Sports Palace. With a surplus as of December 31, 2016 of \$15 531.00, The Township of South Glengarry's Council has asked to return the surplus of \$3883.00 to their municipality. The amount of \$11 648.00 has been approved by the Township of North Glengarry's Council to be placed into a capital reserve for 2017 Capital Projects. A few recommendations were made such as having the bank reconciliation signed by a board member at the end of every month and a reminder to keep all receipts.

Be it resolved that the Draft Financial Statement as of December 31, 2016 presented by Jamie Pollock from CKDM be approved as presented.

Resolution No.: 3 **Moved by:** Jacques Massie **Seconded by:** Michel Depratto

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

None were noted.

5. ADOPTION OF PREVIOUS MINUTES

Be it resolved that the minutes from March 28, 2017 be accepted as amended. Councillor Jacques Massie wasn't present at the last meeting

Resolution No.: 4 **Moved by:** Michel Depratto **Seconded by:** Ian McLeod

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a. Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending well with the exception of the Township South Glengarry's 75% annual contributions, which are usually received at this time.

Resolution No.: 5 **Moved by:** Ian McLeod **Seconded by:** Jacques Massie

CARRIED

b. Action Item – Canteen Services – Awarding Tender

The Director of Community Services presented the Staff Report regarding Awarding of Tender for the Glengarry Sports Palace. Two tenders were received in which one of them was non-compliant to the amount requested in the tender.

Be it resolved that the Board of the Glengarry Sports Palace received the Staff Report on the Awarding of Tender for the Canteen Services and that the Board of the Glengarry Sports Palace approves the internal management of the Glengarry Sports Palace canteen.

Resolution No.: 6 **Moved by:** Jacques Massie **Seconded by:** Chris McDonell

CARRIED

c. Action Item – Operating Surplus

Be it resolved that the Board of the Glengarry Sports Palace receives the Staff Report on the Glengarry Sports Palace Operating Surplus and that the Board of the Glengarry Sports Palace defers decision on this matter until receipt of the final report by the auditors and pending the meeting between the two municipalities; mayors and CAO's.

Resolution No.: 7 **Moved by:** Chris McDonell **Seconded by:** Ian McLeod

CARRIED

d. Key Information Report – Glengarry Sports Palace

The Director of Community Services gave updates on the audit, canteen renovations, early ice rotation, EOHU and the Liquor License, the operating surplus, upcoming activities and events, purchases and capital expenditures such as the kitchen renovation and replacing the hot water tanks. A Building Condition Assessment done by McIntosh Perry was also presented.

8. PENDING BUSINESS

None.

9. CORRESPONDENCE

None.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next scheduled meeting will be on June 13, 2017 at 7:00 pm at the Glengarry Sports Palace.

12. ADJOURNMENT

Be it resolved that the meeting be adjourned to the call of the Chair at 8:17 pm.

Resolution No.: 8 **Moved by:** Ian McLeod **Seconded by:** Jacques Massie

CARRIED

Chairman of the Board

Date