



NORTH
GLENGARRY
NORD

Ontario's Celtic Heartland
Le centre celtique de l'Ontario

2019

PROPOSED

OPERATING AND CAPITAL

BUDGETS

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Executive Summary

The services provided by the Township are varied and widespread, and include:

- Building and Planning Services
- By-Law Enforcement
- Community Development
- Economic Development
- Environmental Services
- Fire Services
- Municipal Drainage
- Recreational Services
- Road and Sidewalk Maintenance
- Water and Wastewater Management
- Winter Control

An Operating Budget is a financial plan for the municipality's day-to-day operations, with planned revenues and the estimated costs to run the services on an annual basis for the Township. The operating budget is a statement of the municipality's priorities, as decided by Council, and sets limits on spending for the programs and services the municipality offers, and revenue targets for fees and other monies collected by the Township.

A Capital Budget is defined as planned expenditures, to acquire, replace, and maintain capital assets that support the services provided by the Municipality. The capital assets of the Township are essentially owned by the residents. Staff, through Council's direction, are the stewards of the assets, charged with ensuring they are managed properly.

The 2019 Operating and Capital Budgets for each of the departments are presented in this document for Council consideration. In the preparation of the 2019 budgets, Staff have analyzed expenditure trends, referenced various Council approved plans, and consulted with all levels of staff. Council approved the Fees and Rates By-law for the Township for the 2018. A review of the fees and charges bylaw is pending for early January 2019 but it anticipated that any change will be minor and really have no impact on the budget. Any fee increases for recreation for 2019 have been have been included in the budget as approved by Council in 2018 for 2019.

The proposed municipal tax rate increase for 2019 is 2.72%. However, the total municipal budget has increased by \$463,370 or 8.3%. The overall tax assessment base grew by 8.5%, resulting in additional tax room of \$270,319. In addition, the education rates and county rates for 2019 are still under review and will be adjusted to cover the costs of any changes when set. For this proposed budget, 2018 rates were used for the education and county portions resulting in an overall tax rate change of just under one percent (1%).

Analysis of Financial Information

Each year, the Ministry of Municipal Affairs and Housing reviews each municipality's Financial Information Return. The Ministry send the Township's Financial Indicator Review to the municipality. It is included below for Council's reference.

FINANCIAL INDICATOR REVIEW						
(Based on 2017 Financial Information Review)						
Date Prepared: Nov 9, 2018		2017 Households	5,847			
		2017 Population	8,865			
		Median Household Income	59,456			
SUSTAINABILITY INDICATORS						
Indicator	Ranges	Year	Actuals	South LT Counties Rural		Level of Risk
				Median	Average	
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low < 10% Moderate 10-15% High > 15%	2013	19.1%	10.6%	11.6%	HIGH
		2014	19.5%	10.6%	11.3%	HIGH
		2015	19.8%	9.9%	10.6%	HIGH
		2016	18.5%	9.0%	10.2%	HIGH
		2017	14.3%	8.5%	9.5%	MODERATE
Net Financial Assets or Net Debt as % of Own Purpose Taxation, User Fees and Service Charges	Low > -50% Moderate -50% to -100% High < 100%	2013	-30.3%	30.6%	31.6%	LOW
		2014	-22.4%	32.2%	3.2%	LOW
		2015	3.1%	36.5%	34.2%	LOW
		2016	1.2%	43.7%	40.8%	LOW
		2017	2.4%	53.1%	45.7%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low > 20% Moderate 10% to 20% High < 10%	2013	23.6%	50.7%	55.2%	LOW
		2014	28.2%	53.3%	57.9%	LOW
		2015	31.4%	55.8%	61.2%	LOW
		2016	31.8%	58.9%	65.2%	LOW
		2017	36.9%	62.0%	68.6%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low > .05:1 Moderate .5:1 to .25:1 High < .25:1	2013	.04:1	3.32:1	4.17:1	HIGH
		2014	.45:1	3.13:1	4.25:1	MODERATE
		2015	1.36:1	3.03:1	4.23:1	LOW
		2016	1.18:1	3.24:1	4.21:1	LOW
		2017	.89:1	3.25:1	4.57:1	LOW
FLEXIBILITY INDICATORS						
Debt Servicing Cost as a % of Total Revenues	Low < 5% Moderate 5% to 10% High > 10%	2013	6.8%	3.0%	3.9%	MODERATE
		2014	7.0%	3.0%	3.6%	MODERATE
		2015	6.4%	2.4%	3.5%	MODERATE
		2016	6.5%	2.6%	3.3%	MODERATE
		2017	5.3%	2.6%	3.0%	MODERATE
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low < 50% Moderate 50% to 75% High > 75%	2013	46.7%	39.8%	42.2%	LOW
		2014	48.4%	40.5%	43.2%	LOW
		2015	49.6%	41.8%	44.0%	LOW
		2016	50.3%	42.3%	44.6%	MODERATE
		2017	51.8%	43.6%	45.5%	MODERATE
Annual Surplus/(Deficit) as a % of Own Purpose Taxation, User Fees and Service Charges (Operating Surplus Ratio)	Low > -1% Moderate -1% to -30% High < -30%	2013	18.9%	5.5%	6.7%	LOW
		2014	8.0%	5.4%	6.6%	LOW
		2015	21.4%	8.4%	12.4%	LOW
		2016	7.2%	9.7%	12.2%	LOW
		2017	4.2%	13.5%	16.3%	LOW

FINANCIAL INDICATOR REVIEW
(Based on 2017 Financial Information Review)
North Glengarry
NOTES

Financial Information Returns (FIRs) are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis Ministry staff prepare certain financial indicators for each municipality based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a moment in time and should not be considered in isolation but support with other relevant information sources.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accounts of Canada Statement of Recommended Practice.

- A government may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
- A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected, and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Notes on What Financial Indicators May Indicate:

Total Taxes Receivable Less Allowance for Uncollectible as a % of Total Taxes Levied: How much of the taxes billed are not collected:

Net Financial Assets or Net Debt as % of Own Purpose Taxation User Fees and Service charges - How much tax and free revenue is servicing debt.

Reserves and Reserve Funds as a % of Municipal Expenses – How much money is set aside for future needs/contingencies.

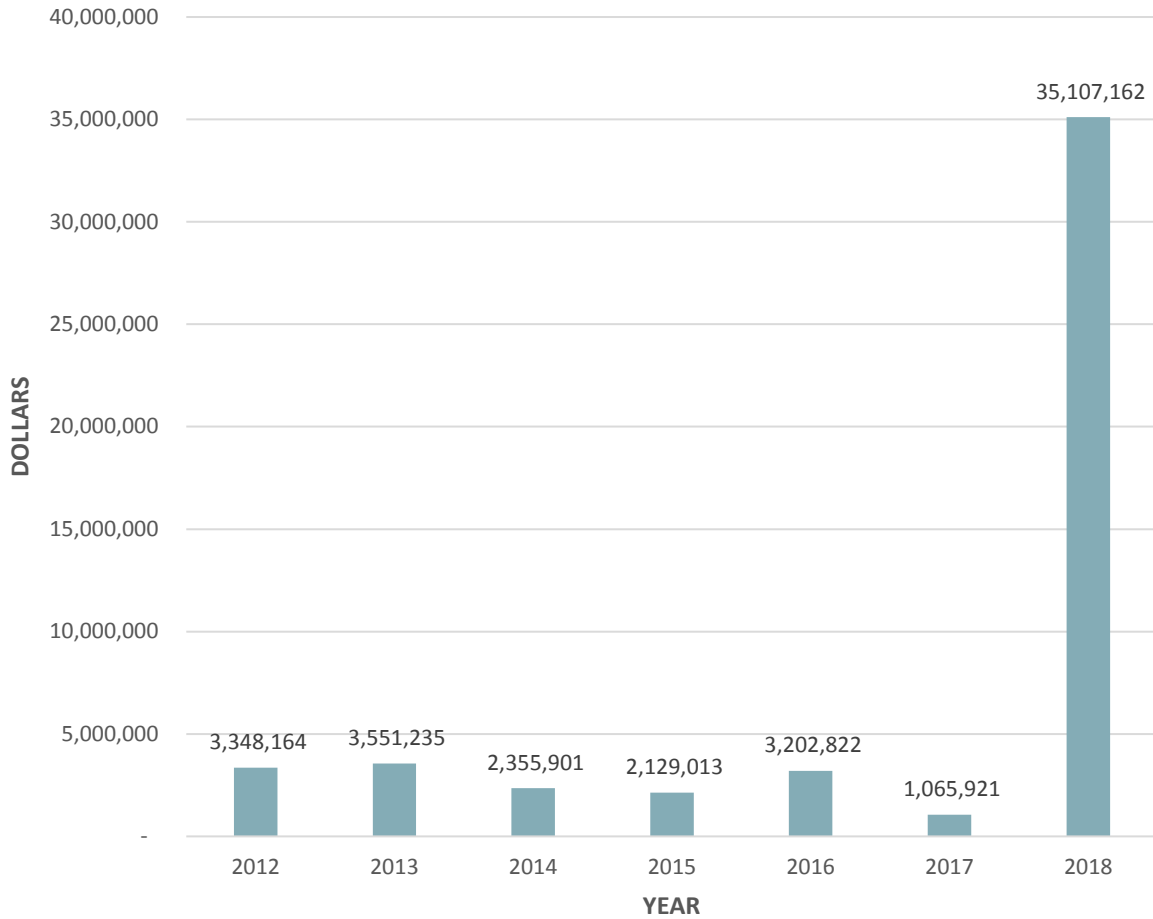
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Measure the ability of the municipality to meet its current obligations with its current resources on hand.

Debt Servicing Cost as a % of Total Revenues - Indicates the extent to which past borrowing decisions may impact the current budget.

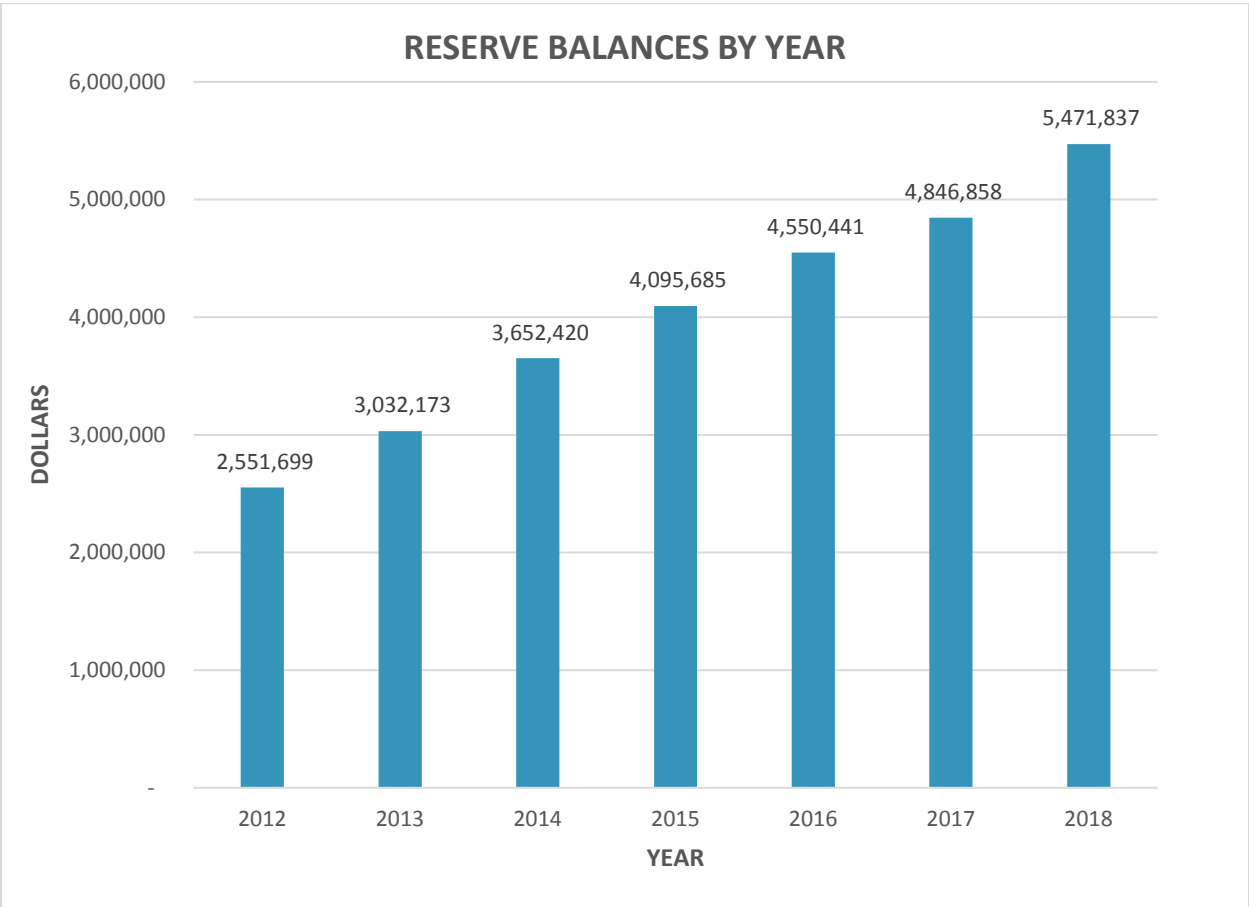
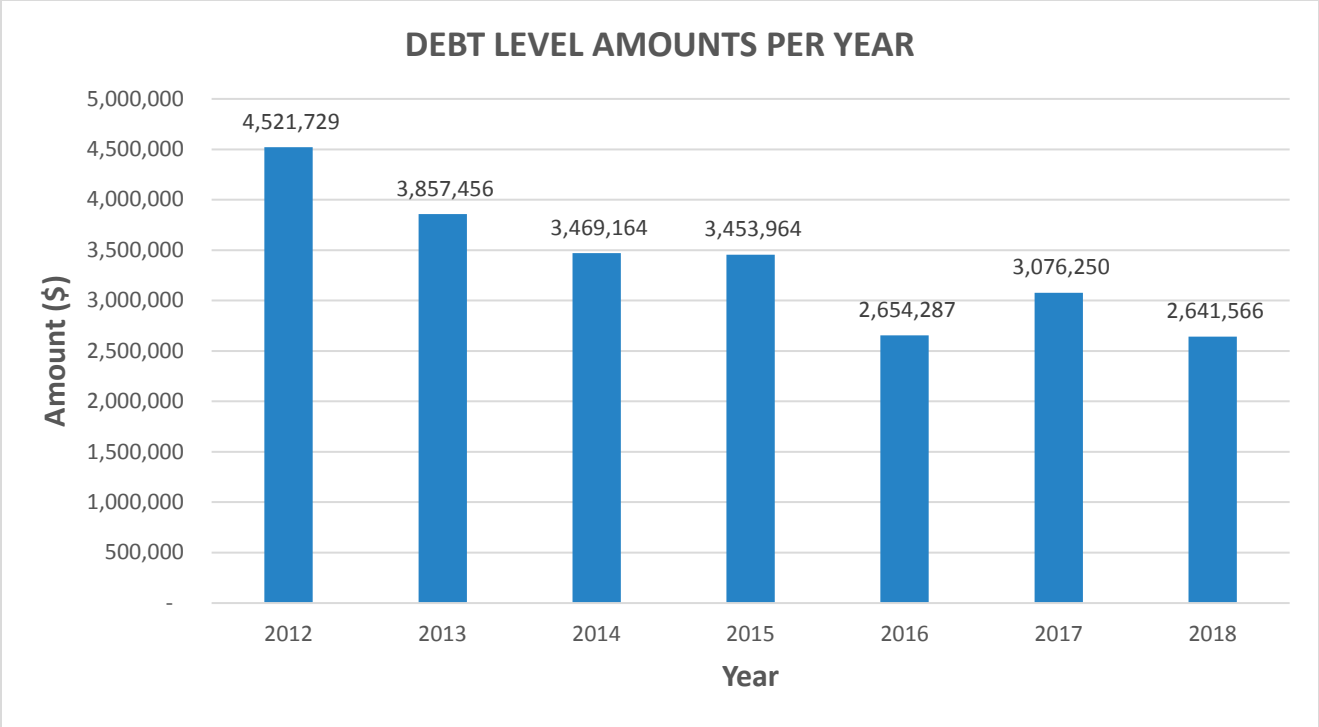
Closing Amortization Balances as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Measure the age of a municipality's physical assets. It measures the extent to which depreciable assets have been consumed by comparing the amount of the assets that have been used up and their historical cost.

Annual Surplus/(Deficit) as a % of Own Purpose Taxation, User Fees and Services Charges (Operating Surplus Ratio) - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (i.e. reserves, debt repayment etc.)

CAPITAL EXPENDITURES PER YEAR



****2018 includes Creek Road Bridge project pending funding of \$2.2M, and \$30M for the Maxville water project. The remainder is the typical capital budget in the \$3M range. 2018 represents budgeted figures as actuals for 2018 are not yet available.**



Township of North Glengarry							
Long Term Debt							
Estimation for the Fiscal Year 2019							
Department	Description	Loan Amount	Date of Loan	Term	Rate of Interest	2019 Annual Payment	Balance at January 1, 2019
Infrastructure Ontario							
Fire Department	Rescue Vehicle Alexandria	270,453	February 2014	10 years	2.87	\$31,121	\$148,749
Fire Department	SCBA Equipment	272,255	March 2015	10 years	1.86	30,389	176,966
Fire Department	Fire Truck Purchases	867,930	February 2018	10 years	3.01	110,964	824,534
Waterworks Dept.	Water Tower & Scada	1,276,369	March 1, 2012	10 years	2.56	138,250	446,729
						\$310,724	\$1,596,978
Royal Bank							
RARE Plant	RARE Plant Upgrades	463,383	January 2013	10 Years	3.28	\$54,418	\$250,546
Roads Department	Bridge Repairs 2007	123,553	January 2013	10 Years	3.52	10,614	89,368
Roads Department	Streetlight Program	378,708	November 2015	3 Years	2.19	0	0
Landfill Sites	Land at WDS	232,442	December 2012	10 Years	2.96	26,884	124,827
Waterworks Dept.	Preliminary Engineering - Wetlands	350,000	December 2016	10 Years	4.63	25,614	217,385
Waterworks Dept.	Front Street Water/Sewer	12,407	March 2015	5 years	3.10	1,240	10,660
Waterworks Dept.	Dominion Street	39,165	December 2007	10 Years	5.35	0	0
Waterworks Dept.	Alex Lagoon Repair	1,034,000	December 2010	10 years	3.72	124,005	351,803
Waterworks Dept.	Maxville Project line of credit - Estimated 2018					180,000	
						\$422,774	\$1,044,589
						\$733,498	\$2,641,566

Township of North Glengarry					
Reserve and Reserve Fund Balance					
Estimation for 2019					
Account	New Reserve Name	Beginning Balance	Transfers In Estimate	Transfers Out Estimate	Ending Balance
Working Funds					
1-2-2000-8126	CEMC Contingency Fund	(50,000.00)			(50,000.00)
1-2-2000-8301	Library Contingency Fund	(5,633.00)			(5,633.00)
1-2-2000-8125	North Glengarry Working Fund	(456,699.14)	(76,175.00)		(532,874.14)
1-2-2000-9436	Elections Fund	(20,058.95)	(12,500.00)		(32,558.95)
1-2-2000-8403	RARE Contingency Fund	(188,477.47)		61,000.00	(127,477.47)
1-2-2000-8123	Recreation Contingency Fund	(1,218.00)			(1,218.00)
1-2-2000-8452	WSIB Insurance Contingency Fund	(54,442.57)			(54,442.57)
1-2-2000-8303	Planning Fund (OP)	(20,000.00)	(5,000.00)		(25,000.00)
Total Working Funds		(796,529.13)	(93,675.00)	61,000.00	(829,204.13)
Capital Funds					
1-2-2000-8122	Fire Department Capital Reserve	(459,560.47)		160,000.00	(299,560.47)
1-2-2000-8720	Facilities Reserve	0.00	(50,000.00)		(50,000.00)
1-2-2000-8120	Fleet Reserve	0.00	(104,472.00)		(104,472.00)
1-2-2000-9203	Economic Development Reserve	(15,000.00)		15,000.00	-
1-2-2000-9121	North Glengarry Capital Reserve	(28,316.33)			(28,316.33)
1-2-2000-8300	Infrastructure Capital Reserve	(289,256.51)		189,000.00	(100,256.51)
1-2-2000-8127	Soccer Dome Capital Reserve	(7,000.00)			(7,000.00)
1-2-2000-8402	Waste Disposal Sites Reserve	(1,002,843.15)	(20,000.00)	75,000.00	(947,843.15)
Total Capital Funds		(1,801,976.46)	(174,472.00)	439,000.00	(1,537,448.46)
Specific Purpose Reserves					
1-2-2000-8121	Dunvegan Recreation Assoc Accessibility Reserve	(20,000.00)			(20,000.00)
1-2-2000-9720	Island Park Reserve	(24,821.21)	(2,500.00)	24,000.00	(3,321.21)
1-2-2000-8124	Glen Robertson Rink Reserve	(6,000.00)			(6,000.00)
1-2-2000-8302	Maxville Soccer Lights Reserve	(20,000.00)			(20,000.00)
1-2-2000-9438	North Glengarry Sewer Reserve	(1,467,531.35)			(1,467,531.35)
1-2-2000-9437	North Glengarry Water Reserve	(936,795.92)		126,554.00	(810,241.92)
1-2-2000-9432	Water Meters Reserve	(44,360.01)			(44,360.01)
Total Specific Purpose Reserves		(2,475,148.48)	(2,500.00)	150,554.00	(2,327,094.48)
Obligatory Reserves					
1-2-1200-1028	Reserve - Cash in Lieu of Parkland	(73,546.33)			(73,546.33)
1-2-2000-9201	Federal Gas Tax Reserve	(324,636.66)		324,637.00	0.34
Total Obligatory Reserves		(398,182.99)	0.00	324,637.00	(73,545.99)
Total Reserve and Reserve Funds		(5,471,837.06)	(270,647.00)	975,191.00	(4,767,293.06)

Key Assumptions and Rationale

Operating Budget

Developing a municipal budget is a large task typically taking several months, extensive internal reviews, and numerous versions. For each departmental budget, Staff analyzed revenue and expenditure trends for the past 5 years, as well as considered the future direction of the municipality and other external factors.

Many factors were considered with the formulation of the budget, such as the Consumer Price Index, increase costs of fuel and hydro, and interest rates earned and paid. As well, Staff considered the impact of the economy, resident taxation, and service levels. These assumptions, as well as those discussed below, have been used to develop, review and benchmark the budget.

Cost of Living Allowance and Union Contracts

Concurrent with the County, the Cost of Living Allowance (COLA) has been estimated to be 2.0%. The current union contract increases have also been included for all union employees in the Recreation department with an estimated 2% increase for Roads and Water/Wastewater Departments based on a pending new agreement. There were changes made due to Council salaries no longer being one third exempt from taxation along with a full time Planner and By-law Enforcement individual which were approved in 2018 for the 2019 budget. Pay equity increases and salary step increases also impacted this budget. Total change is an increase of approximately \$86,496.

Statutory and Non-Statutory Benefits

There were minimal changes to Statutory Benefits in 2019. The Employee Health Tax (EHT), Workers Compensation Insurance Board (WSIB) and rates did not change between 2018 and 2019; however, there was a recent announcement indicating WSIB rates were being reduced in 2019 but no confirmed notice has been received to date. Canada Pension Plan (CPP) contribution rates have increased for 2019 by three percent with Employment Insurance (EI) employer contributions staying relatively the same as 2018. As well, it was announced in the fall of 2018 that the Ontario Municipal Employees Retirement System (OMERS) Sponsors Corporation was not increasing the contribution rates in 2019.

The CPP yearly maximum pensionable earnings (YMPE) amount increased to \$54,900. This increase of the YMPE influences the OMERS contributions, as the rates for earnings below the YMPE are at a different rate than the earnings above the YMPE. Employer maximum contributions increased by \$206.10

Employee Benefits

The employee group benefits for the Township is part of the larger County-Wide Plan. Life insurance and long-term disability are held with Manulife, and accidental death and dismemberment (AD&D) are held

with AIG. These rates were consistent with 2018. Health and dental benefits are managed through Green Shield. Renewal rates are based on 50% County-Wide experience and 50% Township claims experience.

Overall Greenshield rates decreased by 5.4% from 2018 to 2019. After a review of claims history, administration received quotes to increase benefits without any additional cost to the Township. After increasing health benefits from \$350 to \$400 per calendar year per practitioner for such things as massage, speech therapy, etc. the premiums were still approximately 7% less than 2018 rates. Basic and major dental coverage was increased from \$1,500 to \$2,000 per calendar year based on claim trends with no change from the 2018 rates but increased coverage to employees.

Insurance

The Township utilizes Halpenny Insurance Brokers Ltd. as the broker of record for the Township's insurer Jardine Lloyd Thompson Canada Inc (JLT). JLT is a leader in providing specialized teams with distinctive knowledge and expertise with risk management, and advisory services. The Township's insurance rates are based on experience and market. The 2019 rates have increased minimally by \$400.

Capital Budget

Creating a Capital Budget involves reviewing current Council approved plans, and internal documents, such as Asset Management Plan, Roads Needs Studies, Bridge Condition Reports, and Master Plans from various departments. Each department reviews the conditions of their asset inventory, as well as the need for new assets based on service levels. From all this information, the departmental capital budgets are developed. Funding for the capital budget is a joint effort between the departments and treasury.

The following are metrics for Council to consider when prioritizing capital projects:

Project Requirements – Is the project required to meet legal, compliance, or regulatory mandates?

Strategic/ Council Priority Alignment – To what extent is the project aligned with government's overall strategies?

Value to Citizens – How much value will the outcome of this project bring to our residents?

Operating Budget Impact – Are there any cost savings associated with the capital project or will the new capital expenditure mean more operating costs to taxpayers?

Summary of Key Changes from 2018 to 2019

Key Changes 2018 to 2019	
Total Changes	\$ 463,370
COLA, step increases, staffing change, pay equity	86,496
Group Benefits	(62,073)
Long Term Debt Financing - Fire Trucks	110,964
Alexandria 200 Celebration	25,000
Fire Recognition and Protective Personal Equipment maintenance	8,000
Equipment leasing (fire department radios)	30,000
Street Light long term loan - complete	(130,540)
Transfer to Reserves	176,175
Long term debt financing Roads	75,000
Glengarry Sports Complex contribution	45,224
Decrease in capital	(12,732)
New full time bylaw and planner expenses	8,000
Utility costs increases	30,000
Municipal Recreation Assoc Operating & capital contribution	1,600
Reduced revenues RARE	54,000
Other Changes throughout	18,257
	<u>463,370</u>
NOTE:	
Decrease in Capital from 2018 was substantial due to the Creek Road	
Bridge estimated at \$2,276,377 with offsetting grants and long term debt.	
This is not included in this year's capital although it was applied for under the	
OCIF top up program. If we receive funding, a report to council will come	
forward to approve this project.	

Assessment and Taxation

There are many components to the property tax system, including: assessment value, tax ratios, tax rates, capping, and the annual operating budget amount.

The Current Value Assessment (CVA), better known as assessment, of each property in the Township is set by the Municipal Property Assessment Corporation (MPAC). All properties are assessed by MPAC every four years. Any increases to property values are phased in over four years, with any reductions being given in the first year. The 2017 taxation year was the first year of the new assessment cycle; therefore, 2019 is the third year of the assessment cycle. The assessment roll used in the 2019 taxation calculation, includes all the phased in values as well as any assessment growth from new builds. The increase in assessment overall of 8.49% resulted in \$270,319 of additional tax revenue from increased assessment.

Township of North Glengarry - 2019 Assessment Comparison					
Summary of Taxable & PIL Assessments					
Property Class		2018	2019	Increase (+)	% Increase (+)
		Total	Total	Decrease (-)	% Decrease (-)
Residential & Farm	RT	793,079,776	818,354,016	25,274,240	3.19
Residential - Education Only - English Public	RD	211,400	211,400	0	0.00
Multi-Residential	MT	9,689,800	9,622,350	-67,450	-0.70
New Multi-Residential	NT		1,104,000	1,104,000	100.00
Large Industrial	LT	2,656,088		-2,656,088	-100.00
Farmlands	FT	350,182,922	421,629,123	71,446,201	20.40
Commercial	CT	59,191,684	61,156,231	1,964,547	3.32
New Construction Commercial	XT	15,672,984	18,986,478	3,313,494	21.14
Industrial	IT	8,998,734	11,405,651	2,406,917	26.75
New Construction Industrial	JT	2,971,170	5,136,545	2,165,375	72.88
Pipeline	PT	4,880,748	4,990,532	109,784	2.25
Managed Forest	TT	4,163,116	4,991,755	828,639	19.90
Parking Lot	GT	32,750	35,875	3,125	9.54
Shopping Centre	ST			0	
New Construction Shopping Centre	ZT	3,574,200	4,225,443	651,243	18.22
Commercial Excess Land	CU	519,160	599,527	80,367	15.48
Commercial Vacant	CX	2,113,950	2,217,546	103,596	4.90
Shopping Centre Excess Land	SU			0	
New Construction Commercial Excess Land	XU	217,549	313,747	96,198	44.22
Industrial Excess Land	IU	85,050	95,950	10,900	12.82
Industrial Vacant Land	IX	157,907	187,601	29,694	18.80
New Construction Industrial Excess Land	JU			0	
Large Industrial Excess Land	LU	24,540	0	-24,540	-100.00
Taxable Properties		1,258,423,528	1,365,263,770	106,840,242	8.49

The total tax rate is made up of the Municipal Tax Rate set by the Township; the County Tax Rate set by the United Counties of Stormont, Dundas and Glengarry; and, the Education Rate set by the Province.

Municipal property tax is a municipal taxation system where municipalities ``tax`` their residents to pay for the services the municipality provides. The property tax burden is shared amongst residents proportionately based on the values of their properties.

There are two components of the tax rate calculation:

- How much does the Township need to collect from residents to cover the net tax levy (the net tax levy is the revenue of the Township minus the expenditures)
- What is the total of the all property values in the Township

$$\frac{\text{Total Budgeted Net Tax Levy}}{\text{Weighted Assessment}} = \text{Township Tax Rate}$$

The weighted assessment is calculated by multiplying the tax ratio, which is set by the County, by the assessment from MPAC. Each property type has a different tax ratio. For the Township, residential is 1.00, farmland is 0.25, commercial is 1.63, and industrial is 2.06.

To calculate the taxes owing, the tax rate is multiplied by the assessment of the property. The education portion is sent to the school boards directly, and the County receives their portion. The municipal tax rate represents only 40% of the total tax rate.

Based on the proposed budget being presented to Council, the municipal portion of the tax rate for the Township will change in 2019 by 2.72 %. Education rates and county rates for taxation have not been set to date and may change the total taxation requirements of the Township. The 2018 rates have been used for the county and education portions for this proposal resulting in an overall tax rate increase of just under one percent (1%).

The Corporation of the Township of North Glengarry													
2019 Tax Rates													
Property Class		Current Value	Tax Rate	Municipal	%	Upper Tier	Upper Tier	%	Education	Education	%	Tax	Total
		Assessment	Municipal	Tax Dollars	Change	Rate	Tax Dollars	Change	Rate	Tax Dollars	Change	Rate	Collected
Residential & Farm	RT	818,354,016	0.535430	4,381,713	2.72%	0.5912	4,838,109	-0.35%	0.1700	1,391,202	-5.03%	1.29663003	10,611,024
Residential - Education Only - EP	RD	211,400	0.000000	0	0.00%				0.1700	359		0.17	359
Multi-Residential	MT	9,622,350	0.535430	51,521	2.72%	0.5912	56,887	-44.33%	0.1700	16,358	-5.03%	1.29663003	124,766
New Multi-Residential	NT	1,104,000	0.535430	5,911	100.00%	0.5912	6,527	-75.95%	0.1700	1,877	-87.77%	1.296630	14,315
Large Industrial	LT	0	2.218419	0	2.72%	2.4497	0	-0.35%	1.3400	0	-3.60%	6.00811941	0
Farmlands	FT	421,629,123	0.133858	564,382	2.72%	0.1478	623,168	-0.34%	0.0425	179,192	-5.03%	0.32415751	1,366,742
Commercial	CT	61,156,231	0.874907	535,060	2.72%	0.9661	590,830	-0.35%	1.3400	819,493	-3.60%	3.18100713	1,945,384
Commercial Construction (New)	XT	18,986,478	0.874907	166,114	2.72%	0.9661	183,428	-0.35%	1.0900	206,953	-4.39%	2.93100713	556,495
Industrial	IT	11,405,651	1.104824	126,012	2.72%	1.2200	139,149	-0.35%	1.3400	152,836	-3.60%	3.664824	417,997
Industrial Construction (New)	JT	5,136,545	1.104824	56,750	2.72%	1.2200	62,666	-0.35%	1.0900	55,988	-4.39%	3.414824	175,404
Pipeline	PT	4,990,532	0.732397	36,550	2.72%	0.8087	40,358	-0.36%	1.0832	54,057	-1.27%	2.62428954	130,966
Managed Forest	TT	4,991,755	0.133858	6,682	2.72%	0.1478	7,378	-0.34%	0.0425	2,121	-5.03%	0.32415751	16,181
Parking Lot	GT	35,875	0.874907	314	2.72%	0.9661	347	-0.35%	1.3400	481	-3.60%	3.18100713	1,141
Shopping Centre	ST		0.874907	0	2.72%	0.9661	0	-0.35%	1.3400	0	-3.60%	3.18100713	0
Construction Shopping Centre (NEW)	ZT	4,225,443	0.874907	36,969	2.72%	0.9661	40,822	-0.35%	1.3400	56,621	17.54%	3.18100713	134,412
Commercial Excess Vacant Unit	CU	599,527	0.612435	3,672	2.72%	0.6763	4,055	-0.35%	0.9380	5,624	-3.60%	2.226735	13,350
Commercial Vacant Land	CX	2,217,546	0.612435	13,581	2.72%	0.6763	14,997	-0.35%	0.9380	20,801	-3.60%	2.226735	49,379
Commercial Excess Vacant (New Construction)	XU	313,747	0.612435	1,921	2.72%	0.6763	2,122	-0.35%	0.7630	2,394	-4.39%	2.051735	6,437
Shopping Centre Excess Land	SU		0.612435	0	2.72%	0.6763	0	-0.35%	0.9380	0	-3.60%	2.226735	0
Industrial Excess Land	IU	95,950	0.773377	742	2.72%	0.8540	819	-0.35%	0.9380	900	-3.60%	2.565377	2,461
Industrial Vacant Land	IX	187,601	0.773377	1,451	2.72%	0.8540	1,602	-0.35%	0.9380	1,760	-3.60%	2.565377	4,813
Industrial Excess (New Construction)	JU		0.773377	0	2.72%	0.8540	0	-0.35%	0.7630	0	-4.39%	2.390377	0
Large Industrial Vacant Unit Excess Land	LU	0	1.552890	0	2.71%	1.7148	0	-0.35%	0.9380	0	-3.60%	4.20569	0
		1,365,263,770		5,989,346			6,613,265			2,969,017			15,571,627
Net Requirement \$5,989,346													

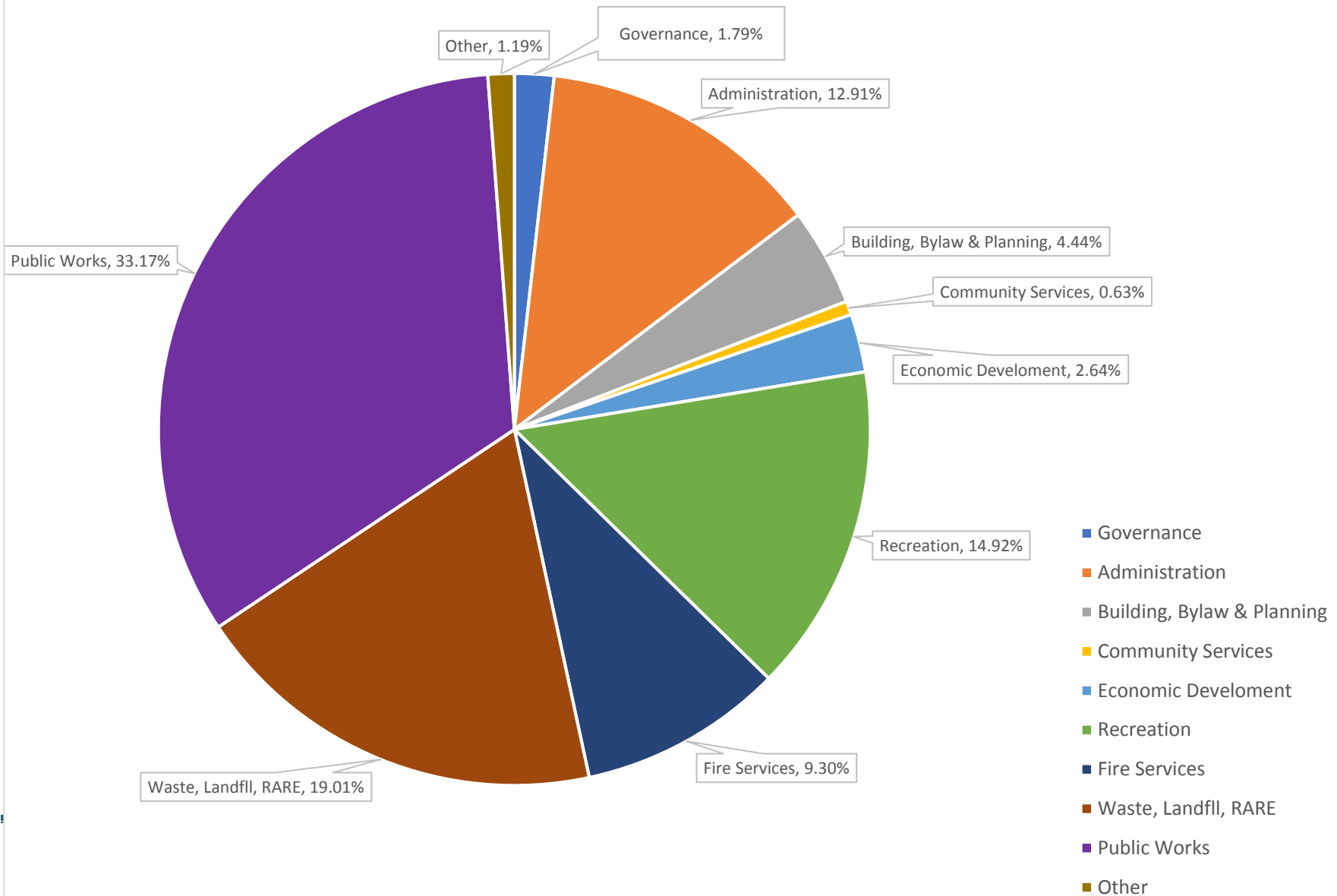
Departmental 2019 Total Budgets Summary

Proposed Budget					
Fiscal Year 2019					
TOWNSHIP OF NORTH GLENGARRY					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
GOVERNANCE					
<i>Total Tax Levy</i>	159,865	171,732	158,596	186,156	14,424
GENERAL ADMINISTRATION					
<i>Total Tax Levy</i>	(1,222,998)	(1,670,950)	840,221	(1,494,678)	176,272
BUILDING, BYLAW AND PLANNING					
<i>Total Tax Levy</i>	241,305	176,896	176,838	217,064	40,168
COMMUNITY SERVICES					
<i>Total Tax Levy</i>	546,915	508,525	589,250	608,282	99,757
ECONOMIC DEVELOPMENT					
<i>Total Tax Levy</i>	345,493	292,472	199,249	259,854	(32,618)
RECREATION					
<i>Total Tax Levy</i>	968,971	866,708	943,283	843,171	68,463
FIRE SERVICES					
<i>Total Tax Levy</i>	1,440,421	931,885	917,163	881,821	(50,064)
PUBLIC WORKS					
<i>Total Tax Levy</i>	3,616,060	4,155,761	4,593,942	4,391,981	237,813
WATER AND WASTEWATER					
<i>Total Tax Levy</i>	(149,223)	-	(682,992)	-	-
OTHER					
<i>Total Tax Levy</i>	90,191	92,947	91,481	95,695	2,748
TOTAL NORTH GLENGARRY TAX LEVY	6,037,000	5,525,976	7,827,031	5,989,346	556,963

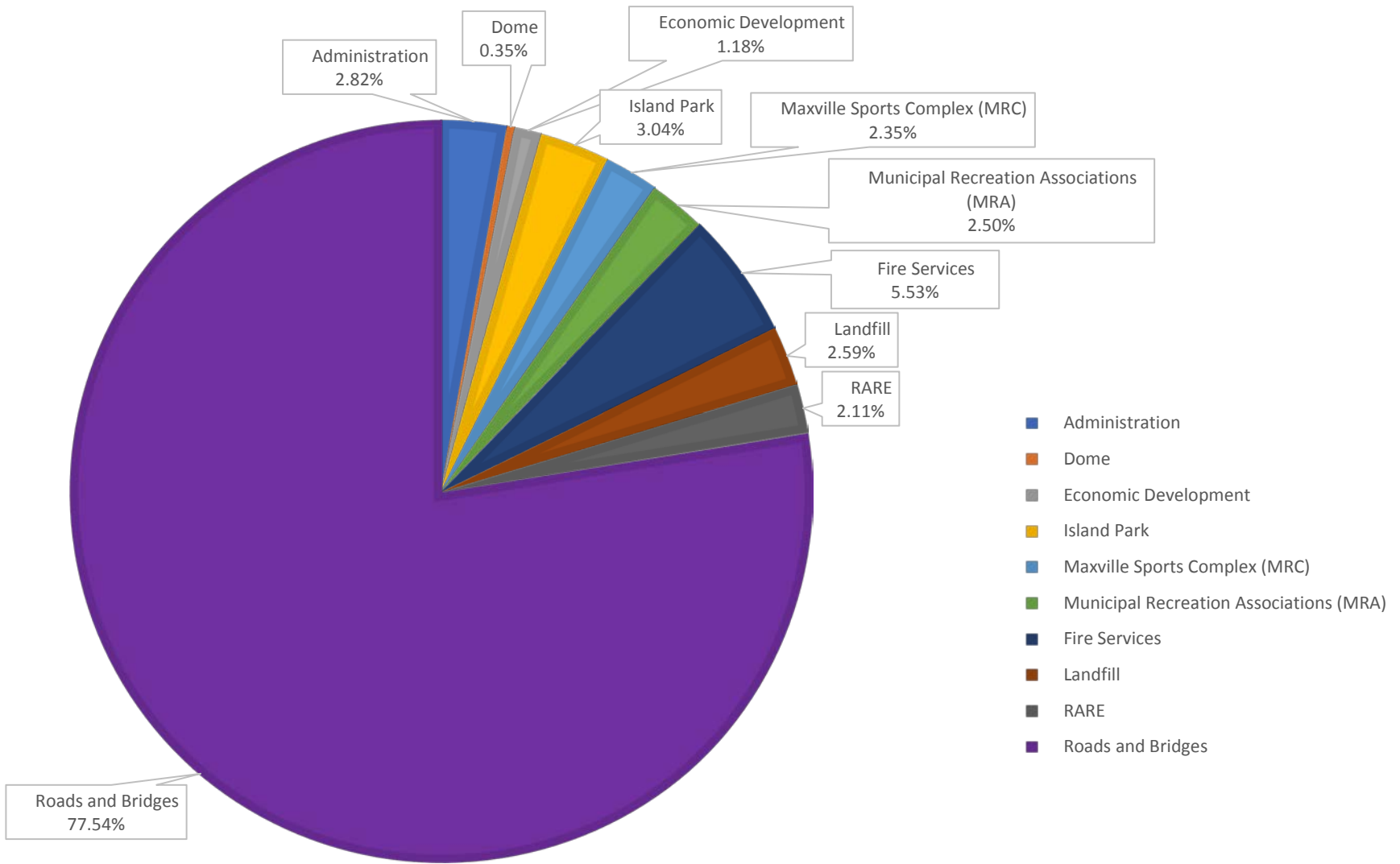
Departmental Capital Budgets Summary

Proposed Capital Budget	
Fiscal Year 2019	
Township of North Glengarry	
Planned Expenditures	
	2019
Department	Budgeted Amount
General Government	
Administration	81,500
Community Services	
Dome	10,000
Economic Development	34,000
Island Park	88,000
Maxville Sports Complex (MRC)	68,000
Municipal Recreation Associations (MRA)	72,350
Protection Services	
Fire Services	160,000
Public Works	
Landfill	75,000
RARE	61,000
Drainage	-
Roads and Bridges	2,243,415
Total	2,893,265
Planned Funding	
	2019
Funding Source	Budgeted Amount
Debt	828,000
Federal Gas Tax (Bridge program)	311,363
Assessed to Users - Drainage	-
Tax Base	832,265
Federation of Canadian Municipalities Grant (2018)	47,600
Transfer From Reserves	874,037
Total	2,893,265

PROPOSED OPERATING BUDGET BY FUNCTION 2019



PROPOSED CAPITAL BUDGET BY FUNCTION 2019



Governance

Departmental Overview

Municipal Council has a representative, policy-making, and stewardship role to play in the municipality. The Township of North Glengarry is represented by one mayor and six councillors.

2019 Budget Initiatives and Challenges

The Governance budget has no significant changes other than the adjustments made to salaries as they are no longer one third exempt from taxation.

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
GOVERNANCE					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - PROJECTED VALUES	2019 -PROPOSED	VARIANCE
COUNCIL					
Expenditures					
COUNCIL - SALARIES	122,167	125,199	124,244	134,410	9,211
COUNCIL - BENEFITS	5,238	4,263	3,431	9,476	5,213
COUNCIL - MAYOR CONVENTIONS & EXPENSES	3,441	8,360	3,746	8,360	-
COUNCIL -DPTY MAYOR CONVENTION EXPENSES	4,855	3,360	4,469	3,360	-
COUNCILLOR AT LARGE - CONVENTION & EXPEN	1,686	5,510	1,526	5,510	-
COUNCILLOR - ALEXANDRIA WARD	2,262	5,510	1,661	5,510	-
COUNCILLOR - KENYON WARD	5,954	5,510	5,128	5,510	-
COUNCILLOR - LOCHIEL WARD	4,664	5,510	5,477	5,510	-
COUNCILLOR - MAXVILLE WARD	5,815	5,510	4,847	5,510	-
COUNCIL - GENERAL EXPENSES	3,783	3,000	4,067	3,000	-
Total Expenditures	159,865	171,732	158,596	186,156	14,424
Total Tax Levy	159,865	171,732	158,596	186,156	14,424

General Administration and Other

Departmental Overview

The Administration Department includes the Office of the Chief Administrative Officer (CAO); Treasury Department; and Information Technology.

The Office of the CAO is responsible to Council for the effective administration of all Township activities. The CAO provides leadership and is responsible for the coordination of information with all departments while ensuring that the policies of the municipality are followed. The CAO also is responsible for Human Resources (HR) with respect to recruitment and ensuring the Township follows policies and HR legislation. The Clerk's Department, as a function of the CAO along with the assistance of the Deputy Clerk, is responsible for legislative guidelines to Council, in all matters pertaining to the conducting of Council and committee meetings. The Clerk's Department is also responsible for all records of the Township, including all agendas, minutes, by-laws, policies and agreements. Information Technology manages all the hardware, software and networking for the Township, as well as phone systems.

The Treasury Department's function is to handle all financial affairs of the Township in accordance with the Municipal Act, Generally Accepted Accounting Principles (GAAP), Township By-Laws and Policies, and Public Sector Accounting Board (PSAB) Principles. The Treasury Department is responsible for taxation, water and wastewater billing, accounts payable, accounts receivable, payroll, budgeting, benefits, insurance, and financial reporting.

The Other Services budget contains ambulance costs, transfers of funds to Conservation Authorities, and livestock grants and evaluations.

2018 Accomplishments

2018 was a challenging year in the Administration Department simply because of changes to staff and the learning curve associated with it. Staff were focused on maintaining customer service and ensuring necessary work was completed. Focus has been on creation of policies to provide clear direction and consistent handling of situations to all staff.

The Treasury Department also focused on tax collection as previous year's tax arrears were far too high.

2019 Goals

Administration and the Treasury Departments will continue to focus on policy and procedure updating or creation in order to provide clear guidance to all staff.

The Treasury Department will continue to focus on tax collection and other streams of revenue.

Budget Summary

Proposed Budget					
Fiscal Year 2019					
GENERAL ADMINISTRATION					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
GENERAL ADMINISTRATION					
Total Revenues	(2,879,014)	(2,808,250)	(292,478)	(2,917,050)	(108,800)
Total Expenditures	1,641,383	1,137,300	1,132,455	1,340,872	203,572
Total Capital Expenditures	14,633		244	81,500	81,500
Total Tax Levy	(1,222,998)	(1,670,950)	840,221	(1,494,678)	176,272

Proposed Budget					
Fiscal Year 2019					
OTHER SERVICES					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
OTHER SERVICES					
Total Revenues	(21,962)	(28,315)	(24,581)	(28,315)	-
Total Expenditures	112,153	121,262	115,755	124,010	2,748
Total Capital Expenditures	-	-	307	-	-
Total Tax Levy	90,191	92,947	91,481	95,695	2,748

2019 Budget Initiatives and Challenges

Ontario Municipal Partnership Fund (OMPF)

The Ontario Municipal Partnership Fund (OMPF) continues to be the Province's main transfer payment to municipalities. In 2014, the OMPF was redesigned following consultations with municipalities across Ontario. Consultation with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

In 2019, OMPF allotment will remain the same as 2018 with the Township receiving \$2,258,200. The OMPF calculation is quite complex, with multiple thresholds and indicators set by the Province. It is also dependent on how the Township's assessment changes in relation to the County.

Payments in Lieu of Taxes (PIL)

Property owned by the Provincial and Federal Government is not subject to regular property taxation, however, these properties pay the municipality something called Payments in Lieu (PIL). The revenues received from these government agencies are based on the same premises as the property taxation calculations, however, the revenues collected are accounted for in the general administration budget.

The valuation for PIL's were reviewed and adjustments were made based on any new valuation. Although PIL's are calculated and sent out for collection, payments made may not necessarily meet what is billed and is at the discretion of the Provincial and Federal Governments.

Transfer to Reserves

The 2019 budget includes approximately \$175,000 of additional funding going to reserves with \$50,000 for fleet; \$50,000 for a facilities reserve and approximately \$75,000 going to North Glengarry's working reserve.

Currently there is no reserve for fleet replacements so there is a continual hit to the tax base for current fleet needs. This reserve is needed to be built up to fund future fleet items for the Township.

There also needs to be a facilities reserve created to accumulate funds for any facility upgrades or capital needs. This is also new for 2019.

As per the reserve policy, the North Glengarry working reserve has an aim of having a balance equal to approximately 25% of the municipal tax levy (which equates to three month's worth of operating expenses). With the 2019 transfer to reserves, the balance would be 10% of the municipal tax levy which is significantly below the goal set in the policy. As per the Financial Information Review noted above, reserve funds as a percentage of municipal expense is noted as low.

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
GENERAL ADMINISTRATION					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenues					
TAX WRITE OFFS	-	(1,000)	-	(1,000)	-
ADM - TRANSFER FROM RESERVES	-	(40,000)	-	(22,400)	17,600
P.I.L. - POST OFFICE	(3,846)	(5,000)	(3,863)	(4,000)	1,000
MUNICIPAL TAX ASSISTANCE ACT	(9,921)	(10,700)	(16,256)	(16,700)	(6,000)
GLENGARRY MEMORIAL HOSPITAL	(2,004)	(4,000)	(2,038)	(2,000)	2,000
ONTARIO HYDRO - HYDRO ONE	(3,346)	(4,100)	(3,853)	(4,100)	-
MUNICIPAL ENTERPRISES	(40,113)	(34,100)	(41,598)	(42,100)	(8,000)
RAILWAYS - RIGHT OF WAY	(17,038)	(43,200)	(42,292)	(43,200)	-
PENALTIES & INTEREST ON TAXES	(344,824)	(300,000)	(296,595)	(300,000)	-
ONTARIO MUNICIPAL PARTNERSHIP FUND	(2,326,900)	(2,258,200)	(2,258,200)	(2,258,200)	-
JOB CREATION PROGRAM	(327)	-	-	-	-
ECON DEV - CANADA 150 GRANT	(607)	-	-	-	-
ONTARIO TRILLIUM GRANT	-	-	(800)	-	-
PUC RRCA GRANT	(30,000)	(30,000)	-	(30,000)	-
OTHER GRANTS	-	-	-	(47,600)	(47,600)
LOTTERY LICENCES	(10,749)	(10,000)	(11,561)	(10,000)	-
TAX CERTIFICATES	(22,783)	(22,000)	(19,345)	(22,000)	-
MARRIAGE LICENCES	(2,875)	(4,000)	(3,375)	(4,000)	-
BUSINESS LICENCES/PERMITS	(2,500)	(3,500)	(2,000)	(3,500)	-
PHOTOCOPIER REVENUE	(275)	-	(23)	-	-
LAND RENTAL - CHIP STAND - OTHER	(9,750)	(9,750)	(14,300)	(9,750)	-
ELECTIONS - NOMINATION FEES	-	-	(1,630)	-	-
GENERAL GOVERNMENT INCOME	(7,656)	-	(3,743)	-	-
SALE OF LAND AND BUILDINGS	-	-	(49,444)	-	-
INTEREST ON BANK ACCOUNT	(22,205)	(20,000)	(122,296)	(20,000)	-
RENTAL OF BUILDINGS	(8,368)	(8,700)	(9,818)	(76,500)	(67,800)
TAX ADJUSTMENTS OVER/SHORT	448	-	-	-	-
GSP (INSURANCE SHARE)	(13,375)	-	(13,718)	-	-
ALEXANDRIA 200	-	-	(2,500)	-	-
GLENGARRY GREEN BOX PROGRAM	-	-	(5,530)	-	-
Total Revenues	(2,879,014)	(2,808,250)	(2,924,778)	(2,917,050)	(108,800)

Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Expenditures					
ADM - WAGES	644,232	530,490	444,525	561,417	30,927
ADM - PART TIME WAGES	39,491	-	10,586	-	-
ADM - OVERTIME	-	-	416	5,000	5,000
ADM - EMPLOYEE BENEFITS	133,085	163,382	125,223	157,752	(5,630)
ADM - INSURANCE	34,105	33,361	33,361	33,361	-
ADM - BANK CHARGES	7,589	6,000	6,424	6,000	-
ADM - INTEREST ON OPERATING LOAN	50	-	757	-	-
ADM - TAXES MUNICIPAL PROPERTY	15,475	17,600	19,063	17,600	-
ADM - HEALTH & SAFETY	10,123	10,000	3,939	10,000	-
ADM - CLOTHING ALLOWANCE	555	-	69	-	-
ADM - MILEAGE & TRAVEL	2,518	4,000	2,005	4,000	-
ADM - MEETING ATTENDANCE	420	300	3,969	300	-
ADM - CONFERENCES/WORKSHOPS/TRAINING	8,800	16,000	14,959	16,000	-
ADM - STAFF CELL PHONES C/B	624	-	(160)	-	-
ADM - CELL PHONES	2,787	3,500	3,889	3,500	-
ADM - TELEPHONE	4,116	4,500	3,847	4,500	-
ADM - COURIER	373	500	268	500	-
ADM - ENBRIDGE	3,243	4,500	3,621	4,500	-
ADM - HYDRO	18,243	25,000	17,230	25,000	-
ADM - WATER/SEWER	2,594	2,500	2,335	2,500	-
ADM - POSTAGE & FOLDING LEASING	29,903	25,000	22,959	25,000	-
ADM - PARKING LOT RENT	3,053	3,100	2,290	3,100	-
ADM - OFFICE SUPPLIES	23,706	23,520	20,029	23,520	-
ADM - HOUSEKEEPING & JANITORIAL SUPPLIES	23,537	-	1,805	-	-
ADM - SUPPLIES	4,224	3,000	2,965	3,000	-
ADM - COMPUTER FEES AND EQUIPMENT	51,816	38,000	47,243	38,000	-
ADM - COMPUTER WEBSITE HOSTING	3,356	3,100	3,053	3,100	-
ADM - PHOTOCOPIER ADMINISTRATION	8,607	6,500	8,074	6,500	-
ADM - ACCOUNTING/AUDIT	24,613	28,000	37,219	28,000	-
ADM - LEGAL FEES	31,740	20,000	25,120	20,000	-
ADM - CONSULTING/PROFESSIONAL FEES	39,016	19,000	104,829	19,000	-
ADM - ADVERTISING	2,428	6,000	3,885	6,000	-
ADM - PUBLICITY & PROMOTION (BEAUTIFUL TOWNSHIP)	5,521	5,000	-	5,000	-
ADM - OTHER MUNICIPAL PROPERTIES	851	-	-	-	-
ADM - BUILDING/PROP MAINT/SUPPLIES	8,059	10,000	13,535	10,000	-
ADM - ASSOCIATION & MEMBERSHIP FEES	5,838	6,000	6,550	6,000	-
ADM - PRINTING ADMINISTRATION	5,659	6,500	4,791	6,500	-
ADM - MARRIAGE LICENCE FEES	960	1,000	1,920	1,000	-
ADM - ELECTION COSTS	-	-	42,441	-	-
ADM - LANDSCAPING	2,056	-	12	-	-
ADM - TAX ISSUES 2016 & PRIOR	349,273	-	21,024	-	-
ADM - SENIOR SUPPORT (LEGION)	2,543	-	2,557	-	-
ADM - GENERAL EXPENSES	5,510	6,000	9,407	6,000	-
ADM - SPECIAL PROJECTS	-	-	2,500	-	-
ADM - CAPPING - COMM/INDUSTRIAL/MUNICIPAL	-	1,400	-	-	(1,400)
ADM - ACCESSIBILITY FOR ONT DISABILITIES	(4,355)	20,000	15,384	20,000	-
ADM - TAX WRITE-OFFS	29,424	52,047	18,329	52,047	-

Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Expenditures					
ADM - AMORTIZATION EXPENSE	31,827	-	-	-	-
ADM - GLENGARRY GREEN BOX PROGRAM	-	-	5,708	-	-
ADM - TRANSFERS TO RESERVES	12,500	12,500	12,500	187,175	174,675
ADM - CONTINGENCY FUND	11,295	20,000	-	20,000	-
Total Expenditures	1,641,383	1,137,300	1,132,455	1,340,872	203,572
Capital Expenditures					
CAPITAL - ADMINISTRATION	14,633	-	244	81,500	81,500
Total Capital Expenditures	14,633	-	244	81,500	81,500
Total Tax Levy	(1,222,998)	(1,670,950)	(1,792,079)	(1,494,678)	176,272

CAPITAL BUDGET	
2019	
ADMINISTRATION	
Planned Expenditures	2019
Description	Budgeted Amount
Asset Management Software (2018)	60,000
Meeting Management Software	11,500
Microphones (from 2017)	10,000
Total	81,500
Planned Funding	2019
Source	Budgeted Amount
General Working Reserve - Operating	
General Purpose Reserve - Capital (2017, 2018 previously approved)	22,400
FCM Grant (from 2018)	47,600
Tax Base	11,500
Total	81,500

Proposed Budget					
Fiscal Year 2019					
OTHER SERVICES					
Account Description	2017 - ACTUAL	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
OTHER SERVICES					
Ambulance					
Revenues					
AMBULANCE - RENT INCOME	(21,316.00)	(21,315.00)	(21,316.00)	(21,315.00)	-
AMBULANCE - OPERATING REVENUES	-	(3,000.00)	-	(3,000.00)	-
Total Revenues	(21,316.00)	(24,315.00)	(21,316.00)	(24,315.00)	-
Expenditures					
AMBULANCE - OPERATING COSTS	981.00	3,000.00	1,313.00	3,000.00	-
Total Expenditures	981.00	3,000.00	1,313.00	3,000.00	-
Capital					
CAPITAL - AMBULANCE	-	-	307.00	-	-
Total Capital Expenditures	-	-	307.00	-	-
Total Tax Levy Ambulance	(20,335.00)	(21,315.00)	(19,696.00)	(21,315.00)	-
Crossing Guards					
Expenditures					
CROSSING GUARDS - WAGES	5,033.00	5,986.00	5,678.00	6,552.00	566.00
CROSSING GUARDS - BENEFITS	368.00	744.00	499.00	816.00	72.00
Total Expenditures	5,401.00	6,730.00	6,177.00	7,368.00	638.00
Total Tax Levy Crossing Guards	5,401.00	6,730.00	6,177.00	7,368.00	638.00
Conservation Authorities					
Expenditures					
TRANSFER TO RRCA	92,359.00	92,360.00	94,812.00	94,207.00	1,847.00
TRANSFER TO SNRCA	13,412.00	13,172.00	13,172.00	13,435.00	263.00
Total Expenditures	105,771.00	105,532.00	107,984.00	107,642.00	2,110.00
Total Tax Levy Conservation Authorities	105,771.00	105,532.00	107,984.00	107,642.00	2,110.00
Livestock					
Revenues					
LIVESTOCK & POULTRY GRANT	(646.00)	(4,000.00)	(3,265.00)	(4,000.00)	-
Total Revenues	(646.00)	(4,000.00)	(3,265.00)	(4,000.00)	-
Expenditures					
LIVESTOCK EVALUATOR	-	1,000.00	281.00	1,000.00	-
LIVESTOCK DAMAGES	-	5,000.00	-	5,000.00	-
Total Expenditures	-	6,000.00	281.00	6,000.00	-
Total Tax Levy Livestock	(646.00)	2,000.00	(2,984.00)	2,000.00	-
Total Tax Levy Other Services	90,191.00	92,947.00	91,481.00	95,695.00	2,748.00

Building, By-Law Enforcement and Planning Departments

Departmental Overview

The Township's Building Department authorizes all building construction and demolition in North Glengarry. The Department is provincially mandated to administer and enforce the Ontario Building Code (OBC), and provincial legislation requires staff to maintain certification to meet provincial standards, perform mandatory inspections, and issue permits within mandated time frames. The Township's Building Department provides the following public services associated with the administration and enforcement of the OBC: pre-permit consultation, plans examination, technical reviews and application processing, issuing of permits within mandated time frames to ensure conformity to the OBC, on-site inspections to ensure conformity with approved permit drawings, specifications, the OBC Act and regulations, response to all technical inquiries throughout building projects, provision of enforcement and initiation of legal proceedings as required, etc. The Building Department also administers and enforces other municipal by-laws such as the Property Standards By-Law, the Pool By-law, the Sign By-law, and the Outdoor Appliance By-law. The Department is also responsible for assigning urban Civic addresses and rural Emergency 911 numbers, and to co-ordinate for the issuance of permits and inspection of all sewage systems.

The Township's By-law Enforcement Department creates safe, clean and vibrant communities throughout the Township of North Glengarry. The purpose of the By-law Enforcement Department is to assist with providing public safety, maintaining community standards, and dealing with the Township's nuisance issues. The most common problems the department deals with are animal control, parking, clean yards, property standards and noise infractions. By-law enforcement officers for the department respond to requests for service and inquiries on private property related to business licensing, lot maintenance, noise and nuisances, property standards, zoning bylaw regulations, etc. The By-law Department is responsible for the enforcement of the Yard Maintenance By-Law, the By-law for the licensing, regulating and keeping of dogs, the Animals at Large By-law, the Nuisance By-law, the Parking By-law and the Property Standards By-law. The department responds to issues on a complaint basis with the exception of parking. At times enforcement and prosecution is required.

The Township's Planning Department is responsible for the administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the bylaw including setbacks, lot coverage, and parking requirements. The Township's Planning Department provides the following public services associated with the administration of the Planning Act: preparation of recommendations to Township Council regarding proposed amendments to the Township's principal land use planning documents, the Official Plan which incorporates the general goals, objectives and policies governing land use within the Town and the Comprehensive Zoning By-law, prepares planning documents, including but not limited to official plan and zoning by-law amendments to implement Council's decisions on applications, responsible for the processing and management of development applications under the Planning Act that have been filed with the Township including draft Plans of Subdivision, prepares recommendations to the Committee of Adjustment on applications for consents and minor variances, etc. The Planning Department administers and enforces other municipal By-laws such as the Nutrient Management Plan

By-law and Lot Grading. The Department is also responsible for confirming zoning compliance for building permits.

2018 Accomplishments

The Building Department issued a total of:

- 178 building permits
 - 19 septic system permits
 - 23 demolition permits
 - 9 temporary tents issued for functions
 - 468 scheduled inspections
- The building department personnel, who include the Chief Building Official (CBO) and the Administrative Assistant, regularly addressed inquiries from the public, buildings concerns, building professionals including designers, architects and engineers. Department staff continues to attend professional development courses to both maintain and upgrade certifications.

The Planning Department managed a total of:

- 20 severance applications
 - 11 zoning amendments
 - 15 minor variances
 - 2 site plan development agreements and
 - 100 requests for work orders/zoning certificates
- The Planning Department addressed hundreds of inquiries from the general public. These inquiries are the most demanding aspect of the Administrative Assistant for the department.

The Bylaw Enforcement Department managed:

- 13 property standard files
 - 61 other complaints (barking dogs, noise issues, clean yards, etc.)
 - 172 dog/kennel license issuance
 - 3 building and planning related issues
- The By-law Enforcement Department is managed by the CBO, mostly for Property Standards issues. The other complaints and follow-ups are all dealt with by the part time By-law Enforcement Officer. The Administrative Assistant oversees the complaints receiving process.

2019 Budget Challenges and Initiatives

Challenges:

The nationwide legalization of non-medical cannabis in October of 2018 represents major challenges for the Department. Municipalities deal with daily life and commerce, building more livable communities, handling crises, and doing what it takes to keep residents safe and well-served. This department is very much in the front line of implementing the new legislation, especially regarding the planning aspect. The Township will face new enforcement and operational challenges in the months and years ahead. Those challenges don't end with policing; there is a world of bylaws to develop and business licensing rules to review.

Another major change for the Building and the Planning Department concerns "Two-Unit Houses" (In-law suites). The current Zoning By-law does not always permit a secondary dwelling unit or In-law suite. Changes are proposed to increase the affordability of newly built houses with a secondary unit. These requirements would include permitting houses with secondary suites to be built of combustible construction, require a 30-minute fire separation between two units, possess interconnected hard-wired smoke alarms and permit either combined or independent heating, ventilation and air conditioning (HVAC) systems.

Currently, the Building Code residential construction requirements recognize differences between single-unit houses, buildings containing between two and four units, and multi-unit buildings with greater than four units. Requirements for each of these residential housing types become progressively more stringent the greater the number of residential units in a building. Under current requirements, new homes built with a secondary suite are buildings that contain between 2-4 units, which have higher requirements than a single-unit house. Current Building Code requirements for newly built houses with secondary suites are generally higher than the requirements that apply when an existing single-unit house is converted into a house with a secondary suite, which is what the OBC is trying to make more equally stringent.

Also, the Department will face challenges with the new updated Official Plan which was approved with modifications by the Minister of Municipal Affairs on February 4, 2018. It is currently going through an appeal process with the Ontario Municipal Board. This will represent a challenge as the new consolidated Zoning By-law will have to reflect those changes, should they be confirmed. The Official Plan provides goals, objectives, policies, and procedures for development based on the social, economic, and environmental goals of our County. The Official Plan guides growth, infrastructure improvements, protects and enhances natural resources, and conserves cultural heritage. Official plans are implemented locally through tools like zoning by-laws, site plans, and plans of subdivision. It provides policy framework for planning decisions and development in the County and local municipalities and it designates lands for uses like residential, employment, commercial, etc. among other things.

2019 Budget Initiatives

The most important change that will occur in the Department's budget is the new hiring of a full-time Planner and a full-time By-law Enforcement Officer. A budget increase of \$30,000 was approved by Council for the hiring process. The other aspects of the Department's budget will remain intact for all the Department "branches".

The building permit income was higher in 2018 compared to the last few years mainly due to large projects like the Maxville Home Hardware and the Alexandria LCBO. The 2019 building permit income will depend largely on growth and is expected to remain constant. The village of Maxville "Water Project" should create some growth in Maxville in the next few years depending on when the residents have access to municipal water.

Income from Planning Applications such as Severances, Minor Variances, Zoning Amendments, etc. is expected to remain the same or very close to.

2019 Goals

- Finalize the re-structure of the Department with the new hiring of a full-time Planner and a full-time By-law Enforcement Officer
- Adopt a new Municipal Zoning bylaw
- Improve the Building Permit/Orders/Complaints software along with the IT Technician
- Review Municipal By-laws such as:
 - o Property Standards By-law
 - o Clean Yards By-law
 - o Dog catcher/Livestock pound keeper/Animal control By-law
- Continue to train staff in a rapidly changing regulatory environment
- Continue to improve public relations

Budget Summary

Proposed Budget					
Fiscal Year 2019					
BUILDING, BYLAW ENFORCEMENT AND PLANNING DEPARTMENT					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Building					
Total Revenues	(121,694)	(128,000)	(168,656)	(128,000)	-
Total Expenditures	278,676	263,322	217,025	186,333	(76,989)
Total Capital Expenditures	-		244	-	-
Total Tax Levy Building	156,982	135,322	48,613	58,333	(76,989)
Bylaw Enforcement					
Total Revenues	(19,850)	(20,000)	(939)	(20,000)	-
Total Expenditures	-	20,186	18,209	86,039	65,853
Total Tax Levy Bylaw Enforcement	(19,850)	186	17,270	66,039	65,853
Planning					
Total Revenues	(66,768)	(50,000)	(41,270)	(50,000)	-
Total Expenditures	175,586	90,284	167,179	157,692	67,408
Total Tax Levy Planning	108,818	40,284	125,909	107,692	67,408
Septic Systems					
Total Revenues	(16,472)	(18,000)	(15,228)	(18,000)	-
Total Expenditures	9,541	23,104	10,840	17,000	(6,104)
Total Tax Levy Septic Systems	(6,931)	5,104	(4,388)	(1,000)	(6,104)
Animal Control					
Total Revenues	(27,867)	(28,500)	(31,961)	(28,500)	-
Total Expenditures	30,153	24,500	21,395	14,500	(10,000)
Total Tax Levy Animal Control	2,286	(4,000)	(10,566)	(14,000)	(10,000)
Total Tax Levy Building, Bylaw and Planning	241,305	176,896	176,838	217,064	40,168

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
BUILDING					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenues					
CBO - BUILDING PERMITS	(110,734)	(125,000)	(168,351)	(125,000)	-
CBO - BLDG & BYLAW COURT FINES REVENUE	(3,473)	-	(30)	-	-
CBO - BURN PERMIT	(5,275)	(3,000)	(275)	(3,000)	-
CBO - CLEAN YARDS	(1,432)	-	-	-	-
CBO - PARKING TICKETS	(780)	-	-	-	-
Total Revenues	(121,694)	(128,000)	(168,656)	(128,000)	-
Expenditures					
CBO - WAGES	162,277	173,357	150,275	123,715	(49,642)
CBO - BENEFITS	46,486	51,965	41,798	33,118	(18,847)
CBO - WORK BOOTS & CLOTHING	1,259	2,000	607	2,000	-
CBO - MILEAGE & TRAVEL	1,420	5,000	590	3,000	(2,000)
CBO - MEETING ATTENDANCE	480	-	420	-	-
CBO - CONFERENCE/WORKSHOP/TRAINING	2,668	8,000	3,542	5,000	(3,000)
CBO - CELL PHONE	2,198	2,000	1,734	2,000	-
CBO - COURIER	63	-	-	500	500
CBO - MATERIALS/SUPPLIES	3,064	3,000	3,322	2,000	(1,000)
CBO - COMPUTER EQUIP & SUPPLIES	98	-	330	1,000	1,000
CBO - PHOTOCOPIER EXPENSE	-	-	203	-	-
CBO - LEGAL FEES	10,897	10,000	4,984	7,000	(3,000)
CBO - ENFORCEMENT COSTS	75	-	-	-	-
CBO - CONSULTING FEES	12,496	2,000	212	2,000	-
CBO - ADV	2,081	-	121	-	-
CBO - VEHICLE MAINTENANCE	1,770	2,000	509	2,000	-
CBO - GAS	1,068	2,000	2,074	1,500	(500)
CBO - ASSOCIATION & MEMBERSHIP FEES	935	1,500	907	1,000	(500)
CBO - CONTRACT/CONTRACTED SERVICES	41	-	-	-	-
CBO - GENERAL EXPENSES	17	-	397	-	-
CBO - PROPERTY STANDARDS	12,742	-	-	-	-
CBO - ONTARIO DISABILITY ACT EXPENSES	16,347	-	-	-	-
CBO - CIVIC NUMBERING COSTS	-	500	-	500	-
CBO - CLEAN YARDS	204	-	-	-	-
CBO - TRANSFER TO RESERVES	-	-	5,000	-	-
Total Expenditures	278,686	263,322	217,025	186,333	(76,989)
Total Tax Levy	156,992	135,322	48,369	58,333	(76,989)

Proposed Budget					
Fiscal Year 2019					
BYLAW					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenues					
BYLAW - ENFORCEMENT VIOLATIONS	(19,850)	(15,000)	(265)	(15,000)	-
BYLAW - COURT FINES	-	(2,000)	-	(2,000)	-
BYLAW - CLEAN YARDS	-	(1,000)	(334)	(1,000)	-
BYLAW - PARKING TICKETS	-	(2,000)	(340)	(2,000)	-
Total Revenues	(19,850)	(20,000)	(939)	(20,000)	-
Expenditures					
BYLAW - WAGES	-	5,502	12,497	58,496	52,994
BYLAW - OVERTIME	-	-	572	-	-
BYLAW - BENEFITS	-	684	1,772	7,543	6,859
BYLAW - CLOTHING ALLOWANCE	-	500	203	500	-
BYLAW - MILEAGE AND TRAVEL	-	-	-	1,000	1,000
BYLAW - CONFERENCES & TRAINING	-	-	-	1,500	1,500
BYLAW - CELL PHONES	-	500	548	500	-
BYLAW - LEGAL FEES	-	-	-	3,000	3,000
BYLAW - FUEL	-	-	-	500	500
BYLAW - PROPERTY STANDARDS	-	10,000	2,128	10,000	-
BYLAW - CLEAN YARDS	-	3,000	489	3,000	-
Total Expenditures	-	20,186	18,209	86,039	65,853
Total Tax Levy	(19,850)	186	17,270	66,039	65,853

Proposed Budget					
Fiscal Year 2019					
PLANNING					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenues					
PLN - ZONING CERTIFICATES	-	-	(2,515)	-	-
PLN - ZONING & AMENDMENT FEES	(15,000)	(15,000)	(16,560)	(15,000)	-
PLN - MINOR VARIANCES	(6,000)	(5,000)	(6,000)	(5,000)	-
PLN - OTHER REVENUE	(30,811)	(30,000)	(8,195)	(30,000)	-
PLN - SOURCE PROTECTION PLAN	(14,957)	-	-	-	-
PLN - CASH-IN-LIEU PARKLAND FEES	-	-	(8,000)	-	-
Total Revenues	(66,768)	(50,000)	(41,270)	(50,000)	-
Expenditures					
PLN - WAGES	50,233	56,895	102,886	109,844	52,949
PLN - BENEFITS	17,289	18,389	30,886	30,348	11,959
PLN - MILEAGE & TRAVEL	-	-	-	1,000	1,000
PLN - MEETING ATTENDANCE	-	-	180	-	-
PLN - CONFERENCES/WORKSHOPS/TRAINING	-	-	-	1,500	1,500
PLN - CONSULTING FEES	75,781	5,000	22,780	5,000	-
PLN - ADVERTISING	4,522	5,000	6,565	4,500	(500)
PLN - ASSOCIATION & MEMBERSHIPS FEES	-	-	-	500	500
PLN - SUBDIVISION COSTS	-	-	3,882	-	-
PLN - SOURCE PROTECTION PLAN	14,957	-	-	-	-
PLN - AMORTIZATION EXPENSE	7,804	-	-	-	-
PLN - TRF TO RESERVE	5,000	5,000	-	5,000	-
Total Expenditures	175,586	90,284	167,179	157,692	67,408
Total Tax Levy	108,818	40,284	125,909	107,692	67,408

Proposed Budget					
Fiscal Year 2019					
SEPTIC SYSTEMS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenues					
SS - PERMITS	(13,322)	(18,000)	(14,278)	(18,000)	-
SS - OTHER REVENUE	(3,150)	-	(950)	-	-
Total Revenues	(16,472)	(18,000)	(15,228)	(18,000)	-
Expenditures					
SS - WAGES	-	4,482	-	-	(4,482)
SS - BENEFITS	-	1,622	-	-	(1,622)
SS - CONTRACTED SERVICES	9,541	15,000	10,840	15,000	-
SS - MANDATORY INSPECTION	-	2,000	-	2,000	-
Total Expenditures	9,541	23,104	10,840	17,000	(6,104)
Total Tax Levy	(6,931)	5,104	(4,388)	(1,000)	(6,104)

Proposed Budget					
Fiscal Year 2019					
ANIMAL CONTROL					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenues					
ANIMAL CONTROL - KENNEL PERMIT	-	(3,500)	-	(3,500)	-
ANIMAL CONTROL - DOG LICENCES	(27,867)	(25,000)	(31,961)	(25,000)	-
Total Revenues	(27,867)	(28,500)	(31,961)	(28,500)	-
Expenditures					
CROSSING GUARDS - WAGES	5,033	-	5,678	-	-
CROSSING GUARDS - BENEFITS	368	-	499	-	-
CONTROL - CELL PHONE	637	500	444	500	-
ANIMAL CONTROL - CONTRACTED SERVICES	22,705	20,000	14,719	10,000	(10,000)
CONTROL - GENERAL EXPENSES	-	2,000	55	2,000	-
CONTROL - DOG POUND FEES	1,410	2,000	-	1,000	(1,000)
CONTROL - LIVESTOCK POUNKEEPER	-	-	-	1,000	1,000
Total Expenditures	30,153	24,500	21,395	14,500	(10,000)
Total Tax Levy	2,286	(4,000)	(10,566)	(14,000)	(10,000)

Community Development

Departmental Overview

The Community Development budget contains funds to support municipal activities such as Canada Day, the Business and Community Awards Gala and the Christmas activities and parades.

Under this area, there is a portion of the budget that contains contributions to various community groups in North Glengarry such as the Municipal Recreation Associations in Alexandria, Apple Hill, Dalkeith, Dunvegan, Father Gauthier (Lochiel), Glen Robertson, Glen Sandfield, Greenfield, Laggan and Maxville, the transfer of funds to the Glengarry Sports Palace, the Community Grant Program, the Minor Sports Subsidy, the Glengarry Pioneer Museum, the Highland Games, the Hôpital Glengarry Memorial Hospital and the Glengarry County Archives.

The overall budget also contains funding for the space needs of the various Community Centres located in Apple Hill, Glen Robertson, Dunvegan, Dalkeith, and Maxville, as well as the Maxville Library and Dalkeith Plus facilities which receives rent-free and utilities-paid use of the former Dalkeith library.

There is also funding provided for the maintenance of the Maxville Library and the former Dalkeith Library buildings.

Accessibility renovations to municipal facilities are also captured under this department.

Cash in lieu of parkland was used to rehabilitate playgrounds in North Glengarry parks.

The table below captures the various organizations/activities that receive funding or support through the Township of North Glengarry:

2018 TOWNSHIP OF NORTH GLENGARRY

Program	Amount
Glengarry Memorial Hospital (as advance against 2018-2022)	\$ 100,000
Municipal Recreation Associations Operating Expenses	\$ 70,400
Municipal Recreation Associations Capital Expenses	\$ 61,350
Glengarry Pioneer Museum	\$ 27,500
Community Grant Program	\$ 25,000
Community Centres & Libraries	\$ 22,000
Glengarry County Archives	\$ 18,000
July 1st, Christmas, Family Day & Carnivals	\$ 15,000
Minor Sports Subsidy	\$ 8,000
2018 Festival of Lights	\$ 7,500
Arts, Culture and Heritage	\$ 5,000
Legion/Senior Support	\$ 5,000
K9Sports Fest	\$ 2,000
Business & Community Gala Awards	\$ 1,900
Glengarry Pipe Band	\$ 1,500
Glengarry Sports Hall of Fame	\$ 1,500
Highland Games Committee	<u>\$ 1,500</u>
TOTAL MUNICIPAL CONTRIBUTIONS:	<u>\$ 373,150</u>

2018 Accomplishments

Accessibility

- Accessible door installation at the Glen Robertson Community Hall.
- Accessible door retrofit at the Apple Hill Community Centre.
- Accessible door retrofit at the Maxville Library.
- Accessible signage was installed in the Glengarry Sports Palace (including Braille). The plan is to gradually update signage throughout our recreation buildings over the next few years.
- Widening of pathways at Island Park.
- Installation of two accessible outdoor workout stations in Island Park.
- Bump out accessible sidewalk on the North and South sides of Mill Square.
- Designs for the ramp renovations have started at the Dunvegan Community. Work will include the Entrance to Hall / Bathroom.

Replacement of cooling units at Maxville Library

- Install heat pump to replace three (3) defunct air conditioning units at the Maxville Library. This facility provides heat relief to citizens during the summer months and the heat pump is more efficient during mild cold spells than the electric floor radiators.

Cash in lieu of parkland

- The Playground rehabilitations were undertaken at Apple Hill (removal of non-conforming equipment and repair work performed on some of the play structures and installation of engineered cedar weave), Dalkeith (purchase and installation of new playground equipment and engineered cedar weave), Dunvegan (purchase and installation of new playground equipment and engineered cedar weave with plastic timbers), Glen Robertson (removal of non-conforming play structures, relocation of several play structures and installation of engineered cedar weave), and Island Park (removal, repair and reinstallation of existing play structure and timbers and new engineered cedar weave).
- The Maxville playground equipment at the front of the arena was removed and replaced by new playground equipment purchased by the MacEwen family. Cedar weave was placed under the new structures and a commemorative plaque was installed to express the Township's thanks for this wonderful contribution to our community.

Events

- Staff applied to Celebrate Canada and received a grant of \$10,000 for its Canada Day activities. This amount offsets \$7,500 in planned donations from the grant (Maxville received \$2,000, Alexandria Lions Club received \$3,500 and Glen Robertson received \$3,500). Of the \$10,000 budget for the July 1st/Parades expenditures were for fireworks for Apple Hill (\$2,000), Glen Robertson (\$2,000) and Alexandria (\$6,000). This year, the Alexandria fireworks were launched from a platform in Mill Pond.
- The Business & Community Gala Awards have been held since 2008 and highlight businesses and volunteers in our community who help make North Glengarry a great place to work, live, and play. This year 185 guests attended the 11th edition of the Gala on Thursday September 27, 2018 at the Glengarry Sports Palace. Ticket sales and sponsorships vary from year to year depending on the number of people who come out to support the award winners.

Community Grants

Community Grants have been available since 2009. So far, 139 applications have been submitted to this Fund over the last nine years and 96 projects were approved for a total fund disbursement of \$279,021. In addition, over the last two years the Township has been tracking the value of in-kind requests. These total \$8,623 for 2017 and 2018.

The 2019 successful applications (tentatively approved in October 2018 as part of the 2019 budget) are:

Applicant	Event/Project	Funding Amount	In-kind Amount
Centre Lochiel Centre	End of Summer Festivities in mid-September 2019 with either a Country or a 70's themed evening.	\$3,000.00	
Club Optimiste	Samedis entre amis (activities at Island Park) and movie nights – 6th & 20 th of July; 3rd, 17th and 31st August and 7th September.	\$3,000.00	\$928.00
Dalkeith Historical Society	Photoville 2 - continuation of project started in 2018. Opening Day on June 15, 2019 at the Dalkeith Historical Society Hall showing photos in different categories - landmarks, people, farms and property, vintage as well as modern. New Student photography contest.	\$900.00	
Earth Day	Earth Day 2019 - event to take place in the Sandfield Centre on April 27th, 2019 from noon to 5 pm to bring attention to businesses and organizations that promote sustainable practices.	\$500.00	\$467.00
Friends of the Glengarry Trails	Ten permanent storyboard holders on the Glengarry Trails starting at Lochiel Street Boardwalk and in partnership with the Glengarry Artists Collective (no funding has been requested by the GAC for this project). Stories will change seasonally.	\$3,300.00	
Glengarry Artists Collective	Creation of two distinct murals as part of Alexandria 200 festivities, creation of Culture Corners and in-kind funding for a WOW event.	\$3,300.00	\$2,294.00
Maxville & District Chamber of Commerce	Shop Local to the Max! Focused Media campaign to promote and increase tourism and business traffic flow throughout the Village of Maxville.	\$2,000.00	
Maxville Fair	Funding to support Maxville Fair Education Tent and the broadcasting of the Holstein Show internationally.	\$3,000.00	
MCM Festival	St-Andrew's Day Concert on November 30, 2019 as part of the 200th Anniversary of Alexandria. Activities include a dance, concert and exposition of articles and pictures of the past.	\$3,000.00	

St. Columba Presbyterian Church	Victorian Tea and Gospel Choir Activities.	\$3,000.00	
	TOTAL:	\$25,000.00 Funding	\$3,689.00 in In-Kind Funding

2019 Budget Challenges and Initiatives

Challenges

The budget for July 1st and Christmas expenses was increased in 2018 to \$15,000 through consolidation of expenses from the Council Budget for Canada Day, Christmas, Carnivals and other special events in the Township. This includes funding for fireworks, supplies for the Council float that is used during parades, candy to distribute to spectators, and cakes for special occasions. This has proved to be beneficial budget-wise as it groups costs relating to these activities under the same budgetary category, ensuring accurate reporting for these events.

Funding for community-based activities are dwindling and community organizations are turning to the municipality for assistance either through funding or in-kind services.

2019 Budget Initiatives

- Obtain funding for Canada Day activities.
- System implemented for accountability on Municipal Recreation Association Committee (MRAC) Capital projects.

2019 Goals

Reconfigure the Alexandria Library bathroom to meet accessibility standards.

Continue to ensure accessibility at municipally-owned facilities and parks.

Support volunteer organizations in their activities (MRACs, community groups that are successful recipients of the Community Grants Program, etc.)

Budget Summary

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
COMMUNITY SERVICES					
Community Development					
Total Revenues	(11,465)	(20,000)	(21,445)	(18,500)	1,500
Total Expenditures	33,351	40,100	34,059	65,100	25,000
Total Tax Levy	21,886	20,100	12,614	46,600	26,500
Other Contributions					
Total Expenditures	455,510	429,403	460,515	462,332	32,929
Total Capital Revenues	-	(109,328)	(96,380)	(3,000)	106,328
Total Capital Expenditures	55,050	136,350	190,782	72,350	(64,000)
Total Tax Levy	510,560	456,425	554,917	531,682	75,257
Recreation Building Water Legislation					
Total Expenditures	5,557	19,000	6,061	14,000	(5,000)
Total Tax Levy	5,557	19,000	6,061	14,000	(5,000)
Library					
Total Expenditures	8,912	13,000	15,658	16,000	3,000
Total Tax Levy	8,912	13,000	15,658	16,000	3,000
Total Tax Levy Community Services	546,915	508,525	589,250	608,282	99,757

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
COMMUNITY DEVELOPMENT					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Community Development					
Revenues					
COMM. DEV. - OTHER FUNDING	-	(7,500)	(10,000)	(7,500)	-
COMM. DEV. - SPECIAL EVENTS	(11,465)	(12,500)	(11,445)	(11,000)	1,500
Total Revenues	(11,465)	(20,000)	(21,445)	(18,500)	1,500
Expenditures					
COMM. DEV. - BENEFITS	7	-	-	-	-
COMM. DEV. - MILEAGE	123	100	-	100	-
COMM. DEV. - MEETING	60	-	-	-	-
COMM. DEV. - JULY 1ST & CHRISTMAS EXP.	8,683	15,000	13,610	15,000	-
COMM. DEV. - ADVERTISING	191	-	-	-	-
COMM. DEV. - SPECIAL GRANTS DISBUR	7,500	7,500	7,500	7,500	-
COMM. DEV. - SPECIAL EVENTS	12,841	12,500	12,361	37,500	25,000
COMM DEV - ACH COMMITTEE EVENTS	3,946	5,000	588	5,000	-
Total Expenditures	33,351	40,100	34,059	65,100	25,000
Total Tax Levy Community Development	21,886	20,100	12,614	46,600	26,500
Other Contributions					
Expenditures					
CONTRIBUTION - REGIONAL WATER STUDY	30,000	30,000	-	-	(30,000)
GSP - LINE OF CREDIT PAYMENT	-	-	50,000	-	-
CONTRIBUTIONS TO GSP	206,195	219,503	219,503	264,732	45,229
CONTRIBUTIONS - OTHER ORGANIZATIONS	41,282	25,000	26,500	25,000	-
CONTRIBUTIONS TO N.G. RECREATION ASSOCI	67,350	70,400	69,600	80,600	10,200
CONTRIBUTION TO MINOR SPORTS SUBSIDY	11,000	8,000	6,675	8,000	-
CONTRIBUTION TO GSP INSURANCE	13,375	-	13,718	-	-
CONT GLENGARRY PIONEER MUSEUM TAX &	12,161	12,500	15,878	14,000	1,500
CONT GLENGARRY PIONEER MUSEUM OPERA	15,000	15,000	15,000	16,000	1,000
CONTRIBUTION TO HIGHLAND GAMES COMM	1,000	1,500	1,500	1,500	-
CONTRIBUTION TO FESTIVAL OF LIGHTS	5,000	7,500	3,203	7,500	-
CONTRIBUTION TO GMH	20,000	20,000	20,000	20,000	-
CONTRIBUTION TO ARCHIVE INITIATIVE	33,147	20,000	18,938	20,000	-
CONTRIBUTIONS TO ALEX LEGION	-	-	-	5,000	5,000
Total Expenditures	455,510	429,403	460,515	462,332	32,929
Capital Revenues					
OTHER ORGS - PREVIOUSLY BUDGETED CAPI	-	(34,328)	-	-	34,328
OTHER ORGS - TRANSFER FROM RESRVES	-	(75,000)	(96,380)	(3,000)	72,000
Total Capital Revenues	-	(109,328)	(96,380)	(3,000)	106,328
Capital Expenditures					
CAPITAL - MRA GROUPS	55,050	136,350	190,782	72,350	(64,000)
Total Capital Expenditures	55,050	136,350	190,782	72,350	(64,000)
Total Tax Levy	532,446	476,525	567,531	578,282	101,757

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Recreation Building Water Legislation					
Expenditures					
APPLE HILL COMMUNITY CENTRE	215	2,000	200	2,000	-
GLEN ROBERTSON COMMUNITY CENTRE	1,000	2,000	544	2,000	-
DUNVEGAN RECREATION CENTRE	215	2,000	367	2,000	-
DALKEITH RECREATION CENTRE	1,400	2,000	453	2,000	-
MAXVILLE RECREATION CENTRE	1,224	2,000	340	2,000	-
MAXVILLE LIBRARY	1,108	2,000	1,507	2,000	-
DALKEITH LIBRARY	395	2,000	481	2,000	-
SENIOR SUPPORT LEGION	-	5,000	2,169	-	(5,000)
Total Expenditures	5,557	19,000	6,061	14,000	(5,000)
Total Tax Levy Recreation Buildings	5,557	19,000	6,061	14,000	(5,000)
Library					
Expenditures					
LIB - HYDRO - DALKEITH & MAXVILLE	6410	8000	7191	8000	-
LIB - BUILDING MAINTENANCE/SUPPLIES	2502	5000	8448	8000	3,000
LIB - GENERAL EXPENSES	0	0	19	0	-
Total Expenditures	8,912	13,000	15,658	16,000	3,000
Total Tax Levy Community Development	546,915	508,525	585,710	608,282	99,757

Proposed Budget	*No proposed year end actual values for 2018 at this time			
Fiscal Year 2019				
GLENGARRY SPORTS PALACE				
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2019 - PROPOSED	VARIANCE
Revenues				
ICE RENTAL	(70,068)	(72,000)	(72,000)	-
JR. B GLENS	(20,728)	(20,000)	(20,000)	-
MINOR SPORTS	(112,505)	(112,000)	(112,000)	-
SCHEDULING	(2,000)	(2,000)	-	2,000
BALL HOCKEY	(3,972)	(4,000)	(4,000)	-
ICE SURFACE RENTAL	(1,396)	(1,000)	(1,000)	-
HALL RENTAL	(4,115)	(4,000)	(4,000)	-
BAR RECEIPTS	(40,813)	(38,000)	(38,000)	-
LITTLE NASHVILLE	(11,723)	(14,000)	-	14,000
ADVERTISING	(9,978)	(10,000)	(10,000)	-
SKATE SHARPENING	(6,310)	(6,000)	(6,000)	-
CANTEEN REVENUE	(24,278)	(32,000)	(32,000)	-
VENDING MACHINE	(737)	(1,500)	(1,500)	-
SPORTSFIELD	(2,770)	(2,700)	(2,000)	700
LIBRARY RENT	(4,540)	(9,079)	(13,619)	(4,540)
OLYMPIA ADVERTISING	(1,800)	(1,800)	(1,800)	-
DONATIONS	-	-	-	-
OTHER REVENUE	(1,892)	(1,550)	(500)	1,050
REBATES	(192)	(1,000)	(200)	800
INSURANCE CLAIM	-	-	-	-
CONTRIB. FROM N. GLENGARRY	(206,195)	(219,503)	(264,732)	(45,229)
CONTRIB. FROM S. GLENGARRY	-	(73,168)	(88,244)	(15,076)
BOARDROOM RENTAL	(336)	(350)	(350)	-
4X4 HOCKEY REGISTRATION	(8,305)	(8,000)	(4,500)	3,500
KIDS BALL HOCKEY			(1,500)	(1,500)
YOGA			(8,000)	(8,000)
SPECIAL EVENTS (MTL CAN ALUMNI)			-	-
Total Revenues	(534,653)	(633,650)	(685,945)	(52,295)

Proposed Budget	*No proposed year end actual values for 2018 at this time			
Fiscal Year 2019				
GLENGARRY SPORTS PALACE				
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2019 - PROPOSED	VARIANCE
Expenditures				
SALARIES ADMINISTRATION	44,209	32,000	62,647	30,647
SALARIES - MAINTENANCE	156,907	186,000	186,000	-
BAR SALARIES	2,822	3,500	3,272	(228)
CANTEEN SALARIES	10,000	15,000	12,000	(3,000)
EI EXPENSE	3,029	4,000	4,543	543
CPP EXPENSE	5,331	6,000	10,215	4,215
WSIB EXPENSE	1,920	2,500	6,310	3,810
EHT EXPENSE	4,184	4,200	3,905	(295)
OMERS EXPENSE	9,835	11,000	11,454	454
EMPLOYEE BENEFITS ADMIN		-	-	-
EMPLOYEE BENEFITS LTD INSURANCE	20,441	22,000	-	(22,000)
OFFICE SUPPLIES	3,980	5,200	4,500	(700)
POSTAGE EXPENSE	347	350	350	-
TOOLS & EQUIPMENT		500	500	-
TELEPHONE		500	500	-
CELL PHONE	962	1,000	1,000	-
HYDRO ONE	108,303	105,000	105,000	-
ENBRIDGE	16,569	18,000	18,000	-
WATER/SEWER	9,501	10,000	10,500	500
PROPANE	1,229	1,200	1,200	-
GAZ AND DIESEL	344	500	700	200
SERVICES & RENT	2,499	2,500	2,500	-
ADVERTISING	422	500	500	-
COMPUTER FEES/BOOK KING SOFTWARE	1,231	1,250	1,500	250
OVER/SHORT	(39)	-		-
CREDIT AGREEMENT REPAYMENT		-	24,000	24,000
INTEREST & BANK & LATE CHARGES	370	1,000	500	(500)
OTHER EXPENSE	4,551	3,500	2,500	(1,000)
ASSOCIATION & MEMBERSHIP FEES	1,447	1,500	1,500	-
MILEAGE & TRAVEL	496	500	500	-
TRAINING & CONFERENCE	4,896	4,000	4,000	-
INSURANCE EXPENSE	13,375	13,500	14,000	500
INSURANCE CLAIM		-	-	-
LEGAL EXPENSE	184	-	-	-
AUDIT FEES	3,500	3,000	4,250	1,250
BUILDING MAINTENANCE	26,258	55,000	55,000	-
SNOW REMOVAL	4,790	5,000	5,000	-
SERVICE CONTRACT EXPENSES	7,362	10,000	14,000	4,000
SANITARY & CLEANING SUPPLIES	4,994	4,000	3,000	(1,000)

Proposed Budget	*No proposed year end actual values for 2018 at this time			
Fiscal Year 2019				
GLENGARRY SPORTS PALACE				
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2019 - PROPOSED	VARIANCE
BAR EXPENSE	21,316	22,000	20,000	(2,000)
VENDING MACHINE	-	-	-	-
CANTEEN EXPENSE	12,761	15,500	17,000	1,500
LITTLE NASHVILLE EXPENSE	7,275	9,000	-	(9,000)
OLYMPIA EXPENSE	794	1,000	1,500	500
SPORTSFIELD EXPENSE	1,119	1,000	1,000	-
SKATE SHARPENING MACHINE EXPENSE	576	700	700	-
WORK BOOTS & CLOTHING	1,178	1,000	1,000	-
ALEXANDRIA MEN'S HOCKEY LEAGUE	3,035	2,500	2,500	-
4 X 4 HOCKEY EXPENSE	2,250	2,250	700	(1,550)
KIDS BALL HOCKEY EXPENSE			699	699
YOGA EXPENSE			2,500	2,500
SPECIAL EVENTS EXPENSE			-	-
Total Expenditures	526,553	588,650	622,945	34,295
Capital Expenditures				
CAPITAL EXPENDITURES	52,817	45,000	63,000	18,000
Total Capital Expenditures	52,817	45,000	63,000	18,000
Total Budget	44,717	-	-	-
NOTE: Capital includes:				
Electric Edger	9,000			
Condenser Water Supply Tank	10,000			
Stove for Community Kitchen	9,000			
Engineering Plans for Slab	35,000			
Total Capital	\$ 63,000			

CAPITAL BUDGET	
2019	
MUNICIPAL RECREATION ASSOCIATION COMMITTEE GROUPS	
Planned Expenditures	2019
Description	Budgeted Amount
Alexandria	
Soccer field repairs	2,500
Apple Hill	
Brickwork repairs to hall	1,500
Dalkeith	
Hall interior upgrades	11,600
Dunvegan	
DRA Hall accessibility project	15,000
Air conditioning unit installation	500
Conduit for AVE cable installation	500
Soccer net alterations	750
Father Gauthier	
Soccer field sign	2,500
Glen Robertson	
Boiler for hall	15,000
Playground climbing structure	8,000
LED lighting upgrade	3,000
Refridgerator in hall	3,000
Canopy replacement hall west end	3,000
Glen Sandfield	
None	
Greenfield	
Soccer fielf light repair	1,500
Laggan	
Soccer nets	1,000
Maxville	
Lights slab (outdoor pickleball and ice rink)	3,000
Total	72,350
Planned Funding	2019
Source	Budgeted Amount
Transfer from Reserves - Cash in Lieu of Parkland	
Tax Base	69,350
Transfer From Reserves - Maxville lights \$3K	3,000
Total	72,350

Economic Development

Departmental Overview

The Economic Development and Communications Department offers business retention and expansion support to existing and prospective businesses wishing to call North Glengarry their home. The Economic Development and Communications Officer (“EDO”) provides detailed and current information to companies wanting to make informed decisions on the area. Local firms can take advantage of the Department's resources and expertise to source the information and contacts necessary to succeed in today's competitive global economy. This includes information on grants and services, as well as a “concierge” style service designed to assist them through periods of change and growth.

The EDO, along with the Director of Community Services, supports two committees with their ongoing projects - the Arts, Culture and Heritage Committee (ACHC) and the Community Improvement Plan Advisory Committee (CIPAC). In 2018, the CIPAC committee also took on the role of overseeing Economic Development.

This department coordinates various communications pieces such as the What's New in North Glengarry ads, the annual SDG/North Glengarry tax flyer, press releases for the Township's various departments; and website and Facebook updates.

2018 Accomplishments

The Township's Economic Activities are guided in large part by the Economic Development Committee (under the Community Improvement Plan Advisory Committee) and the Economic Development Strategy and Action Plan received by Council in December 2016.

Business Retention & Expansion

- Modular Farms relocate to Dalkeith and later former Alexandria Moulding building on Lochiel Street.
- KP Windows retention following an Enbridge issue.
- Assistance with the recruiting of labour from Akwasasne to serve new Alexandria KP facility.
- Business visitation program, on occasion accompanied by the Community Futures Development Corporation (CFDC), United Counties of SDG or various Ministry representatives (Ministry of Economic Development Job Creation and Trade (MEDGJCT), Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), Ministry of Training Colleges and Universities (MTCU), to Wood Brothers Brewing, Delagra Farms, Stonehouse Vineyard, Santa's Village Dalkeith, Scherer Landscaping, KP Windows, Alexandria Moulding, Happy Feet, Serge Bellefeuille Construction, Country Girls Café, Rolland Plumbing and Heating, Alltech, John McCuaig Honey, Modular Farms, Carter Shows, Barry MacDonald, Manulife Services.
- SDG, Cornwall & Akwasasne Agri-food Council – established to explore challenges related to food and agriculture and foster food and agricultural growth in the region including:
 - Community Kitchens Pilot program to support home-based producers wanting to expand their businesses and offer food literacy and skills classes.
 - Food Security – ongoing work with the Glengarry Memorial Hospital.

- Development of the Agri-East Lowlands partnership – Renfrew to Glengarry, including Ottawa.

Youth Retention

- Petits entrepreneurs and Entrepreneuriat Le Relais , Conseil scolaire de district catholique de l'Est ontario (CSDCEO) program.
- Consultations with partners (Eastern Ontario Training Board(EOTB), St-Lawrence College, Glengarry Inter-Agency Group (GIAG).
- Summer Company Program (in collaboration with Cornwall Business Enterprise Centre).

Workforce Development

- Busing of employees from Akwesasne to KP Windows.
- Job Fair in Montreal to attract newcomers to North Glengarry.
- GIAG Job Fair in the fall of 2018 at Island Park in response to North Glengarry businesses identifying 40+ vacant positions.
- Working on a program with partners (EOTB, St-Lawrence College, GIAG) to encourage individuals that are under or unemployed to access the workplace.
- Working on the development of an accreditation program for individuals that have work experience.
- Establishment of the Emergent Jobs Institute at the Cornwall Innovation Centre to offer free education and work placements in hard to fill employment sectors.

Community Improvement Plan (CIP) and Regional CIP

- The creation and implementation of the CIP is governed through the *Municipal Act*. As per the Act, the Township opted to undergo a mid-term review with public consultations in the fall of 2017 to tighten up granting conditions and language in the CIP prior to expansion into the hamlets in 2018.
- Thirty (30) applications from property owners (nine (9) from Maxville, 16 from Alexandria, four (4) from Glen Robertson and one (1) from Greenfield) with a total of \$179,286 in grants and \$174,499 in loans allocated to the 26 successful applicants (nine (9) from Maxville, 14 from Alexandria, two (2) from Glen Robertson and one (1) from Greenfield) by the municipality between 2016 and October 2018.
- The United Counties of Stormont, Dundas and Glengarry chose to add a Regional CIP component which could be accessed by all six municipalities. The Stay, Discover, Grow Regional CIP consultation process occurred in early 2018 with the program implemented in September 2018. North Glengarry had two successful applications during the first round – Stonehouse Vineyard and Michelle Dapratto & Serge Bellefeuille (17 Main Street Alexandria).
- Six plus property owners are expected to apply for future projects.

Arts, Culture and Heritage

- Glengarry Routes Map (English and French)
- Alexandria Walking Tour completed – finalizing the Maxville Walking Tour.
- Interpretive Panels at Mill Square and the Grotto with expansion into King George Park underway.

- Community Grants - \$25,000 in funds allocated (\$25,000 + \$3,689 in-kind = \$28,689).
- Heritage Register – inventory of properties by Heritage Coordinators (also linked to CIP Phase 2 (hamlets) and Phase 3 (Township-wide)).
- Listing on the Municipal Heritage Register of the Gordon Church in St. Elmo.
- Listing on the Municipal Heritage Register of the log Congregational Church in St. Elmo.

Branding

- Mobile-friendly website launched in 2018.
- Signage at Island Park, Dalkeith Community Hall, Glen Robertson Community Centre and Dunvegan Community Park.
- Increased social media audience by nearly double in the past year.
- Increased press releases to better showcase the various municipal departments and their projects.

2019 Budget Challenges

Challenges:

The wages are projected to be \$95,000 which will include the salaries for the EDO, two (2) Heritage Coordinators, and an allocation of a portion of the salary for the Director of Community Services. An application for funding to Young Canada Works was submitted in December to obtain a minimum of \$8,000 of matched funding (plus benefits) for the two (2) positions (the Township received \$12,200 in subsidy for 2018 to support three (3) positions) but funding is very competitive and never guaranteed.

The Community Improvement Plan funding is proposed to remain at \$60,000. Uptake for the CIP program has been slow in the hamlets (Apple Hill, Dalkeith, Dominionville, Dunvegan, Glen Robertson, Glen Sandfield, Greenfield and Lochiel) but is following a similar pattern as when introduced in Alexandria and Maxville. This year the program expands to all commercial businesses in the Township as well as buildings that are considered to be of municipal heritage significance. Staff expects to see several requests from both commercial property owners and owners of buildings that may be of municipal heritage significance.

The Sponsorship funding has proved to be popular. Funding in the amount of \$5,000 was provided to three organizations as of October 2018 – the Glengarry Pipe Band, the K9Sports Fest and the Glengarry Sports Hall of Fame. This sponsorship opportunity responds well to activities that are of importance to the community but do not meet the funding requirements under the Community Grants.

Staff is proposing to separate the Sponsorship fund from the Branding budget and to consolidate the Branding and Advertising fund under the Branding/Advertising category. These Sponsorship funds will again be used to support and promote local and wide-reaching regional activities. Staff expects that the requests from the public will continue to increase due to lack of funding opportunities.

2019 Budget Initiatives

Along with the traditional business support activities, the Economic Development Department will continue to implement the North Glengarry branding signage at other municipal facilities as part of its major budget initiatives.

Two interpretive panels are planned (one is a carry-over from a project started in 2018 for the King George Park and the other is a proposed panel near the Kenyon Agricultural Society). These panels make for great stops on the Glengarry Routes tour.

In addition, a mural for the Muirs building is in the works which, along with the other murals in the Township, add to the Glengarry Routes tour.

2019 Goals

To continue to implement Economic Development activities according to the guidance given by the Economic Advisory Committee and the Township's Economic Development Strategy and Action Plan.

Budget Summary

Proposed Budget					
Fiscal Year 2019					
ECONOMIC DEVELOPMENT					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Total Revenues	(7,450)	(53,006)	(58,788)	(33,400)	19,606
Total Expenditures	252,025	286,478	224,697	274,254	(12,224)
Total Capital Revenues	-	(56,000)	-	(15,000)	41,000
Total Capital Expenditures	100,918	115,000	33,340	34,000	(81,000)
Total Tax Levy Economic Development	345,493	292,472	199,249	259,854	(32,618)

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
ECONOMIC DEVELOPMENT					
Revenues					
ECON DEV - GLENGARRY BRANDING	(2,450)	-	-	-	-
ECON DEV - WAGE SUBSIDY	(5,000)	(8,400)	(12,200)	(8,400)	-
ECON DEV - MAIN STREET REVITALIZATION	-	(44,606)	(46,588)	(25,000)	19,606
Total Revenues	(7,450)	(53,006)	(58,788)	(33,400)	19,606
Expenditures					
ECON DEV - WAGES	94,959	77,848	76,368	85,284	7,436
ECON DEV - PART-TIME WAGES	13,104	17,472	21,699	17,472	-
ECON DEV - BENEFITS	26,225	22,952	23,106	21,398	(1,554)
ECON DEV - MILEAGE	3,914	5,000	2,524	4,000	(1,000)
ECON DEV - MEETING	6,624	6,000	4,553	4,000	(2,000)
ECON DEV - GLENGARRY BRANDING	7,283	25,000	13,259	10,000	(15,000)
ECON DEV - TRAINING CONFERENCE	6,806	6,000	5,123	6,000	-
ECON DEV - CELL PHONES	1,159	1,000	1,270	1,250	250
ECON DEV - TELEPHONE	253	300	178	300	-
ECON DEV - POSTAGE	-	-	240	400	400
ECON DEV - SUPPLIES	1,779	500	1,231	1,250	750
ECON DEV - PHOTOCOPIER	-	-	2,184	2,400	2,400
ECON DEV - PROFESSIONAL FEES	156	-	-	-	-
ECON DEV - ADVERTISING	16,893	18,500	8,825	33,500	15,000
ECON DEV - MEMBERSHIP FEES	1,416	300	957	1,000	700
ECON DEV - MAIN STREET REVITALIZATION	-	44,606	-	25,000	(19,606)
ECON DEV - CIP PROJECTS-CONSULTANTS	84	-	-	-	-
ECON DEV - CIP IMPROVEMENT GRANT	70,488	60,000	62,223	60,000	-
ECON DEV - CIP OPERATING EXPENSE	252	1,000	116	1,000	-
ECON DEV - MILL SQUARE OPERATING EXPENSE	630	-	841	-	-
Total Expenditures	252,025	286,478	224,697	274,254	(12,224)
Capital Revenues					
ECON DEV - PREVIOUSLY BUDGETED CAPITAL	-	(56,000)	-	-	56,000
ECON DEV - TRANSFER FROM RESERVES	-	-	-	(15,000)	(15,000)
Total Capital Revenues	-	(56,000)	-	(15,000)	41,000
Capital Expenditures					
CAPITAL - ECONOMIC DEVELOPMENT	100,918	115,000	33,340	34,000	(81,000)
Total Capital Expenditures	100,918	115,000	33,340	34,000	(81,000)
Total Tax Levy Economic Development	345,493	292,472	199,249	259,854	(32,618)

CAPITAL BUDGET	
2019	
ECONOMIC DEVELOPMENT	
Planned Expenditures	2019
Description	Budgeted Amount
Signage (2018 not completed)	20,000
Interpretive panels (2018 not completed plus one additional)- King George, Kenyon Agriculture Society	14,000
Total	34,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	19,000
Transfer From Reserves (not completed in 2018)	15,000
Total	34,000

Recreation Department

Departmental Overview

The Recreation Department oversees several facilities including Island Park with its large community centre and grounds, the Maxville and District Sports Complex which houses an ice rink, a Community Hall and sports fields, the Glengarry Sports Place which also houses an ice rink, a Community Hall and sports fields, and the Glengarry Indoor Sports Complex (Tim Horton's Dome) with its multi-sports surface.

2018 Accomplishments

Island Park

- Widening of paths in Island Park to accommodate patrons.
- Addition of weatherproof electrical outlets in three strategic locations in the park to assist during events (Canada Day, Festival of Lights, etc.)
- Side door accessible parking at the Sandfield Centre.
- Construction in men's bathroom and former hallway to create more storage space.
- Addition of doors to separate Gary Shepherd area and Sandfield hall area.
- Cement work for South Gazebo & benches.
- Purchase of a new lawn tractor.
- Additional benches, picnic tables (some accessible), garbage and recycling centres were purchased and placed throughout the park.
- Installation of two combo outdoor exercise stations.
- Installation of new Outdoor Basketball Court.
- Refurbishing of the Outdoor Tennis Court.
- Removal, reinstallation and relocation of the large play structure.
- The Summer Camp, run in partnership with GIAG, generated over \$21,000 in revenue which offsets its operating costs.
- The Geese Management Program was continued in 2018.
- Permission was obtained from the Department of Fisheries and Oceans to commence the removal of aquatic vegetation from Mill Pond as of June 15, 2018.
- New event at Mill Pond – Beaver Swamp tournament in February.
- New summer activity at Island Park – Samedi entres amis.

Tim Hortons Dome

- The membrane replacement was paid off between 2016 and 2018 in large part through community donations.
- Partial replacement of LED lighting in the Tim Hortons Sports Dome due to surge during an electrical storm.
- Surge protector equipment to protect for Dome electrical infrastructure.
- The Flag Football league was expanded to include a new youth division.
- Samedi entre amis movie night was moved to the Dome for the winter.

Maxville & District Sports Complex

- A Ball Hockey program for youth was implemented on the arena slab. The equipment was provided through the Senators Community Outreach Program.
- Replacement of uneven Community Hall floor at the Maxville & District Sports Complex.
- Repairs to windows and cinderblock to prevent water infiltration into the building.
- Purchase of a floor washer.
- Replacement of polls and installation of LED lights around the Maxville Baseball Diamond.
- Replacement of halide lights to LED lights in the parking area.
- Installation of 120L condenser and glycol loop.
- Replacement of water heaters in the refrigeration room.
- Staff implemented the new Ice Request Forms to facilitate the ice allocation process.

King George Park

- Work to reinstate the gravel pathways and top soil after which grass seed was sown.

Mill Square & waterfront lot

- The cement curb which was a trip hazard was removed from Mill Square and the property was reinstated with topsoil and grass seed.
- A cement bump-out curb was installed on the south side of the Mill Square entrance from Main Street.
- Debris has been removed from the small lot adjacent to the Priest Mill property. The lot was leveled, and grass seed was sown.

Glengarry Sports Palace

- The Glengarry Sports Palace has entered into a credit arrangement with the Township of North Glengarry. Repayment of loan starts in January 2019 at a rate of \$2,000 per month.
- Ball Hockey program for youth was implemented on the arena slab. The equipment was provided through the Senators Community Outreach Program.
- Continuation of successful Little Sens program to encourage youth to participate in hockey.
- New yoga programming was offered at the Glengarry Sports Palace.
- Staff implemented the new Ice Request Forms to facilitate the ice allocation process.
- The replacement of the compressor was performed as part of the 2018 budget.
- Valve replacement was done in September 2018 and Electric Panel replacement was done in December 2018.
- The upstairs Bar refrigerator doors have been replaced and the bar area, kitchen serving area were painted to match the colour scheme of the Community Hall.

- 21 rectangular commercial grade tables were purchased for the Community Hall.
- New access buttons (paddles) were installed on the doors at the entrance and leading into the lobby.
- New doors have been installed between the lobby and the rink area.
- Work has been done on the Baseball field to level out low areas and the grass has been top-dressed.

2019 Budget Challenges and Initiatives

Challenges

Repairs to buildings and equipment increase as they age and several of the Township's recreation facilities are approaching the half-century mark.

In addition, it is foreseen that imminent regulatory safety requirements for facilities where the public may be deemed to be exposed to hazardous chemicals will increase training requirements and necessitate that additional monitoring mechanisms be installed in those buildings.

The arena slab in the Glengarry Sports Palace is past its lifecycle. Staff is recommending that the process for a planned replacement be initiated through the drawing up of engineering plans.

2019 Budget Initiatives

- Dome
 - Freshening of the lobby area
- Island Park
 - IP 4 Micro Nets
 - IP Cement work for bleachers & soccer benches
 - IP Outdoor exercise stations & accessible sidewalks
 - IP Fix Kitchen cupboards
 - IP 2 stainless trough sinks & change tables
 - IP Soccer benches materials for Glengarry District High School
- Glengarry Sports Palace
 - Condenser Water Supply Tank
 - Stove for Community Kitchen
 - Vinyl for East Wall
 - Engineering plans for slab
- King George Park
 - Relocate the electric panel at the King George Park.
- Maxville & District Sports Complex
 - Rubberized floor in lobby
 - Sinks in bathrooms hall
 - Water lateral connection & well decommissioning
 - QEL detector Ammonia and CO detection

- Mills Square
 - Obtain architectural designs for Mill Square & Mill Lot
 - Proceed with construction improvements that include parking area markings and pathway
 - Purchase of outdoor furniture - Picnic Tables & Planters (2018)

2019 Goals

Staff will continue with its training program at all levels of recreation to ensure that staff is compliant with regulatory requirements.

The Department will continue its beautification work on its parks with specific attention to Island Park and the development of Mill Square. The proposal for this space is to obtain an architectural plan to consolidate the three areas – original Mill Square, the former Lauzon property, and the waterfront lot adjacent to the Garry Fen house, into a cohesive design that will be pleasing to the users.

Discussions will continue with the Department of Fisheries and Oceans to obtain approval to remove aquatic vegetation as of June 15, 2019.

The Township is in its last year of a three-year permit for its Geese Management Program. In addition to the yearly report that staff is required to file, staff will be seeking a longer-term permit to allow for the continuation of this program.

Budget Summary

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
RECREATION DEPARTMENT					
Maxville Complex					
Total Revenues	(237,913)	(219,000)	(228,878)	(226,500)	(7,500)
Total Expenditures	512,907	544,410	495,817	529,449	(14,961)
Total Capital Revenues	-	(60,000)	-	-	60,000
Total Capital Expenditures	66,907	160,000	180,944	68,000	(92,000)
Total Tax Levy Maxville Complex	341,901	425,410	447,883	370,949	(54,461)
Island Park					
Total Revenues	(66,062)	(47,250)	(65,325)	(31,600)	15,650
Total Expenditures	527,150	321,763	293,684	288,211	(33,552)
Total Capital Revenues	-	(70,000)	(68,000)	(24,000)	46,000
Total Capital Expenditures	97,504	136,000	205,649	88,000	(48,000)
Total Tax Levy Island Park	558,592	340,513	366,008	320,611	(19,902)
Dome Glengarry Indoor Complex					
Total Revenues	(134,485)	(120,500)	(109,416)	(98,500)	22,000
Total Expenditures	213,491	221,285	228,808	240,111	18,826
Total Capital Expenditures	(10,528)	-	10,000	10,000	10,000
Total Tax Levy Dome Indoor Complex	68,478	100,785	129,392	151,611	50,826
Total Tax Levy Building, Bylaw and Plann	968,971	866,708	943,283	843,171	(23,537)

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
RECREATION DEPARTMENT					
Maxville Complex					
Revenues					
MSC - DONATIONS	(224)	-	(220)	-	-
MSC - GRANTS	(8,131)	-	-	-	-
MSC - HALL RENTAL	(5,883)	(7,000)	(10,570)	(9,000)	(2,000)
MSC - CANTEEN	(32,047)	(30,000)	(28,220)	(25,000)	5,000
MSC - BAR RECEIPTS	(12,845)	(12,000)	(11,934)	(12,000)	-
MSC - PRO SHOP	(1,936)	(1,500)	(1,367)	(1,000)	500
MSC - PEPSI MACHINE	(3,422)	(3,000)	(2,178)	(1,500)	1,500
MSC - BALL FIELDS RENTS	(737)	(500)	(1,655)	(1,000)	(500)
MSC - ADVERTISING	-	(5,000)	(7,221)	(7,000)	(2,000)
MSC - OTHER REVENUES	(1,388)	-	(1,752)	-	-
MSC - ICE RENTAL	(170,078)	(160,000)	(162,656)	(170,000)	(10,000)
MSC - OTHER ICE RENTALS	(1,222)	-	(1,105)	-	-
Total Revenues	(237,913)	(219,000)	(228,878)	(226,500)	(7,500)
Total Expenditures					
MSC - WAGES	180,520	208,985	195,461	97,440	(111,545)
MSC - PART TIME WAGES	-	-	-	113,274	113,274
MSC - OVERTIME	-	-	781	5,000	5,000
MSC - BENEFITS	65,216	62,875	69,177	61,285	(1,590)
MSC - INSURANCE	9,760	11,000	11,000	11,000	-
MSC - HEALTH & SAFETY	694	700	-	750	50
MSC - WORK BOOTS & CLOTHING	1,469	1,500	1,534	1,500	-
MSC - MILEAGE & TRAVEL	1,088	1,200	554	1,200	-
MSC - MEETING ATTENDANCE	240	600	120	600	-
MSC - BOOK KING SOFTWARE	1,147	1,250	1,311	1,500	250
MSC - SPORTSFIELDS EXPENSES	5,323	1,750	334	1,750	-
MSC - CONFERENCES/ WORKSHOPS/TRAINING	4,984	4,000	3,954	4,000	-
MSC - CELL PHONE	667	700	923	700	-
MSC - TELEPHONE	740	500	1,051	900	400
MSC - HYDRO	91,518	110,000	73,478	90,000	(20,000)
MSC - WATER/SEWER	1,914	2,100	1,963	2,500	400
MSC - OIL FURANCE	8,320	1,000	1,406	1,000	-
MSC - TOOLS	29	300	41	300	-
MSC - OFFICE SUPPLIES	160	250	538	500	250
MSC - HOUSEKEEPING & JANITORIAL SUPP	7,287	6,000	5,903	6,000	-
MSC - MATERIALS/SUPPLIES	849	2,000	1,548	2,000	-
MSC - HALL SUPPLIES	5,217	6,000	5,004	4,000	(2,000)
MSC - PEPSI SUPPLIES	1,875	2,000	1,340	2,000	-
MSC - COMPUTER FEES & EQUIP.	1,451	1,000	1,726	1,500	500
MSC - ADVERTISING	471	1,000	1,404	750	(250)
MSC - BUILDING MAINTENANCE/GROUND MTCE	47,801	40,000	42,080	40,000	-
MSC - PROPANE	28,854	35,000	29,887	35,000	-
MSC - EQUIPMENT MTCE	13,564	15,000	16,653	15,000	-
MSC - ASSOCIATION & MEMBERSHIP FEES	-	700	977	1,000	300
MSC - PRO SHOP	264	1,000	108	1,000	-
MSC - CONTRACTS/CONTRACTED SERVICES	11,772	6,000	5,502	9,000	3,000
MSC - GENERAL EXPENSES	25	-	21	-	-
MSC - SNOW REMOVAL	7,200	6,000	6,210	7,000	1,000
MSC - CANTEEN SUPPLIES	12,488	14,000	13,828	10,000	(4,000)
Total Expenditures	512,907	544,410	495,817	529,449	(14,961)
Capital Revenues					
MSC - TRANSFER FROM PREVIOUSLY APPROVED	-	(60,000)	-	-	60,000
Total Capital Revenues	-	(60,000)	-	-	60,000
Capital Expenditures					
CAPITAL - MSC	66,907	160,000	180,944	68,000	(92,000)
Total Capital Expenditures	66,907	160,000	180,944	68,000	(92,000)
Total Tax Levy Maxville Complex	341,901	425,410	447,883	370,949	(54,461)

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
RECREATION DEPARTMENT					
Island Park					
Revenues					
ISLAND PARK - FIELD LINING SPORTSFIELD R	(8,684)	(9,000)	(5,359)	(9,000)	-
ISLAND PARK - KING GEORGE HOTEL	(4,252)	-	-	-	-
ISLAND PARK - GRANTS	-	-	(11,243)	-	-
ISLAND PARK - CANTEEN REVENUE	-	-	(1,152)	(1,000)	(1,000)
ISLAND PARK - BAR REVENUE	-	-	(742)	-	-
ISLAND PARK - DUMPING STATION	(245)	-	(261)	(250)	(250)
ISLAND PARK - CAMPING REVENUE	(643)	(500)	(595)	(500)	-
ISLAND PARK - HALL RENTAL	(15,073)	(15,000)	(18,553)	(20,000)	(5,000)
ISLAND PARK - DAY CAMP REGISTRATION	(21,216)	(22,000)	(21,842)	-	22,000
ISLAND PARK - OTHER REVENUE	(820)	(750)	(5,578)	(850)	(100)
ISLAND PARK - OTHER FUNDING	(13,439)	-	-	-	-
ISLAND PARK - REC. INCLUSION FUND	(1,690)	-	-	-	-
Total Revenues	(66,062)	(47,250)	(65,325)	(31,600)	15,650
Expenditures					
ISLAND PARK - WAGES	129,799	145,008	146,411	92,788	(52,220)
ISLAND PARK - PART TIME WAGES	-	-	497	50,160	50,160
ISLAND PARK - OVERTIME	-	-	814	5,000	5,000
ISLAND PARK - BENEFITS	36,241	47,068	39,758	32,263	(14,805)
ISLAND PARK - INSURANCE	7,822	7,887	7,887	8,000	113
ISLAND PARK - CLOTHING ALLOWANCE	2,064	1,500	1,641	1,500	-
ISLAND PARK - MILEAGE & TRAVEL	216	500	21	500	-
ISLAND PARK - MEETING ATTENDANCE	1,592	750	1,546	1,500	750
ISLAND PARK - BOOK KING SOFTWARE	1,167	1,250	1,308	1,500	250
ISLAND PARK - SPORTSFIELDS EXPENSE	6,178	8,000	2,854	8,000	-
ISLAND PARK - CONF/WORKSHOP/TRAINING	2,534	3,500	3,298	3,500	-
ISLAND PARK - CELL PHONE	1,487	1,000	1,410	1,200	200
ISLAND PARK - TELEPHONE	1,017	500	533	500	-
ISLAND PARK - COURIER	-	-	20	-	-
ISLAND PARK - ENBRIDGE	2,377	2,500	2,505	2,500	-
ISLAND PARK - HYDRO	8,492	12,000	8,481	12,000	-
ISLAND PARK - WATER/SEWER	3,173	4,000	7,217	7,500	3,500
ISLAND PARK - OFFICE SUPPLIES	1,484	500	1,197	1,000	500
ISLAND PARK - HOUSEKEEPING & JAN. SUPP	5,618	5,000	8,767	7,000	2,000
ISLAND PARK - MATERIALS/SUPPLIES	1,366	2,000	600	1,550	(450)
ISLAND PARK - BAR SUPPLIES	-	-	503	-	-
ISLAND PARK - VANDALISM REPAIRS	239	1,000	395	1,000	-
ISLAND PARK - COMPUTER EQUIPT & SUPPLIES	-	1,000	117	1,000	-
ISLAND PARK - PHOTOCOPIER EXPENSE	-	-	182	-	-
ISLAND PARK - ADVERTISING	263	1,000	641	750	(250)
ISLAND PARK - BUILDING MAINT/SUPPLIES	9,458	7,000	11,005	7,000	-
ISLAND PARK - EQUIPMENT MAINT/SUPLIES	5,222	7,000	4,610	7,000	-
ISLAND PARK - OUTDOOR FURN & ATTRIBUTES	-	9,000	7,849	3,000	(6,000)
ISLAND PARK - VEHICLE MAINTENANCE	2,143	2,500	1,834	2,500	-
ISLAND PARK - GAS/OIL/DIESEL	5,886	6,000	5,559	6,000	-
ISLAND PARK - MEMBERSHIP FEES	300	1,000	182	1,000	-
ISLAND PARK - LANDSCAPING/FLOWERS	8,557	9,000	9,628	10,000	1,000
ISLAND PARK - CONTRACTS/CONTRACTED SERV	2,095	3,000	1,445	2,000	(1,000)
ISLAND PARK - TREE REMOVAL	2,996	3,000	350	3,000	-
ISLAND PARK - KING GEORGE PARK	4,180	-	4,149	-	-
ISLAND PARK - GOOSE MANAGEMENT STRATEGY	207	300	-	-	(300)
ISLAND PARK - BAD DEBT	160	-	-	-	-
ISLAND PARK - DAY CAMP PROJECT-EXPENSES	20,131	22,000	540	-	(22,000)
ISLAND PARK - GENERAL EXPENSES	25	-	-	-	-
ISLAND PARK - AMORTIZATION EXPENSE	249,616	-	-	-	-
ISLAND PARK - RECOVERABLE COST	-	-	2,702	-	-
ISLAND PARK - SPECIAL PROJECTS	1,923	2,000	1,191	2,000	-
ISLAND PARK - SPECIAL EVENTS/FESTIVALS	1,122	1,500	1,537	1,500	-
ISLAND PARK - TRANSFERS TO RESERVES	-	2,500	2,500	2,500	-
Total Expenditures	527,150	321,763	293,684	288,211	(33,552)
Capital Revenues					
ISLAND PARK PREVIOUSLY BUDGETED CAPITAL	-	(70,000)	-	-	70,000
ISLAND PARK - TRANSFER FROM RESERVES	-	-	(68,000)	(24,000)	(24,000)
Total Capital Revenues	-	(70,000)	(68,000)	(24,000)	46,000
Capital Expenditures					
CAPITAL - ISLAND PARK	97,504	136,000	205,649	88,000	(48,000)
Total Capital Expenditures	97,504	136,000	205,649	88,000	(48,000)
Total Tax Levy Island Park	558,592	340,513	366,008	320,611	(19,902)

Proposed Budget					
Fiscal Year 2019					
COMMUNITY SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
RECREATION DEPARTMENT					
Dome - Glengarry Indoor Complex					
Revenues					
DOME - GLENG. WOMEN'S VOLLEYBALL	(4,088)	(4,000)	(3,481)	(4,000)	-
DOME - ADVERTIZING REVENUE	(1,493)	(1,400)	(1,090)	(1,400)	-
DOME - TENNIS REVENUES	(19,932)	(18,500)	(24,525)	(20,000)	(1,500)
DOME - TRACK REVENUES	(28,284)	(25,000)	(22,770)	(20,000)	5,000
DOME - FIELD REVENUES	(67,565)	(60,000)	(42,614)	(40,000)	20,000
DOME - VENDING REVENUES	(1,243)	(1,100)	(521)	(500)	600
DOME - LAWN BOWLING	(350)	(200)	-	(1,500)	(1,300)
DOME - BIRTHDAY PARTIES	(3,192)	(2,800)	(1,478)	(2,800)	-
DOME - DONATIONS	139	-	-	-	-
DOME - PRO SHOP REVENUE	(738)	-	-	-	-
DOME - REGISTRATION FEES	-	(1,000)	-	-	1,000
DOME - OTHER REVENUE	(217)	-	(4,700)	-	-
DOME - NAMING RIGHTS - TIM HORTON	(5,000)	(5,000)	(5,000)	(5,000)	-
DOME - FLAG FOOTBALL LEAGUE	(2,522)	(1,500)	(3,237)	(3,300)	(1,800)
Total Revenues	(134,485)	(120,500)	(109,416)	(98,500)	22,000
Expenditures					
DOME - WAGES	102,901	114,400	105,095	81,561	(32,839)
DOME - PART TIME WAGES	-	-	-	35,410	35,410
DOME - BENEFITS	17,932	23,004	19,338	19,690	(3,314)
DOME - INSURANCE	1,000	1,031	1,031	1,100	69
DOME - CLOTHING ALLOWANCE	341	500	-	500	-
DOME - MILEAGE	30	1,300	-	1,300	-
DOME - BOOK KING SOFTWARE	1,167	1,250	1,308	1,500	250
DOME - SPORTS EQUIP & SUPPLIES	891	1,500	1,794	1,500	-
DOME - OUTDOOR FIELD MTCE	-	-	25	-	-
DOME - OUTDOOR FURNITURE	-	-	550	-	-
DOME - TRAINING/CONFERENCE	140	500	879	500	-
DOME- CELL PHONE	601	800	490	700	(100)
DOME - TELEPHONE	743	500	175	300	(200)
DOME - ENBRIDGE	28,070	25,000	46,367	45,000	20,000
DOME - HYDRO	19,787	20,000	19,655	20,000	-
DOME - WATER/SEWER	1,103	1,300	1,129	1,300	-
DOME - OFFICE SUPPLIES	995	1,000	820	1,000	-
DOME - JANITORIAL SUPP & HOUSEKEEPING	3,491	2,500	3,316	3,300	800
DOME - SUPPLIES	161	500	-	500	-
DOME - VENDING SUPPLIES (PEPSI ..)	606	500	253	500	-
DOME - COMPUTER EQUIPT & SUPPLIES	-	500	-	500	-
DOME - PHOTOCOPIER EXPENSE	-	-	32	-	-
DOME - ADVERTISING	4,870	1,000	327	750	(250)
DOME - BLDG/PROP MAINT/SUPPLIES	15,791	12,000	16,280	12,000	-
DOME - EQUIPMENT MTCE	2,952	2,000	4,996	2,000	-
DOME - REFEREE	840	1,200	1,200	1,200	-
DOME - VEHICLE REPAIRS	-	500	-	500	-
DOME - VOLLEYBALL EXPENSE	2,679	1,000	1,854	1,000	-
DOME - LANDSCAPING	4,645	2,000	-	2,000	-
DOME - CONTRACTED SERVICES	-	-	384	-	-
DOME - BIRTHDAY SUPPLIES	1,683	1,500	832	1,000	(500)
DOME - OUTDOOR FURNITURE	-	1,000	-	500	(500)
DOME - FIELD MAINTENANCE	-	2,000	-	2,000	-
DOME - GENERAL EXPENSES	72	-	-	-	-
DOME - SNOW REMOVAL	-	1,000	-	1,000	-
DOME - WELLNESS PROGRAM	-	-	678	-	-
Total Expenditures	213,491	221,285	228,808	240,111	18,826
Capital Expenditures					
CAPITAL - DOME - INDOOR SPORTS COMPLEX	(10,528)	-	10,000	10,000	10,000
Total Capital Expenditures	(10,528)	-	10,000	10,000	10,000
Total Tax Levy Dome - Glengarry Indoor Complex	68,478	100,785	129,392	151,611	50,826

Capital Request 2019

CAPITAL BUDGET	
2019	
MAXVILLE SPORTS COMPLEX	
Planned Expenditures	2019
Description	Budgeted Amount
Ruberized floor in lobby	30,000
Sinks bathroom hall	10,000
Water lateral connection & well decommissioning	25,000
QEL ammonia detection and CO detection	3,000
Total	68,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	68,000
Transfer From Reserves	
Total	68,000

CAPITAL BUDGET	
2019	
ISLAND PARK	
Planned Expenditures	2019
Description	Budgeted Amount
IP 4 Micro Nets	3,000
IP Cement work for bleachers & soccer benches	10,000
IP Outdoor exercise stations & accessible sidewalks	10,000
IP Fix Kitchen cupboards	8,000
IP 2 stainless trough sinks & change tables	10,000
IP Soccer benches materials for Glengarry District High Sch	5,000
Mill Square & Lot Picnic Tables & Planters (2018)	4,000
Mill Square & Mill Lot Architectural Design	12,000
Mill Square Construction Improvements	3,000
Mill Square Parking Area Markings & Pathway (2018)	20,000
King George Park Moving of Electrical Panel	3,000
Total	88,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	64,000
Transfer From Reserves (Mill Square not completed in 2018) from Economic Development	24,000
Total	88,000

CAPITAL BUDGET	
2019	
DOME	
Planned Expenditures	2019
Description	Budgeted Amount
Counter Renovations	10,000
Total	10,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	10,000
Transfer From Reserves	
Total	10,000

Fire Services Department

Departmental Overview

The Fire Department is doing very well. We are meeting all goals and implementing new unexpected regulations from the Office of the Fire Marshal.

The Department is projecting being slightly over budget for 2018 for the following reasons:

-Implementation of the firefighter gear cleaning and inspecting program (National Fire Protection Association (NFPA) 1851). This is an expensive program to which we must adhere. Health and safety issues regarding certain cancers associated with firefighting and the potential for serious injury when firefighters enter into an IDLH atmosphere with gear that has not been properly maintained, have made it clear that responsible employers must follow NFPA's 1851 guidelines. We have also tested all ladders and hose lengths to NFPA specifications (this was never done at Stations 1 and 2. Station 3 had tested their hose four to five years ago but not their ladders). The testing itself is expensive and although no ladders failed testing, many hose lengths did fail which meant purchasing new ones.

-We are also experiencing a busy year in terms of call volume. As of September 26th we are at incident number 303. Last year we had 331 incidents for the whole year. This affects wear and tear on vehicles and equipment and puts extra strain on wages for the year.

-We have overspent on vehicle maintenance and this is a direct result of trying to keep an old fleet in service. The Fire Department must adhere to the fleet replacement guidelines of the Fire Service Review from 2013.

2018 Accomplishments

This was another year of rebuilding for the Fire Department. Although we have made great strides in standardizing our equipment, procedures, training and uniforms, more work is required to reach the point where everything has a process and all appropriate records are kept. Still, our 2018 accomplishments have put us on pace to easily reach that goal in 2019. Our accomplishments are as follows:

- Training facility location has been secured. We will begin setting up the facility in mid-October
- Establishment of an NFPA compliant training program for all North Glengarry firefighters
- NFPA 1851 (Standard for Personal Protective Equipment (PPE)). Five-year contract with Starfield/Lion Apparel for higher performance PPE at off-the-shelf prices
- Standardization of equipment and all fire ground operational procedures
- Purchase and implementation (ongoing) of records management system (BeeOn)
- Communication propagation study and all specs for new radio equipment; including working closely with Industry Canada to secure the proper radio frequency and license for North Glengarry.

- Solved all outstanding issues with regards to Ministry of Transportation Ontario (MTO) billing/Champlain Township fire fees
- Established Fire Prevention and Public Education programs and initiatives that surpass Fire Protection and Prevention Act (FPPA) requirements
- Further established a recruitment program to ensure top quality candidates are recruited
- Adoption of a new Fire Department Regulating by-law which accurately represents and supports our current mandate and operating model
- Adoption of a new Open Air Burning by-law with clear and enforceable guidelines, procedures and penalties

2019 Budget Challenges and Initiatives

Challenges

- Pumper/Tanker purchases. These are large purchases, but we are already behind by many years in the upgrading of our fleet according to the schedule from the Fire Department Review (2013). This purchase has been deferred for one year but is necessary for the Department to function. A council report will be brought forward in late 2019 for Council to approve the purchase for 2020 with the intent of ordering the vehicle in the fall, with delivery and payment required in early 2020 as part of the 2020 capital budget.
- Complete communication system update/upgrade study. Install new equipment and implement new operating procedures
- Build training facility

2019 Budget Initiatives

- Pumper/Tanker purchase requested but deferred to 2020 as noted above
- Training facility additions and completion
- Communications infrastructure (antennas) project completion
- Station Renovations completion

2019 Goals

- Build and begin using new training facility
- Update/upgrade communications infrastructure, with new radio equipment and proper radio frequency
- Finish station renovations

Budget Summary

Proposed Budget					
Fiscal Year 2019					
FIRE SERVICES DEPARTMENT					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Fire Services					
Total Revenues	(69,323)	(84,000)	(109,591)	(84,000)	-
Total Expenditures	979,917	859,885	987,873	958,821	98,936
Total Capital Revenues	462,066	(15,000)	-	(160,000)	(145,000)
Total Capital Expenditures	55,321	164,000	31,551	160,000	(4,000)
Total Tax Levy Fire Services	1,427,981	924,885	909,833	874,821	(50,064)
Emergency Management					
Total Expenditures	12,440	7,000	7,330	7,000	-
Total Tax Levy Emergency Management	12,440	7,000	7,330	7,000	-
Total Tax Levy Fire Services Department	1,440,421	931,885	917,163	881,821	(50,064)

Budget Details to follow:

Proposed Budget					
Fiscal Year 2019					
FIRE SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Revenue					
FIRE - BURN PERMITS	-	-	(6,675)	-	-
FIRE - MANDATORY INSPECTIONS	(3,450)	(6,000)	(1,400)	(6,000)	-
FIRE - FEES FROM RESIDENTS	(22,245)	(30,000)	(33,715)	(30,000)	-
FIRE - FEES OTHER MUNICIPALITIES	-	(1,000)	(9,794)	(1,000)	-
FIRE - REVENUES MTO CLAIMS	(12,791)	(27,000)	(45,407)	(27,000)	-
FIRE - SALE OF EQUIPMENT	(30,837)	(20,000)	(12,600)	(20,000)	-
Total Revenue	(69,323)	(84,000)	(109,591)	(84,000)	-
Expenditures					
FIRE - WAGES	301,668	356,300	386,985	132,282	(224,018)
FIRE - PART-TIME WAGES	-	-	-	234,018	234,018
FIRE - EMPLOYEE BENEFITS	26,664	35,630	32,146	21,332	(14,298)
FIRE - INSURANCE	56,525	58,775	58,146	58,775	-
FIRE - LOAN PAYMENT VEHICLES	5,629	32,675	88,250	142,000	109,325
FIRE - LOAN PAYMENT SCBA EQUIPMENT	4,177	31,405	30,896	31,000	(405)
FIRE - TRUCKS ALEX AND MAXVILLE	-	30,100	12,331	-	(30,100)
FIRE - COMM. EQUIP. MTCE	-	-	1,063	-	-
FIRE - PERSONAL PROTECTIVE EQUIP	26,048	25,000	21,336	25,000	-
FIRE - MILEAGE & TRAVEL	4,043	5,000	2,465	5,000	-
FIRE - MEETING	-	500	40	500	-
FIRE - TRAINING	16,668	25,000	21,268	25,000	-
FIRE - Prevention	-	5,000	4,092	5,000	-
FIRE - DISPATCH SERVICE	72,461	35,000	36,466	36,414	1,414
FIRE - CELL PHONES	10,067	6,000	6,427	6,000	-
FIRE - TELEPHONE	5,249	3,500	1,447	3,500	-
FIRE - COURIER	509	-	1,499	-	-
FIRE - ENBRIDGE	4,477	5,500	4,887	5,500	-
FIRE - HYDRO	19,536	22,000	19,005	22,000	-
FIRE - WATER/SEWER	1,853	2,000	2,149	2,000	-
FIRE - FURNACE OIL/PROPANE	7,681	8,000	7,137	8,000	-
FIRE - FIRST AID MATERIALS	1,008	2,000	883	2,000	-
FIRE - TOOLS/EQUIPMENT REPLACEMENT	16,568	10,000	5,099	10,000	-
FIRE - UNIFORMS	3,323	10,000	14,315	10,000	-
FIRE - NEW EQUIPMENT	-	15,000	17,751	15,000	-
FIRE - OFFICE SUPPLIES	2,662	1,000	1,778	1,000	-
FIRE - JANITORIAL-HOUSEKEEPING	833	500	1,569	500	-
FIRE - MATERIAL/SUPPLIES	8,956	10,000	11,883	10,000	-
FIRE - COMPUTER EQUIP & SUPPLIES	7,798	4,000	5,900	4,000	-
FIRE - PHOTOCOPIER EXPENSE	-	-	341	-	-
FIRE - MAINTENANCE OF FIRE WELLS	575	2,000	-	2,000	-
FIRE - LEGAL FEES	890	1,000	-	1,000	-
FIRE - FIRE FEES	40,170	30,000	62,072	30,000	-
FIRE - ADVERTISING	1,889	2,000	3,806	2,000	-
FIRE - RECOGNITION	-	-	-	4,000	4,000
FIRE - BUILDING MAINTENANCE/SUPPLIES	20,242	15,000	15,746	15,000	-
FIRE - RADIO LICENCES	4,141	5,000	4,141	5,000	-
FIRE - EQUIPMENT MAINTENANCE	34,395	15,000	40,092	15,000	-
FIRE - PPE MAINTENANCE	-	-	-	4,000	4,000
FIRE - VEHICLE MAINTENANCE	35,057	20,000	39,421	20,000	-
FIRE - GAS/OIL/DIESEL	9,520	8,000	17,556	8,000	-
FIRE - ASSOCIATION & MEMBERSHIP FEES	1,221	2,000	874	2,000	-
FIRE - EQUIPMENT LEASING	-	-	-	30,000	30,000
FIRE - GENERAL EXPENSES	8,674	2,000	3,265	2,000	-
FIRE - UNCOLLECTBLE DEBTS	99	3,000	3,346	3,000	-
FIRE - HYDRANT MAINTENANCE.	15,000	15,000	-	-	(15,000)
FIRE - AMORTIZATION EXPENSE	203,641	-	-	-	-
Total Expenditures	979,917	859,885	987,873	958,821	98,936
Capital Revenues					
FIRE - PREVIOUSLY BUDGETED CAPITAL	-	(15,000)	-	-	15,000
FIRE - TRANSFER FROM RESERVES	-	-	-	(160,000)	(160,000)
FIRE - FINANCE CAPITAL	462,066	-	-	-	-
Total Capital Revenues	462,066	(15,000)	-	(160,000)	(145,000)
Capital Expenditures					
CAPITAL - FIRE DEPARTMENT	55,321	164,000	31,551	160,000	(4,000)
Total Capital Expenditures	55,321	164,000	31,551	160,000	(4,000)
Total Tax Levy Fire Services	1,427,981	924,885	909,833	874,821	(50,064)

Proposed Budget					
Fiscal Year 2019					
FIRE SERVICES					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Emergency Management					
Expenditures					
CEMC - WAGES	2,080	-	2,934	-	-
CEMC - PT TIME WAGES	-	-	-	2,000	2,000
CEMC - BENEFITS	248	-	350	-	-
CEMC - CONFERENCES/TRAINING/WORKSHOPS	5,787	3,000	3,177	2,500	(500)
CEMC - CELL PHONE	-	-	254	-	-
CEMC - OFFICE SUPPLIES	-	500	611	500	-
CEMC - MATERIALS/SUPPLIES	-	500	-	500	-
CEMC - CONSULTANT	4,325	1,000	-	500	(500)
CEMC - PUBLICITY/PUBLIC AWARENESS	-	2,000	-	1,000	(1,000)
CEMC - GENERAL EXPENSES	-	-	4	-	-
Total Expenditures	12,440	7,000	7,330	7,000	-

CAPITAL BUDGET	
2019	
FIRE SERVICES	
Planned Expenditures	2019
Description	Budgeted Amount
Training Facility (\$40K from 2018)	45,000
Communications (from 2018)	75,000
Station Renovations	20,000
Firewells (from 2018)	20,000
Total	160,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	
Transfer From Reserves - Fire	160,000
Long Term Debt	-
Total	160,000

Public Works Department

Departmental Overview

The Public Works Department maintains infrastructure and services within the Township of North Glengarry. Some elements that the Public Works Department is responsible for are: Roads, Water, Wastewater, Waste Management, Recycling Facility (RARE) and the bulk of the capital maintenance and improvement projects. The Public Works Department also plays an active role in supporting other areas of the Township and community groups wherever possible.

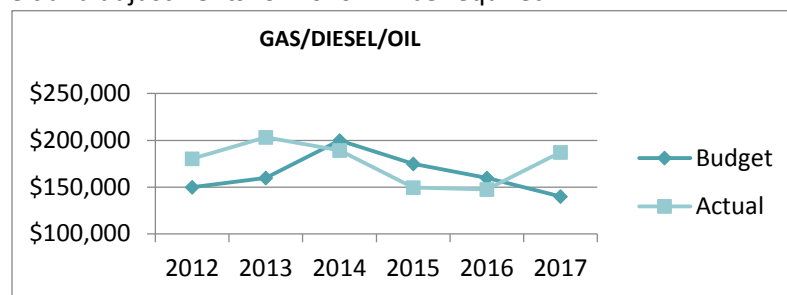
2018 Accomplishments

- In-house installation of a large culvert on Brodie Rd.
- Boundary Rd. Culvert Replacement
- Repairs completed to Mack's Corners Bridge
- Purchased a new grader after premature failure of an existing grader.
- Maxville Water Project Started.
- Improvements to 15km of hardtop roads.
- Replaced almost 1km of sub-standards sidewalks in Glen Robertson.
- Resurfaced approximately 80% of the Township gravel roads.
- Continued aquatic vegetation removal in Mill Pond.
- Purchase and installation of various digital speed display signs.
- Shoulder improvements to McCormick Road.
- Chenier Jeaurond Municipal Drain Construction completed.
- Dual Stream Processing set up at RARE.

2019 Budget Initiatives and Challenges

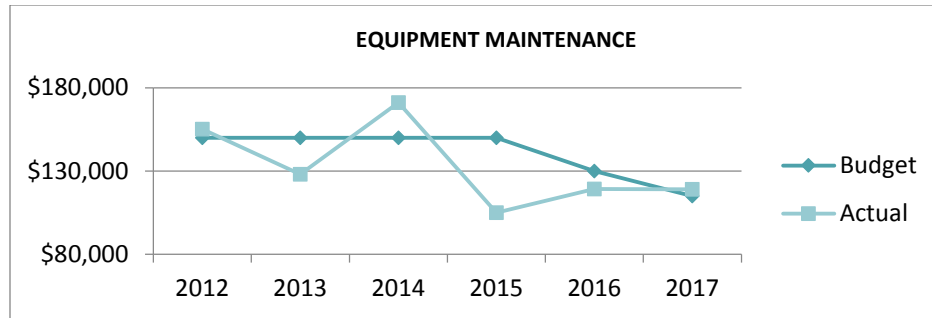
Challenges

- Gas prices have increased in 2018 causing an increase in the 2019 budget. The carbon tax effects will be felt and adjustments for 2020 will be required.



- Commodity challenges overseas will test RARE's ability to process material along with ongoing changes or backlog in legislation.
- The fleet program is starting to experience stress from a backlog of equipment funds. Deferring unit replacement because of financial strain, expands this problem.

The success of the fleet program to date has proven to be efficient and effective on maintenance. Failure to keep up with the program would result in higher maintenance costs.



- With the loss of the Moulding Building, staff should begin a process to review options for vacating the Tobin St. garage in the future.
- Uncertainty regarding Ontario Community Infrastructure Fund (OCIF) funding for Creek Rd. Bridge replacement is an issue, however the funds will be used for other projects within the bridge program if it is not approved by the Province.

Initiatives

- For 2019, staff is introducing a \$21,000 annual initiative to contract out locate services. Operations staff completed 270 locates in 2018, comprised of 3 services per locate and the locates consume approximately 3 hours of staff time at various levels.
 - This causes a burden on the schedules of staff as the locates must be completed in a 5-day window.
 - The in-house cost is roughly \$25,000 +/- to complete this work.
 - The liability inherent with getting a locate wrong is significant. A contractor would be required to carry their own liability insurance for incorrect locates.
 - Staff is proposing that this is a pilot program for year 1 to determine the effectiveness of contracting out this service and report back to Council for the 2020 budget to assess keeping the program or eliminating it.
- Incorporating the previously approved Work Management Software and rolling it out is a focus for 2019.
 - Staff will be carrying out the selection process, setting it up, testing it and working with IT and Community Services on ways to integrate it to the Township's website.

Ultimately rolling it out to the public will be tested and verified prior to activating it. The Public Works Department maintains infrastructure and services within the Township of North Glengarry. Some elements that the Public Works Department is responsible for are: Roads, Water, Wastewater, Waste Management, Recycling Facility (RARE) and the bulk of the capital maintenance and improvement projects. The Public Works Department also plays an active role in supporting other areas of the Township and community groups wherever possible.

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS DEPARTMENT					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Roads Administration					
Total Revenues	(154,010)	(42,000)	(92,713)	(42,000)	-
Total Expenditures	2,161,272	1,841,397	1,101,098	1,978,320	136,923
Capital Revenues	(297,438)	(3,060,952)	(808,156)	(825,300)	2,235,652
Total Capital Expenditures	576,777	4,189,792	1,869,304	2,243,415	(1,946,377)
Total Tax Levy Roads Administration	2,286,601	2,928,237	2,069,533	3,354,435	426,198
Bridges and Culverts					
Total Expenditures	48,508	35,000	56,231	35,000	-
Total Tax Levy Bridges & Culverts	48,508	35,000	56,231	35,000	-
Roadside Maintenance					
Total Expenditures	409,717	27,502	371,169	27,500	(2)
Total Tax Levy Road Maintenance	409,717	27,502	371,169	27,500	(2)
Sidewalk Maintenance					
Total Expenditures	8,802	6,000	4,737	6,000	-
Total Tax Levy Sidewalk Maintenance	8,802	6,000	4,737	6,000	-
Loose Top Maintenance					
Total Expenditures	172,405	141,000	163,178	141,000	(1)
Total Tax Levy Loose Top Maintenance	172,405	141,000	163,178	141,000	-
Hardtop Maintenance					
Total Expenditures	70,667	75,000	82,593	75,000	-
Total Tax Levy Hadtop Maintenance	70,667	75,000	82,593	75,000	(2)
Plowing and Sanding					
Total Expenditures	332,695	107,000	355,632	107,000	-
Total Tax Levy Plowing and Sanding	332,695	107,000	355,632	107,000	-
Snow Removal					
Total Expenditures	91,959	61,000	44,062	61,000	-
Total Tax Levy Snow Removal	91,959	61,000	44,062	61,000	-
Storm Sewers					
Total Expenditures	9,745	22,500	16,993	22,500	-
Total Tax Levy Storm Sewers	9,745	22,500	16,993	22,500	-

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS DEPARTMENT					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Safety Devices					
Total Expenditures	51,168	55,000	45,441	50,000	(5,000)
Total Tax Levy Safety Devices	51,168	55,000	45,441	50,000	(5,000)
Street Lighting					
Total Expenditures	73,600	207,040	185,963	80,000	(127,040)
Total Tax Levy Street Lighting	73,600	207,040	185,963	80,000	(127,040)
Public Works Building - 62 Kenyon					
Total Expenditures	20,148	23,500	17,179	23,888	388
Total Tax Levy Public Works Building - 62 Kenyon	20,148	23,500	17,179	23,888	388
Public works Building - 95 Lochiel					
Total Expenditures	40,427	20,500	35,702	20,500	-
Total Tax Levy Public Works Building - 95 Lochiel	40,427	20,500	35,702	20,500	-
Garbage Collection					
Total Expenditures	458,759	474,500	449,637	484,000	9,500
Total Tax Levy Garbage Collection	458,759	474,500	449,637	484,000	9,500
Landfill					
Total Revenues	(804,335)	(819,500)	(793,525)	(811,500)	8,000
Total Expenditures	510,717	588,279	521,942	537,359	(49,325)
Capital Revenues	-	-	-	(75,000)	(75,000)
Total Capital Expenditures	-	-	-	75,000	75,000
Total Tax Levy Landfill	(293,618)	(231,221)	(271,583)	(274,141)	(41,325)
RARE					
Total Revenues	(1,081,792)	(888,408)	(661,194)	(773,400)	115,008
Total Expenditures	884,928	1,036,684	1,102,959	953,586	(83,098)
Capital Revenues	-	(225,000)	-	(61,000)	164,000
Total Capital Expenditures	14,565	282,000	28,114	61,000	(221,000)
Total Tax Levy RARE	(182,299)	205,276	469,879	180,186	(25,090)
Municipal Drainage					
Total Revenues	(68,689)	(728,961)	(225,625)	(728,961)	-
Total Expenditures	76,933	726,888	703,096	727,074	186
Total Tax Levy Municipal Drainage	8,244	(2,073)	477,471	(1,887)	186

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS DEPARTMENT					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Tile Drainage					-
Total Revenues	(87,119)	(91,250)	(91,290)	(91,250)	-
Total Expenditures	95,651	91,250	111,415	91,250	-
Total Tax Levy Tile Drainage	8,532	-	20,125	-	-
Total Tax Levy Public Works	3,616,060	4,155,761	4,593,942	4,391,981	237,813

2019 Budget Details:

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS DEPARTMENT					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Roads Administration					
Revenues					
ROADS - OCIF - FUNDING - 2017	(91,198)	-	-	-	-
ROADS - AGGREGATE RESOURCES	(4,530)	(4,500)	(7,587)	(4,500)	-
ROADS - ENTRANCE FEES	(200)	(500)	(400)	(500)	-
ROADS - SALE OF EQUIPMENT	(8,250)	(7,000)	(41,648)	(7,000)	-
ROADS - RECOVERABLE	(49,832)	(30,000)	(43,078)	(30,000)	-
Total Revenues	(154,010)	(42,000)	(92,713)	(42,000)	-
Expenditures					
ROADS - WAGES - FULL TIME	363,878	992,588	355,467	895,590	(96,998)
ROADS - WAGES - PART TIME	14,130	-	19,600	49,050	49,050
ROADS - OVERTIME	-	-	418	85,000	85,000
ROADS - BENEFITS	159,783	266,519	162,973	268,358	1,839
ROADS - WSIB CLAIMS	639	-	2,515	-	-
ROADS - INSURANCE	51,168	52,330	52,330	52,330	-
ROADS - LTD PAYMENT BRIDGES	3,286	1	9,730	75,000	74,999
ROADS - HEALTH & SAFETY	99	2,000	250	2,000	-
ROADS - WORK BOOTS & CLOTHING	10,170	10,000	9,230	10,000	-
ROADS - MILEAGE & TRAVEL	278	500	408	500	-
ROADS - MEETING ATTENDANCE	58	120	60	120	-
ROAD - INSURANCE CLAIMS	6,697	10,000	6,408	10,000	-
ROADS - CONFERENCES/WORKSHOPS/TRAINING	21,249	20,000	19,336	20,000	-
ROADS - CELL PHONES	6,249	15,000	17,525	15,000	-
ROADS - TELEPHONE	1,543	1,800	2,318	1,800	-
ROADS - COURIER	2,575	2,500	1,814	2,500	-
ROADS - ENBRIDGE	10,095	12,000	11,155	13,000	1,000
ROADS - HYDRO	16,942	21,467	17,391	20,000	(1,467)
ROADS - WATER/SEWER	1,086	1,300	1,114	1,300	-
ROADS - OIL FURNACE	8,234	5,200	4,662	5,200	-
ROADS - TOOLS	4,348	5,000	4,461	5,000	-
ROADS - OFFICE SUPPLIES	1,785	2,000	648	2,000	-
ROADS - JANITORIAL/HOUSEKEEPING SUPPLIES	473	500	633	500	-
ROADS - MATERIAL/SUPPLIES	15,509	15,000	24,801	12,000	(3,000)
ROADS - COMPUTER FEES & EQUIPMENT	4,194	-	3,402	1,500	1,500
ROADS - LEGAL FEES	3,794	3,500	-	3,500	-
ROADS - CONSULTING FEES	4,070	10,000	8,279	10,000	-
ROADS - ADVERTISING	2,124	2,000	2,626	2,000	-
ROADS - BUILDING MAINTENANCE/SUPPLIES	10,710	20,000	10,517	15,000	(5,000)
ROADS - SHOP EQUIPMENT INVENTORY	775	-	9	-	-
ROADS - EQUIPMENT MAINTENANCE	119,061	115,000	139,022	115,000	-
ROADS - TRUCK LICENCING	16,400	18,000	16,928	18,000	-
ROADS - GAS/DIESEL/OIL	187,156	145,000	175,171	175,000	30,000
ROADS - ASSOC & MEMBERSHIP FEES	2,078	2,000	1,285	2,000	-
ROADS - CONTRACT/CONTRACTED SERVICES	738	600	5,135	600	-
ROADS - GRASS MOWING	-	2,000	-	2,000	-
ROADS - WEED CONTROL	1,526	15,000	12,201	15,000	-
ROADS - GENERAL EXPENSES	2,549	-	1,276	-	-
ROADS - AMORTIZATION EXPENSE	1,051,351	-	-	-	-
ROADS - RECOVERABLE COSTS	-	18,000	-	18,000	-
ROADS - REPAY RESERVES (EQUIPMENT)	54,472	54,472	-	54,472	-
Total Expenditures	2,161,272	1,841,397	1,101,098	1,978,320	136,923

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS DEPARTMENT					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Roads Administration					
Capital Revenues					
FEDERAL GAS TAX GRANT	(236,468)	(311,663)	(326,504)	(311,663)	-
ROADS - OCIF FUNDING 2018 & 2019	-	(1,668,917)	(129,492)	-	1,668,917
ROADS - FEDERAL GAS TAX	-	(480,565)	-	-	480,565
ROADS - TRANSFER FROM UCO	(60,970)	(249,807)	-	-	249,807
ROADS - TRANSFER FROM RESERVES	-	-	(352,160)	(513,637)	(513,637)
ROADS - FINANCE CAPITAL PURCHASES	-	(350,000)	-	-	350,000
Total Capital Revenues	(297,438)	(3,060,952)	(808,156)	(825,300)	2,235,652
Capital Expenditures					
CAPITAL - ROADS DEPARTMENT	576,777	4,189,792	1,869,304	2,243,415	(1,946,377)
Total Capital Expenditures	576,777	4,189,792	1,869,304	2,243,415	(1,946,377)
Total Tax Levy Roads Administration	2,286,601	2,928,237	2,069,533	3,354,435	426,198

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Bridges and Culverts					
Expenditures					
BRIDGES - WAGES	16,183	-	23,904	-	-
BRIDGES - OVERTIME	-	-	109	-	-
BRIDGES - BENEFITS	3,088	-	4,831	-	-
BRIDGES - MATERIALS/SUPPLIES	18,492	15,000	26,861	15,000	-
BRIDGES - CONTRACTED SERVICES	790	5,000	526	5,000	-
BRIDGES - ENGINEERING STUDY/DESIGN	9,955	15,000	-	15,000	-
Total Expenditures	48,508	35,000	56,231	35,000	-
Total Tax Levy Bridges and Culverts	48,508	35,000	56,231	35,000	-
Roadside Maintenance					
Expenditures					
RD MTCE - WAGES	316,968	-	284,814	-	-
RD MTCE - OVERTIME	-	-	3,077	-	-
RD MTCE - BENEFITS	62,233	-	55,535	-	-
RD MTCE - MATERIALS/SUPPLIES	12,952	10,000	10,158	10,000	-
RD MTCE - BEAUTIFICATION	240	6,000	1,359	6,000	-
RD MTCE - GRASS MOWING	284	2,000	-	2,000	-
RD MTCE - BRUSHING & TRIMMING	287	1	574	-	(1)
RD MTCE - DITCHING/DRAINS	12,506	1	14,066	-	(1)
RD MTCE - CATCH BASINS AND CURBS	1,501	7,500	939	7,500	-
RD MTCE - DEBRIS/ LITTER PICK UP	830	1,000	258	1,000	-
RD MTCE - TOP SOIL	119	1,000	389	1,000	-
RD MTCE - GENERAL EXPENSES	1,797	-	-	-	-
Total Expenditures	409,717	27,502	371,169	27,500	(2)
Total Tax Levy Roadside Maintenance	409,717	27,502	371,169	27,500	(2)
Sidewalk Maintenance					
Expenditures					
SIDEWK - WAGES	2,685	-	2,481	-	-
SIDEWK - OVERTIME	-	-	73	-	-
SIDEWK - BENEFITS	563	-	513	-	-
SIDEWK - MATERIALS/SUPPLIES	3,719	3,000	856	3,000	-
SIDEWK - CONTRACTED SERVICES	1,835	3,000	814	3,000	-
Total Expenditures	8,802	6,000	4,737	6,000	-
Total Tax Levy Sidewalk Maintenance	8,802	6,000	4,737	6,000	-
Loosetop Maintenance					
Expenditures					
LSTOP - WAGES	44,639	-	33,817	-	-
LSTOP - BENEFITS	8,916	-	6,692	-	-
LSTOP - MATERIALS/SUPPLIES	1,252	4,000	686	4,000	-
LSTOP - PATCHING AND WASHOUTS	-	2,000	118	2,000	-
LSTOP - DUST LAYER	116,090	135,000	121,747	135,000	-
LSTOP - GRAVEL RESURFACING	1,508	-	118	-	-
Total Expenditures	172,405	141,000	163,178	141,000	-
Total Tax Levy Loosetop Maintenance	172,405	141,000	163,178	141,000	-

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Hardtop Maintenance					
Expenditures					
HRDTOP MTCE - WAGES	26,975	-	37,241	-	-
HDRD TOP MTCE - OVERTIME	-	-	109	-	-
HRDTOP MTCE - BENEFITS	5,580	-	7,813	-	-
HRDTOP MTCE - PATCHING AND WASHOUTS	20,373	35,000	26,941	35,000	-
HRDTOP MTCE - SWEEPING AND CLEANING	17,739	40,000	10,489	40,000	-
Total Expenditures	70,667	75,000	82,593	75,000	-
Total Tax Levy Hardtop Maintenance	70,667	75,000	82,593	75,000	-
Plowing and Sanding					
Expenditures					
PLOWING/SALTING - WAGES	194,898	-	197,315	-	-
PLOWING/SALTING - OVERTIME	-	-	8,669	-	-
PLOWING/SALTING - BENEFITS	31,870	-	33,171	-	-
PLOWING/SALTING - MATERIALS/SUPPLIES	-	5,000	-	5,000	-
PLOWING/SALTING - CONTRACTED SERVICES	-	2,000	733	2,000	-
SAND AND SALT	105,927	100,000	115,744	100,000	-
Total Expenditures	332,695	107,000	355,632	107,000	-
Total Tax Levy Plowing and Sanding	332,695	107,000	355,632	107,000	-
Snow Removal					
Expenditures					
SNOW REMOVAL - WAGES	18,470	-	9,797	-	-
SNOW REMOVAL - BENEFITS	2,739	-	1,716	-	-
SNOW REMOVAL - MATERIALS/SUPPLIES	-	1,000	-	1,000	-
SNOW REMOVAL - CONTRACTED SERVICES	70,750	60,000	32,549	60,000	-
Total Expenditures	91,959	61,000	44,062	61,000	-
Total Tax Levy Snow Removal	91,959	61,000	44,062	61,000	-
Septic Sewers					
Expenditures					
S.S. - WAGES	1,022	-	1,049	-	-
S.S. - OVERTIME	-	-	109	-	-
S.S. - BENEFITS	192	-	232	-	-
S.S. - MATERIALS/SUPPLIES	2,658	2,500	3,674	2,500	-
S.S. - CONTRACTED SERVICES	5,873	20,000	11,929	20,000	-
Total Expenditures	9,745	22,500	16,993	22,500	-
Total Tax Levy Septic Sewers	9,745	22,500	16,993	22,500	-
Safety Devices					
Expenditures					
S.D. - WAGES	1,873	-	796	-	-
S.D. - BENEFITS	374	-	153	-	-
S.D. - MATERIALS/SUPPLIES	14,228	10,000	13,034	10,000	-
S.D. - EQUIPMENT RENTALS	34,693	45,000	31,458	40,000	(5,000)
Total Expenditures	51,168	55,000	45,441	50,000	(5,000)
Total Tax Levy Safety Devices	51,168	55,000	45,441	50,000	(5,000)
Street Lighting					
Expenditures					
ST. LIGHTS - LTD PAYMENTS	4,072	130,540	119,697	-	(130,540)
ST. LIGHTS - HYDRO	63,173	70,000	62,852	73,500	3,500
ST. LIGHTS - MATERIALS/SUPPLIES	930	1,000	129	1,000	-
ST. LIGHTS - EQUIPMENT MAINTENANCE	3,631	4,000	3,028	4,000	-
ST. LIGHTS - X-MAS DECORATION	1,794	1,500	257	1,500	-
Total Expenditures	73,600	207,040	185,963	80,000	(127,040)
Total Tax Levy Street Lighting	73,600	207,040	185,963	80,000	(127,040)

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Public Works Building - 62 Kenyon Street					
Expenditures					
PWB - TELEPHONE	-	1,000	-	1,000	-
PWB - ENBRIDGE	2,426	3,100	2,258	3,178	78
PWB - HYDRO	3,893	4,200	2,844	4,410	210
PWB - WATER/SEWER	1,084	1,200	1,344	1,300	100
PWB - OFFICE SUPPLIES	4,045	4,000	3,231	4,000	-
PWB - HOUSEKEEPING/JANITORIAL SUPPLIE	5,647	5,000	4,889	5,000	-
PWB - MATERIAL/SUPPLIES	1,335	2,000	1,015	2,000	-
PWB - COMPUTER EXPENSES	200	-	705	-	-
PWB - PHOTOCOPIER EXPENSE	-	-	581	-	-
PWB - BLG MTCE/SUPPLIES	1,518	3,000	192	3,000	-
PWB - TRUCK EXPENSES	-	-	120	-	-
Total Expenditures	20,148	23,500	17,179	23,888	388
Total Tax Public Works Building - 62 Kenyon	20,148	23,500	17,179	23,888	388
Public Works Building - 95 Lochiel Street					
Expenditures					
PWB - ENBRIDGE	17,824	10,000	20,679	10,000	-
PWB - HYDRO	13,808	8,000	11,342	8,000	-
PWB - WATER SEWER	1,084	1,500	986	1,500	-
PWB - PROFESSIONAL FEES	-	-	2,290	-	-
PWB - BUILDING EXPENSE	7,711	1,000	405	1,000	-
Total Expenditures	40,427	20,500	35,702	20,500	-
Total Tax Public Works Building - 95 Lochiel	40,427	20,500	35,702	20,500	-
Garbage Collection					
Expenditures					
WASTE - CONTRACT/CONTRACTED SERVICES	242,167	249,000	248,352	256,000	7,000
WASTE - RECYCLING CONTRACTED SERVICES	160,272	164,000	165,987	170,000	6,000
WASTE - PROCESSING SERVICES	56,320	61,500	35,298	58,000	(3,500)
Total Expenditures	458,759	474,500	449,637	484,000	9,500
Total Tax Garbage Collection	458,759	474,500	449,637	484,000	9,500

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Landfill					
Revenues					
LF - LANDFILL SITE REVENUES	(13,269)	(13,000)	(2,934)	(5,000)	8,000
LF - GARBAGE & RECYCLING CHARGES ON TAX	(780,940)	(780,000)	(781,657)	(780,000)	-
LF - GARBAGE BAG TAGS & BLUE BOXES	(1,787)	(1,000)	(2,966)	(1,000)	-
LF - LAFLECHE - COMMERCIAL PORTION	(8,202)	(8,000)	(5,968)	(8,000)	-
LF - MHSW - MUN HAZ SPECIAL WASTE	-	(15,000)	-	(15,000)	-
LF - FUEL SURCHARGE REVENUE	-	(500)	-	(500)	-
LF - GRANTS	(137)	(2,000)	-	(2,000)	-
Total Revenues	(804,335)	(819,500)	(793,525)	(811,500)	8,000
Expenditures					
LF - WAGES	45,371	51,419	44,972	50,851	(568)
LF - BENEFITS	7,185	8,125	7,041	7,098	(1,027)
LF - LTD - LAND	4,063	26,884	24,643	26,884	-
LF - COVER MATERIAL	3,180	20,000	12,275	20,000	-
LF - PROPERTY TAXES	14,862	-	11,818	-	-
LF - OPERATING MTCE. EXPENSE	17,998	20,000	17,045	20,000	-
LF - MILEAGE & TRAVEL	1,513	1,500	1,809	1,500	-
LF - CUSTODIAN EXPENSES	112	-	31	-	-
LF - CONFERENCES & WORKSHOPS	2,978	3,000	615	3,000	-
LF - CELL PHONE	253	600	329	600	-
LF - HYDRO	2,915	4,000	2,298	4,000	-
LF - MATERIALS/SUPPLIES	1,007	3,000	819	3,000	-
LF - COMPACTOR EXPENSE	778	3,000	-	3,000	-
LF - WASTE ACCEPTANCE FEES - LAFLECHE	164,396	163,951	148,329	163,951	-
LF - LEGAL COSTS	-	5,000	-	5,000	-
LF - CONSULTING FEES	19,730	30,000	27,290	30,000	-
LF - ADVERTISING/EDUCATION	3,108	1,000	-	1,000	-
LF - EQUIPMENT MAINTENANCE	93	1,500	-	1,500	-
LF - GAS/DIESEL/OIL	172	2,500	245	2,500	-
LF - ASSOCIATION FEES	268	300	-	300	-
LF - SAMPLING AND MONITORING	61,765	67,000	52,028	68,675	1,675
LF - HOUSEHOLD HAZARDOUS WASTE DAY	26,182	42,000	36,840	42,000	-
LF - LEACHATE HAULING	46,467	25,000	24,433	25,000	-
LF - NG COMMUNITY CLEAN-UP DAY	4,433	7,500	8,082	7,500	-
LF - CLOSURE COSTS - ACTUAL	(16,687)	-	-	-	-
LF - FREE LANDFILL OFFSET	27,575	30,000	30,000	30,000	-
LF - TRANSFER TO RESERVES	71,000	71,000	71,000	20,000	(51,000)
Total Expenditures	510,717	588,279	521,942	537,359	(49,325)
Capital Revenues					
LF - TRANSFER FROM RESERVES	-	-	-	(75,000)	(75,000)
Total Capital Revenues	-	-	-	(75,000)	(75,000)
Capital Expenditures					
CAPITAL - LANDFILL SITES	-	-	-	75,000	75,000
Total Capital Expenditures	-	-	-	75,000	75,000
Total Tax Levy Landfill	(293,618)	(231,221)	(271,583)	(274,141)	(41,325)

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
RARE					
Revenues					
RARE - WAGE SUBSIDY	(5,640)	-	(10,202)	-	-
RARE - LCBO BOTTLE DEPOSIT	(37,642)	(35,000)	(44,176)	(41,000)	(6,000)
RARE - GROCERY BAGS	(1,201)	(1,500)	-	-	1,500
RARE - TUBS & LIDS 3 TO 7	(5,221)	(8,000)	(2,682)	(9,400)	(1,400)
RARE - OTHER REVENUE	(80)	(500)	(2,141)	(500)	-
RARE - ALUMINUM	(44,060)	(60,000)	(64,532)	(42,000)	18,000
RARE - METAL	(21,011)	(22,000)	(22,164)	(21,000)	1,000
RARE - PLASTIC HDPE#2	(17,862)	(25,000)	(21,215)	(17,000)	8,000
RARE - PET #1	(24,152)	(25,000)	(47,479)	(25,000)	-
RARE - CARDBOARD	(328,024)	(200,000)	(143,482)	(175,000)	25,000
RARE - MIXED PLASTICS 1 TO 7	(6,647)	(3,000)	(1,761)	(3,500)	(500)
RARE - NEWSPRINT #8	(2,183)	-	(19,091)	(89,000)	(89,000)
RARE - OFFICE MIX	(5,758)	(4,000)	(5,853)	(4,000)	-
RARE - NEWSPRINT #6	(174,994)	(125,000)	-	-	125,000
RARE - GABLE TOPS	(2,491)	(3,000)	-	-	3,000
RARE - PROCESSING SOUTH GLENGARRY	(32,010)	(32,490)	(29,217)	-	32,490
RARE - PROCESSING NORTH STORMONT	(28,096)	(31,502)	(20,854)	-	31,502
RARE - PROCESSING NORTH GLENGARRY	(56,320)	(64,000)	(35,298)	(64,000)	-
RARE - PROCESSING RUSSEL/ABC	(103,858)	(105,416)	(97,148)	(107,000)	(1,584)
RARE - GRANTS	(184,542)	(143,000)	(93,899)	(175,000)	(32,000)
Total Revenues	(1,081,792)	(888,408)	(661,194)	(773,400)	115,008
Expenditures					
RARE - WAGES	508,509	539,757	518,210	278,777	(260,980)
RARE- PART TIME WAGES	-	-	-	189,247	189,247
RARE - OVERTIME	-	-	-	5,000	5,000
RARE - BENEFITS	105,402	124,831	119,790	108,466	(16,365)
RARE - WSIB CLAIMS PAID	-	500	-	500	-
RARE - INSURANCE	10,645	10,796	10,796	10,796	-
RARE - LTD PAYMENTS	9,029	54,500	49,883	54,500	-
RARE - PROPERTY TAXES	12,400	12,750	12,452	12,750	-
RARE - HEALTH & SAFETY	308	500	248	500	-
RARE - WORK BOOTS & CLOTHING	3,427	3,000	977	3,000	-
RARE - OPERATING EXPENSES	37,550	42,000	68,947	42,000	-
RARE - MILEAGE & TRAVEL	54	500	-	500	-
RARE - MEETING ATTENDANCE	-	250	34	250	-
RARE - CONFERENCES/WORKSHOPS/TRAINING	1,098	3,000	-	3,000	-
RARE - CELL PHONE	1,573	1,500	1,004	1,500	-
RARE - TELEPHONE	740	850	701	850	-
RARE - ENBRIDGE	3,169	4,000	3,361	4,000	-
RARE - HYDRO	29,581	40,000	33,194	40,000	-
RARE - WATER/SEWER	1,089	1,200	1,138	1,200	-
RARE - POSTAGE	-	100	185	100	-
RARE - TOOLS	679	2,000	1,102	2,000	-
RARE - OFFICE SUPPLIES	385	750	772	750	-
RARE - HOUSEKEEPING & JANITORIAL SUPPLIE	1,739	1,500	1,154	1,500	-
RARE - WIRE MATERIAL	10,299	15,000	9,998	15,000	-
RARE - COMPUTER EXPENSE	938	1,000	837	1,000	-
RARE - PHOTOCOPIER EXPENSE	-	-	177	-	-
RARE - REPAIRS - MAGNETIC SEPARATOR	-	1,000	-	1,000	-
RARE - REPAIRS - CONVEYOR	3,721	2,500	6,443	2,500	-
RARE - REPAIRS - BOBCAT	8,962	2,500	7,869	2,500	-
RARE - REPAIRS - VANS	-	500	222	500	-
RARE - REPAIRS - BALER	5,413	6,000	6,070	6,000	-

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Expenditures - Continued					
RARE - BALLISTIC/OCC HT STORAGE	3,425	6,000	4,885	6,000	-
RARE - LEGAL FEES	-	2,000	-	2,000	-
RARE - CONSULTING FEES	-	3,000	-	3,000	-
RARE - ADVERTISING	106	1,000	75	1,000	-
RARE - PUBLICITY & PROMOTION	2,531	2,500	900	2,500	-
RARE - BUILDING/ MAINTENANCE/SUPPLIES	2,140	6,000	6,953	6,000	-
RARE - SHOP EQUIPMENT INVENTORY	1,652	3,000	743	3,000	-
RARE - TRUCK LICENCING	-	150	120	150	-
RARE - VEHICLE MAINTENANCE	448	1,000	280	1,000	-
RARE - GAS/OIL/DIESEL	9,083	7,000	8,828	7,000	-
RARE - ASSOC. & MEMBERSHIP FEES	510	1,000	520	1,000	-
RARE - TRANSPORTATION	-	2,000	3,970	2,000	-
RARE - WEIGHING CHARGES	964	1,500	1,482	1,500	-
RARE - EQUIPMENT RENTAL/LEASING	7,313	20,000	23,385	20,000	-
RARE - EQUIPMENT PURCHASES - OFFICE	-	500	-	500	-
RARE - SINGLE STREAM PROCESSING	-	-	135,170	-	-
RARE - GENERAL EXPENSES	89	750	236	750	-
RARE - PURCHASE - ALUMINUM	13,988	20,000	15,080	20,000	-
RARE - PURCHASE - CARDBOARD	73,254	75,000	40,121	75,000	-
RARE - PURCHASE - MIXED PLASTIC	6,074	4,500	3,240	4,500	-
RARE - PURCHASE - NEWSPRINT	6,641	7,000	1,407	7,000	-
Total Expenditures	884,928	1,036,684	1,102,959	953,586	(83,098)
Capital Revenues					
RARE - TRANSFER FROM RESERVES	-	(225,000)	-	(61,000)	164,000
Total Capital Revenues	-	(225,000)	-	(61,000)	164,000
Capital Expenditures					
CAPITAL - RARE PLANT	14,565	282,000	28,114	61,000	(221,000)
Total Capital Expenditures	14,565	282,000	28,114	61,000	(221,000)
Total Tax Levy RARE	(182,299)	205,276	469,879	180,186	(25,090)

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Municipal Drainage					
Revenues					
DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES	(48,929)	(496,280)	(225,625)	(496,280)	-
DRAINAGE - TILE DRAINAGE INSPECTION FEES	-	(300)	-	(300)	-
DRAINAGE SUPT/MAINTENANCE GRANT	(19,760)	(232,381)	-	(232,381)	-
Total Revenues	(68,689)	(728,961)	(225,625)	(728,961)	-
Expenditures					
MUN. DRAIN - WAGES	28,514	54,690	55,179	54,207	(483)
MUN. DRAIN - OVERTIME	-	-	278	-	-
MUN. DRAIN - BENEFITS	8,978	11,578	11,562	12,247	669
DRAIN - WORK BOOTS & CLOTHING	60	500	164	500	-
DRAIN SUPT - OPERATING EXPENSES	262	800	417	800	-
DRAIN SUPT - MILEAGE & TRAVEL	216	200	29	200	-
DRAIN - MEETING ATTENDANCE	-	120	-	120	-
DRAIN - CONFERENCE & WORKSHOP	2,610	3,000	20	3,000	-
DRAIN SUPT - CELL PHONE	90	500	500	500	-
DRAIN - ADV	-	-	292	-	-
DRAIN - VEHICLE MAINTENANCE	1,523	1,500	762	1,500	-
DRAIN - GAS	638	4,000	3,356	4,000	-
MUNICIPAL DRAIN MAINTENANCE	(22,507)	200,000	200,497	200,000	-
MUNICIPAL DRAIN - BEAVER MANAGEMENT	12,882	10,000	12,410	10,000	-
NEW DRAIN - CAMBAL-MASSIE	1,018	-	-	-	-
CHENIER-JEAUROND (WAS BUREAU RD) DRAIN	41,288	440,000	414,631	440,000	-
LIVESTOCK EVALUATOR	745	-	413	-	-
LIVESTOCK DAMAGES	616	-	2,586	-	-
Total Expenditures	76,933	726,888	703,096	727,074	186
Total Tax Levy Municipal Drainage	8,244	(2,073)	477,471	(1,887)	186
Tile Drainage					
Revenues					
DRAINAGE - TILE DRAINAGE RECOVERY CHARGES ON TAX	(87,119)	(91,250)	(91,290)	(91,250)	-
Total Revenues	(87,119)	(91,250)	(91,290)	(91,250)	-
Expenditures					
TILE DRAINAGE - DEBENTURE PRINCIPAL	70815	91250	91906	91250	-
TILE DRAINAGE - DEBENTURE INTEREST	24836	0	19509	0	-
Total Expenditures	95,651	91,250	111,415	91,250	-
Total Tax Levy Tile Drainage	8,532	-	20,125	-	-

CAPITAL BUDGET	
2019	
ROADS & BRIDGES	
Planned Expenditures	2019
Description	Budgeted Amount
BRIDGES	
Bridge #27 Mack's Corners Bridge - Design and Tender minor repairs (2018 carry forward)	80,000
Bridge #1 Bishop St. Bridge - Major rehabilitation including engineering, design and tender	245,000
Bridge #11 Concess 8 Bridge - Detailed Deck Condition Survey	18,000
Bridge #59 Dominion St. South Bridge - Major Rehabilitation including engineering, design and tender	342,000
HARD TOP MAINTENANCE	400,121
Concession 6 - Hwy 34 Westerly 1.8 km (pulverize, pave 50mm, culverts, etc.)	
Concession 6 - Hwy 34 Westerly 1.8km (pulverize/pave 50mm/culverts etc.)	
Concession 6 - 1.8km west of Hwy 34 to 2.5km west (40mm resurface)	
McNab Street - Bishop St. N to Dead end (40mm resurface)	
Elm St. - Bishop St. N to Dominion St. (40mm resurface, iron adjust, 8.5m)	
Elm St. - Dominion St. to Hwy 34 (40mm resurface, iron adjust, 8.5m)	
Chisholm St. Construction - Road base, drainage, asphalt, engineering (in-house) - streetlight LTD and landfill reserve funds redirected	206,654
Gravel Resurfacing	302,640
Sidewalk Repair and Replacement Program	143,000
Tandem Truck - Unit 14 (2001)	270,000
Backhoe - Unit 38 (2008)	150,000
1/2 tonne - Unit 49 (2009)	33,000
1/2 tonne - Unit 5 (2008)	33,000
Work management software (from 2017)	20,000
Total	2,243,415
Planned Funding	
Source	2019
	Budgeted Amount
Federal Gas Tax (Bridge program)	311,363
From reserves infrastructure (for 2018 work not complete and 2019)& FGT Reserves	513,637
Tax Base	590,415
Long term debt	828,000
Total	2,243,415

CAPITAL BUDGET	
2019	
RARE	
Planned Expenditures	2019
Description	Budgeted Amount
AC unit replacements	5,000
South wall and doc repairs	25,000
New gate	20,000
Lighting	11,000
Total	61,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	
Transfer From Reserves - RARE	61,000
Total	61,000

Water and Wastewater

Departmental Overview

The Water and Wastewater Department operates and maintains the Alexandria, Maxville and Glen Robertson water and wastewater systems. The department must ensure the highest quality of safe and potable drinking water along with ensuring that the environment is protected through quality treatment of the Township's sewage.

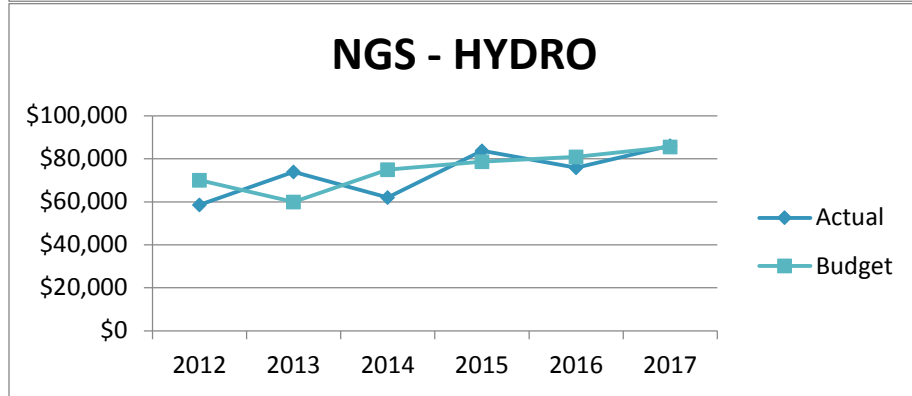
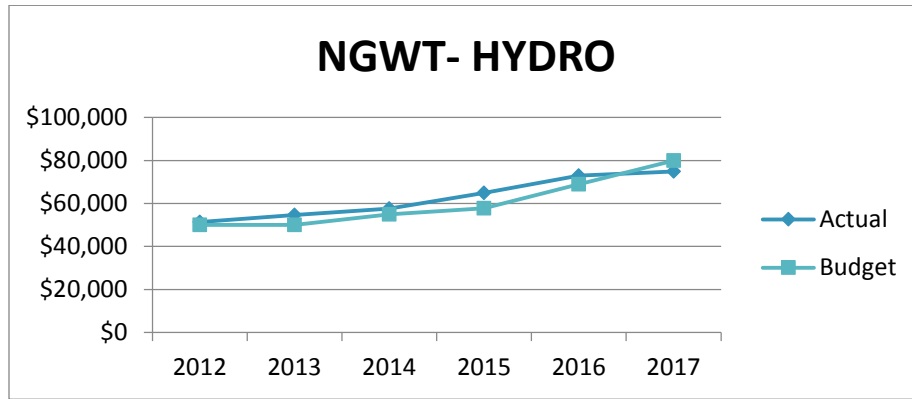
2018 Accomplishments

- Securing funding for the \$30M Maxville Water Project which will provide potable water to the residents of Maxville
- Centre St. Watermain upgraded – in-house.
- Valve and hydrant replacement program completed.
- Annual Sewer relining program completed (1 outstanding item).
- Installed HVAC system in water plant to prevent degradation of equipment.
- Water Meter replacement program ongoing.
- Lining Program half complete. Work awarded, remainder of work to be completed early 2019.
- Lagoon Berm Maintenance completed.
- Maxville Pump Station check valve replacement, equipment purchased, install required during low flow.
- Sludge Valve Replacement completed at Water Plant.

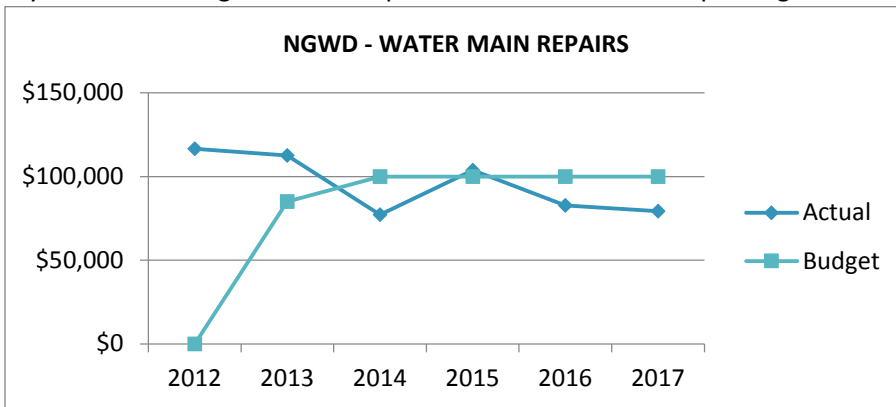
2019 Budget Initiatives and Challenges

Challenges

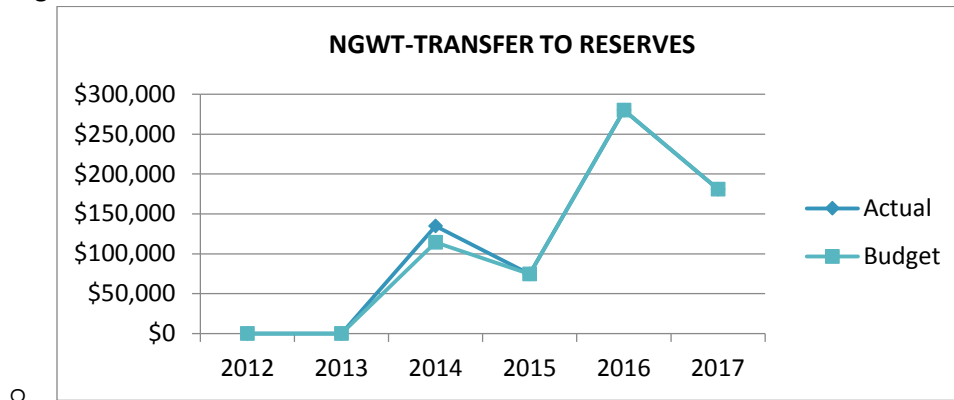
- The Maxville Water project will eventually impact the operating budget; however, the actual effect on the water billing may not be seen in 2019.
 - Various financial elements need to be finalized.
- Maxville Water Project puts a significant strain on human resources and the ability to complete other works.
- Hydro rate increases once again heavily impact the operating budget, but monitoring software is assisting in the management of the electricity usage.



- Water Main age and repairs are a significant cost element of the budget. Upgrading the mains year over year is a challenge that the department must face but is proving relatively effective.



- Building a reserve to fund future capital requirements, float payments, debt servicing charges etc. is important and the challenge to continue to do so will be difficult with a new system coming online in Maxville.



Initiatives

- Continuance of inflow and infiltration reduction through the sewer relining program.
- Continuance of the Valve and Hydrant Replacement program.
- For 2019, staff is introducing a \$21,000 annual initiative to contract out locate services. Operations staff completed 270 locates in 2018, comprised of 3 services per locate and the locates consume approximately 3 hours of staff time at various levels.
 - This causes a burden on the schedules of staff as the locates must be completed in a 5-day window.
 - The in-house cost is roughly \$25,000 +/- to complete this work.
 - The liability inherent with getting a locate wrong is significant. Contractor would be required to carry their own liability insurance for incorrect locates.
 - Staff is proposing that this is a pilot program for year 1 to determine the effectiveness of contracting out this service and report back to Council for the 2020 budget to assess keeping the program or eliminating it.
- Incorporating the previously approved Work Management Software and rolling it out is a focus for 2019.
 - Staff will be carrying out the selection process, setting it up, testing it and working with IT and Community Services on ways to integrate it to the Township's website.
 - Ultimately rolling it out to the public will be tested and verified prior to activating it.
- A two percent (2%) increase in water/wastewater rates have been incorporated into the 2019 budget to provide a contribution to reserves for future capital requirements.

2019 Budget Summary

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Water Distribution					
Total Expenditures	488,127	517,944	289,366	705,320	187,376
Total Capital Expenditures	11,742	105,665	23,781	363,027	257,362
Total Water Distribution	499,869	623,609	313,147	1,068,347	444,738
Waterworks Department					
Total Revenues	(2,838,783)	(2,844,299)	(3,271,914)	(2,899,686)	(55,387)
Total Expenditures	733,118	860,259	995,244	684,676	(175,583)
Total Capital Revenues	-	1	(44,800)	-	(1)
Total Capital Expenditures	39,243	175,000	123,086	148,610	(26,390)
Total Waterworks Department	(2,066,422)	(1,809,039)	(2,198,384)	(2,066,400)	(257,361)
Wastewater					
Total Expenditures	1,373,541	1,036,430	845,840	853,240	(183,190)
Total Capital Expenditures	43,789	149,000	356,405	144,813	(4,187)
Total Wastewater	1,417,330	1,185,430	1,202,245	998,053	(187,377)
Total Water and Wastewater	(149,223)	-	(682,992)	-	-

2019 Budget Details

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Water Distribution					
Expenditures					
NGWD-WAGES	128,965	139,973	9,650	135,181	(4,792)
NGWD - OVERTIME	-	-	-	2,000	2,000
NGWD-BENEFITS	91	41,645	1,889	38,763	(2,882)
NGWD-WSIB CLAIMS PAID	264	500	241	500	-
NGWD-INSURANCE	21,106	21,576	21,576	21,576	-
NGWD-LTD PAYMENTS	101,349	101,350	99,062	101,350	-
NGWD-INTEREST PAYMENTS	-	-	-	180,000	180,000
NGWD-MUNICIPAL TAXES	363	1,200	360	1,200	-
NGWD-HEALTH & SAFETY	486	1,000	846	1,200	200
NGWD-WORK BOOTS & CLOTHING ALLOWANCE	1,263	1,000	811	1,200	200
NGWD-BILLING OPERATING COSTS	2,095	2,500	2,305	2,500	-
NGWD-CONFERENCE & WORKSHOPS	6,934	7,000	7,397	9,000	2,000
NGWD-CERTIFICATE RENEWAL	860	500	145	500	-
NGWD-CELL PHONES	1,633	2,000	1,760	2,500	500
NGWD-TELEPHONE	3,293	3,200	3,227	3,200	-
NGWD-COURIER	274	500	1,089	1,200	700
NGWD-ENBRIDGE	6,300	5,500	6,519	5,500	-
NGWD-HYDRO	927	1,100	757	1,100	-
NGWD-WATER/SEWER	68	200	32	200	-
NGWD-TOOLS	978	1,000	907	1,000	-
NGWD-CHEMICALS	1,219	2,000	3,980	2,000	-
NGWD-CHLORINE	326	1,000	1,106	500	(500)
NGWD-OFFICE SUPPLIES	637	1,000	766	1,000	-
NGWD-MATERIALS & SUPPLIES	33,712	8,000	4,955	8,000	-
NGWD - COMPUTER SUPPLIES	109	1,500	118	1,500	-
NGWD - PHOTOCOPIER EXPENSES	-	-	53	-	-
NGWD-NEW WATER METER /REPAIRS	2,358	5,000	3,576	5,000	-
NGWD-WATER MAIN REPAIRS	79,284	100,000	73,903	100,000	-
NGWD-ACCOUNTING/AUDIT FEES	1,178	1,500	-	1,500	-
NGWD-QMS AUDITING	1,891	1,700	2,344	2,400	700
NGWD-LEGAL FEES	6,199	5,000	1,273	5,000	-
NGWD-CONSULTING FEES	27,960	5,000	14,541	5,000	-
NGWD-ADVERTISING	817	1,000	136	1,000	-
NGWD-BUILDING MTCE/SUPPLIES	2,981	500	404	1,000	500
NGWD-EQUIPMENT MTCE	4,767	4,500	1,125	4,500	-
NGWD-TRUCK LICENCING	216	1,000	144	1,000	-
NGWD-VEHICLE MTCE	1,874	2,000	1,625	2,000	-
NGWD-GAS/OIL/DIESEL	6,307	7,000	5,630	7,000	-
NGWD-ASSOC. & MEMBERSHIP FEES	434	250	697	500	250

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Water Distribution					
Expenditures - Continued					
NGWD-SAMPLING	-	1,500	-	1,500	-
NGWD-EQUIPMENT RENTAL	-	250	-	250	-
NGWD-METER READING	12,994	13,000	13,219	13,000	-
NGWD-CONTRACTED SERVICE RRCA	12,000	12,000	-	12,000	-
NGWD-CONTRACTS/CONTRACTED SERVICES	1,831	1,500	1,198	10,000	8,500
NGWD-GRASS CUTTING	-	500	-	500	-
NGWD-GENERAL EXPENSES	168	-	-	-	-
NGWD-BAD DEBT EXPENSE	38	-	-	-	-
NGWD-RECOVERABLE SERVICE REPAIRS	4,078	-	-	-	-
NGWD-DEFICIT/OPERATING REPAY 4 YRS	7,500	7,500	-	7,500	-
NGWD-EMERGENCY PHONE SERVICE	-	1,500	-	1,500	-
NGWD-BOIL WATER ADVISORY	-	500	-	500	-
Total Expenditures	488,127	517,944	289,366	705,320	187,376
Capital Expenditures					
CAPITAL - NGWD - WATER DISTRIBUTION	11,742	105,665	23,781	363,027	257,362
Total Capital Expenditures	11,742	105,665	23,781	363,027	257,362
Total Tax Levy Water Distribution	499,869	623,609	313,147	1,068,347	444,738

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Waterworks Department					
Revenues					
WATER - REGIONAL WATER REVENUE S.G.	-	-	(400,745)	-	-
WATER - DOMESTIC - ALEXANDRIA	(1,068,885)	(1,071,000)	(1,100,324)	(1,092,420)	(21,420)
WATER-COMMERCIAL-ALEXANDRIA	(570,386)	(612,000)	(584,002)	(624,240)	(12,240)
WATER-GLEN ROBERTSON	(36,762)	(39,780)	(36,734)	(40,576)	(796)
WATER-CHARGEBACKS	-	-	(114)	-	-
WATER - PENALTY & INTEREST	(15,034)	(20,000)	(15,079)	(20,000)	-
WATER-OTHER INCOME	(5,904)	(10,000)	(10,893)	(10,000)	-
WATER - NSF CHEQUE CHARGE	(300)	-	(400)	-	-
SEWER FEES - ALEXANDRIA	(902,705)	(887,400)	(924,040)	(905,148)	(17,748)
SEWER FEES - MAXVILLE	(167,473)	(159,120)	(165,928)	(162,302)	(3,182)
WATER/SEWER CONNECTION FEES	(35,000)	(15,000)	(17,500)	(15,000)	-
USER FEES - WETLANDS CAPITAL RECOVERY	(15,117)	(15,000)	(15,485)	(15,000)	-
WATER - HYDRANT RENTAL	(15,000)	(15,000)	-	(15,000)	-
WATER - BUILDING CANADA FUND	-	1	-	-	(1)
WATER - WSIB INSURANCE CLAIMS	(6,217)	-	-	-	-
WATER - WATER ADJ. OVER/SHORT	-	-	(670)	-	-
Total Revenues	(2,838,783)	(2,844,299)	(3,271,914)	(2,899,686)	(55,387)
Expenditures					
NGWT-WAGES	167,883	139,973	292,132	135,182	(4,791)
NGWT - OVERTIME	-	-	3,180	2,000	2,000
NGWT-BENEFITS	76,334	41,645	77,481	38,763	(2,882)
NGWT-WSIB CLAIMS PAID	264	-	241	-	-
NGWT-INSURANCE	21,106	21,576	21,576	21,576	-
NGWT-LTD PAYMENTS	(84,202)	43,436	42,455	43,436	-
NGWT-LTD INTEREST PAYMENTS	1,685	-	-	-	-
NGWT-MUNICIPAL TAXES	7,428	8,800	7,358	8,800	-
NGWT-HEALTH & SAFETY	139	1,000	956	1,200	200
NGWT-WORK BOOTS & CLOTHING	510	1,000	352	1,200	200
NGWT-BILLING OPERATING COSTS	2,036	2,500	2,270	2,500	-
NGWT-CONFERENCES & WORKSHOPS	8,260	7,000	7,215	9,000	2,000
NGWT-CERTIFICATE RENEWAL	878	250	140	500	250
NGWT-CELL PHONES	1,294	2,500	1,769	2,500	-
NGWT-TELEPHONE	506	1,000	614	1,000	-
NGWT-COURIER	1,510	750	897	1,000	250
NGWT-ENBRIDGE	2,583	2,500	2,237	2,500	-
NGWT-HYDRO	74,912	80,000	62,935	65,000	(15,000)
NGWT-TOOLS	326	500	305	500	-
NGWT-CHEMICALS	29,424	35,000	30,502	40,000	5,000
NGWT-COAGULENT	49,905	75,000	51,293	55,000	(20,000)
NGWT-CHLORINE	19,303	18,000	13,887	22,000	4,000
NGWT-OFFICE SUPPLIES	421	1,000	367	1,000	-
NGWT-MATERIALS & SUPPLIES	14,724	15,000	7,416	10,000	(5,000)
NGWT-COMPUTER SUPPLIES	186	1,000	56	1,000	-
NGWT - PHOTOCOPIER EXPENSE	-	-	53	-	-
NGWT-ACCOUNTING/AUDIT FEES	1,178	2,500	-	2,500	-
NGWT-QMS AUDITING	1,891	1,700	1,097	2,400	700
NGWT-LEGAL FEES	6,199	5,000	601	5,000	-
NGWT-CONSULTING FEES	30,146	5,000	14,541	5,000	-
NGWT-ADVERTISING	419	1,000	-	1,000	-
NGWT-BUILDING MTCE/SUPPLIES	10,959	10,000	9,200	10,000	-
NGWT-EQUIPMENT MTCE	48,219	50,000	73,848	50,000	-
NGWT - TRUCK LICENSING	216	-	144	-	-
NGWT-GAS/OIL/DIESEL	1,062	750	669	1,000	250

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Waterworks Department					
Expenditures - Continued					
NGWT-ASSOC. & MEMBERSHIP FEES	684	1,000	366	500	(500)
NGWT-SAMPLING	17,436	19,000	14,651	19,000	-
NGWT-EQUIPMENT RENTAL	-	250	127	250	-
NGWT-CONTRACTED SERVICE RRCA	18,000	18,000	1,526	18,000	-
NGWT-CONTRACTS/CONTRACTED SERVICES	1,848	2,500	1,709	2,500	-
NGWT-OPERATING MONITORING/ANALYSIS C	-	1,000	-	1,000	-
NGWT-GRASS CUTTING	-	500	-	500	-
NGWT-BAD DEBT EXPENSE	7,773	-	13,949	-	-
NGWT-RECOVERABLE SERVICES REPAIRS	1,344	-	-	-	-
NGWT-DEFICIT/OPERATING REPAY 4 YRS	7,500	7,500	-	7,500	-
NGWT-TRANSFER TO RESERVES	180,829	235,129	235,129	92,869	(142,260)
Total Expenditures	733,118	860,259	995,244	684,676	(175,583)
Capital Revenues					
WATER - TRANSFER FROM RESERVES	-	1	(44,800)	-	(1)
Total Capital Revenues	-	1	(44,800)	-	(1)
Capital Expenditures					
CAPITAL - NGWT - WATER TREATMENT	39,243	175,000	123,086	148,610	(26,390)
Total Capital Expenditures	39,243	175,000	123,086	148,610	(26,390)
Total Tax Levy Waterworks Department	(2,066,422)	(1,809,039)	(2,198,384)	(2,066,400)	(257,361)

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Wastewater					
Expenditures					
NGWT - WAGES	167,423	186,631	150,936	180,242	(6,389)
NGS - OVERTIME	-	-	1,503	2,000	2,000
NGS-BENEFITS	46,810	55,526	44,913	51,685	(3,841)
NGS-WSIB CLAIMS PAID	352	-	321	-	-
NGS-INSURANCE	28,142	28,768	28,768	28,768	-
NGS-LTD PAYMENTS	15,386	124,005	113,671	124,005	-
NGS-LTD MAXVILLE LAGOONS	(3,030)	18,100	-	18,100	-
NGS-LTD WETLANDS	6,981	26,640	23,480	26,640	-
NGS-MUNICIPAL TAXES	12,054	13,000	15,161	13,000	-
NGS-HEALTH & SAFETY	860	4,500	4,205	4,500	-
NGS-WORK BOOTS & CLOTHING	1,644	1,600	1,470	2,100	500
NGS-BILLING OPERATING COSTS	2,694	3,200	3,027	3,200	-
NGS-INSURANCE CLAIMS	1,745	10,000	-	10,000	-
NGS-CONFERENCE & WORKSHOPS	8,093	7,000	7,193	9,000	2,000
NGS-LICENSE RENEWAL	1,309	500	145	500	-
NGS-CELL PHONES	1,853	2,300	2,358	2,500	200
NGS-TELEPHONE	3,617	3,500	3,304	3,500	-
NGS-COURIER	1,691	700	569	700	-
NGS-HYDRO	86,212	90,000	74,321	90,000	-
NGS-TOOLS	1,523	1,000	242	1,000	-

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Wastewater					
Expenditures - Continued	8,677	7,500	4,435	7,500	-
NGS-CHEMICALS	13,382	30,000	13,279	20,000	(10,000)
NGS-COAGULENT	23,383	25,000	25,979	31,000	6,000
NGS-CHLORINE	322	400	154	400	-
NGS-OFFICE SUPPLIES	(63,553)	10,000	1,825	7,500	(2,500)
NGS-COMPUTER SUPPLIES	236	1,000	63	1,000	-
NGS-SEWER LINE REPAIRS	41,518	40,000	38,705	40,000	-
NGS-ACCOUNTING/AUDIT FEES	1,265	1,900	-	1,900	-
NGS-LEGAL FEES	8,266	10,000	802	10,000	-
NGS-CONSULTING FEES	36,077	20,000	11,728	20,000	-
NGS-ADVERTISING	1,096	500	247	500	-
NGS-BUILDING MTCE/SUPPLIES	18,600	15,000	14,116	15,000	-
NGS-EQUIPMENT MTCE	56,921	55,000	31,259	55,000	-
NGS-LAGOON MTCE	8,872	5,000	14,043	5,000	-
NGS-TRUCK LICENCING	288	250	192	250	-
NGS-VEHICLE MTCE	874	3,000	2,113	3,000	-
NGS-GAS/DIESEL/OIL	8,329	10,000	10,077	10,000	-
NGS-ASSOC. & MEMBERSHIP FEES	221	300	320	500	200
NGS-SAMPLING	16,822	25,000	14,690	20,000	(5,000)
NGS-EQUIPMENT RENTAL- EOS RENTAL	-	2,000	-	250	(1,750)
NGS-CONTRACTS/CONTRACTED SERVICES	3,079	5,000	5,718	10,000	5,000
NGS-SUMP PUMP PROGRAM	-	20,000	-	20,000	-
NGS-GRASS CUTTING	895	2,000	-	2,000	-
NGS-GENERAL EXPENSES	302	1,000	-	1,000	-
NGS-BAD DEBT EXPENSE	4,843	-	8,050	-	-
NGS-AMORTIZATION EXENSE	674,488	-	-	-	-
NGS-RECOVERABLE SERVICES & REPAIRS	2,427	-	2,848	-	-
NGS-TRANSFER TO RESERVES	120,552	169,610	169,610	-	(169,610)
Total Expenditures	1,373,541	1,036,430	845,840	853,240	(183,190)
Capital Expenditures					
CAPITAL - NGS - SEWAGE	43,789	149,000	356,405	144,813	(4,187)
Total Capital Expenditures	43,789	149,000	356,405	144,813	(4,187)
Total Tax Levy Wastewater	1,417,330	1,185,430	1,202,245	998,053	(187,377)
Total Levy Waste and Wastewater	(149,223)	-	(682,992)	-	-

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
Account Description	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
MAXVILLE CAPITAL					
Capital Revenues					
MAXVILLE - WATER (INFRAST. ONT)	-	(11,702,073)	(7,099,255)	-	11,702,073
MAXVILLE - CWWF FUNDING	-	(14,627,591)	-	(7,800,000)	6,827,591
TRF FROM DEBT - MAXVILLE	-	(3,164,691)	-	(7,500,000)	(4,335,309)
Total Capital Revenues	-	(29,494,355)	(7,099,255)	(15,300,000)	14,194,355
Capital Expenditures	-	(29,494,355)	(7,099,255)	(15,300,000)	14,194,355
NGWT - PERMITS & APPROVALS	0	15264	0	0	(15,264)
NWWT - PROJECT ENGINEERING	0	335808	0	0	(335,808)
NGWT - CONTRACTED SERVICES	0	3663360	0	0	(3,663,360)
MDS - OPERATING/OVERHEAD	-	-	535	-	-
MDS - INSPECTIONS	-	-	9,282	-	-
MDS - PERMITS & APPROVALS	-	25,624	3,991	-	(25,624)
MDS - PROJECT ENGINEERING	-	672,072	295,680	-	(672,072)
MDS - ADV	-	-	483	-	-
MDS - SAMPLING & TESTING	-	-	9,777	-	-
MDS - CONTRACTED SERVICES	-	11,345,800	10,055,330	-	(11,345,800)
MWT - OPERATING/OVERHEAD	-	-	500	-	-
MWT - INSPECTIONS	-	-	5,861	-	-
MWT - PERMITS & APPROVALS	-	30,330	-	-	(30,330)
MWT - PROJECT ENGINEERING	-	141,869	213,247	-	(141,869)
MWT - SAMPLING & TESTING	-	-	5,525	-	-
MWT - CONTRACTED SERVICES	-	2,352,357	2,036,469	-	(2,352,357)
AMTM - INSPECTIONS	-	-	458	-	-
RWS - PERMITS & APPROVALS	-	41,552	-	-	(41,552)
AMTM - PROJECT ENGINEERING	-	559,207	334,997	-	(559,207)
AMTM - SAMPLING & TESTING	-	-	687	-	-
AMTM - CONTRACTED SERVICES	-	8,819,056	2,832,143	-	(8,819,056)
RWS - PERMITS & APPROVALS	-	6,660	-	-	(6,660)
BS - PROJECT ENGINEERING	-	126,123	18,782	-	(126,123)
BS - CONTRACTED SERVICES	-	1,598,446	4,325	-	(1,598,446)
CAPITAL - NGWD - WATER DISTRIBUTION				15,300,000	15,300,000
Total Capital Revenues	-	29,733,528	15,828,072	-	(14,433,528)
Total Impact Water/Sewer	-	239,173	8,728,817	(15,300,000)	(239,173)

CAPITAL BUDGET	
2019	
WATER DISTRIBUTION	
Planned Expenditures	
Description	2019 Budgeted Amount
Maxville Water Project	15,300,000
Hydraulic Modelling Update (approved 2017)	30,528
Pumping Station Needs Study (approved in 2017)	33,581
Harrison St. - Replace 4" with 6", tie in Main St to Mill St, all reinstatements	205,000
Value and hydrant replacement program	30,000
Water Meter Replacement Program	10,000
Air Relief Valves X 2	3,918
Water Tower Mixing System (left over from 2018)	50,000
Valve and Hydrant Replacement Program (minor work left from 2018)	6,000
Total	15,663,027
Planned Funding	
Source	2019 Budgeted Amount
Long Term Debt	7,500,000
Provincial Funding	7,800,000
Water and Wastewater Rates	242,918
From Reserves (previously budgeted 2017)	120,109
Total	15,663,027

CAPITAL BUDGET	
2019	
WATERWORKS	
Planned Expenditures	2019
Description	Budgeted Amount
Collection Flow Testing (approved from 2017)	33,581
HVAC system (remaining from 2018)	16,000
Pump Replacement (from 2018)	50,000
Small Tools	5,000
Polymer and Coagulant Pump	13,992
Glen Robertson Chlorine pumps	5,037
Transfer to Reserves	25,000
Total	148,610
Planned Funding	2019
Source	Budgeted Amount
From Reserves (approved in 2017, 2018)	99,581
Water and Wastewater rates	49,029
Total	148,610

CAPITAL BUDGET	
2019	
WASTE WATER TREATMENT	
Planned Expenditures	2019
Description	Budgeted Amount
Lagoon Berm Maintenance (carried forward from 2018)	2,000
Air Relief Valves X 2	3,918
Sewer Lining Project (plus \$40K from 2018)	90,000
Alum building Roof	3,500
Maxville Main Station Roof	4,000
Sandby Generator - Maxville Manor Pump Station	8,395
Sewage Pumps x 2	8,000
Main Station Control System Upgrade	25,000
Total	144,813
Planned Funding	2019
Source	Budgeted Amount
From Reserves (2018 approved berm and sewer lining)	42,000
Water and Wastewater Rate	102,813
Total	144,813