

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**  
**Regular Meeting of Council**  
**Agenda**

Monday, February 27, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

**THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM**

**1. CALL TO ORDER**

**2. DECLARATIONS OF PECUNIARY INTEREST**

**3. ACCEPT THE AGENDA (Additions/Deletions)**

**4. ADOPTION OF PREVIOUS MINUTES**

- a. Regular Meeting of Council Minutes - February 13, 2023

**5. DELEGATION(S)**

**6. STAFF REPORTS**

- a. Treasury Department

- 1. Tile Drainage Loan and Rating Bylaw 08-2023

- 2. 2022 Statement of Remuneration and Expenses

- b. Planning/Building & By-law Enforcement Department

- 1. Official Plan Amendment – Alexandria Industrial Park boundary

**7. UNFINISHED BUSINESS**

**8. CONSENT AGENDA**

**9. NEW BUSINESS**

**10. NOTICE OF MOTION**

Next Regular Public Meeting of Council

Monday March 13, 2023 at 6:00 p.m. in the Council Chamber, 3720 County Road 34,  
Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

**11. QUESTION PERIOD**

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

**12. CLOSED SESSION BUSINESS**

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the Ontario Municipal Act);

And adopt the minutes of the Municipal Council Closed Session meeting of January 9th, 2023.

**13. CONFIRMING BY-LAW**

- a. By-law 09-2023

**14. ADJOURN**

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Monday, February 13, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

- PRESENT: Mayor: Jamie MacDonald  
Councillor: Brian Caddell  
Councillor: Jeff Manley  
Councillor: Michael Madden  
Councillor: Gary Martin
- REGRETS: Deputy Mayor: Carma Williams  
Councillor: Jacques Massie
- ALSO PRESENT: CAO/Clerk: Sarah Huskinson  
Deputy Clerk: Jena Doonan  
Director of Community Services: Anne Leduc  
Treasurer & Director of Finance: Kimberley Goyette  
North Glengarry Fire Chief: Matthew Roy  
Director of Public Works: Timothy Wright

- 1. CALL TO ORDER
- 2. DECLARATIONS OF PECUNIARY INTEREST
- 3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Brian Caddell  
Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday February 13, 2023.

Carried

- 4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Jeff Manley  
Seconded by: Michael Madden

THAT the minutes for the following meeting be adopted as circulated.

Regular Meeting of Council - January 30, 2023

Carried

**5. DELEGATION(S)**

Sergeant Malcolm MacPherson from the OPP Detachment in Alexandria was present to give an update for North Glengarry.

**6. STAFF REPORTS**

a. Administrative Department

1. Community Outdoor Rink Project

**Resolution No. 3**

**Moved by:** Michael Madden

**Seconded by:** Gary Martin

**THAT** the Council of the Township of North Glengarry approves the proposed location of the Community Outdoor Rink Project on the Glengarry Sports Palace parking lot.

**Carried**

b. Community Services Department

1. Update to 2023 Community Grants

**Resolution No. 4**

**Moved by:** Gary Martin

**Seconded by:** Brian Caddell

**THAT** Council receives Staff Report No. CS-2023-02; and

**THAT** Council approves the Community Grant to the Glengarry Curling Club in the amount of \$1,850.00 payable through the Community Grant Program funding in the 2023 municipal budget.

**Carried**

2. CIP extension request - 101 Centre Street, Alexandria

**Resolution No. 5**

**Moved by:** Michael Madden

**Seconded by:** Jeff Manley

**THAT** Council receives report CS-2023-04; and

**THAT** Council approves a six (6) month extension from February 9, 2023 to August 9, 2023 for Program B – Building Improvement Grant representing a matching grant of 50% up to a maximum of \$4,501.00 for two facades visible from the street, and for Program E – Building Permit Grant representing a grant equal to 100% of the eligible building permit fees to a maximum of \$213.00 for the Community Improvement Plan Project located at 101 Centre Street in Alexandria.

**Carried**

c. Treasury Department

1. Borrowing By-law for two tandem trucks

**Resolution No. 6**

**Moved by:** Gary Martin

**Seconded by:** Brian Caddell

**THAT** Bylaw 02-2023, being a bylaw to authorize the borrowing of funds for financing capital (two tandem trucks); and

**THAT** By-law 02-2023 be read a first, second and third time and enacted in Open Council the 13<sup>th</sup> day of February 2023.

**Carried**

d. Fire Department

1. Station 1 - Pick-Up - Procurement

**Resolution No. 7**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

**THAT** Council of the Township of North Glengarry receives Staff Report No. FD 2023-01; and

**THAT** Council approves the purchase of a pick-up truck for Station 1 to an upset limit of \$65,000; and

**FURTHER** that Council authorizes Staff to single source the purchase of the pick-up from Edmonds Chevrolet GMC as per Section 21.1 of the Procurement Policy.

**Carried**

e. Public Works Department

1. PW-2023-07 Drinking Water Reaccreditation Audit

**Resolution No. 8**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

**THAT** Council of the Township of North Glengarry receives report PW-202307 -Drinking Water Reaccreditation Audit, for information purposes only.

**Carried**

2. Sole Sourcing Report – Historic Items

**Resolution No. 9**

**Moved by:** Gary Martin

**Seconded by:** Michael Madden

**THAT** Council of the Township of North Glengarry approves the purchasing process for the sole sourcing of the suppliers listed in appendix B subject to

section 21 of the procurement policy for a total upset amount of \$ 558,058, as approved in the 2023 budget.

**Carried**

3. Joint Tendering Report

**Resolution No. 10**

**Moved by:** Michael Madden

**Seconded by:** Gary Martin

**THAT** Council approves the joint tender approach with the United Counties of Stormont Dundas and Glengarry for the items listed in table A,

**And THAT** Council agrees to the terms and conditions of the joint tender agreement with the County, which does not include an opt-out clause for the items listed.

**Carried**

4. Detailed Roads Needs Study Workplan for 2023

**Resolution No. 11**

**Moved by:** Gary Martin

**Seconded by:** Brian Caddell

**THAT** Council of the Township of North Glengarry approves the Roads Capital Workplan for 2023 as per appendix A.

**Carried**

7. **UNFINISHED BUSINESS**

8. **CONSENT AGENDA**

9. **NEW BUSINESS**

10. **NOTICE OF MOTION**

11. **QUESTION PERIOD**

12. **CLOSED SESSION BUSINESS**

13. **CONFIRMING BY-LAW**

**Resolution No. 12**

**Moved by:** Brian Caddell

**Seconded by:** Michael Madden

**THAT** the Council of the Township of North Glengarry receive by-law 07-2023; and

**THAT** Council adopt By-law 07-2023 being a By-law to adopt, confirm and ratify matters dealt with by Resolution; and

**THAT** By-law 07-2023 be read a first, second, third time and enacted in Open Council this 13th day of February 2023.

**Carried**

14.     **ADJOURN**

**Resolution No. 13**

**Moved by:** Jeff Manley

**Seconded by:** Gary Martin

There being no further business to discuss, the meeting was adjourned at 6:54 pm.

**Carried**

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CAO/Clerk/Deputy Clerk

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Mayor/Deputy Mayor



## STAFF REPORT TO COUNCIL

Report No: TR2023-07

February 16, 2023

From: Kimberley Goyette – Director of Finance/Treasurer

RE: Tile Drainage Loan and Rating Bylaw 08-2023

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### Recommended Motion:

THAT Council of the Township of North Glengarry approves the application for a tile drainage loan for roll number 0111 011 01352000.0000 in the amount of \$48,300; and

THAT the Council of the Township of North Glengarry adopts Bylaw 08-2023 being a rating bylaw to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*; and

THAT Bylaw 08-2023 be read a first, second and third time in open Council this 27<sup>th</sup> day of February, 2023.

### Background / Analysis:

Through the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), landowners in Ontario municipalities are eligible to receive a loan for tile drainage installation. Applicants are eligible for up to 75% of the total value of the tile drainage work up to \$50,000 at an interest rate of 6.00% paid back over a ten-year period.

The owner would like approval for the loan application. Since the Inspection and Completion Certificate have been completed, the Treasury Department is requesting approval of By-law 08-2023 being a rating by-law to impose special rates in respect of money borrowed under the *Tile Drainage Act*.

### Alternatives:

N/A



**Financial Implications:**

The \$48,300 loan is subject to approval and provided by the Province subject to the final inspection and attached paperwork. The amount will be added to the tax roll at an interest rate of 6% over a 10-year term starting in March of 2024. There are no financial implications to the Township.

**Attachments & Relevant Legislation:**

*The Tile Drainage Act*

Tile Drainage Debenture Forms and Rating Bylaw 08-2023.

**Others Consulted:**

Dean McDonald, Drainage Superintendent

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Reviewed and approved by:  
Sarah Huskinson, CAO/Clerk

# TILE DRAINAGE DEBENTURE PACKAGE GENERATOR

January, 2015

## Introduction:

The Tile Loan Program allows agricultural landowners to obtain loans from their local municipality for installing tile drainage systems. Funding is obtained from the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

The purpose of this spreadsheet is to assist municipalities in preparing the necessary documents for submission to the province. By completing the necessary fields, this spreadsheet will generate the Debenture, Offer to Sell, Rating By-law & Schedule, the Inspection & Completion Certificate and the Tile Loan Calculator.

## Conditions:

- ▶ This spreadsheet tool has been specifically designed for use by municipalities within a county (excluding Oxford) or district. Excluding the Debenture and Offer to Sell, this tool may also be used by a lower tier municipality within a region or the County of Oxford.
- ▶ The Tile Drainage Act specifies the following requirements:
  - o Only one debenture can be issued each month.
  - o Each debenture may have multiple tile loans associated with it.
  - o Each debenture must be dated for the first of the month.
  - o The term of all loans and debentures is 10 years.
  - o The interest rate is fixed for the full term of the loan.
- ▶ This spreadsheet has been programmed to calculate at the current 6% interest rate. Should the province change the interest rate, this version of the spreadsheet cannot be used.

## Instructions:

- ▶ Use the "Tab" button or directional arrows to move to the cells requiring data input.
- ▶ Complete all the fields in the "General Data Input" section below.
- ▶ Complete the Inspection and Completion Certificate (ICC) and Tile Loan Calculator (TLC) for each loan being issued. Fields will be automatically filled in the other documents.
- ▶ After all data input is complete, print the ICC, TLC, Debenture, Offer to Sell, Rating By-law and Schedule.
- ▶ The Debenture, Offer to Sell and Rating By-law must be approved by council, signed and the corporate seal affixed.
- ▶ Send the original Debenture, Offer to Sell and ICC along with a copy of the Rating By-law, Schedule and invoices, to OMAFRA (see address below).
- ▶ Keep a photocopy of the documents for your own records.
- ▶ If you have any questions, please contact OMAFRA's Drainage Unit at 519-826-3552.

### MAIL PACKAGE TO ▶:

Note: This return address can be copied and pasted into your word processor

**Ministry of Agriculture, Food and Rural Affairs  
Environmental Management Branch  
3rd Floor, 1 Stone Road West  
Guelph, ON N1G 4Y2      Attention: Drainage Unit**

## General Data Input:

- ▶ Loan Date: (must be first of the month) \_\_\_\_\_ (YYYY-MM-01) 

2023-Mar-01
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- ▶ Rating By-Law Number: \_\_\_\_\_ 

08-2023
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- ▶ Date when Rating By-Law was enacted \_\_\_\_\_ (YYYY-MM-DD) 

2023-Feb-27
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- ▶ Borrowing By-Law Number: \_\_\_\_\_ 

27-2017
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- ▶ Tile Drainage Debenture Number: \_\_\_\_\_ 

2023-01
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(We recommend using a year/month number combination; e.g. for a June 1, 2015 debenture, use 2015-06)

Name of Clerk: 

Sarah Huskinson
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Name of Treasurer: 

Kimberley Goyette
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Name of Head of Council: 

Mayor Jamie MacDonald
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- ▶ Location where Debenture signing will occur: 

Township
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 of 

North Glengarry
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e.g. "Dated at the Village of Freshwater in the Province of Ontario..."

- ▶ How many Inspection and Completion Certificates (individual tile loans) will be part of this month's debenture?

1	2	3	4	5	6	7	8	9	10
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INSPECTION AND COMPLETION CERTIFICATE

The Tile Drainage Act, RSO 1990, c. T.8, s. 4

To the council of the

Township

of

North Glengarry

PROPERTY OWNERSHIP

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may apply for the loan.

Ownership type:

Sole Ownership:	Name:	Daniel Bertrand
Partnership:	Partner 1 Name:	
	Partner 2 Name:	
	Partner 3 Name:	
	Partner 4 Name:	
	Partner 5 Name:	
Corporation:	Corporation Name:	
	Authorized Officer Name:	
	Position/Title:	

APPLICANT MAILING ADDRESS AND PRIMARY CONTACT INFORMATION

Name:	Daniel Bertrand		
Address:	1008 Maplewood Drive		
Town / City:	Moose Jaw	SASK	
County:			
Postal Code:	S6J 0E4		
Telephone Number:	306-294-0088		
Cell Number (optional):			
E-mail address (optional):	d.s.bertrand@hotmail.com		

LOCATION OF LAND TO BE DRAINED

Lot or Part Lot:	15 S. 1/2	Concession:	9	Geographic Township:	Dunvegan
Parcel Roll Number:	0111	011	013	52000	
	0000	000	000	00000	

Civic Address:

Address:	19599 County Road 24		
Town/City:	Dunvegan	ONT	
Postal Code:	K0C 1J0		

DESCRIPTION OF DRAINAGE SYSTEM

Area Drained:	99	Acre	This drainage work is:	2	The installation is:	1
			1) improvement of an existing system		1) systematic	3) combination
			2) completely new system		2) random	
Contractor's Name	ASL Agrodrain Limited				Business Licence No.	2557

Machine Licence No. under The Agricultural Tile Drainage Installation Act	790		
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MATERIAL -- 1 = plastic, corrugated; 2 = plastic with filter; 3 = plastic, smoothwall; 4 = concrete; 5 = clay.

Type (1, 2 or 3)	Size (millimetres)	Length (metres)	Cost \$
1	1	101.60	17946.62
2	1	152.40	649.22
3			
4			
5			
Installation Cost:			\$ 22,738.00
Sundry: (Specify) T, Reducer, Coupler, Endcap, Outlet Pipe, Hickenbottom, Outlet			\$ 4,107.50
Inspection Fees:			\$ 75.00
Calculated Total Cost:			\$ 64,436.30
Amount of Loan:			\$ 48,300.00

CERTIFICATION

I have inspected the drainage works constructed on land as described above and certify that circumstances prevail with respect to the drainage work as indicated above.

Name of Inspector of Drainage:	Dean McDonald
Telephone Number:	613-5258-3087
Date of Inspection:	2023-Jan-23
	(YYYY-MM-DD)
Date Work Completed:	2022-Oct-11
	(YYYY-MM-DD)

Signature of Inspector of Drainage: \_\_\_\_\_

Signature of Land Owner: \_\_\_\_\_

# ONTARIO TILE LOAN PROGRAM

## CALCULATION OF LOAN AMOUNT, ANNUAL REPAYMENT AND AMORTIZATION 10 YEAR TERM LOAN AT 6% INTEREST

### DATA ENTRY: Landowner Information (Optional)

Landowner Name:		Daniel Bertrand			
Landowner Home Address:		1008 Maplewood Drive			
Landowner Town/City:		Moose Jaw	SASK		
Property Drained:	a) Lot:	15 S. 1/2			
	b) Concession:	9			
	c) Municipality:	North Glengarry			
	d) Roll Number:	0111	011	013	52000
Municipal Information:					
a) Debenture Number:		2023-01			
b) Rating By-law Number:		08-2023			
Any Other Information:	No other information				

### Information Obtained From Inspection & Completion Certificate:

Total Material Costs:	\$ 37,515.80		
Total Installation Costs:	\$22,738.00	<b>CALCULATED Total Farmer Cost</b>	<b>\$64,436.30</b>
Total Sundry Costs:	\$4,107.50	<b>CALCULATED Maximum Available Loan</b>	<b>\$48,300.00</b>
Inspection Fee:	\$75.00		

The maximum available loan is the lesser of \$50,000 or 75% of the total farmer cost. If the loan applicant wants a smaller loan than the maximum allowable enter it below, in multiples of \$100. Otherwise leave blank.

Desired Loan Amount (eg. 12600):

Loan Date:

**CALCULATED Annual Repayment:** \$6,562.42

### AMORTIZATION SCHEDULE

Payment Number	Repayment Date (mo./yr.)	Installment Amount	Interest Cost	Principal Repayment	Loan Balance
Opening Balance	2023-Mar-01				<b>\$48,300.00</b>
1	2024-Mar-01	\$6,562.42	\$2,898.00	\$3,664.42	\$44,635.58
2	2025-Mar-01	\$6,562.42	\$2,678.13	\$3,884.29	\$40,751.29
3	2026-Mar-01	\$6,562.42	\$2,445.08	\$4,117.34	\$36,633.95
4	2027-Mar-01	\$6,562.42	\$2,198.04	\$4,364.38	\$32,269.57
5	2028-Mar-01	\$6,562.42	\$1,936.17	\$4,626.25	\$27,643.32
6	2029-Mar-01	\$6,562.42	\$1,658.60	\$4,903.82	\$22,739.50
7	2030-Mar-01	\$6,562.42	\$1,364.37	\$5,198.05	\$17,541.45
8	2031-Mar-01	\$6,562.42	\$1,052.49	\$5,509.93	\$12,031.52
9	2032-Mar-01	\$6,562.42	\$721.89	\$5,840.53	\$6,190.99
10	2033-Mar-01	\$6,562.42	\$371.43	\$6,190.99	\$0.00
<b>Total Principal Repaid</b>					<b>\$48,300.00</b>
<b>Total Interest Paid</b>					<b>\$17,324.20</b>

RATING BY-LAW

Tile Drainage Act, R.S.O. 1990, c. T.8, s.8

THE CORPORATION OF THE  
Township of North Glengarry  
BY-LAW NUMBER 08-2023

A by-law imposing special annual drainage rates upon land in  
respect of which money is borrowed under the Tile Drainage Act.

WHEREAS owners of land in the municipality have applied to the council under the Tile Drainage Act for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the council has, upon their application, lent the owners the total sum of \$48,300.00 to be repaid with interest by means of rates hereinafter imposed;

The council, pursuant to the Tile Drainage Act, enacts as follows:

1. That annual rates as set out in the Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as taxes.

First Reading 2023-Feb-27  
yyyy/mm/dd

Second Reading 2023-Feb-27  
yyyy/mm/dd

Provisionally adopted this 27 day of February, 2023

Mayor Jamie MacDonald  
Name of Head of Council Signature

Sarah Huskinson  
Name of Clerk Signature

Third Reading 2023-Feb-27

Enacted this 27 day of February, 2023

Mayor Jamie MacDonald  
Name of Head of Council Signature

Corporate Seal

Sarah Huskinson  
Name of Clerk Signature

I, Sarah Huskinson, clerk of the Corporation of the Township of North Glengarry certify that the above by-law was duly passed by the council of the Corporation and is a true copy thereof.

Sarah Huskinson  
Name of Clerk Signature

Corporate Seal

Property Owner Information*				Description of Land Parcel to Which the Repayment Charge Will be Levied					Proposed date of loan (YYYY-MM-DD)	Sum to be loaned \$	Annual rate to be imposed \$
Daniel Bertrand	0	0		Lot:	15 S. 1/2	Con:	9		2023-Mar-01	\$ 48,300.00	\$ 6,562.42
-	-										
1008 Maplewood Drive		Moose Jaw	SASK	Roll #:	0111	011	013	52000			
0	0	0		Lot:		Con:					
-	-										
				Roll #:							
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				Roll #:							
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-	-										
				Roll #:							
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				Roll #:							
* If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer in the last blank space provided.Only the owner(s) of the property may apply for a loan.									TOTAL *	\$ 48,300.00	\$ 6,562.42

## TILE DRAINAGE DEBENTURE

*Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 2(1)*

\$48,300.00

No. 2023-01

The Corporation of the                      Township of                      North Glengarry hereby promises to pay to the Minister of Finance, the principal sum of \$48,300.00 of lawful money of Canada, together with interest thereon at the rate of 6 per cent per annum in ten equal instalments of \$6,562.42 on the 1st day of March, in the years 2024 to 2033, both inclusive.

The right is reserved to The Corporation of the                      Township of                      North Glengarry to prepay this debenture in whole or in part at any time or times on payment, at the place where and in the money in which this debenture is expressed to be payable, of the whole or any amount of principal and interest owing at the time of such prepayment.

This debenture, or any interest therein, is not, after a Certificate of Ownership has been endorsed thereon by the Treasurer of this Corporation, or by such other person authorized by by-law of this Corporation to endorse such Certificate of Ownership, transferable.

Dated at the                      Township of                      North Glengarry in the Province of Ontario, this 1st day of March, 2023, under the authority of By-law No. 27-2017 of the Corporation entitled "A by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*."

*Corporate Seal*

Mayor Jamie MacDonald

Name of Head of Council

Signature

Kimberley Goyette

Name of Treasurer

Signature

# OFFER TO SELL

*Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 5(8)*

TO THE MINISTER OF FINANCE

The Corporation of Township of North Glengarry  
hereby offers to sell Debenture No. 2023-01 in the principal amount of \$48,300.00  
to the Minister of Finance as authorized by Borrowing By-law No. 27-2017 of the Corporation.

The principal amount of this debenture is the aggregate of individual loans applied for and each loan is not more than 75 per cent of the cost of the drainage work constructed.

An inspector of drainage, employed by the Corporation, has inspected each drainage work for which the Corporation will lend the proceeds of this debenture and each has been completed in accordance with the terms of the loan approval given by council.

A copy of the Inspection and Completion Certificate for each drainage work, for which the Corporation lend the proceeds of this debenture, is attached hereto.

March 01, 2023

Date

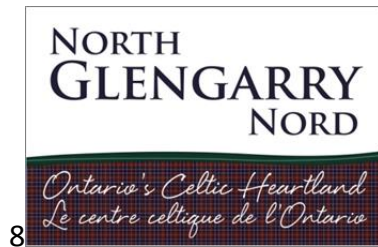
Kimberley Goyette

Name of Treasurer

Signature of Treasurer

Corporate Seal





## STAFF REPORT TO COUNCIL

Report No: TR2023-08

February 23, 2023

From: Kimberley Goyette – Director of Finance/Treasurer

RE: 2022 Statement of Remuneration and Expenses

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### Recommended Motion:

THAT Council of the Township of North Glengarry receives report TR2023-08, 2022 Statement of Remuneration and Expenses for information purposes.

### Background / Analysis:

The *Municipal Act, 2001*, Section 284 requires that the Treasurer of a municipality shall in each year on or before March 31 provide to the Council of the municipality an itemized statement on remuneration and expenses paid in the previous year to each member of council in respect of his or her services as a member of the council or any other body, including a local board. This also applies to appointees to Local Boards with respect to his or her services as a member of the Board.

Attached is the Statement of Remuneration and Expenses for 2022.

### Alternatives:

N/A

### Financial Implications:

Annual remuneration and expenses for Members of Council and Appointees to Local Boards are included in the annual budget process and are paid in accordance with accounting principles and municipal policies.

### Attachments & Relevant Legislation:

2022 Statement of Remuneration and Expenses  
*Municipal Act, 2001, S.O. 2001, c. 25, Section 284*  
Remuneration Bylaw 11-2019  
Corporate Travel Policy Bylaw 12-2019

**Others Consulted:**

Rachel Kitchen, Deputy Treasurer

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Reviewed and approved by:

Sarah Huskinson, CAO/Clerk

**Statement of Remuneration and Expenses Paid in 2022**  
**For Council Members & Committee Members**  
**As requierd by Section 284 of the Municipal Act 2002**

Council Members	Yearly Salary	Meeting Attendance	Mileage & Expenses	Workshops & Conf. Allowance	Workshops & Conf. Registration	Total Amount Paid
Jamie MacDonald	33,191.60	-	1,625.22	1,676.31	-	\$ 36,493.13
Carma Williams	21,246.94	-	954.01	-	-	\$ 22,200.95
Jacques Massie	18,593.64	-	534.09	1,518.79	712.32	\$ 21,358.84
Michael Madden	17,261.92	-	300.00	2,202.04	1,826.59	\$ 21,590.55
Jeff Manley	17,261.92	-	1,223.37	2,182.10	1,419.55	\$ 22,086.94
Brenda Noble	15,270.16	-	1,123.10	3,948.96	2,232.61	\$ 22,574.83
Johanne Wensink	15,270.16	-	300.00	344.05	707.23	\$ 16,621.44
Brian Caddell	1,991.76		59.24			\$ 2,051.00
Gary Martin	1,991.76		20.35			\$ 2,012.11
	<b>\$142,079.86</b>	<b>\$0.00</b>	<b>\$6,139.38</b>	<b>\$11,872.25</b>	<b>\$6,898.30</b>	<b>\$ 166,989.79</b>

Committee Members	
David Filion	480.00
Rory Levert	540.00
Nicole Nadeau	480.00
Karen Davison Wood	420.00
Gina Dragone	480.00
Dean MacGillivray	480.00
Sharon Lynn McRae	480.00
Deidre Hill	480.00
	<b>\$ 3,840.00</b>

Please Note: Remuneration was paid as authorized by By-Law 11-2019 dated March 25th, 2019

Kimberley Goyette  
 Director of Finance/Treasurer



## **STAFF REPORT TO COUNCIL**

**Report No: BP-2023-03**

**February 27, 2023**

**From:** Jacob Rheume – Chief Building Official / Director of Building, By-law & Planning

**RE:** Official Plan Amendment – Alexandria Industrial Park boundary

**Location:** Industrial Boulevard, Alexandria

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### **Recommended Motion:**

**THAT** the Council of the Township of North Glengarry directs staff to initiate an Official Plan Amendment to adjust the boundary of the Employment District at 224, 252, 256, 260 and 270 Industrial, Alexandria.

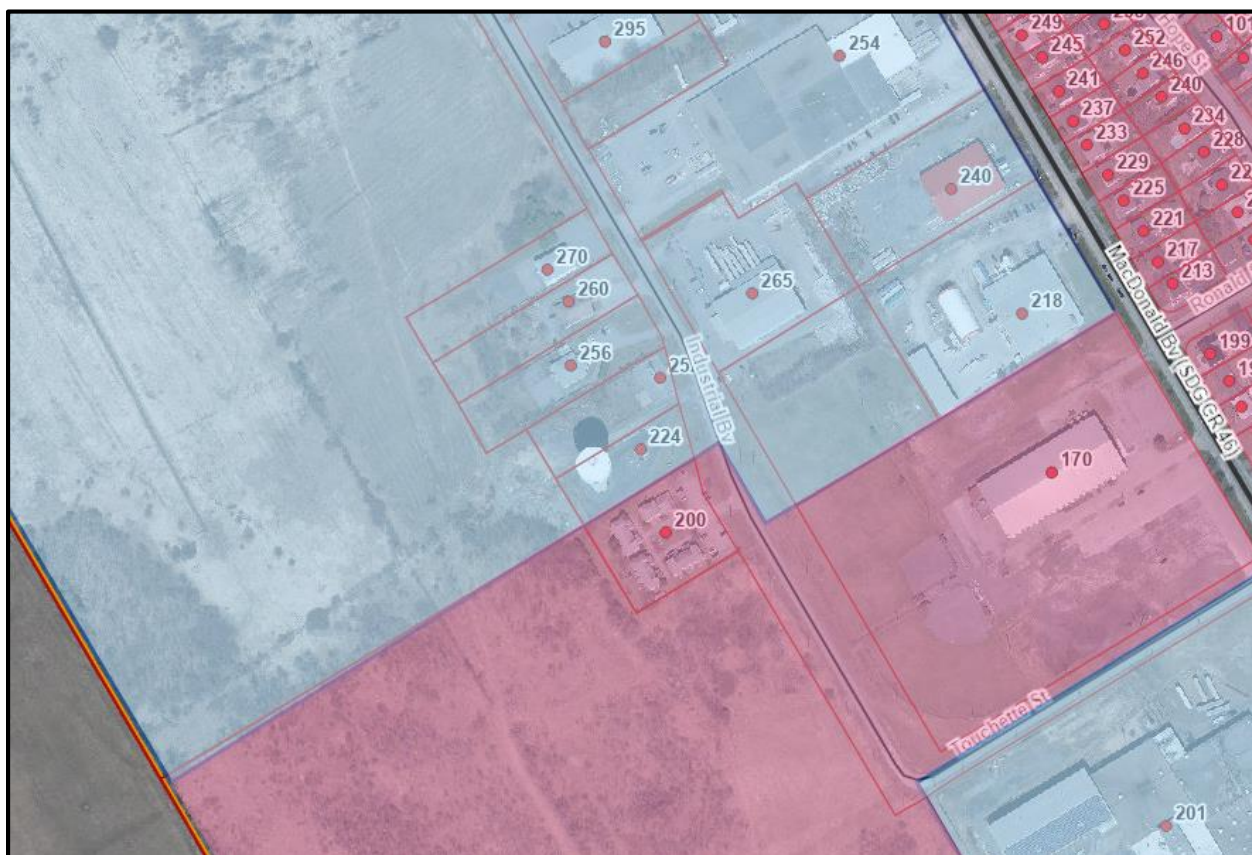
### **Background / Analysis:**

The industrial park in Alexandria contains a number of industrial uses, along with residential, recreational, and institutional uses along the southern edge. The owner of 270 Industrial Boulevard has been trying to lease or sell his building for office/institutional uses for a significant amount of time, but has not been successful to date. The owner looked into applying for an Official Plan Amendment to redesignate the lands to permit residential uses, but was unable to find a planning consultant to justify the change since the property would be surrounded by employment uses.

Subsequent to the owner's initial proposal, the IHA development site plan was approved by Council for a multi-residential housing development, and the character of the area along the east side of Industrial Drive is shifting to residential and institutional, and includes several existing sensitive land uses.

Uses within the area include:

- 200 Industrial: Non-profit housing
- 224 Industrial: Water tower (permitted in any designation)
- 252 Industrial: Hydro One substation (permitted in any designation)
- 256 Industrial: Maison Interlude House
- 260 Industrial: EarlyON Child and Family Centre
- 270 Industrial: Vacant office building



Based on the existing and proposed uses, it is recommended that Council consider authorizing staff to submit an Official Plan Amendment to adjust the Employment Area designation boundary to facilitate additional uses on these properties.

#### **Options & Discussion:**

**Option #1: Recommended:** THAT the Council of the Township of North Glengarry directs staff to initiate an Official Plan Amendment to adjust the boundary of the Employment District at 224-270 Industrial Boulevard, Alexandria

**Option #2** Council does not proceed with the Official Plan Amendment.

#### **Financial Implications:**

SDG does not charge an application fee to local municipalities for a locally initiated Official Plan Amendment. Staff time would be billed on an hourly basis under the existing planning services agreement.

**Attachments & Relevant Legislation:**

Provincial Policy Statement Section 1.3.2.5

*Land within existing employment areas may be converted to a designation that permits non-employment uses provided the area has not been identified as provincially significant through a provincial plan exercise or as regionally significant by a regional economic development corporation working together with affected upper and single-tier municipalities and subject to the following:*

- a) there is an identified need for the conversion and the land is not required for employment purposes over the long term;*
- b) the proposed uses would not adversely affect the overall viability of the employment area; and*
- c) existing or planned infrastructure and public service facilities are available to accommodate the proposed uses.*

**Others Consulted:**

Peter Young, MCIP RPP, Municipal Planning Consultant

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Reviewed and approved by:  
Sarah Huskinson, CAO/Clerk

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW 09 - 2023  
FOR THE YEAR 2023**

**BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.**

**WHEREAS** s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE**, the Council of the Corporation of the Township of North Glengarry enacts as follows:

- 1. **THAT** the action of the Council at its regular meeting of February 27, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
- 2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
- 3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
- 4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

**READ** a first, second and third time, passed, signed and sealed in Open Council this 27 day of February 2023.

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**CAO/Clerk / Deputy Clerk**

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**Mayor / Deputy Mayor**

I, hereby certify that the forgoing is a true copy of By-Law No. 09-2023, duly adopted by the Council of the Township of North Glengarry on the 27 day of February 2023.

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**Date Certified**

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**CAO/Clerk / Deputy Clerk**