

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Agenda

Monday, November 27, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**
 - a. Regular Meeting of Council - November 13 2023
- 5. DELEGATION(S)**
 - a. Alexandria and District Lions Club - Cassie Depratto Nutt, Vice-President
- 6. STAFF REPORTS**
 - a. Community Services Department
 1. Tree Canada – Edible Trees Grant
 2. Reallocation of 2023 MRAC Capital Budget Funds
 3. Grant Opportunity – Tourism Growth Program
 - b. Planning/Building & By-law Enforcement Department
 1. Zoning By-law Amendment No. Z-16-2023
 2. Road Widening By-law No. 33-2023 - MacMaster Road, Alexandria
 3. Road Widening By-law No. 34-2023 - Marcoux Road, Alexandria
 - c. Public Works Department
 1. Partial Abandonment of the McRae Branch
- 7. UNFINISHED BUSINESS**
- 8. CONSENT AGENDA**
 - a. Public Meeting of Planning Minutes - September 25th 2023
 - b. RRCA Board of Directors Meeting Highlights - November 16 2023
- 9. NEW BUSINESS**

10. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday December 11 at 6:00 p.m. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario.

Note: Meetings are subject to change or cancellation.

11. QUESTION PERIOD

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

As this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*;

And adopt the minutes of the Municipal Council Closed Session meeting of November 13th 2023

13. CONFIRMING BY-LAW

- a. By-law 35-2023

14. ADJOURN

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Monday, November 13, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Brian Caddell
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Jena Doonan
Director of Public Works: Timothy Wright

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday November 13th, 2023

Carried

- 4. ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jacques Massie

Seconded by: Brian Caddell

THAT the minutes of the following meeting be adopted as circulated

Regular Meeting of Council - October 23rd 2023

5. DELEGATION(S)

- a. Maison Interlude House - Marie-Pierre D' Anjou, Communications and Community Development Manager

Communication and Community Development Manager Marie-Pierre D'Anjou gave a presentation on the programs and resources Maison Interlude House offers.

- b. Glengarry Pipers- Ryan MacLeod, Organizer

Melanie Cholette and Gerald, Glengarry Pipers volunteers, provided an update on the Glengarry Pipers Hockey League activities and engagement in the community, along with a request for funding from the Township to help continue holding future events.

6. STAFF REPORTS

- a. Administrative Department

1. Community Emergency Preparedness Grant

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry directs staff to apply to the Community Emergency Preparedness Grant (CEPG) for the installation of a generator at the Glengarry Sports Palace (GSP) as part of the Emergency Response Plan.

Carried

2. SNC Cost Apportioning Agreement Watershed Programs and Services

Resolution No. 4

Moved by: Brian Caddell

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry authorizes the Mayor and CAO to enter into a Cost Apportioning Agreement for Watershed Programs and Services with the South Nation Conservation Authority.

Carried

- b. Public Works Department

1. Water Quality Management System Internal Audit Results

Resolution No. 5

Moved by: Michael Madden

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry receives report PW2023-36 Water Quality Management System Internal Audit Results for information purposes only.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

Resolution No. 6

Moved by: Jamie MacDonald

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the item from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS

- a. Habitat for Humanity Cornwall & The Counties 25th Anniversary and National Housing Day Proclamation

Resolution No. 7

Moved by: Jamie MacDonald

Seconded by: Carma Williams

In recognition of National Housing Day and the celebration of Habitat for Humanity Cornwall & The Counties 25th anniversary.

Whereas the need for affordable housing is at a crisis level.

Whereas Habitat for Humanity Cornwall & The Counties has built 18 homes over the last 25 years and continues to build safe, affordable homes for local, low-income families which are sold at fair market value.

AND in recognition of Habitat for Humanity Cornwall & The Counties continued efforts throughout Stormont, Dundas, Glengarry and Cornwall working with the community to help families build strength, stability and self-reliance through affordable homeownership.

The Council of the Township of North Glengarry acknowledges the tireless work of Habitat for Humanity Cornwall the Counties and joins them in celebration of their 25th Anniversary and recognition of National Housing day on November 22nd.

Carried

10. NOTICE OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 8

Moved by: Gary Martin

Seconded by: Jacques Massie

Proceed "In Closed Session",

As this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*;

And that the minutes of the Council "Closed" Session of October 23, 2023 be adopted as printed.

Carried

Resolution No. 9

Moved by: Michael Madden

Seconded by: Brian Caddell

THAT we return of the Regular Meeting of Council 7:26 p.m.

Carried

13. CONFIRMING BY-LAW

Resolution No. 10

Moved by: Gary Martin

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry adopts by-law 32-2023 being a by-law to adopt, confirm and ratify matters dealt with by Resolution; and

THAT By-law 32-2023 be read a first, second, third time and enacted in Open Council this 13th day of November 2023

Carried

14. ADJOURN

Resolution No. 11

Moved by: Jeff Manley

Seconded by: Michael Madden

THERE being no further business to discuss, the meeting was adjourned at 7:27 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

**Alexandria and District
Lions Club**



November 21, 2023

Alexandria & District Lions Club
P.O. Box 264
Alexandria, Ontario K0C 1A0

To whom it may concern:

This is request for an opportunity to delegate in-person at the next North Glengarry Council general meeting November 27th, 2023 at 6pm. The request is to renew a historic partnership concerning July 1st festivities and to propose a new partnership concerning a partnership with the township regarding a community funded outdoor rink.

Thank you for your consideration of this matter and please contact me to confirm availability for this delegation and should you have any questions.

Lion Cassie Depratto Nutt
Alexandria Lions Vice-President

Alexandrialionsclub@hotmail.com
(613) 525-3208

Alexandria & Di Lions Club



Historical Partnership

- ▶ Christmas Parade
- ▶ Light Up Island Park
- ▶ Water fountains at Island Park, Glengarry Sports Palace
- ▶ Accessible Door Opener at Glengarry Sports Palace
- ▶ July 1st Parade
- ▶ July 1st Festivities
 - ▶ Council Participation
 - ▶ Sponsorship of Marching Band
 - ▶ Heritage Grant
 - ▶ Sponsorship of Fireworks
 - ▶ Alexandria Recreation Association sponsorship of Wagon Rides

Insurance and Emergency Financial Backing for July 1st

- ▶ Lions acting as an agent of the township in organizing festivities
- ▶ Liability insurance in the municipality and on the township grounds of Alexandria Island Park
- ▶ Event is self-funded based on donations and activities are not booked unless funding is guaranteed.
- ▶ Have never needed to ask for financial backing as event is pre-funded by donation

Continued...

- ▶ Income from the day of the event used for the next year to improve and expand the event
- ▶ Funding guarantee in the event of a disaster (ex. Tornado) which for example results in the loss of equipment/supplies (ex. Sporting/game equipment)
- ▶ \$5000
- ▶ Loss of this magnitude would devastate the event and possibly result is cessation of future events

Storage at Island Park

- ▶ When a new storage facility is built at Island Park, the Lions Club would be granted a section adequate to house the Light Up Island Park decorations
- ▶ In the interim, a 20 foot movable storage unit would be installed behind the existing green storage shed (old lifeguard house)
- ▶ The Lions Club would purchase and maintain the unit, quoted price of \$5000
- ▶ The unit would be painted/decorated artistically by local artists

Sample 20 Foot Decorative Storage Unit



Alexandria Lions Outdoor Rink (ODR) All-Season Community Funded





Alexandria Lions Outdoor Rink (ODR) All-Season Community Funded



Alexandria Lions Outdoor Rink (ODR) Community Funded

- ▶ Almost \$40,000 in donations received to date
- ▶ Adequate finances to cover cost of Geotech Assessment and Engineering Stamp of Blueprints
- ▶ Seeking Blueprints from new Hawkesbury ODR at Cadieux Park
- ▶ At least one quote already obtained for all components of the project in 2023, updated quotes for 2024 being pursued

- 
- Alexandria Lions application to Trillium was denied due to this Lions Club's lack of past participation with capital projects
 - Township has been recently successful with many capital projects including the infrastructure upgrades to the Glengarry Sports Palace and Skateboard park
 - Township would co-sign and collaborate on the Trillium application for the community funded-ODR
 - Township expertise sought

- 
- Phase 1 for immediate completion: ODR with footing for potential Roof, changing room shed
 - Phase 2 (possible future project): Add roof to ODR

Thank you for your consideration

Questions



(estimated location – not to scale)



STAFF REPORT TO COUNCIL

Report No: CS-2023-21

November 27, 2023

From: Anne Leduc – Director of Community Services

RE: Tree Canada – Edible Trees Grant

Recommended Motion:

THAT Council receives staff report CS-2023-21; and

THAT Council directs staff to apply for Tree Canada's Edible Trees Grant to a maximum amount of \$10,000.00 for the creation of a community garden on the municipal lot identified as Plan 120 RCP Lot 2.

Background / Analysis:

Tree Canada has announced the 2024 intake for three grant streams – Greening Canada's School Grounds, Edible Trees, and Treemendous Communities. A report on this subject was brought to Council on October 23, 2023.

Upon further review, the types of projects most favoured by Trees Canada are those that have a socio and economic aspect that positively impact the community. With this in mind, staff proposes to apply for an Edible Trees grant on the lot adjacent to Fauxmagerie Zengarry (location of the heritage plaque marking the former Munro & McIntosh Carriage Company). The former Alexandria Water Tower was located on this now empty municipal property (Plan 120 RCP Lot 2).

Back in May 2023, le Centre Culturel Les Trois P'tits Points had approached the municipality to create a community garden on this same lot. They applied for a grant and even though their submission was solid, they were unsuccessful in receiving funding due to the high volume of applications. Staff proposes to use the fundamental elements of their project as a base for a new application to Tree Canada.

Under the Edible Trees Grant, eligible projects receive up to \$10,000 in funding to cover the cost of purchasing and planting edible trees and shrubs, site preparation, tree maintenance, planting materials and developing education materials.

If the municipality is successful with its application, the lot would see the addition of:

- An accessible pathway connected to an accessible area on the east side of the property for a storage bin and accessible picnic tables;
- Five fruit trees (most likely apple) and fruit-bearing shrubs, such as raspberries;
- Eight raised garden beds for the planting of vegetables and fruit;
- Three park benches.

The project has several benefits:

- It creates an edible garden whose produce can be shared in with the community;
- It increases access to healthy food;
- It creates an engaging meeting space in an otherwise underutilized lot;
- The space can be used for educational purposes;
- Edible trees help to strengthen social ties and build a greater sense of community.

Staff met on location with an excavator to price the removal of sod, installation of an accessible pathway and the installation of an area suitable for a storage bin and accessible picnic tables (see design attached). The municipality would purchase the lumber for the eight 12 feet by 4 feet raised garden beds and commission students from the Glengarry & District High School's woodworking shop to build the boxes. Two accessible picnic tables would be purchased along with three park benches.

The \$10,000 grant is expected to cover these costs. During the excavation, the existing historical plaque would be moved to the north side of the public bench to facilitate pedestrian access to the proposed park.

Staff already cuts and trims grass on this vacant lot. Watering of the garden and trees would be done using Public Works summer staff that are yearly assigned to the watering duties.

Mr. Timothy Wright, Director of Public Works and I met with two members of the Rural Affairs Committee on November 15, 2023 to discuss the Tree Canada Grant and what was feasible under the requirements of this grant. It was decided that the above proposed project would be better suited for an application to Tree Canada.

Applications must be submitted no later than December 3, 2023 and the project can start no earlier than April 1, 2024. Staff expects that the municipality would receive news on its application by the end of March 2024.

In regards to re-forestation efforts, staff proposes to work with the Rural Affairs Committee in early 2024 to identify other sites in the municipality which, in partnership with South Nation Conservation Authority or Raisin River Conservation Authority, can benefit from mass plantings of trees.

Alternatives:

Option 1 – Recommended – That Council approves this resolution.

Or

Option 2 – Not recommended – That Council does not approve this resolution.

Financial Implications:

If the application is successful, there would be no financial impact to the 2024 Operating or Capital Budget. The municipality is not required to contribute any matched funding for this grant.

Attachments & Relevant Legislation:

- Location of parkette
- Proposed design
- Information on Tree Canada – Edible Trees stream - <https://treecanada.ca/grants-awards/edible-trees/>

Others Consulted:

Mr. Peter Bock – Member of the Rural Affairs Committee

Mr. Jacques Massie – Member of the Rural Affairs Committee

Mr. Timothy Wright – Director of Public Works

Mr. Dean MacDonald - Environmental Services Manager

Mr. Jeremy Dubeau – Parks & Recreation

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

Location of Parkette

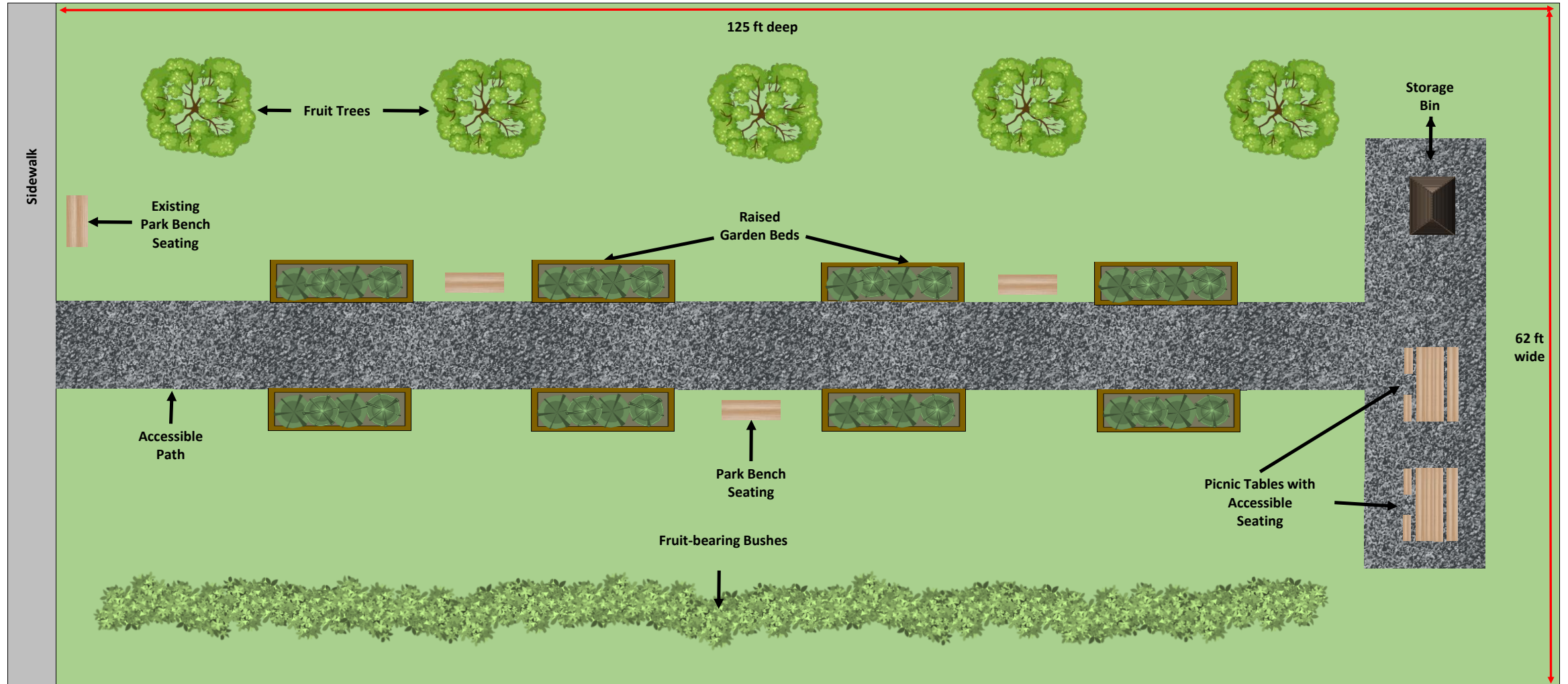
The proposed property is located across the street from the Glengarry District High School and adjacent to Fauxmagerie Zengarry in Alexandria. Formerly location of Alexandria water tower.



The property measures 62 feet wide by 125 feet deep (0.18 acres).



Parkette at the Munro McIntosh location





STAFF REPORT TO COUNCIL

Report No: CS-2023-22

November 27, 2023

From: Anne Leduc – Director of Community Services

RE: Reallocation of 2023 MRAC Capital Budget Funds

Recommended Motion:

THAT Council receives the Staff Report No. CS-2023-22; and

THAT Council approves the Capital Budget reallocations recommended by the Municipal Recreation Advisory Committee according to the information listed below:

- Transfer from the Municipal Recreation Associations' 2023 Capital Budget to reserves in the amount of \$5,000 for the Dalkeith Recreation outdoor ice rink for a total of \$35,000 and \$5,514.89 for the Dunvegan Recreation Hall building repairs;

Additionally, transfers between Municipal Recreation Associations' 2023 Capital Budgets as follows:

- Father Gauthier Recreation Association GL 1-5-7005-8000 in the amount of \$791.52 towards the sidewalk repairs made by the Apple Hill Recreation GL 1-5-7002-8000;
- Father Gauthier Recreation Association GL 1-5-7005-8000 in the amount of \$208.48, Greenfield Recreation Association GL 1-5-7008-8000 in the amount of \$644.92, Glen Robertson Recreation Association GL 1-5-7006-8000 in the amount of \$3,282.82, and Glen Sandfield Recreation Association GL 1-5-7007-8000 in the amount of \$32.19 towards the asphalt pad surface project managed by the Maxville Recreation Association GL 1-5-7010-8000.

Background / Analysis:

Council approved the Municipal Recreation Association Committee's Capital Budget of \$83,500 including \$20,000 from the Maxville Light Reserve for 2023.

At their October meeting, the Municipal Recreation Associations Committee members reviewed their final capital project plans for 2023. The associations work collaboratively together to cover any shortfalls on projects managed by the Municipal Recreation Associations.

Requests for capital adjustments were received from several Recreation Associations at the meeting which resulted in the above motion for Council's consideration.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 – Not recommended – That Council does not approve this resolution

Financial Implications:

There is no impact on the municipality's budget. The funds remain within the same Capital Budget envelope and do not increase nor decrease the whole of the Capital funding for the Municipal Recreation Associations as allocated by Council.

Attachments & Relevant Legislation:

N/A

Others Consulted:

The Municipal Recreation Associations Committee

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: CS-2023-23

November 23, 2023

From: Anne Leduc – Director of Community Services

RE: Grant Opportunity – Tourism Growth Program

Recommended Motion:

THAT Council receives staff report CS-2023-23; and

THAT Council directs staff to apply for Tourism Growth Program for the Meet Me on Main Street events to a maximum amount of \$12,500.00.

Background / Analysis:

The Federal Government has launched the Tourism Growth Program through FedDev which provides \$108 million over three (3) years to support communities, small and medium-sized businesses and not-for-profit organizations in developing local tourism products and experiences.

The intake for the program starts November 20, 2023 and eligible applicants include municipalities.

Eligible projects should provide added value to existing activities in the tourism industry and focus on business and economic growth. Priority may be given to projects that:

- support the Indigenous tourism industry;
- increase tourism benefits for communities by driving visitation from urban areas to rural areas;
- support economic, environmental and cultural sustainability;
- support active outdoor experiences;
- extend the tourism season (e.g., new or expanded tourism offerings outside of the traditional high season);
- complement support provided through provincial programs.

Financial contributions for not-for-profit organizations (e.g., municipalities) will normally be non-repayable. Eligible project costs can be shared up to a maximum of 50% between FedDev Ontario and the applicant. The municipality's portion of the cost-share may be comprised of cash contributions and in-kind contributions from other project partners.

Eligible costs include those related to:

- Labour (salaries and benefits for individual employees directly related to completing the activities of the project)

- Marketing, visibility, and outreach costs (costs to promote project activities, commercial demonstration of products, processes and services resulting from the project, translation and other related costs). Eligible costs **exclude** hospitality and entertainment costs.
- Materials (costs of direct materials used for the completion of the project which encompass materials directly associated with enhancing visitor experiences, such as software, signage, visitor information tools, supplies for visitor activities, and other non-capital equipment)
- Oversight and administration of the project (incremental rental of space, insurance, environmental assessments, and meeting/conference fees).
- Reporting (monitoring, results reporting and financial accounting for a project).

One of the supported activities is the delivery of local community festivals and events that attract tourists to a destination. Staff proposes the Meet Me on Main Street events. After this summer's success in Maxville and Alexandria, the plan in 2024 is to expand the program to at least three hamlets in addition to the two villages. Obtaining the funding would help with costs relating to salaries and would allow the municipality to extend the promotion of the Meet Me on Main Street events to tap into additional markets.

Alternatives:

Option 1 – Recommended – That Council approves this resolution.

Or

Option 2 – Not recommended – That Council does not approve this resolution.

Financial Implications:

If the application is successful, there would be a positive impact on the 2024 Operating budget since several components, such as a portion of the salaries for employees directly involved with the project and marketing costs would be offset through the Tourism Growth Program by a maximum of 50%. Staff has kept the same level of funding in the 2024 Operating Budget under GL 1-4-1900-8004 for Special Events of \$12,500. This category is the budget for the Business and Community Awards event and the Meet Me on Main Street event.

Attachments & Relevant Legislation:

Tourism Growth Program - <https://feddev-ontario.canada.ca/en/funding-southern-ontario/tourism-growth-program-southern-ontario>

Others Consulted:

Natalie Charette – Economic Development and Communications Officer

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: BP-2023-31

November 27, 2023

From: Jacob Rheaume, Director of Building, By-law & Planning

RE: **ZONING BY-LAW AMENDMENT No. Z-16-2023**

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-16-2023.

Background / Analysis:

A zoning amendment application was presented during a public meeting of planning on October 23, 2023.

Purpose of application is to re-zone both the severed and retained portion subject to Consent Application B-86-23 condition No. 2 & 3 as follows;

The **retained** portion of the property (86.3 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-238) to:

- acknowledge the interior yard setback deficiency from the required 9m to the proposed 3.15m for both agricultural accessory storage buildings and;
- to prohibit residential development

The **severed** portion of the property (2.31 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-239) to:

- acknowledge the deficiency in lot frontage (Laggan-Glenelg Road) from the required 45m to the proposed 8m ("flag" lot) and;
- prohibit agricultural uses.

The application was circulated as per the planning act, being by regular mail, posted on the property and posted on the Township website. No questions or concerns from the public or other agencies have been brought forward.

The application is being presented this evening to the Council of The Township of North Glengarry for further discussion and adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-16-2023
- Public Meeting of Planning Staff report from October 23, 2023

Others Consulted:

n/a

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
BY-LAW NO. Z-16-2023
BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, United Counties of Stormont, Dundas & Glengarry;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Part N ½ Lot 1 Conc 6 Lochiel (22262 Laggan-Glenelg Rd., Dalkeith, ON) of North Glengarry zoned General Agricultural Special Exception 238 (AG-238) and General Agricultural Special Exception 239 (AG-239) on Schedule “A” attached hereto, the following provisions shall apply:
 - i) AG-238 Special Exception on the retained portion to:
 - Prohibit residential development
 - To permit the reduction of the interior side yard width setback from the required 9m to 3.15m for both agricultural structures.
 - ii) AG-239 Special Exception on the severed portion to:
 - Prohibit agricultural uses
 - To permit the reduction in the road frontage from the required 45m to 8m.
2. That Schedule “B” of By-Law 39-2000 is hereby amended by changing the “AG” Zone Symbol on the subject lands to “AG-238” and “AG-239” on the Schedule “B” hereto.
3. That Schedule “A” attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 27th day of November 2023.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

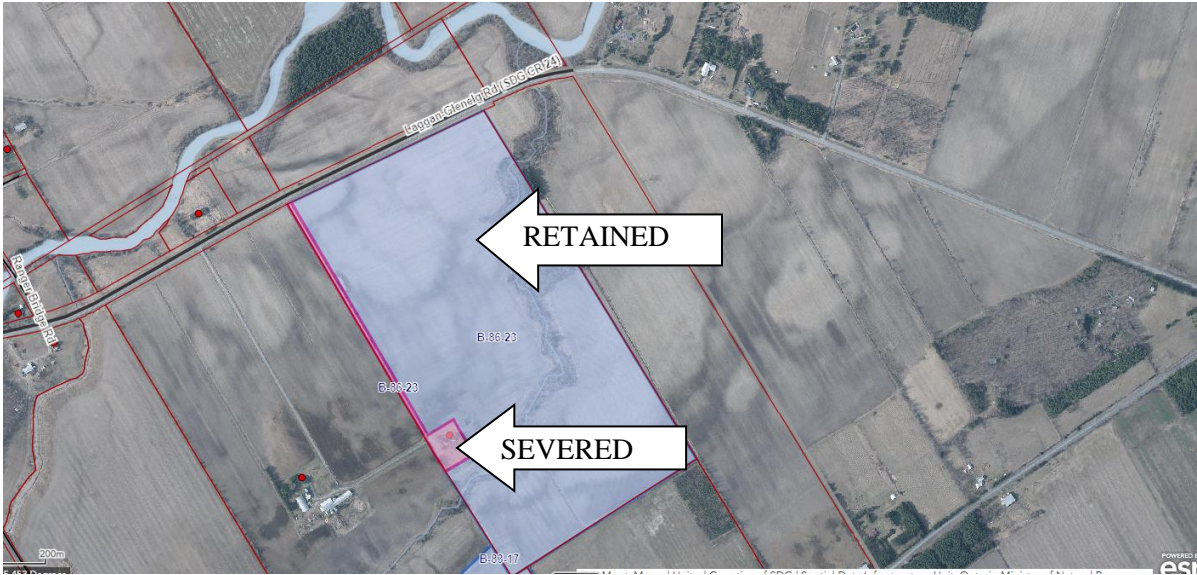
I, hereby certify that the forgoing is a true copy of By-Law No. Z-16-2023, duly adopted by the Council of the Township of North Glengarry, on the 27th day of November, 2023.

Date Certified

Clerk / Deputy Clerk

**SCHEDULE “A”
TO BY-LAW NUMBER Z-16-2023**

**Legend
Subject Lands
Zone Change from “AG” to “AG-238” and “AG-239”**

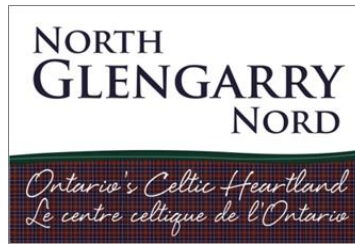


**PART N ½ LOT 1 CONC 6 LOCHIEL (22262 Laggan-Glenelg Rd., Dalkeith, ON)
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule “A” to By-Law Z-16-2023.
Passed this 27th day of November 2023.**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk



STAFF REPORT PUBLIC MEETING OF PLANNING

DATE: October 23, 2023

TO: Mayor and Council Members

FROM: Jacob Rheaume, Director of Building, By-law & Planning

RE: Zoning By-law Amendment No. Z-16-2023

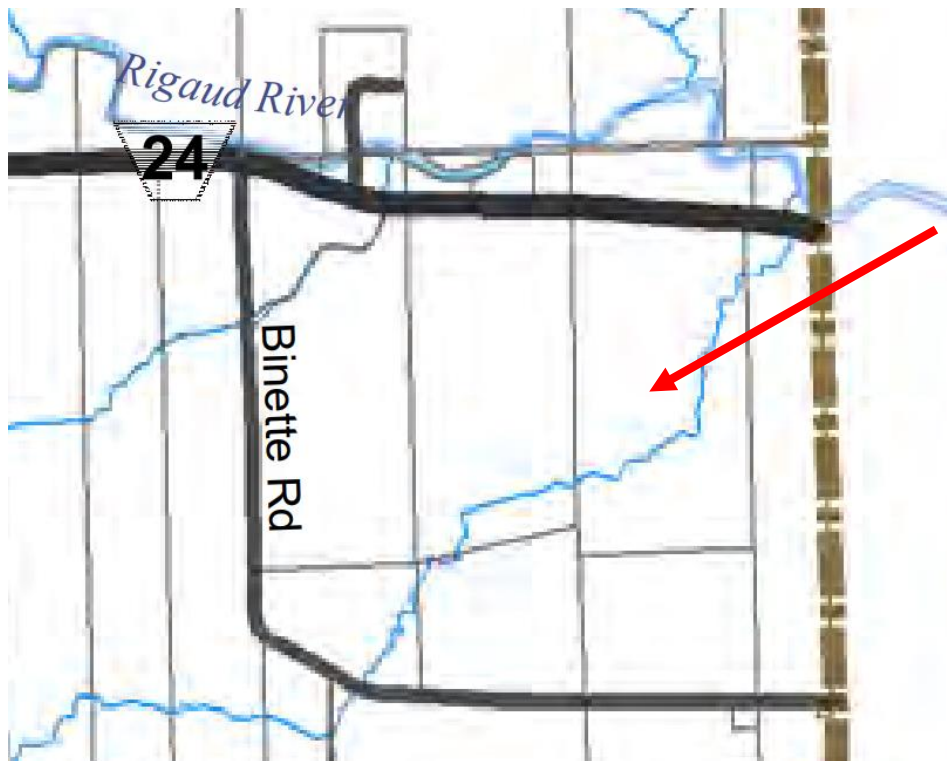
Owner: DUCHESNE FARMS INC
22260/22262 Laggan-Glenelg Road (County Road 24), Dalkeith



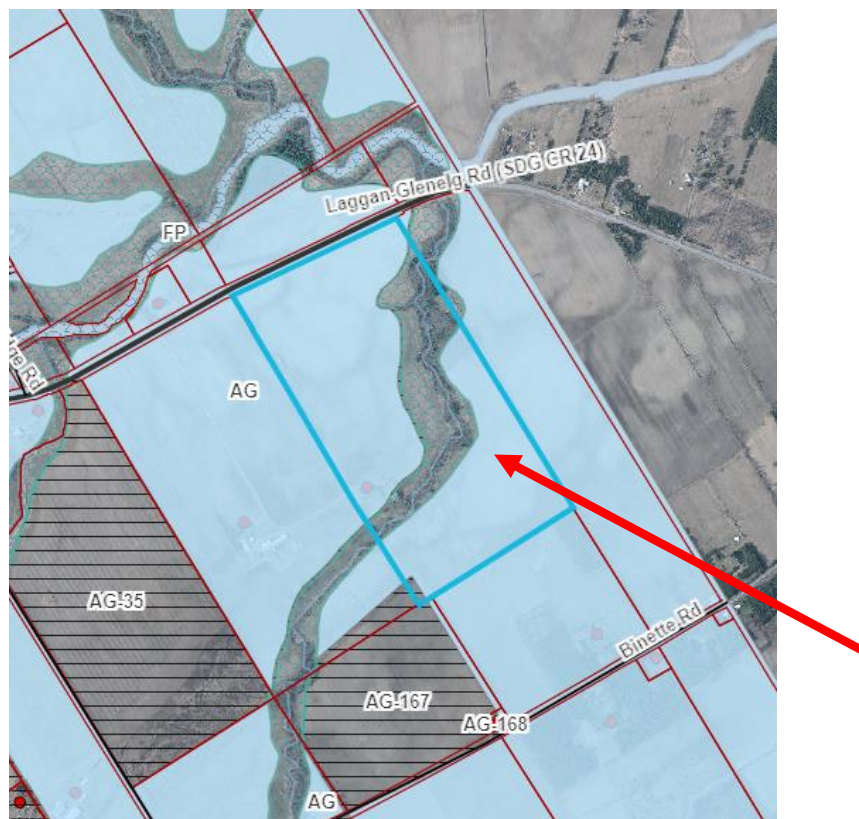




Official Plan designation: Agricultural Resource Lands



Zoning designation: General Agricultural (AG)



Purpose of application: to re-zone both the severed and retained portion subject to Consent Application B-86-23 condition No. 2 & 3 as follows;

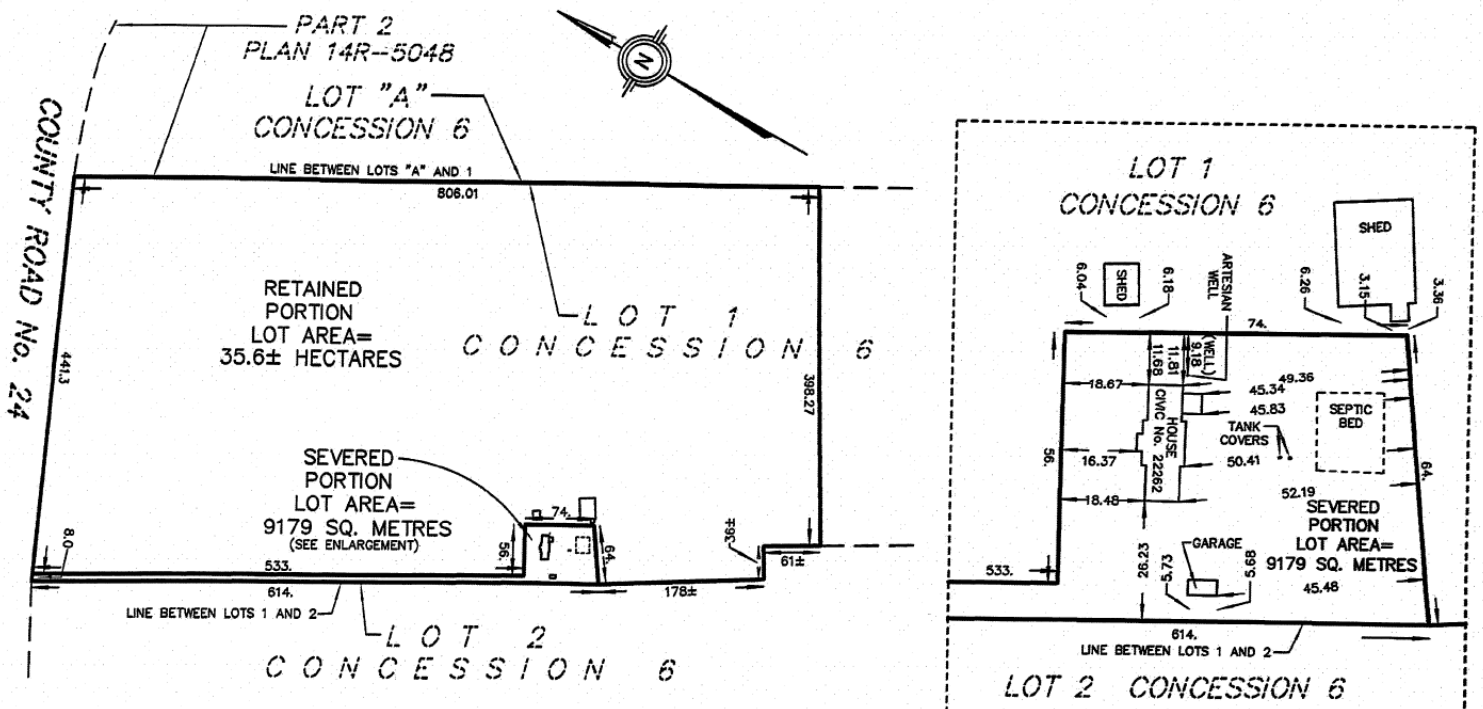
The **retained** portion of the property (86.3 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-238) to:

- acknowledge the interior yard setback deficiency from the required 9m to the proposed 3.15m for both agricultural accessory storage buildings and;
- to prohibit residential development

The **severed** portion of the property (2.31 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-239) to:

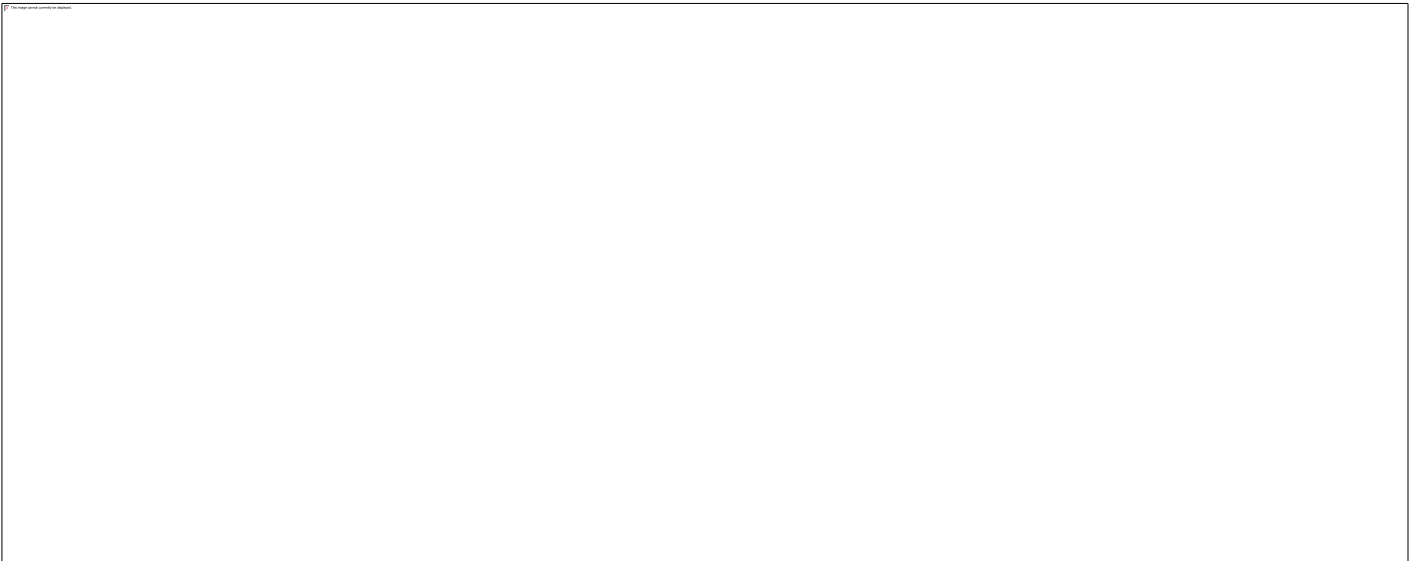
- acknowledge the deficiency in lot frontage (Laggan-Glenelg Road) from the required 45m to the proposed 8m ("flag" lot) and;
- prohibit agricultural uses.

Discussion: The subject land area is approximately 88.61 acres. The applicant received conditional approval from the United Counties of Stormont Dundas & Glengarry on August 21, 2023, to sever approximately 2.31 acres of land deemed surplus to the needs of the farming operation.



The newly created property lines will be created in accordance with the Zoning By-law requirements for both the retained and the severed portions, except for the West property line setback for the new agricultural lot to the 2 agricultural accessory storage buildings. The closest point to the property line to either building will be 3.15m, hence the request for reduction for interior yard setback for the retained portion. The new line is proposed to be in such a location to keep the area to a minimum to accommodate the residential use for the dwelling, septic, well and all accessory buildings.

The property currently uses the same entrance as 22260, they share the same driveway and at the South end of the driveway is where you can go to either single family dwellings on 2 separate lots. The proposed severance is a “flag” lot type surplus severance, and the new entrance is already in place, as it was approved by the Counties.



There currently are no entrances for the field, being the retained portion, it will either have to be accessed via neighbouring fields, or by applying to the SDG Transportation Department for a new entranceway. A new civic number could be issued for the agricultural portion of the severance. The single family dwelling, the severed portion, already has 22262 assigned, it will be removed from the 22260 property entranceway.

The owner does not have to apply for a change-of-use permit for the agricultural buildings as they remain on the agricultural portion of the severance. Prior to clearing all the conditions, the Chief Building Official will go on site to ensure no other structures are creating a health and safety hazard for the public and future owners, such as sheds, silo, other old buildings, etc.

The surrounding official plan designation is Agricultural Resource Lands for all adjacent and neighboring properties for both Stormont, Dundas & Glengarry and for Prescott & Russell (Township of East Hawkesbury).

The surrounding zoning is General Agricultural (AG) for all adjacent and neighboring properties for both North Glengarry and East Hawkesbury.

The surrounding uses includes mostly agricultural cash crop/fields and livestock facilities, with some rural residential properties.



We have received a comment from RRCA as there is a mapped watercourse on and within 15m of the subject lot. Alterations to the watercourse including but not limited to shoreline restoration, crossings, bridges, culverts, channelization, channel closures, realignment and cleanouts shall require permission from the Raisin Region Conservation Authority, as per O. Reg. 175/06.

No other agencies, Township departments or members of public expressed concerns or provided any comments regarding this Zoning By-law Amendment.

Provincial Policy Statement (2020)

According to the Provincial Policy Statement (2020) lot creation in prime agricultural areas is discouraged and may only be permitted in certain circumstances. A residence surplus to a farming operation is the most common reason and is applicable to this application provided that:

The new lot will be limited to a minimum size needed to accommodate the use, accessory uses, and appropriate sanitary sewage and water services, and the planning authority ensures that new residential dwellings are prohibited on any remnant parcel or farmland created by the severance.

SDG Counties Official Plan (2018)

The SDG Counties Official Plan Policy (8.12.13.3(7)) permits lot creation in agricultural lands for a residence surplus to a farming operation if the new lot will be limited to a minimum size needed to accommodate the use, accessory uses, and appropriate sanitary sewage and water services, and the municipality prohibits further dwellings (residential development) on the vacant retained lands created by the subject consent.

In conclusion, based on the criteria above, the proposed zoning amendment conforms to the relevant policies of the United Counties of Stormont Dundas and Glengarry's Official Plan, it is consistent with Provincial Policy Statement and compliant with the Township of North Glengarry Zoning By-law No. 39-2000.



November 27, 2023

From: Chantal Lapierre – Planning Department

November 27, 2023

From: Chantal Lapierre – Planning Department

RE: **Road Widening By-law No. 33-2023 - MACMASTER RD ALEXANDRIA**

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt by law # 33-2023 being a by law to acquire and dedicate a portion of a property for road widening purposes.

Background / Analysis: This office has received a request from Wilcox Law office (Klodine Bourdon) regarding a road widening by law and adoption of same by the Township on the property known as Kenyon Concession 8 N, Part of Lot 7 on registered Plan number 14R-6736 Part 2., MacMaster Road, Alexandria in the Township of North Glengarry.

The request relates to severance application B-32-23 that was conditionally approved on April 14th, 2023. One of the conditions was to allow for a widening of MacMaster Road where the applicant was to dedicate a portion of the road frontage to be transferred to the Township for this purpose.

The requirement for road widening is often imposed where the adjacent road does not meet the minimum standard width.

In order to correct this on title, a By Law to confirm the acquisition of certain lands and to dedicate the same as part of the public highways is being presented to Council for consideration.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law 33-2023
- Plan 14R-6736

Others consulted:

- Wilcox Law Office

Reviewed and Approved by
Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 33-2023

A BY-LAW TO CONFIRM THE ACQUISITION OF CERTAIN LANDS AND TO DEDICATE THE SAME AS PART OF THE PUBLIC HIGHWAYS TO BE KNOWN AS MCCORMICK ROAD

REF.: a) *The Municipal Act 2001, S.O. 2001, c. 25 Section 31 and amendments thereto;*
b) *The Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter P. 50, Section 44, Subsection 4 and amendments thereto;*

WHEREAS the Corporation deems it expedient to acquire those parts of PIN 67101-0150 being Kenyon Concession 8 N, Part of Lot 7, Township of North Glengarry, designated as Part 2 on Plan 14R-6736 for the purpose of future widening of MacMaster Road.

AND WHEREAS the Corporation of the Township of North Glengarry deems it expedient that the acquisition be confirmed and that the said lands be assumed and dedicated as part of the public highway.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry **HEREBY ENACTS AS FOLLOWS:**

- 1) That the acquisition by The Corporation of the Township of North Glengarry of those parts of PIN 67101-0150 being Kenyon Concession 8 N, Part of Lot 7, Township of North Glengarry, designated as Part 2 on Plan 14R-6736 for the purpose of future widening of MacMaster Road is hereby authorized and confirmed.
- 2) That the said lands acquired, more particularly described in paragraph (1) of this By-Law be and are hereby dedicated as parts of the public highway to be known as MacMaster Road.
- 3) That the Mayor and Clerk of the Corporation of the Township of North Glengarry be and they are hereby authorized to execute all documents and take whatever steps Council for the said Corporation may advise and as may be required to give effect to these presents.

READ A First, Second and Third Time and duly enacted this 27th day of November 2023.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 33-2023, duly adopted by the Council of the Township of North Glengarry on the 27th day of November, 2023.

Date Certified

CAO/Clerk / Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: BP-2023-33

November 27, 2023

From: Chantal Lapierre – Planning Department

RE: Road Widening By-law No. 34-2023 - MARCOUX RD ALEXANDRIA

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt by law # 34-2023 being a by law to acquire and dedicate a portion of a property for road widening purposes.

Background / Analysis: This office has received a request from Wilcox Law office (Klodine Bourdon) regarding a road widening by law and adoption of same by the Township on the property known as Kenyon Concession 2, Part of Lot 11 on Reference Plan number 14R-6728 Part 2, 4 and 5. Marcoux Road, Alexandria in the Township of North Glengarry.

The request relates to severance application B-18-23 that was conditionally approved on February 22nd, 2023. One of the conditions was to allow for a widening of Marcoux Road where the applicant was to dedicate a portion of the road frontage to be transferred to the Township for this purpose.

The requirement for road widening is often imposed where the adjacent road does not meet the minimum standard width.

In order to correct this on title, a By Law to confirm the acquisition of certain lands and to dedicate the same as part of the public highways is being presented to Council for consideration.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law No. 34-2023
- R-Plan 14R-6728

Others consulted:

- Wilcox Law Office

Reviewed and Approved by
Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 34-2023

A BY-LAW TO CONFIRM THE ACQUISITION OF CERTAIN LANDS AND TO DEDICATE THE SAME AS PART OF THE PUBLIC HIGHWAYS TO BE KNOWN AS MCCORMICK ROAD

REF.: a) *The Municipal Act 2001, S.O. 2001, c. 25 Section 31 and amendments thereto;*
b) *The Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter P. 50, Section 44, Subsection 4 and amendments thereto;*

WHEREAS the Corporation deems it expedient to acquire those parts of PIN 67108-0188 being Kenyon Con 2, Part of Lot 11, Township of North Glengarry, designated as Part 2, 4 and 5 on Plan 14R-6728 for the purpose of future widening of Marcoux Road.

AND WHEREAS the Corporation of the Township of North Glengarry deems it expedient that the acquisition be confirmed and that the said lands be assumed and dedicated as part of the public highway.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry **HEREBY ENACTS AS FOLLOWS:**

- 1) That the acquisition by The Corporation of the Township of North Glengarry of those parts of PIN 67108-0188 being Kenyon Con 2, Part of Lot 11, Township of North Glengarry, designated as Part 2, 4 and 5 on Plan 14R-6728 for the purpose of future widening of Marcoux Road is hereby authorized and confirmed.
- 2) That the said lands acquired, more particularly described in paragraph (1) of this By-Law be and are hereby dedicated as parts of the public highway to be known as Marcoux Road.
- 3) That the Mayor and Clerk of the Corporation of the Township of North Glengarry be and they are hereby authorized to execute all documents and take whatever steps Council for the said Corporation may advise and as may be required to give effect to these presents.

READ A First, Second and Third Time and duly enacted this 27th day of November 2023.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 34-2023, duly adopted by the Council of the Township of North Glengarry on the 27th day of November, 2023.

Date Certified

CAO/Clerk / Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: PW 2023-37

November 27, 2023

From: Zoe Bougie, Public Works Specialist

RE: Partial Abandonment of the McRae Branch

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. PW 2023-37, Partial Abandonment of the McRae Branch;

AND THAT the Council of the Township of North Glengarry passes a resolution initiating the abandonment process under Subsection 84(2) of the Drainage Act.

Background / Analysis:

The McRae Branch is located within the Township of North Glengarry (formerly the Township of Lochiel) near the intersection of Old Military Road and the Seventeenth Road. The McRae Branch was originally constructed under an engineer's report prepared by L. P. Stidwill, C.E. dated 1952 and by-law 338 of the former Township of Lochiel as part of the McGillivray-MacLeod Drain.

In 1985, the Lochiel Township received a request to abandon a section of the McRae Branch. No corresponding by-law, engineer's report or documentation was found to show that the section was abandoned. As no by-law was passed, this section of drain is still considered a municipal drain and falls under the Township's responsibility.

Staff are recommending that Council initiate the process to abandon the section of the McRae Branch as described. The McRae Branch starts at the northwesterly corner of lot 26 in the seventh concession and flows southeasterly across lot 26 and 25 where it enters the MacLeod Drain at Station 80-00. The proposed abandonment includes a 445-meter section of the McRae Branch on lot 26. The remaining drainage works on lot 25, east of Old Military Road will not be affected by this request.

Staff have investigated the section of the drainage works to be abandoned and determined that the affected portion has been tiled and covered and is now accepting flow from storm, rain, ground, surface, and subsurface water for the past several years. As such, it appears that the usual functioning of the drainage works will not be disrupted after the partial abandonment.

If Council chooses to proceed with the abandonment, a notice will be sent in accordance with the requirements of Subsection 84(1) of the Drainage Act. Affected landowners will have the option to request an engineer under subsection 84(3) to review the abandonment. If no landowner sends notice within the specified period, Council may by by-law abandon this section and would have no further obligations under the Drainage Act with respect to this section.

Alternatives:

1. Council passes the attached resolution (recommended)
2. Council does not pass the attached resolution.

Financial Implications:

Financial implications will depend on whether an engineer is requested by affected landowners. If an engineer is requested, the engineer will determine the allocation of costs for any additional work required to abandon the drain.

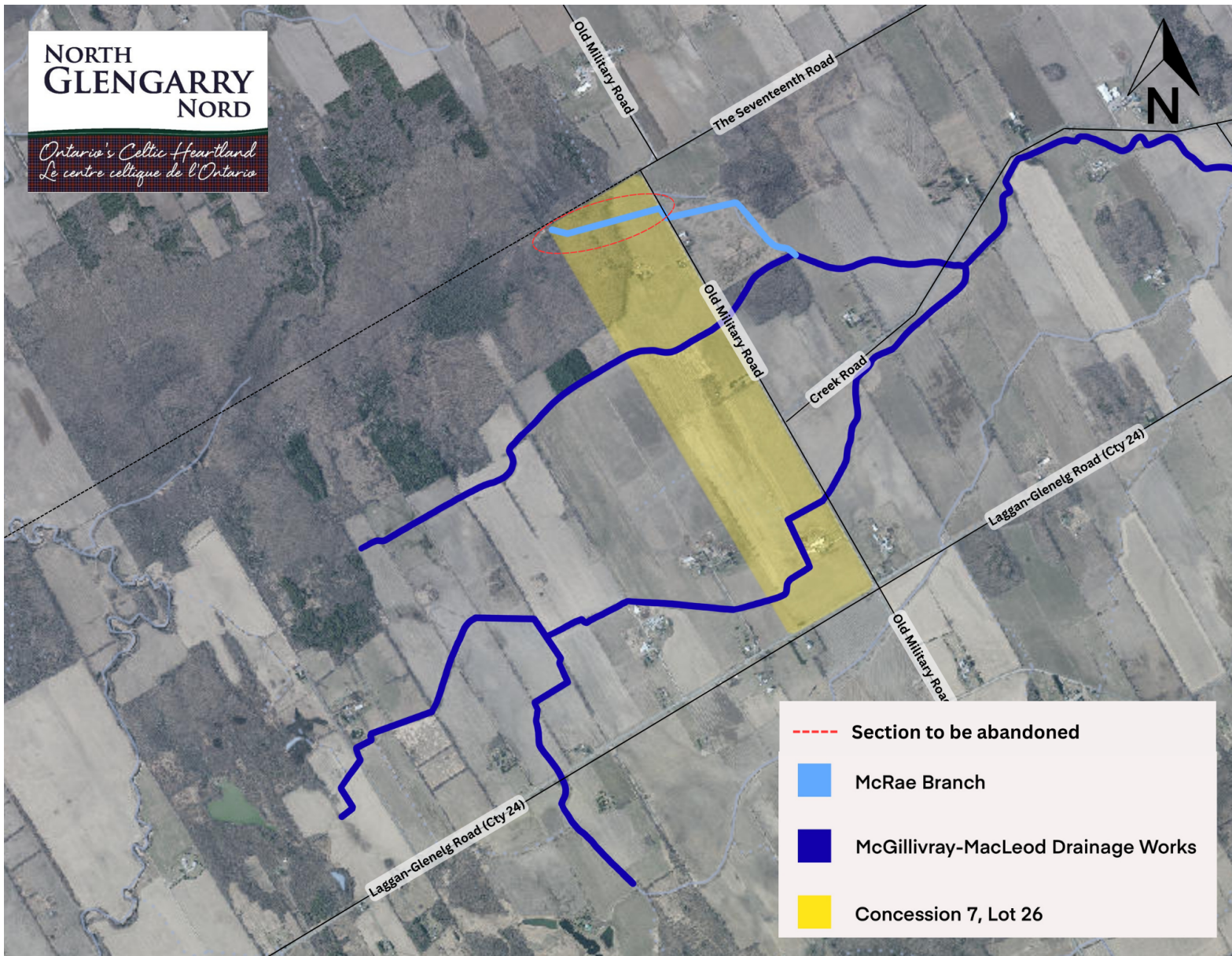
Attachments & Relevant Legislation:

McRae Branch Abandonment – Map
Drainage Act, R.S.O. 1990, c. D.17

Others Consulted:

Sarah Huskinson, CAO
Dean McDonald, Drainage Superintendent
Warren Leroy, Ault & Ault

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Public Meeting of Planning

Monday, September 25, 2023

5:45 pm

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

COUNCIL MEMBERS Mayor: Jamie MacDonald

PRESENT:

Deputy Mayor: Carma Williams

Councillor (At Large) - Jacques Massie

Councillor (Kenyon Ward) - Jeff Manley

Councillor (Alexandria Ward) - Michael Madden

Councillor: Brian Caddell

Councillor: Gary Martin

MUNICIPAL STAFF CAO/Clerk - Sarah Huskinson

PRESENT:

Deputy Clerk: Jena Doonan

Chantal Lapierre

1. **DISCLOSURE OF CONFLICT OF INTEREST**
2. **ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved By: Michael Madden

Seconded By: Brian Caddell

That the Council of the Township of North Glengarry accepts the Public Meeting Agenda of **Monday, September 25th/2023.**

Carried

3. **RATIFY MINUTES**

Resolution No. 2

Moved By: Jeff Manley

Seconded By: Gary Martin

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Planning of **Monday, June 26th/2023.**

Carried

4. ZONING AMENDMENTS

4.a Z-14-2023

Owner: Lois MacKinnon

Location: 1090 Aberdeen Road, Vankleek Hill

Purpose of application:

Purpose of application: to re-zone both the severed and retained portion subject to Consent Application B-34-23 condition No. 2 & 3 as follows;

The retained portion of the property (75.33 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-234) to:

- prohibit residential development and;

The severed portion of the property (1.78 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-235) to:

- acknowledge the deficiency in lot frontage (Aberdeen) from the required 45m to the proposed 10m and;
- acknowledge the interior yard setback deficiency from the required 6m to the proposed 3m for the accessory storage building (one-and-on-half storey garage) higher than 5m (6.32m) and;
- prohibit agricultural uses.

VERBAL COMMENTS:

-No verbal comments made

WRITTEN COMMENTS:

-No Written comments were made

The clerk asked three times for comments from the public in attendance and from Council. No comments were made.

4.b Z-15-2023

Owner: Richard Paul BURTON & Nicole Fleurette DECAIRE

Location: 3744 Angel Road, Apple Hill, ON, K0C 1B0

Purpose of application:

Purpose of application: To re-zone both the severed and retained portions subject to Consent Application B-81-23 condition No. 3 & 4 as follows;

The **retained** portion of the property (58.82 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-236) to:

- acknowledge the deficiency in lot area from the required 74 acres to the proposed 58.82 acres and;
- prohibit residential development and;

The **severed** portion of the property (4.95 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-237) to:

- prohibit agricultural uses.

VERBAL COMMENTS:

-No verbal comments made

WRITTEN COMMENTS:

-No Written comments were made

The clerk asked three times for comments from the public in attendance and from Council. No comments were made.

- 5. OLD BUSINESS**
- 6. NEW BUSINESS**
- 7. NOTICE OF MOTION**
- 8. ADJOURNMENT**

Resolution No. 3

Moved By: Jacques Massie
Seconded By: Carma Williams

There being no further business to discuss, the Public Meeting of Planning was adjourned at 5:59 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



MEMORANDUM

To: Township of North Glengarry Council, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: November 20, 2023
Subject: RRCA Board of Directors meeting highlights (November 16, 2023)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December, unless a special meeting is called).

November 16, 2023 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the October 19, 2023 meeting can be found at <http://www.rrca.on.ca/page.php?id=15>
- Board reviewed the Draft RRCA 2024 Operating and Capital Budgets.
- Board approved repairs to the Fly Creek Flood Control infrastructure.
- Board approved the submission of two funding applications; one to support the Cooper Marsh Biodiversity project and another to support the establishment of a pollinator garden at Gray's Creek Conservation Area.
- Board received an update on Cooper Marsh Conservation Area:
 - On November 20, the RRCA's Cooper Marsh Conservation Area will close for several weeks for habitat enhancement work that is part of a larger project ongoing since last fall in partnership with Ducks Unlimited Canada.
 - The Conservation Area is set to re-open mid-January.

Next RRCA Board meeting date: January 18, 2024

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 35-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of November 27th, 2023, in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 27th day of November 2023.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 35-2023, duly adopted by the Council of the Township of North Glengarry on the 27th day of November 2023.

Date Certified

CAO/Clerk / Deputy Clerk