

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council

Agenda

Monday, February 9, 2026 at 6 p.m.

Council Chambers

3720 County Road 34

Alexandria, Ontario K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATION OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**

Regular Meeting of Council Minutes – Monday January 26, 2026

Special Meeting of Council Minutes - Monday February 2 2026

5. DELEGATIONS

6. STAFF REPORTS

a. Community Services Department

- i. CS 2026-05: Hall Rental Policy
- ii. CS 2026-06: Rural Ontario Development Funding
- iii. 2026-07 : Ontario Trillium Foundation Funding

b. Building, Planning & By-law Department

- i. BP 2026-02: Lakeside Green Environmental Contract
- ii. BP-2026-04: Zoning By-law Amendment Z-12-2025 -
Wilco FINGER

iii. BP-2026-05: Zoning By-law Amendment Z-13-2025 -
Manjot SARKARIA

iv. BP-2026-06: Zoning By-law Amendment Z-14-2025 -
Robert CAUCCI

c. Fire Department

i. FD 2026-02: Fire Department – Self-Contained
Breathing Apparatus (SCBA)

d. Public Works Department

i. PW-2026-02: Trillium Landing Municipal Engineer

ii. PW-2026-03: 2025 SCADA Upgrade

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

Council Correspondence Jan 21, 2026 - Feb 4, 2026

9. NEW BUSINESS

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday February 23, 2026, at 6 pm. in the Council Chambers, 3720
County Road 34, Alexandria, Ontario

Note: Meetings are subject to change and cancellation

11. QUESTION PERIOD

Questions are to be in relation to the items presented on this agenda. Limit
of one question per person and subsequent questions will be at the
discretion of the Mayor/Chair

12. CLOSED SESSION

13. CONFIRMATION BY-LAW

a. By-law 14-2026

14. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Minutes

Monday January 26, 2026 at 6 p.m.

Council Chambers

3720 County Road 34

Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jeff Manley
Councillor: Brian Caddell
Councillor: Michael Madden
Councillor: Gary Martin

REGRETS: Councillor At Large Jacques Massie

ALSO PRESENT: Interim CAO/Clerk: Timothy Simpson
Deputy Clerk: Jena Doonan
Director of Community Services: Stephanie MacRae
Director of Building, Planning & By-law: Jacob Rheume
Fire Chief: Matthew Roy

1. CALL TO ORDER

Chair Called the meeting to order at 6:01 p.m.

2. DECLARATION OF PECUNIARY INTEREST

Councillor Brian Caddell declared a pecuniary interest to Section 6(b)(i) 2026 Community Grant Funding, as he is a member of the organization.

3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday January 26, 2026.

Carried

4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Michael Madden

Seconded by: Brian Caddell

THAT the minutes of the following meeting(s) be adopted as circulated.

Regular Meeting of Council Minutes – Monday January 12, 2026

Carried

5. DELEGATIONS

None

6. STAFF REPORTS

a. Administration Department

AD 2026-02: Bill 68 Response-Changes to Conservation Authorities Act

Resolution No. 3

Moved by: Micheal Madden

Seconded by: Jeff Manley

WHEREAS the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses;

AND WHEREAS the municipalities within Stormont, Dundas and Glengarry (SDG) established South Nation Conservation (SNC) in 1947 and the Raisin Region Conservation Authority (RRCA) in 1963;

AND WHEREAS local municipalities currently provide between 25% and 50% of total conservation authority funding, while the Province of Ontario provides approximately 3%;

AND WHEREAS municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable service standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS conservation authorities collectively own and manage thousands of acres of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities;

AND WHEREAS Bill 68 (Schedule 3) proposes the creation of the Ontario Provincial Conservation Agency, a Crown corporation that would assume governance responsibilities and consolidate Ontario's 36 conservation authorities into seven regional authorities, with municipal cost apportionment yet to be defined;

AND WHEREAS the Province already possesses the authority to establish overarching legislation, regulations, and standards through the Conservation Authorities Act and the Ministry of the Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of North Glengarry calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

AND FURTHER THAT while the Township of North Glengarry supports provincial goals for consistent permit approval processes, shared services, and digital modernization, imposing a new top-down agency structure without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;

AND FURTHER THAT the Township of North Glengarry supports efforts to balance expertise, capacity, and program delivery across the province, and requests that the Province work collaboratively with municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives.

Carried

AD 2026-03: Lease Agreement with City of Cornwall – Alexandria EMS Base

Resolution No. 4

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report AD 2026- 03: Lease Agreement with City of Cornwall – Alexandria EMS Base; and

THAT Council pass By-law No. 06-2026, being a By-law to authorize the Mayor and Clerk to complete a 5-year lease agreement with the City of Cornwall for the Cornwall/SDG EMS base.

THAT By-law 06-2026 be read a first, second and third time and enacted in open Council this 26th day of January 2026.

Carried

b. Customer Service Department

Resolution No. 5

i. CS-2026-02: Community Grant Program Funding

Moved by: Jeff Manley

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2026-02: 2026 Community Grant Program Funding; and

THAT Council approves the following grants:

Name of Organization	Financial Amount	In Kind Amount
Alexandria Lions Club	\$ 3,500.00	-
Caddell Productions	\$ 500.00	\$ 2,269.00
Dutch King's Day	\$ 2,000.00	-
Glengarry Photo Club	\$ 1,000.00	\$ 1,492.00
Glengarry Historical Society	\$ 300.00	\$ 468.00
Glengarry Pipe Band	\$ 2,000.00	-
Kenyon Agricultural Society	\$ 2,500.00	-
Sons of Scotland	\$ 2,823.13	-
Maxville & District Chamber of Commerce	\$ 1,000.00	-
Sunshiners Social Club	\$ 1,850.00	\$ 1,227.00

For a total of \$17,473.13 in funding and \$5,456.00 of in-kind support; and

THAT Council directs the Arts, Culture and Heritage Committee to proceed with the second intake for remaining funds under the Community Grant Program.

Carried

ii. CS-2026-03: Bell Cell License Renewal Agreement

Resolution No. 6

Moved by: Gary Martin

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2026-03 Bell Cell License Renewal Agreement; and

THAT Council receives By-law 05-2026, being a by-law to enter into a license agreement with Bell Mobility Incorporated; and

THAT By-Law 05-2026 be read a first, second, and third time and enacted in Open Council this 26th day of January, 2026.

Carried

iii. CS-2026-04: 2026 Meet me on Main Street Dates

Resolution No. 7

Moved by: Carma Williams

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2026-04:2026 Meet Me on Main Street Event Dates; and

THAT Council approve the following schedule for the 2026 Meet Me on Main Street events:

Friday, May 22, 2026 – Glen Robertson

Saturday, June 6, 2026 – Dunvegan

Thursday, July 9, 2026 – Maxville

Thursday, July 23, 2026 – Alexandria

Carried

c. Building, Planning & By-law Department

i. BP 2026- 01: Review of Dog Catcher Services and Kennel Operations

Resolution No. 8

Moved by: Brian caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report BP 2026-01: Review of Dog catcher services and kennel Operations for information purposes; and

THAT Council endorse Option 4 – Hybrid Dog Control Service Delivery with the Township of Russell, as the preferred option to balance public safety, legislative compliance, staff capacity, and financial sustainability; and

THAT staff be authorized to negotiate the terms of an agreement with the Township of Russell for overflow, aggressive dogs, and after-hours coverage, and present a draft for Council review.

d. Fire Department

- i. FD 2026-01: Fire Protection Grant Agreement

Resolution No. 9

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT Council of the Township of North Glengarry receives Staff Report No. FD 2026-01: Fire Protection Grant Agreement; and

THAT Council pass By-law No. 07-2026, being a By-law to authorize a Transfer Payment Agreement between His Majesty the King in right of the Province of Ontario, represented by the Minister of the Solicitor General for the Province of Ontario (the “Ministry”) and the Township of North Glengarry (the “Municipality”) related to funding provided under the Fire Protection Grant; and

THAT By-law 07-2026 be read a first, second and third time and enacted in open Council this 26th day of January 2026.

Carried

7. UNFINISHED BUSINESS

None

8. CONSENT AGENDA

Resolution No. 10

Moved by: Michael Madden

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry receives the item(s) from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS

EOHU Policy Review Support - shared commercial kitchens by multiple food businesses

Resolution No. 11

Moved by: Jamie MacDonald

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry endorses the correspondence from Bridget Trepanier dated January 13th and directs the CAO/Clerk to forward correspondence to the EOHU indicating support for the development/implementation of guidelines/policies regarding the shared use of commercial kitchens.

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday February 9, 2026, at 6 pm. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario

Note: Meeting are subject to change and cancellation

11. QUESTION PERIOD

Questions are to be in relation to the items presented on this agenda. Limit of one question per person and subsequent questions will be at the discretion of the Mayor/Chair.

12. CLOSED SESSION

Resolution No. 12

Moved by: Brian Caddell

Seconded by: Jeff Manley

Proceed "In closed Session"

As this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*); and

As this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Carried

Rise and Report

Resolutions No. 13

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry rise and report from the Closed Session held on Monday, January 26, 2026, and that the Regular Council Meeting resume at 7:26 p.m.; and

THAT the Council of the Township of North Glengarry approve the salary grid for non-union staff and the remuneration for volunteer firefighters for 2025 and 2026; and

THAT Council directs staff to proceed as discussed in Closed Session.

AND THAT The Mayor and Clerk are authorized to execute any necessary documents.

Carried

13. CONFIRMATION BY-LAW

Resolution No. 14

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry adopts by-law 09-2026, being a by-law to adopt, confirm, and ratify the matters dealt with by Resolution; and

THAT by-law 09-2026 be read a first, second and third time and enacted in Open Council this the 26th day of January 2026.

Carried

14. ADJOURMENT

Resolution No. 15

Moved by: Michael Madden

Seconded by: Gary Martin

THERE being no further business to discuss, the meeting was adjourned at 7:29 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Meeting of Council

Minutes

Monday, February 2, 2026 at 3 p.m.

Council Chambers

3720 County Road 34 Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor at large: Jacques Massie (Arrived late)
Councillor: Jeff Manley
Councillor: Brian Caddell
Councillor: Michael Madden
Councillor: Gary Martin

ALSO PRESENT: Interim CAO/Clerk: Timothy Simpson
In Coming CAO/Clerk: Michael Fawthrop
Deputy Clerk: Jena Doonan

1. CALL TO ORDER

Mayor called meeting to order at 3:00 pm

2. DECLARATION OF PECUNIARY INTEREST

None

3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday, February 2 2026.

Carried

4. DELEGATIONS

None

5. STAFF REPORTS

a. Administration Department

i. By-law to appointment of CAO/Clerk

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry approves By-law No. 10-2026, being a by-law to appoint Mr. Michael Fawthrop as Chief Administrative Officer/Clerk for the Township of North Glengarry; and

THAT By-law 10-2026 be read a first, second and third time and passed in open Council this 2nd day of February 2026.

Carried

6. UNFINISHED BUSINESS

None

7. CONSENT AGENDA

None

8. NEW BUSINESS

None

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday February 9, 2026, at 6 pm. in Council Chambers, 3720 County Road 34, Alexandria, Ontario

Note: Meeting are subject to change and cancellation.

11. QUESTION PERIOD

12. CLOSED SESSION

13. CONFIRMATION BY-LAW

Resolution No. 3

Moved by: Gary Martin

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry adopts by-law 11-2026, being a by-law to adopt, confirm, and ratify the matters dealt with by Resolution; and

THAT by-law 11-2026 be read a first, second and third time and enacted in Open Council this 2nd of February 2025.

Carried

14. ADJOURMENT

Resolution No. 4

Moved by: Brian Caddell

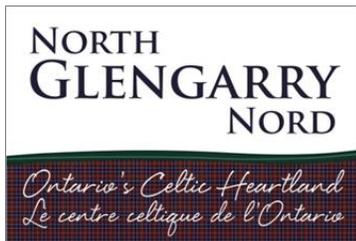
Seconded by: Michael Madden

THERE being no further business to discuss, the meeting was adjourned at 3:05 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: CS-2026-05

February 9, 2026

From: Stephanie MacRae – Director of Community Services

RE: Hall Rental Policy

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2026-05, Hall Rental Policy; and

THAT By-Law 12-2026 be read a first, second, and third time and enacted in Open Council this 9th day of February, 2026.

Background / Analysis:

The Community Services Department is introducing a new policy to formalize its procedures surrounding hall rental requests. The policy establishes fair, transparent, and consistent rules for renting Township-owned halls and community rooms (e.g., Sandfield Centre, Michel Depratto Hall, and Maxville & District Sports Complex Community Hall). It applies to individuals, community groups, not-for-profits, and businesses renting Township facilities for private or public events and outlines key information to support the renter with respect to payment and fees, cancellations, insurance requirements, inclusions, and other important details.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 – Not recommended – That Council does not approve this resolution

Financial Implications:

Hall rental rates and fees referenced in the Hall Rental Policy are in alignment with the Council-Approved Fees & Charges By-Law.

Attachments & Relevant Legislation:

- Hall Rental Policy
- By-Law 12-2026

Others Consulted:

- Community Services Department Team Members

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BYLAW NO. 12-2026

BEING a by-law to approve the Hall Rental Policy for the Township of North Glengarry.

WHEREAS the Council of The Corporation of the Township of North Glengarry deems it important to create a Hall Rental Policy;

AND WHEREAS the Municipal Act, 2001. c. 25, s 5(1) provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS the Municipal Act, 2001 c. 25, s 5 (3) that municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law.

NOW THEREFORE BE IT ENACTED BY THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY AS FOLLOWS:

1. **THAT:** The Hall Rental Policy attached to and forming part of this by-law be approved;
2. **THAT** this by-law shall come into force and effect on the date of its final passage.

READ a first, second, third time and enacted in Open council this 9th day of February,2026.

CAO/Clerk/Deputy Clerk

Mayor

I hereby certify this to be a true copy of By-law 12-2026, and that such by-law is in full force and effect.

Date Certified

Clerk/Deputy Clerk

Township of North Glengarry Hall Rental Policy		
Policy Number:	CS26-POLICY-1-v.1	
Effective Date:	February 9, 2026	

Policy Title: Hall Rental Policy
Policy Number: CS26-POLICY-2-v.1

Policy Type: Council Policy
Policy Owner: Community Services Department
Approval Authority: Council

Administration			
Effective Date:	February 9, 2026	Last Review Date:	February 9, 2026
Related Policy(ies):	N/A		
Related By-Law(s):	12-2026		
Procedural Document:	N/A		

1. Policy Statement

This policy establishes fair, transparent, and consistent rules for renting Township-owned halls and community rooms (e.g., Sandfield Centre, Michel Depratto Hall, and Maxville & District Sports Complex Community Hall). It applies to individuals, community groups, not-for-profits, and businesses renting Township facilities for private or public events.

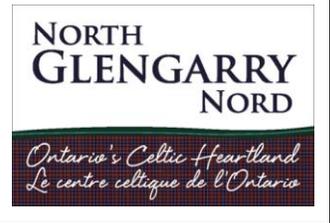
2. Purpose

This policy is established to assist the Community Services Department in the equal and fair rental of Township-owned halls and spaces.

3. Definitions

3.1. General Definitions:

Township of North Glengarry Hall Rental Policy	
Policy Number:	CS26-POLICY-1-v.1
Effective Date:	February 9, 2026



- i. **Renter:** The person or organization named on the rental agreement.
- ii. **Facility:** Any Township hall, room or meeting space covered by this policy.
- iii. **Alcohol Event:** Any event where alcohol is sold or served under a licence or Special Occasion Permit (SOP) issued by the Alcohol and Gaming Commission (AGCO) of Ontario.

3.2. Rate Categories:

- iv. **Non-Profit:** Applies to registered charitable organizations, incorporated non-profit groups, and community service clubs hosting events that are open to the public or serve a community purpose. Proof of non-profit status (e.g., incorporation number or CRA charitable registration) must be provided.
- v. **Meeting:** Applies to short-duration gatherings (typically under 4 hours) for business, committee, or organizational purposes where no food service, alcohol, or entertainment is involved. Examples: board meetings, planning sessions.
- vi. **Classes:** Applies to instructional or educational sessions offered by individuals or organizations (e.g., fitness classes, art workshops, training seminars). Typically recurring or scheduled in blocks.
- vii. **Regular Hall Rental:** Applies to private or public events such as weddings, banquets, parties, or community celebrations where the hall is used for its full amenities (tables, chairs, kitchen access). No alcohol service included under this category.
- viii. **Hall Rental with Bar:** Applies to events where alcohol is served or sold under the Township's AGCO licence or an AGCO Special Occasion Permit (SOP). This category requires compliance with the Township's Alcohol Risk Management provisions, proof of SOP, and additional insurance coverage.
- ix. **Arena Floor Rental:** Refers to the rental of an arena surface during non-ice season. The dry pad provides a large, open space suitable for events such as trade shows, sports tournaments (ball hockey, lacrosse, etc.), community gatherings, or exhibitions.
- x. **Occasional Rental:** A booking made for a one-time event or a short series of dates that does not repeat on a predictable schedule. These rentals are typically booked as needed and are subject to availability.
- xi. **Standing Rental:** A booking made for recurring use of the hall on a regular schedule (e.g., weekly, bi-weekly, or monthly), usually over a

Township of North Glengarry Hall Rental Policy		
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defined term (such as a season, semester, or year). Standing rentals are often granted priority within that term.

4. **Booking Process**

- i. **Application:** All requests for hall rentals must be submitted to the Community Services Department Recreation Coordinator or designate, or through the Township's online access portal.
- ii. **Review:** Requests will be reviewed by the Community Services Department. Any missing information or documents will need to be received before the rental is deemed confirmed.
- iii. **Signed Agreement:** A booking is provisionally held upon receipt of a signed Facility Rental Agreement. It is confirmed once all fees, deposits, insurance, and documentation are received by the Township within required timelines.

5. **Fees & Payment**

5.1 Payment Schedule

- i. **Occasional Rental Times:** The Renter will be invoiced upon booking. Payment must be received in full prior to the rental.
- ii. **Standing Rental Times:** The Renter will be invoiced monthly for the scheduled bookings.

5.2 Fees

- i. **Cleaning Fee Deposit:** A refundable \$150.00 cleaning deposit may be requested at the time of booking. The deposit will be returned after the event inspection, except where excessive cleaning of the kitchen, appliances, or hall is required, in which case all or part of the deposit may be retained.
- ii. **Online Payment Fees:** Payments made online may be subject to a non-refundable processing fee charged by the third-party payment

Township of North Glengarry Hall Rental Policy		
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provider. This fee is separate from the hall rental fee and is not retained by the Township of North Glengarry.

- iii. **Statutory Holidays:** Any rentals that occur on a statutory holiday will be subject to an additional 50% fee to cover staffing costs.
- iv. **Bars:** Events that request municipal bar services may be subject to additional fees. Please refer to the Municipal Alcohol Procedures document for more information.

5.3 Insurance Fees

All renters must carry liability insurance. Renters without their own coverage will be charged an insurance fee through the Township. Renters with their own insurance must name the Township of North Glengarry as an Additional Insured and provide the Certificate of Liability to the Community Services Department in advance of their rental.

Insurance fees charged by the Township are separate from hall rental fees, deposits, and online payment processing fees. The cost of insurance coverage varies depending on the nature of the event and rental duration. Insurance fees are reflected in the Township of North Glengarry Fees & Charges By-Law.

5.4 Damages

The Renter is responsible for any damage to the hall, kitchen, appliances, furnishings, fixtures, equipment, or grounds that occurs during the rental period. All damages will be assessed by the Community Services Department. Damage resulting from misuse, negligence, or failure to comply with hall policies will be charged to the Renter.

6. Cancellations, Exchanges or Changes in Rental:

6.1 Cancellation by the Township of North Glengarry

- i. The Township of North Glengarry is the sole authority for all halls and facilities. The practice of transferring, trading or sub-leasing halls or facilities between renters, without prior consent by the Community Services Department, is not allowed.

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- ii. The Township of North Glengarry reserves the right to reasonably postpone, reschedule or cancel any hall or facility booking, for a significant or high-profile event, as approved by Council.
- iii. The Township of North Glengarry reserves the right to cancel a hall or facility booking due to safety concerns, mechanical breakdowns, weather conditions, emergency closures or other conditions as determined by the Director of Community Services. Every attempt will be made to reschedule the hall or facility booking. All rescheduled hall or facility bookings will be billed in accordance with previously agreed-upon rates. All hall or facility bookings that cannot be rescheduled, will either be credited to the user's outstanding balance or refunded if the rental has been paid in full.
- iv. In case of inclement weather, unless notified by the Community Services Department that the facility is closed, the hall or facility will be available for use and will be billed as stated in Renter's invoice.
- v. In the event that the Township of North Glengarry cancels a hall or a facility booking, the Renter will be offered the opportunity to rebook at a later date or obtain a full refund.

6.2 Cancellation of Hall or Facility by Renting Organization or Individual

6.2.1 Cancellation of a hall or facility rental for meetings of activities of a short duration:

- i. All cancellations must be made during office hours 8:00 am to 4:00 pm Monday through Friday and be sent by email to recreation@northglengarry.ca.
- ii. Cancellations must be made 14 days in advance otherwise the Renter is charged at 100% of the rental rate.

6.2.2. Cancellation of a hall or facility rental for bookings of importance (multi-day events, weddings, festivals, etc.):

- i. All cancellations must be made during office hours 8:00 am to 4:00 pm Monday through Friday and be sent by email to recreation@northglengarry.ca.

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- ii. For events where there is a considerable amount of time booked (i.e. entire days, weekends or weeks) the following notice is required:
 - Prior to 4 Weeks – Renter is not charged
 - 3 Weeks – Renter is billed 50% of cost of Rental
 - 2 Weeks – Renter is billed 100% of cost of Rental

6.3 Extenuating Circumstances

The Township of North Glengarry recognizes that there may be circumstances of an extenuating nature that lead to facility cancellations. If the Renter feels their cancellation(s) are in this category, they may address it with the Community Services Department. The Community Services Department will deal with these requests on a case-by-case basis.

7. Insurance Requirements

The Township of North Glengarry requires Renters to maintain appropriate liability insurance coverage for all events and activities held in Township facilities. This requirement helps protect both the Renter and the Township from claims arising from injury, loss, or damage associated with the use of the facility.

All use of Township facilities is undertaken at the Renter’s own risk. Renters assume full responsibility for the conduct and safety of all individuals attending or participating in their event and for compliance with all applicable laws, regulations, and Township policies.

Insurance requirements, including whether coverage is provided by the Renter or obtained through a Township-offered user insurance program, are outlined in the sections below. Failure to meet insurance requirements may result in cancellation of the booking or denial of access to the facility.

7.1 General Liability

All Renters are required to ensure that appropriate general liability insurance coverage is in place for the full duration of the rental period.

Renters who hold their own liability insurance policy must provide acceptable proof of insurance upon request. The policy must:

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Effective Date:	February 9, 2026	

- Name The Township of North Glengarry as an Additional Insured;
- Be in effect for the entire rental period; and
- Meet the minimum coverage limits established by the Township.

The Township reserves the right to review insurance documentation and to require additional coverage where the nature of the event or activity presents increased risk.

Failure to provide acceptable proof of insurance may result in denial of access to the facility or cancellation of the booking.

7.2 Township-Offered User Insurance

Private individuals or groups who do not carry their own general liability insurance may be required to purchase user group insurance through the Township’s insurance provider.

This insurance is intended to provide temporary liability coverage for eligible events and activities held within Township facilities. Coverage is subject to the terms, conditions, and limitations set by the insurer.

An insurance fee, per the Township of North Glengarry Fees & Charges By-Law, will be charged to the Renter and is mandatory for users without their own insurance and is separate from hall rental fees, deposits, and online payment processing fees.

Events or activities that do not qualify for Township-offered insurance must provide their own acceptable liability insurance in order to proceed with the rental.

8. Permits, Licenses & Compliance

8.1 Alcohol (AGCO)

Renters other than those who have requested bar services under the Township of North Glengarry’s AGCO licence, must obtain a Special Occasion Permit (SOP) from the AGCO for any service/sale of alcohol and comply with all AGCO regulations and municipal Alcohol Risk Management provisions where applicable. The SOP must be provided to the Community Services Department in advance of the event.

Please refer to the Municipal Alcohol Procedures document for further information about events that include the sale or service of alcohol.

8.2 Lotteries & Raffles

Township of North Glengarry Hall Rental Policy		
Policy Number:	CS26-POLICY-1-v.1	
Effective Date:	February 9, 2026	

Renters must secure appropriate lottery licences through the Township/AGCO prior to conducting raffles, bingo, break-open tickets, etc.

8.3 Other Approvals

Depending on the event (e.g., inflatables, temporary structures, amusement devices), additional permits/inspections and Township approvals may be required.

9. Use of Premises & Inclusions

9.1 Capacity Limits

All Township of North Glengarry facilities have maximum occupancy limits established in accordance with the Ontario Fire Code and other applicable regulations. These limits are set to ensure the safety of all occupants and must be strictly observed.

The maximum permitted occupancy for each hall or room is as follows:

- Maxville Sports Complex Hall: 350 persons
- Michel Depratto Hall at the Glengarry Sports Palace: 400 persons
- Sandfield Centre Hall at Island Park: 80 persons

The Township reserves the right to reduce allowable capacity based on:

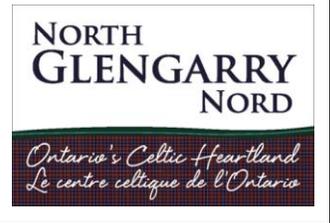
- Room configuration (e.g., tables, chairs, stages, dance floors);
- Type of event or activity;
- Fire exits and accessibility requirements;
- Public health or safety considerations; or
- Direction from the Fire Department or other regulatory authority.

9.2 Access

The hall will be made accessible to the Renter for the time specified in the rental agreement. Access is granted by Township employees. As such, no keys or access codes are required. The hall is accessible to the Renter until the end time specified in their rental agreement. If the event exceeds the agreed upon end time, additional costs *may* be incurred.

9.3 Setup and Teardown

Township of North Glengarry Hall Rental Policy	
Policy Number:	CS26-POLICY-1-v.1
Effective Date:	February 9, 2026



Township staff will set up tables and chairs according to the Renter's approved layout prior to the event.

9.4 Kitchens and Catering

Each of the facilities are equipped with a fridge, stove, sink and microwave that are available for use by the Renter.

The hall's kitchen is intended for food service and light food preparation only, unless otherwise authorized by the Township.

Renters may engage external caterers or food service providers, subject to the following:

- Caterers must comply with all health, safety, and licensing requirements;
- Proof of liability insurance may be required for caterers, naming the Township of North Glengarry as an Additional Insured, where applicable;
- Caterers must follow all hall rules regarding kitchen use, waste disposal, and clean-up.

The Renter remains fully responsible for the actions and conduct of all caterers, contractors, and service providers hired for the event. Renters are responsible for the safe and proper use of all kitchen equipment, appliances, and fixtures. All equipment must be returned to its original condition after use.

9.5 Cleanliness

The Renter is responsible for ensuring that the hall is returned to its original condition, through the removal of all decor and personal items at the conclusion of the rental. Garbage and waste will be removed by the staff on duty at the end of the event or as required throughout the event.

9.6 Inclusions

All hall rentals include the following:

- i. Tables and Chairs: Standard inventory of tables and chairs provided by the Township, as well as their set-up, is included in the rental fee.
- ii. Visual & Audio Equipment: All Township halls offer limited audio and visual equipment, inclusive of speakers, microphones, televisions or projectors, etc. It is strongly recommended that the Renter pre-arrange a time to test the equipment in advance of the rental date.

Township of North Glengarry Hall Rental Policy	
Policy Number:	CS26-POLICY-1-v.1
Effective Date:	February 9, 2026



- iii. Parking is widely available at each of the rental facilities and is free of charge.

9.7 Renter Responsibilities

Renters are responsible for providing their own table coverings, linens, decorations, glassware, cutlery, and any specialty items. All décor must comply with Township restrictions (e.g., no confetti, glitter, or damaging adhesives). The Township of North Glengarry does not supply extension cords, power bars, or temporary electrical equipment required for an event.

10. Prohibited Activities

- i. No smoking or vaping indoors; all attendees must comply with legislation.
- ii. It is prohibited for the Renter or its guest(s) from possessing or consuming their own alcoholic beverages on the premises (including the parking lot and fields) without a valid SOP issued by the AGCO.
- iii. No open flames (except approved catering devices) without pre-approval.
- iv. Helium-filled balloons, including foil or Mylar balloons, are not permitted in the facilities. Air-filled balloons and balloon arches are permitted subject to approval and proper installation
- v. No confetti, glitter, open-tread candles, or décor that damages surfaces; only painter’s tape/approved fasteners.
- vi. No commercial retail sales unless pre-approved (and licensed where applicable).
- vii. Noise must comply with municipal by-laws; events must end by the contracted time.

The Renter is responsible for communicating these expectations with their guests and duly responsible for ensuring that the guests are in compliance.

11. Priority and Allocation

The Township of North Glengarry reserves the right to allocate and prioritize the use of hall facilities in a manner that best serves the community and operational needs.

- i. Priority Scheduling: Township-run programs, activities, and municipal purposes may receive priority scheduling over other rentals.

Township of North Glengarry Hall Rental Policy	
Policy Number:	CS26-POLICY-1-v.1
Effective Date:	February 9, 2026



- ii. Annual and Community Events: Recognized, standing, annual community events and organizations may be permitted to pre-book facility space up to one (1) year in advance, subject to availability of the facility; and compliance with Township reconfirmation timelines, including confirmation of dates, fees, insurance, and any other required documentation.

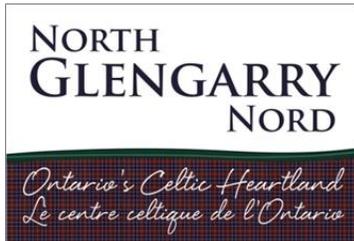
12. Incident Reporting

In the event of an incident, the Renter must follow the Incident Reporting Procedures described below. An incident includes bodily injury to Renter or its guests or damage to Township property or third-party property.

- i. Call 911 when police, ambulance, or fire assistance is required.
- ii. Immediately advise an onsite staff member of the incident. If a Township staff member is not readily available, for major incidents, call 911 to report or, for minor incidents, contact a Township staff member within the next working day.
- iii. Those involved in an incident, including the impacted individual(s), those reporting the incident, and any witnesses, will be required to provide information through an incident report.

13. Termination

- i. The Township may cancel an agreement with or without notice if the Renter does not comply with the terms and the Township shall be released from any obligation.
- ii. The Renter may cancel an agreement with a 30-day notice and shall be released from any obligation from the terms of the agreement.
- iii. The Township of North Glengarry has the right to refuse future rentals based on previous violations of this policy.



STAFF REPORT TO COUNCIL

Report No: CS-2026-06

February 9, 2026

From: Stephanie MacRae – Director of Community Services

RE: Rural Ontario Development Grant Funding

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2026-06, Rural Ontario Development Grant Funding; and,

THAT Council direct staff to apply for the Rural Ontario Development Grant Funding Second Intake in order to pursue funds to offset costs associated with the Maxville Sign Renewal Project.

Background / Analysis:

Last Fall, the Community Services Department submitted an application for the first intake of the Rural Ontario Development (ROD) program and was informed that the application was unsuccessful. The funding was to be used to recruit a temporary project coordinator to support Economic Development marketing initiatives throughout North Glengarry. With recent staffing changes and additional capacity built within the department, the Community Services Department will not be further pursuing grant funding to support this position and is confident that the execution of the Township's Economic Development Marketing strategy can be completed using internal resources.

Being a second intake has opened, the Community Services Department would still like to pursue funding to support outstanding projects. In consultation with the partners involved in the Maxville Sign Project, being the Kenyon Agricultural Society, Maxville & District Lion's Club, and Glengarry Sports Hall of Fame, the Community Services Department would like to proceed with a joint application for the second intake of the ROD program.

Based on the scope and scale of the project, the proposed LED Maxville sign qualifies under the Community Infrastructure Enhancements, which supports modest upgrades or modernization of existing community assets that contribute to economic vitality and community well-being.

Key program details include:

- Up to 35% provincial cost-share

- Maximum provincial contribution of \$25,000 for small projects
- Projects must demonstrate economic, tourism, or community benefits in rural Ontario

The Maxville LED sign project represents a strong, collaborative opportunity to modernize a community asset while leveraging provincial funding. The initiative aligns well with the objectives of the Rural Ontario Development Program and supports local economic, tourism, and community development goals.

Staff recommend that Council approve the submission of a joint application to the Rural Ontario Development Program for this project.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 – Not recommended – That Council does not approve this resolution

Financial Implications:

The estimated total project cost will be finalized prior to submission. Subject to funding approval:

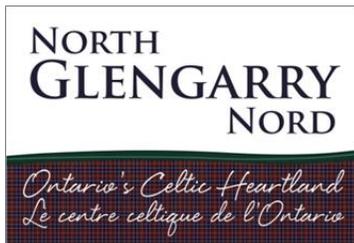
- The Province would contribute up to 35% of eligible costs, capped at \$25,000
- The remaining costs would be shared among project partners, including the Township, who has already committed \$15,000 towards this project.

Attachments & Relevant Legislation:

Others Consulted:

- Kenyon Agricultural Society
- Maxville & District Lion's Club
- Glengarry Sports Hall of Fame

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: CS-2026-07

February 9, 2026

From: Stephanie MacRae – Director of Community Services

RE: Ontario Trillium Foundation Funding

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2026-07, Ontario Trillium Foundation Funding; and

THAT Council directs staff to proceed with an Ontario Trillium Foundation grant application for the Elevator Modernization at the Glengarry Sports Palace.

Background / Analysis:

The Community Services Department has summarized three large-scale projects that have been considered for submission to the Ontario Trillium Foundation (OTF) grant program. The OTF provides grant funding to support community infrastructure that enhances accessibility, public safety, recreation, and overall community well-being. It should be noted that only one application may be submitted per applicant. For this reason, Staff wish to inform Council of the three options that were considered, and after completing a careful analysis, recommend that Council direct staff to proceed with an application for the elevator modernization project at the Glengarry Sports Palace.

Elevator Modernization – Glengarry Sports Palace

This project involves modernizing the existing elevator at the Glengarry Sports Palace, including, connecting the elevator to the facility's emergency generator, as well as upgrading accessibility components to address end-of-life conditions and barrier-free requirements.

- Estimated Project Cost: Approximately \$200,000
- Key Benefits:
 - Improves accessibility for all users, including seniors and individuals with disabilities to access the Michel Depratto Hall
 - Enhances public safety during power outages
 - Extends the usable life of a critical piece of facility infrastructure

- Risk of Deferral: Continued operation of aging equipment increases the risk of failure, service disruptions, and potential accessibility or safety concerns. As an example, if the Township of North Glengarry were to experience a significant power outage during the winter months, despite the arena being equipped with an emergency generator, the elevator requires modernization in order to have connectivity to the generator. As such, anyone with mobility needs, may not be able to access the Michel Depratto Hall without a functioning elevator.

Other Project Considered: Tennis Court Renewal – Island Park (Full Replacement)

This project entails a full replacement of the existing tennis courts at Island Park, which are currently experiencing significant surface damage and large cracks.

- Estimated Project Cost: \$259,000 + HST
- Key Benefits:
 - Provides a long-term recreational asset for residents
 - Improves safety, playability, and durability of the court
 - Supports healthy and active lifestyles within the community
- Risk of Deferral: Continued deterioration may result in increased safety concerns and higher future replacement costs.

Other Project Considered: Tennis Court Resurfacing – Island Park (Repair Option)

This option focuses on resurfacing the existing tennis courts and filling structural cracks to improve usability.

- Estimated Project Cost: \$38,460 + HST
- Key Benefits:
 - Most cost-effective option
 - Restores court usability in the short to medium term
 - Quick implementation timeline
- Limitations: This option does not address underlying structural aging, and further repairs or full replacement may be required in the future.

All three projects were reviewed for potential submission to the OTF program. Based on program priorities and alignment with OTF goals, staff are recommending the Elevator Modernization at the Glengarry Sports Palace as the most suitable project for submission due to its strong alignment with accessibility, safety, and asset preservation objectives.

The tennis court project remains an important recreation priority and may be considered for future grant opportunities or alternative funding.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 –That Council provides an alternative direction for the OTF grant submission

Or

Option 3 – Not recommended – That Council does not approve this resolution

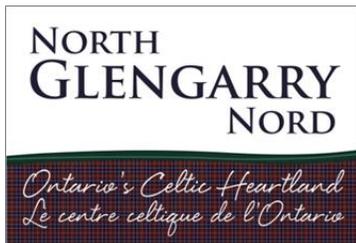
Financial Implications:

The projects listed in this report have not been prioritized for capital funding through the 2026 Township of North Glengarry budget. If successful, OTF funding may cover up to 100% of the cost of the project, up to a maximum of \$200,000. Approval to apply does not guarantee funding and may require a Township contribution depending on grant conditions. If successful in receiving OTF funding that does not cover the entire cost of the project, alternative funding sources would need to be considered through available reserves.

Attachments & Relevant Legislation:

Others Consulted:

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: BP-2026-02

February 9, 2026

From: Jacob Rheume – Chief Building Official

RE: **Part 8 Septic System design reviews and onsite inspections**

Recommended Motion:

THAT Staff Report 2026-02 regarding septic inspections be received and;

THAT the Council of the Township of North Glengarry enter into a one year contract (January 2026-December 2026 inclusively) with Lakeside Green Environmental Consulting to provide plan review and inspection services for Part 8 (On Site Sewage System) of the Ontario Building Code.

Background / Analysis:

In March of 2024, the municipality entered into a contract with Lakeside Green Environmental to provide plan review and inspection services for the implementation of the Part 8 Septic System program administered by the municipality under the Ontario Building Code Act. The process has been running smoothly and quality of service has been excellent. Costs are also very similar to all neighboring Townships.

Subsection 3.(2) of the Ontario Building Code Act S.O. 1992, c.23 requires that the Council of each municipality appoint inspectors as is necessary for enforcement of the Act in areas in which the municipality has jurisdiction. Michael Madden, owner of Lakeside Green Environmental is registered with the Ministry of Municipal Affairs and Housing as an inspector for on-site sewage system under BCIN 38246.

In late fall of 2025, Lakeside Green Environmental was requested to provide a proposal for continued Septic System Inspection services under Section 8 of the Ontario Building Code. The Terms of Reference for the proposal were similar to the previous contract which was effective from January 2024 to December 2025. The contract is issued jointly (but managed independently) with South Glengarry.

The Scope of Work continues to be as the previous proposal, the fees have increase slightly to adjust for cost of living and other expenses for Lakeside Green Environmental (see Financial Implications), and the term of the contract will be for one (1) year until a new Council is elected in 2026 to then be able to offer a four (4) year contract to avoid yearly redundancy.

Proposed Updated Fee Schedule for OBC Part 8 Services			
	Service	Cost	
The Part 8	Design Review	\$195 each	proposed OBC contract renewal will correlate to an increase in fee expense for sewage systems. The greatest
	Field Inspections for New Builds [Four (4) inspections standard]	\$627 (\$156.75 ea.)	
	Additional Inspections	\$173 each	
	Complaint Inspections	Hourly rate	
new	Hourly Rate within North Glengarry	\$125	
	Inspections for Property Severance	\$173	
	Design Change	\$106	
	Administration Services	\$65/hr.	

contributor to the required increase in contract pricing is an insurance premium increase for Lakeside Green Environmental.

Alternatives:

Option 1: THAT Council receives this report and THAT Council enters into a one year contract with Lakeside Green Environmental Consulting to provide plan review and inspection services for Part 8 (On Site Sewage System) of the Ontario Building Code.

Option 2: THAT Council does not receive this report and/or THAT Council does not enter into a one year contract with Lakeside Green Environmental Consulting to provide plan review and inspection services for Part 8 (On Site Sewage System) of the Ontario Building Code.

Financial Implications:

Lakeside Green Environmental has slightly increased the pricing schedule related to the septic inspection with the greatest contributor to the required increase in contract pricing is an insurance premium increase of for Lakeside Green Environmental. The pricing includes hours, mileage, insurance and incidentals required to complete inspection services. Considering these increases, the cost of Part 8 service delivery to the municipality will remain below permit revenue for Part 8 applications as the User Fee By-law will also reflect the increases. Costs are very similar to all neighboring Townships.

There is little impact on the 2026 budget as permit fees are established to offset the cost of this contract inspection services position and anticipated revenues and expenses have already been included in the 2026 budget.

Attachments & Relevant Legislation:

1. Proposal for Inspection Services under Part 8 of the OBC from Lakeside Green Environmental Consulting dated November 2025.
2. By-law No. 08-2026 Agreement Lakeside

Others Consulted:

Timothy Simpson, Interim Chief Administrative Officer/ Clerk
Zoe Bougie, Director of Finance

Reviewed and approved by:
Michael Fawthrop CAO/ Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 08-2026

BEING a by-law to appoint an Inspector and By-law Enforcement Officer for the Township of North Glengarry.

WHEREAS the Township entered into an agreement with Lakeside Green Environmental Contractor on the terms outlined in the “Proposal for Inspection Services under Part 8 of the OBC” dated January 2026, attached hereto (the Contract) for a one year contract (January 2026-December 2026);

AND WHEREAS Section 3 (2) of the Building Code Act, S.O. 1992, C.23, as amended, requires that a Council of a Municipality appoint a Chief Building Official and such inspectors as are necessary for the enforcement of the Building Code Act in the areas in which the municipality has jurisdiction;

AND WHEREAS the Municipal Act, S.O. 2001, c.25 as amended, authorizes the Council of any municipality to appoint certain officers and employees as may be necessary for the purposes of the Corporation, or for carrying into effect or enforcing any Act or by-law of the council;

AND WHEREAS pursuant to the Provincial Offences Act R.S.O., 1990, P.33 as amended, Council of the Corporation of the Township of North Glengarry wishes to appoint a By-law Enforcement Officer for the enforcement of the municipality’s by-law.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

- 1. **THAT** the Corporation of the Township of North Glengarry enter into an Agreement with Lakeside Green Environmental Consulting for a 1-year period from January 2026 to December 2026 inclusively.

THAT Michael Madden be appointed as an Inspector for the purpose of administering and enforcing the Ontario Building Code Act, S.O. 1992, C.23 and a By-law Enforcement Officer for the purpose of administering and enforcing municipal By-laws.

THAT this appointment be for the term of the contract between Lakeside Green Environmental Consulting and the Corporation of the Township of North Glengarry and terminates upon expiration or termination of the contract.

THAT this by-law shall take precedence over any other by-law it is inconsistent with.

READ a first, second, third time and enacted in Open Council this 9th day of February 2026.

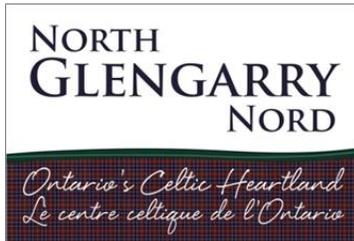
CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify this to be a true copy of By-law No. 08-2026, and that such by-law is in full force and effect.

Date Certified

CAO/Clerk / Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: BP-2025-04

February 9, 2026

From: Jacob Rheume, Director of Building, By-law & Planning

RE: **ZONING BY-LAW AMENDMENT No. Z-12-2025**

Applicant: Wilko FINGER

20800 Lochiel Road (County Road 21), Dalkeith
Lochiel Concession 4, West Part Lot 29
Roll 0111 016 010 02000
PIN 67156-0095

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-12-2025; and

THAT By-law No. Z-12-2025 be read a first second and third time and enacted in open Council this 9th day of February 2026.

Background / Analysis:

A zoning amendment application was presented during a public meeting of planning on January 26th, 2026.

THE PURPOSE of the Zoning By-Law Amendment is:

To re-zone the retained portion of Consent Application No. B-94-25 (+/- 99 acres) of the property from General Agricultural (AG) to General Agricultural Special Exception (AG-271) to:

- prohibit residential development and;
- to acknowledge the deficiency in lot frontage from the required 200m to the proposed +/- 143.29m and;

To re-zone the severed portion of Consent Application No. B-94-25 (+/- 2 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-272) to:

- prohibit agricultural uses and;
- to acknowledge the deficiency in lot frontage from the required 45m to the proposed +/-6m (flag lot).

The application was circulated as per the planning act, being by regular mail, posted on the property and posted on the Township website. No questions or concerns from the public or other agencies have been brought forward.

The application is being presented this evening to the Council of The Township of North Glengarry for further discussion and adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-12-2025
- Public Meeting of Planning Staff report from January 26th, 2026

Others Consulted:

n/a

Reviewed and Approved by:
Michael Fawthrop CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-12-2025

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, United Counties of Stormont, Dundas & Glengarry;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Lochiel Concession 4, West Part Lot 29; Parcel Identifier (PIN) 67156-0095 (20800 Lochiel Road (County Road 21), Dalkeith) of North Glengarry zoned General Agricultural Special Exception (AG-271) & General Agricultural Special Exception (AG-272) on Schedule “A” attached hereto, the following provisions shall apply:
 - i) General Agricultural Special Exception (AG-271):
 - to prohibit residential development; and
 - to acknowledge the deficiency in lot frontage from the required 200m to the proposed +/- 143.29m and
 - ii) General Agricultural Special Exception (AG-272):
 - to prohibit agricultural uses; and
 - to acknowledge the deficiency in lot frontage from the required 45m to the proposed +/- 6m (flag lot).
2. That Schedule “B” of By-Law 39-2000 is hereby amended by changing the “AG” Zone Symbol on the subject lands to “AG-271” & “AG-272” on the Schedule “A” hereto.
3. That Schedule “A” attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 9th day of February 2026.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

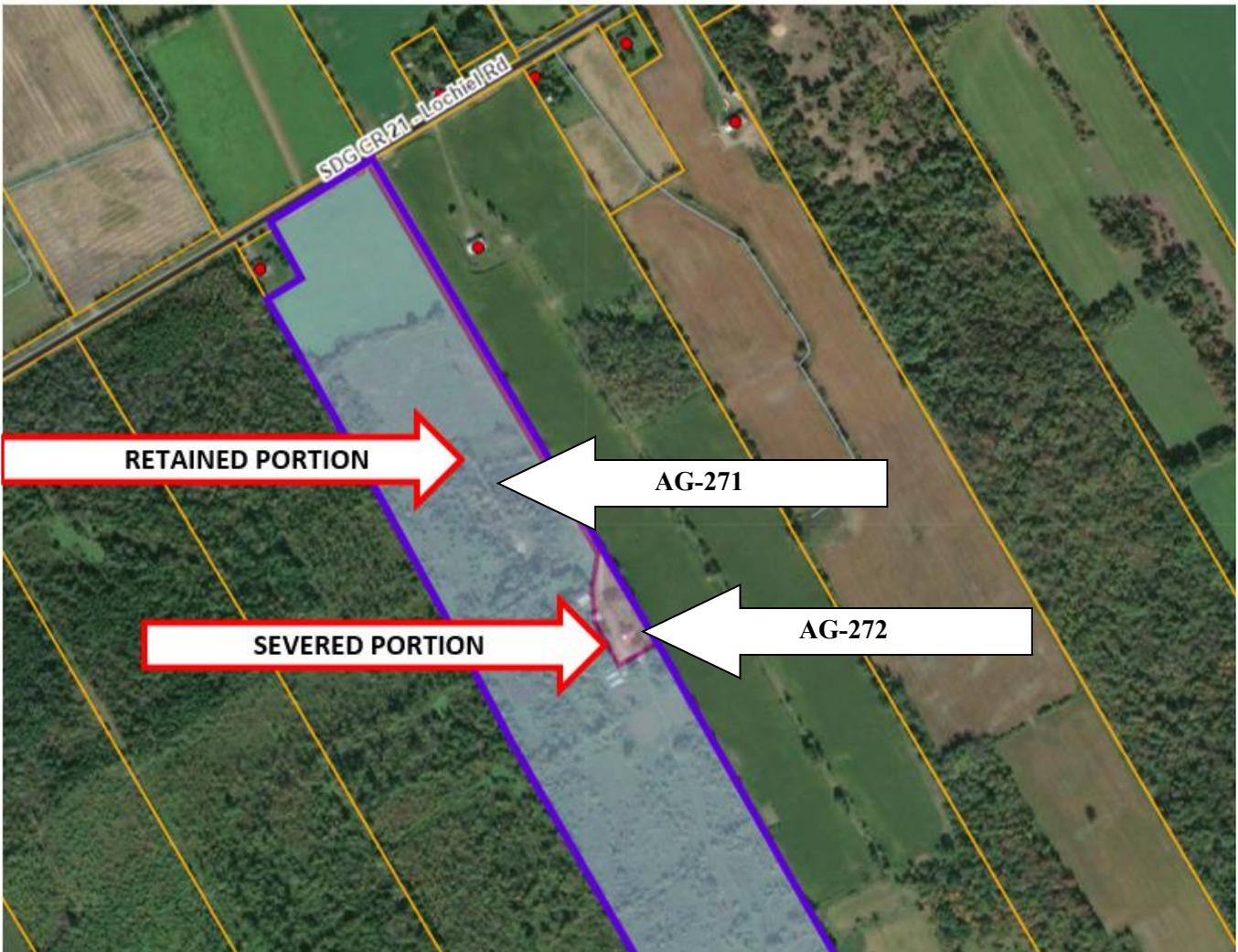
I, hereby certify that the forgoing is a true copy of By-Law No. Z-12-2025, duly adopted by the Council of the Township of North Glengarry, on the 9th day of February 2026.

Date Certified

Clerk / Deputy Clerk

**SCHEDULE "A"
TO BY-LAW NUMBER Z-12-2025**

**Legend
Subject Lands
Zone Change from "AG" to "AG-271" & "AG-272"**



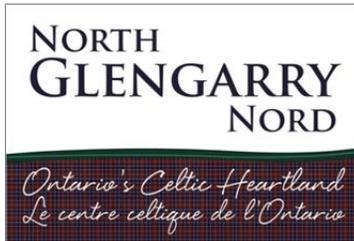
**20800 Lochiel Road (County Road 21), Dalkeith
Lochiel Concession 4, West Part Lot 29
Roll 0111 016 010 02000
PIN 67156-0095**

**Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule "A" to By-Law Z-12-2025.
Passed this 9th day of February 2026.**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk



**STAFF REPORT
PUBLIC MEETING OF PLANNING**

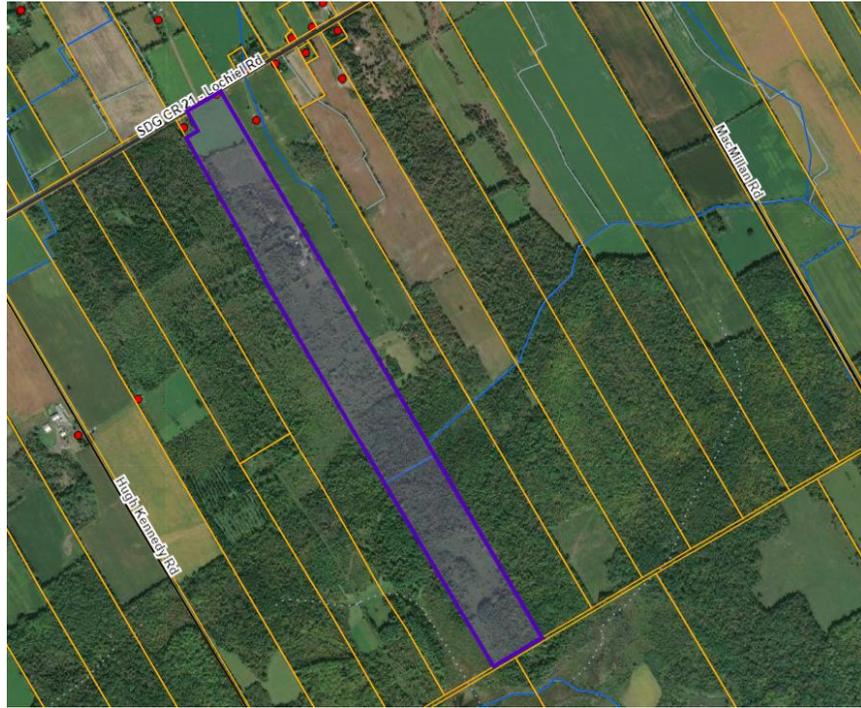
Date: January 26, 2026

To: Mayor and Council Members

From: Jacob Rheume, Director of Building, By-law & Planning

File	Zoning By-law Amendment No. Z-12-2025
Owner	Wilko FINGER
Address (Civic & Legal)	20800 Lochiel Road (County Road 21), Dalkeith Lochiel Concession 4, West Part Lot 29 Roll 0111 016 010 02000 PIN 67156-0095
Location	

Property



Site



Purpose of application

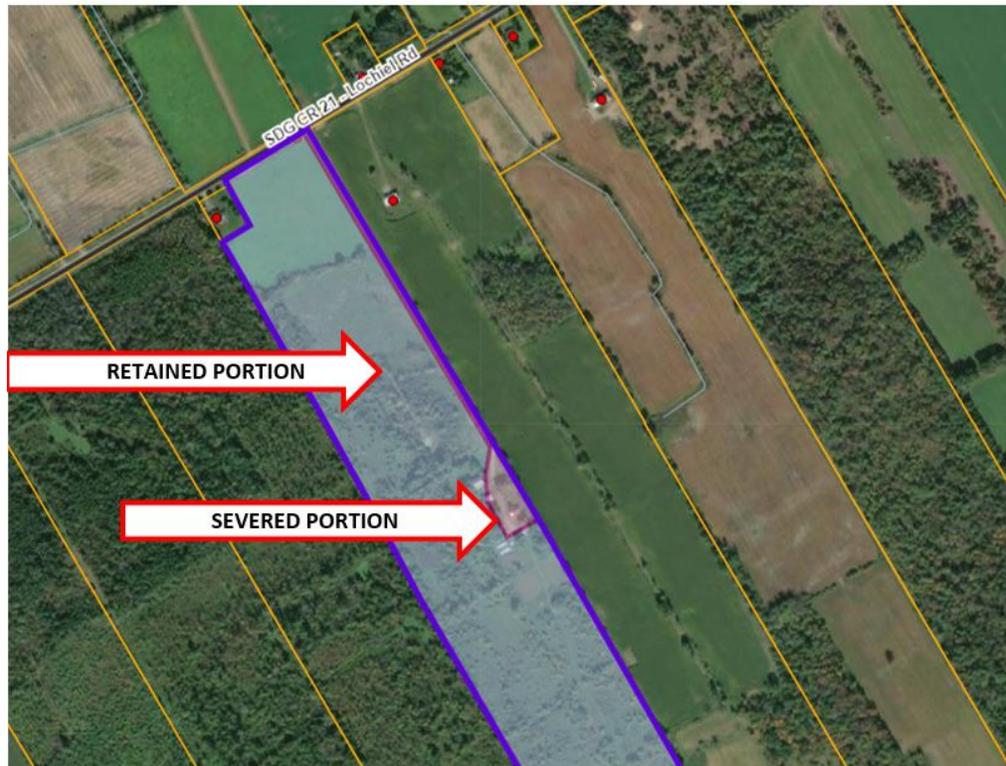
THE PURPOSE of the Zoning By-Law Amendment is:

To re-zone the retained portion of Consent Application No. B-94-25 (+/- 99 acres) of the property from General Agricultural (AG) to General Agricultural Special Exception (AG-271) to:

- prohibit residential development and;
- to acknowledge the deficiency in lot frontage from the required 200m to the proposed +/-143.29m and;

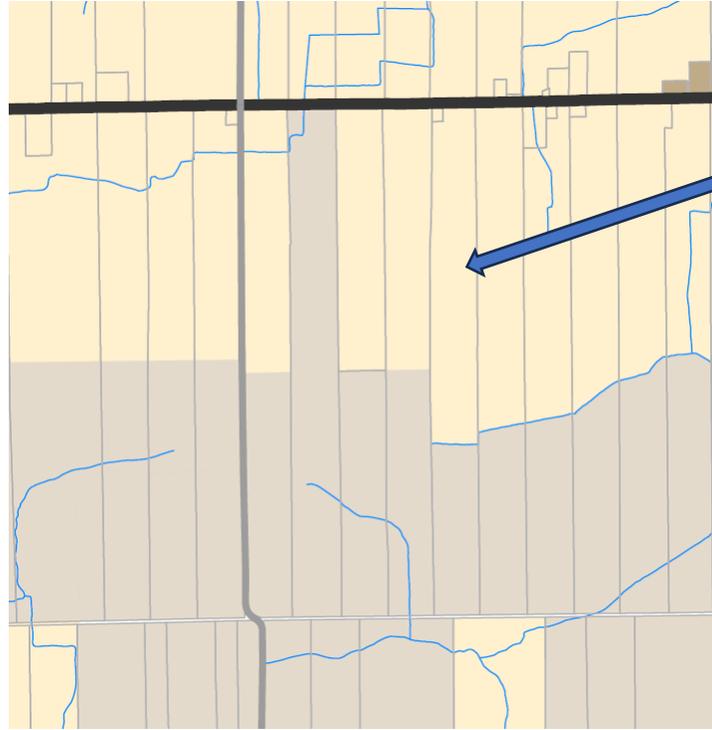
To re-zone the severed portion of Consent Application No. B-94-25 (+/- 2 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-272) to:

- prohibit agricultural uses and;
- to acknowledge the deficiency in lot frontage from the required 45m to the proposed +/-6m (flag lot).



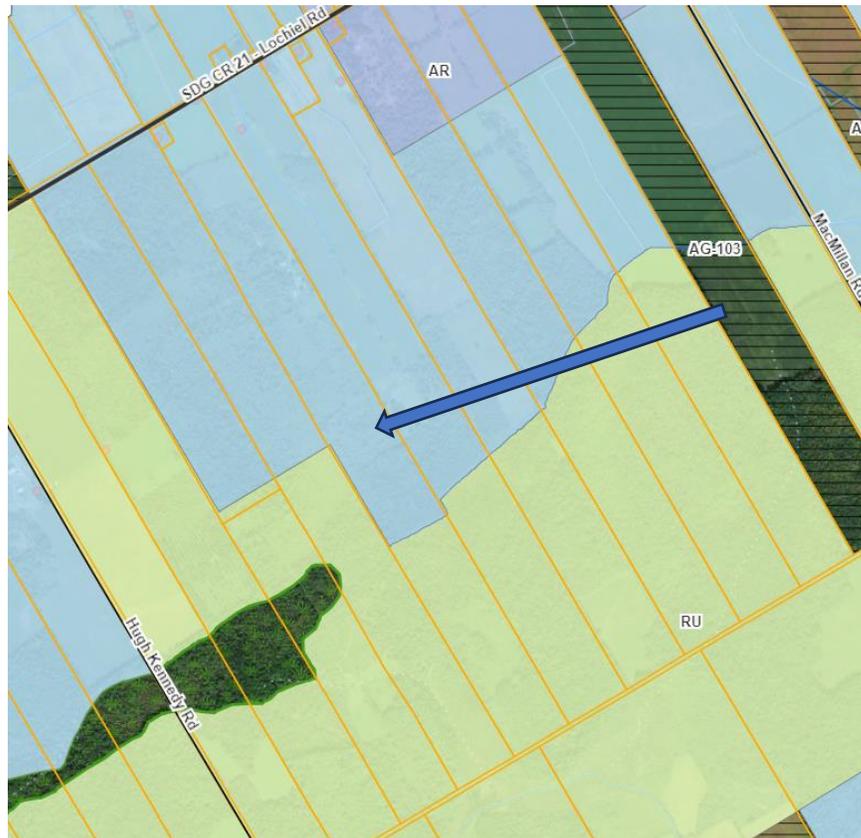
Official Plan & surroundings

Agricultural Resource Lands & Rural District



Zoning & surroundings

General Agricultural (AG) & Rural (RU)



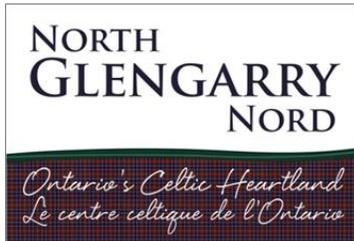
Use	Currently used as residential (dwelling), forestry on the South and fields on the North. No proposed major change after ZBA potentially more agricultural use, clear cut.
Surrounding Uses	North – Mostly cash crop land/fields, rural residential properties East – Mostly cash crop land/fields, rural residential properties South – Mostly cash crop land/fields, rural residential properties West – Mostly cash crop land/fields, rural residential properties
Size/Area	101 acres Proposed Consent Application No. B-94-25: - retained portion - +/- 99 acres - severed portion - +/- 2 acres. Both compliant with Zoning By-law.
Frontage	Proposed Consent Application No. B-94-25 - retained portion – +/- 146.29m on County Road 21 - severed portion – +/- 6m on County Road 21. <u>Both non-compliant with Zoning By-law, part of ZBA.</u>
Dimensions	Lot is irregular.
Buildings	2 buildings, a single-family dwelling and an accessory storage building to be kept with the residential portion of the severance. 0 agricultural storage buildings to be kept on the agricultural portion, all demolished. 

Building Height	Compliant with Zoning By-law.
Setbacks	Compliant with Zoning By-law. The survey has been submitted, and all setbacks are compliant with Zoning By-law, accessory being to be confirmed at less than 5m to be at 1.5m from interior side yard property line.
Lot Coverage	Compliant with Zoning By-law. The new property line is proposed to be in such a location to keep the area to a minimum to accommodate the residential use for the dwelling, septic, well and the accessory building as per OP.
Sanitary/Septic	Private Class 4 Septic system located on the North side of the dwelling.
Water/Well	Private Well.
Storm	Storm water dispersed on site.
Entrance/Driveway	<p>1 existing driveway for residential portion off County Road 21, to remain. 1 new driveway for agricultural portion off County Road 21 to be applied for with SDG.</p> 
Civic number	1 existing civic number 20800 to remain for the residential dwelling unit. Currently no civic number for the agricultural portion, could be issued.
SDG	New proposed entranceway on any County Road. The applicant received conditional approval from the United Counties of Stormont Dundas & Glengarry on October 31, 2025, for Consent Application B-94-25, granted on lands designated as Agricultural Resource Lands as per 8.12.13.3 (7) for a residence surplus to a farming operation.

RRCA & SNRCA	We have received a comment from RRCA as there is a mapped watercourse on and within 15m of the subject lot. Alterations to the watercourse including but not limited to shoreline restoration, crossings, bridges, culverts, channelization, channel closures, realignment and cleanouts shall require permission from the Raisin Region Conservation Authority, as per O. Reg. 175/06.
EOHU	No comments submitted.
MTO	No comments submitted.
CP/CN/Via Rail	No comments submitted.
OMAFRA	No comments submitted.
Hydro one, OPG, Bell, Enbridge	No comments submitted.
NG Roads Dept.	No comments submitted.
NG Public Works Dept.	No comments submitted.
NG Fire Dept.	No comments submitted.
NG By-law Dept.	No comments submitted.
NG Building Dept.	<p>The owner does not have to apply for any building permits as there are no agricultural accessory buildings on the residential portion to remain.</p> <p>Prior to clearing all the conditions, the Chief Building Official will go on site to ensure no other structures are creating a health and safety hazard for the public and future owners, such as sheds, silo, other old buildings, etc.</p> 

<p>Planning Act</p>	<p>The Ontario Planning Act gives municipal Councils the authority to pass zoning by-laws, and make amendments to existing zoning by-laws, under Section 34 of the Act.</p> <p>The Planning Act also requires that in making planning decisions Council must have regard for matters of Provincial Interest.</p> <p>The Planning Act requires that Council’s decisions must be consistent with the Provincial Policy Statement, and conform, or not conflict with, the Stormont, Dundas and Glengarry Official Plan which apply to the lands.</p>
<p>Provincial Policy Statement</p>	<p>According to the Provincial Policy Statement (2020) lot creation in prime agricultural areas is discouraged and may only be permitted in certain circumstances.</p> <p>A residence surplus to a farming operation is the most common reason and is applicable to this application provided that the new lot will be limited to a minimum size needed to accommodate the use, accessory uses, and appropriate sanitary sewage and water services.</p> <p>The planning authority ensures that new residential dwellings are prohibited on any remnant parcel or farmland created by the severance.</p>
<p>Official Plan</p>	<p>The SDG Counties Official Plan Policy (8.12.13.3(7)) permits lot creation in agricultural lands for a residence surplus to a farming operation if the new lot will be limited to a minimum size needed to accommodate the use, accessory uses, and appropriate sanitary sewage and water services, and the municipality prohibits further dwellings (residential development) on the vacant retained lands created by the subject consent.</p>
<p>Zoning By-law 39-2000</p>	<p>Compliant with Zoning By-law.</p> <p>Both portions have the required minimum Lot Area, and all minimum setbacks are met. The existing use to remain is compliant with the permitted uses within the General Agricultural Zones.</p> <p>Both portions Lot Frontage is to be acknowledged via ZBA.</p>
<p>Justification</p>	<p>Facilitates appropriate land use compatibility and minimizes land use conflicts. (ACT)</p> <p>Supports sustainable development by promoting a mix of land uses (ACT)</p> <p>Supports efficient land use and development patterns (PPS)</p> <p>Amendment aligns with the general intent and vision of the Official Plan (OP)</p> <p>Enhances the community's character while respecting compatibility with surrounding uses (OP)</p> <p>The proposed use is appropriate and desirable for the site (ZB)</p> <p>Amendment ensures functional site design: adequate access, parking, servicing, etc. (ZB)</p>

In conclusion, based on the criteria above, the proposed zoning amendment conforms to the relevant policies of the United Counties of Stormont Dundas and Glengarry's Official Plan, it is consistent with Provincial Policy Statement and compliant with the Township of North Glengarry Zoning By-law No. 39-2000.



STAFF REPORT TO COUNCIL

Report No: BP-2025-05

February 9, 2026

From: Jacob Rheume, Director of Building, By-law & Planning

RE: **ZONING BY-LAW AMENDMENT No. Z-13-2025**

Applicant: Manjot SARKARIA

18683 Kenyon Concession Road 2, Apple Hill
Kenyon Concession 2, Part Lot 33
Roll 0111 011 005 49000
PIN 67110-0171

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-13-2025; and

THAT By-law No. Z-13-2025 be read a first second and third time and enacted in open Council this 9th day of February 2026.

Background / Analysis:

A zoning amendment application was presented during a public meeting of planning on January 26th, 2026.

THE PURPOSE of the Zoning By-Law Amendment is to re-zone the General Agricultural (AG) portion of the property (South) from General Agricultural (AG) to General Agricultural Special Exception (AG-273) to permit a secondary dwelling on the subject lands and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.

The application was circulated as per the planning act, being by regular mail, posted on the property and posted on the Township website. No questions or concerns from the public or other agencies have been brought forward.

The application is being presented this evening to the Council of The Township of North Glengarry for further discussion and adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-13-2025
- Public Meeting of Planning Staff report from January 26th, 2026

Others Consulted:

n/a

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-13-2025

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, United Counties of Stormont, Dundas & Glengarry;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Kenyon Concession 2, Part Lot 33; Parcel Identifier (PIN) 67110-0171 (18683 Kenyon Concession Road 2, Apple Hill) of North Glengarry zoned General Agricultural Special Exception (AG-273) on Schedule “A” attached hereto, the following provisions shall apply:
 - i) the General Agricultural (AG) portion of the property (South) to permit a secondary dwelling on the subject lands and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.
2. That Schedule “A” of By-Law 39-2000 is hereby amended by changing the “AG” Zone Symbol (General Agricultural (AG) portion of the property (South)) on the subject lands to “AG-273” on the Schedule “A” hereto.
3. That Schedule “A” attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 9th day of February 2026.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. Z-13-2025, duly adopted by the Council of the Township of North Glengarry, on the 9th day of February 2026.

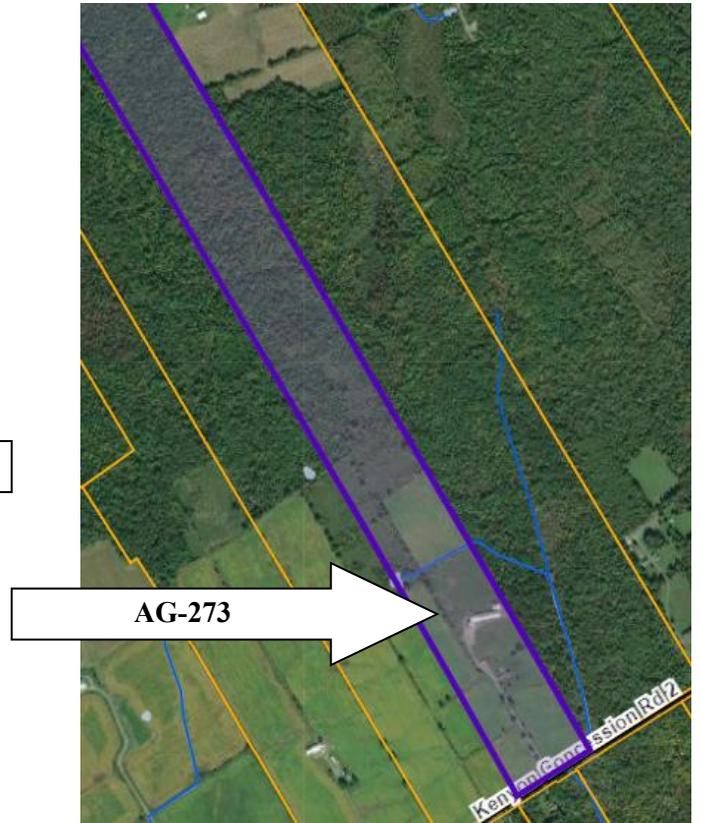
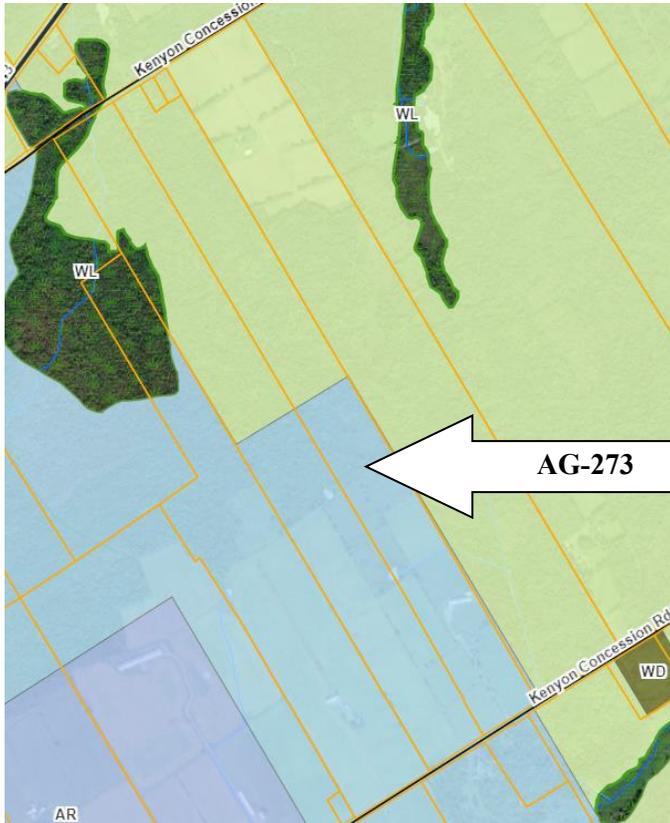
Date Certified

Clerk / Deputy Clerk

**SCHEDULE "A"
TO BY-LAW NUMBER Z-13-2025**

**Legend
Subject Lands**

Zone Change from "AG" to "AG-273"



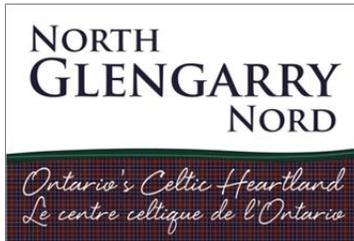
**18683 Kenyon Concession Road 2, Apple Hill
Kenyon Concession 2, Part Lot 33
Roll 0111 011 005 49000
PIN 67110-0171**

**Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule "A" to By-Law Z-13-2025.
Passed this 9th day of February 2026.**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk



**STAFF REPORT
PUBLIC MEETING OF PLANNING**

Date: January 21, 2026

To: Mayor and Council Members

From: Jacob Rheume, Director of Building, By-law & Planning

File	Zoning By-law Amendment No. Z-13-2025
Owner	Manjot SARKARIA
Address (Civic & Legal)	18683 Kenyon Concession Road 2, Apple Hill Kenyon Concession 2, Part Lot 33 Roll 0111 011 005 49000 PIN 67110-0171
Location	

Property



Site



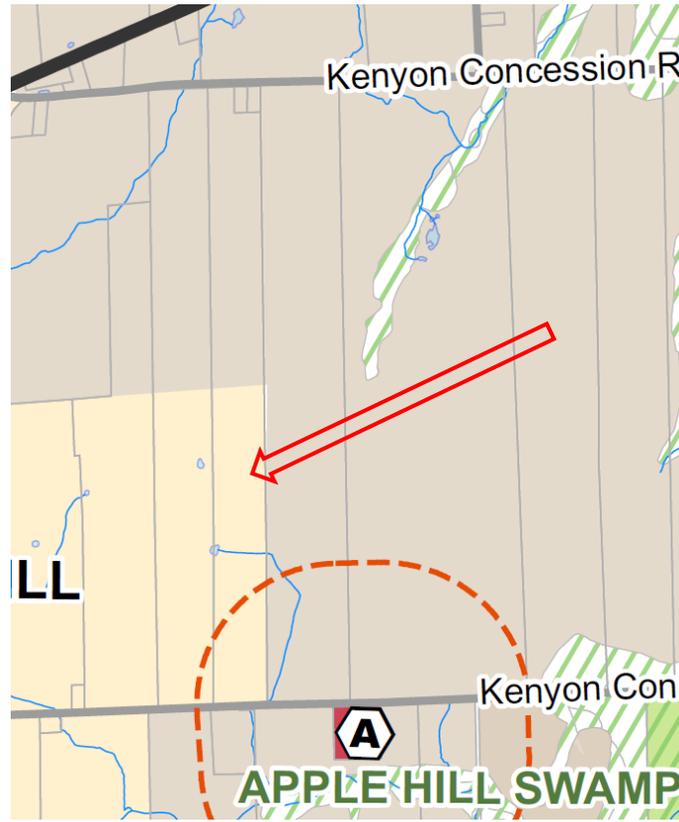
Purpose of application

THE PURPOSE of the Zoning By-Law Amendment is to re-zone the General Agricultural (AG) portion of the property (South) from General Agricultural (AG) to General Agricultural Special Exception (AG-273) to permit a secondary dwelling on the subject lands and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.



Official Plan & surroundings

Agricultural Resource Lands & Rural District



Zoning & surroundings

Agricultural (AG) & Rural (RU)



<p>Use</p>	<p>Currently used as intensive livestock facility (chicken barn) & residential (dwelling), treed area mostly in the Rural Zoning (North), and fields in the Agricultural Zoning (South).</p> <p>No proposed change after ZBA, additional dwelling to be built close to existing livestock facility.</p>
<p>Surrounding Uses</p>	<p>North – County Road 43, Cash crop land/fields, some forestry East – Mostly forested area, Loch Garry Lake area South – Mostly forested area, closed municipal Apple Hill landfill West – Cash crop land/fields, Rural Settlement Area (Village of Apple Hill)</p>
<p>Size/Area</p>	<p>97.37 acres</p> <p>No proposed changes.</p> <p>Compliant with Zoning By-law.</p>
<p>Frontage</p>	<p>190.8m on Kenyon Concession Road 2 & 93.7m on Kenyon Concession Road 3</p> <p>No proposed changes.</p> <p>Compliant with Zoning By-law.</p>
<p>Dimensions</p>	<p>Irregular shape, goes from Concession to Concession, eligible for some residential lot creation on the North (Rural Zoning)</p>
<p>Buildings</p>	<p>3 buildings, a single-family dwelling and an accessory residential storage building to remain, and 1 intensive livestock facility building used as a chicken barn.</p> <p>ZBA purpose is to add a secondary dwelling on the subject lands, and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.</p>  <p>The image is an aerial photograph of a rural property. A red circle highlights a specific area in the center-left of the property, and a red arrow points from the top right towards this circled area. The property is bounded by purple lines, and there are various buildings and fields visible.</p>

Building Height	Compliant with Zoning By-law.
Setbacks	Compliant with Zoning By-law. The survey has not been submitted at this point in time. New building to be built in compliance with Zoning By-law and Building By-law (OBC), no reductions in setback proposed.
Lot Coverage	Compliant with Zoning By-law. New building to be built in compliance with Zoning By-law, no reductions in minimum lot coverage is proposed.
Sanitary/Septic	Existing private Class 4 Septic system located on the East of the existing dwelling. New Private Class 4 Septic system to be installed for new proposed residential building.
Water/Well	Private Well as per provincial regulations.
Storm	Storm water dispersed on site.
Entrance/Driveway	1 existing driveway accessible from Kenyon Concession Road 2 for dwelling & chicken barn, same driveway to be used for proposed residential building, no new entrances proposed. 
Civic number	1 existing civic number 18683 to remain for the existing dwelling. New civic numbers could be issued for new residential building.
SDG	No new proposed entranceway on any County Roads. No comments submitted.

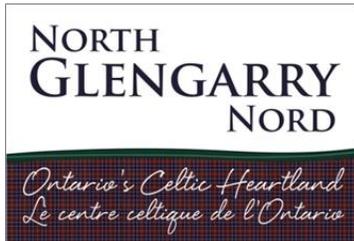
RRCA & SNRCA	No comments submitted.
EOHU	No comments submitted.
MTO	No comments submitted.
CP/CN/Via Rail	Proposed location is outside of the 30m buffer zone, no issues.
OMAFRA	No comments submitted.
Hydro one, OPG, Bell, Enbridge	No comments submitted.
NG Roads Dept.	No comments submitted.
NG Public Works Dept.	No comments submitted.
NG Fire Dept.	No comments submitted.
NG By-law Dept.	No comments submitted.
NG Building Dept.	<p>Building permit will have to be obtained as per OBCA.</p> <p>The building permit will also deal with parking, pedestrian safety, minor neighborhood character details, drainage, grading, actual building size and location, setbacks, servicing, lighting, garbage collection, etc.</p> <p>A Site Plan Control Development Agreement will not be required for the development.</p>
Planning Act	<p>The Ontario Planning Act gives municipal Councils the authority to pass zoning by-laws, and make amendments to existing zoning by-laws, under Section 34 of the Act.</p> <p>The Planning Act also requires that in making planning decisions Council must have regard for matters of Provincial Interest.</p> <p>The Planning Act requires that Council's decisions must be consistent with the Provincial Policy Statement, and conform, or not conflict with, the Stormont, Dundas and Glengarry Official Plan which apply to the lands.</p>
Provincial Policy Statement	<p>The Provincial Policy Statement, also known as the "PPS", provides policy directions on matters of provincial interest related to land use planning and development. It aims to provide for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment.</p> <p>Section 1.1.1 supports Healthy, livable and safe communities by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term, accommodate an appropriate affordable and market-based range and mix of residential types, (including single-</p>

	<p>detached, semi-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons) and avoiding development and land use patterns which may cause environmental or public health and safety concerns.</p> <p>Secondary dwelling units in rural district areas are consistent with the Provincial Policy Statement.</p>
Official Plan	<p>The SDG Counties Official Plan permits dwellings and secondary dwellings in Rural District Lands.</p> <p>SDG Counties planning Staff have confirmed the application conforms to the SDG Counties Official Plan.</p>
Zoning By-law 39-2000	<p>Current use is compliant with Zoning By-law.</p> <p>Proposed secondary dwelling not permitted, needs ZBA.</p> <p>Proposed building is to be built in compliance with all zone requirements.</p>
Justification	<p>Facilitates appropriate land use compatibility and minimizes land use conflicts. (ACT)</p> <p>Contributes to appropriate intensification, infill, or compatible development (ACT)</p> <p>Supports sustainable development by promoting a mix of land uses (ACT)</p> <p>The intent of the regulation is respected (e.g., privacy, massing, parking, height). (ACT)</p> <p>Amendment aligns with the general intent and vision of the Official Plan (OP)</p> <p>Enhances the community's character while respecting compatibility with surrounding uses (OP)</p> <p>Contributes to growth management or intensification goals. (OP)</p> <p>The proposed use is appropriate and desirable for the site (ZB)</p> <p>Amendment ensures functional site design: adequate access, parking, servicing, etc. (ZB)</p> <p>Supports adequate provision of housing, employment, transportation, and services (ZB)</p> <p>Supports a range and mix of housing options, densities, and affordability (PPS)</p>

Pictures of site



In conclusion, based on the criteria above, the proposed zoning amendment conforms to the relevant policies of the United Counties of Stormont Dundas and Glengarry's Official Plan, it is consistent with Provincial Policy Statement and compliant with the Township of North Glengarry Zoning By-law No. 39-2000.



STAFF REPORT TO COUNCIL

Report No: BP-2025-06

February 9, 2026

From: Jacob Rheume, Director of Building, By-law & Planning

RE: **ZONING BY-LAW AMENDMENT No. Z-14-2025**

Applicant: Robert CAUCCI & Antonella DE MARTE

19209 Kenyon Concession Road 7, Alexandria
Kenyon Concession 7, West Part Lot 22
Roll 0111 011 011 74000
PIN 67102-0106

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-14-2025; and

THAT By-law No. Z-14-2025 be read a first second and third time and enacted in open Council this 9th day of February 2026.

Background / Analysis:

A zoning amendment application was presented during a public meeting of planning on January 26th, 2026.

THE PURPOSE of the Zoning By-Law Amendment is to re-zone the property from General Agricultural Temporary Exception (AG-129-T) to General Agricultural Special Exception (AG-274) to permit a secondary dwelling on the subject lands and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.

The application was circulated as per the planning act, being by regular mail, posted on the property and posted on the Township website. No questions or concerns from the public or other agencies have been brought forward.

The application is being presented this evening to the Council of The Township of North Glengarry for further discussion and adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-14-2025
- Public Meeting of Planning Staff report from January 26th, 2026

Others Consulted:

n/a

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-14-2025

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, United Counties of Stormont, Dundas & Glengarry;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Kenyon Concession 7, West Part Lot 22; Parcel Identifier (PIN) 67102-0106 (19209 Kenyon Concession Road 7, Alexandria) of North Glengarry zoned General Agricultural Special Exception (AG-274) on Schedule “A” attached hereto, the following provisions shall apply:
 - i) the General Agricultural Special Exception (AG-274) to permit a secondary dwelling on the subject lands and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.
2. That Schedule “A” of By-Law 39-2000 is hereby amended by changing the “AG-129-T” Zone Symbol on the subject lands to “AG-274” on the Schedule “A” hereto.
3. That Schedule “A” attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 9th day of February 2026.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. Z-14-2025, duly adopted by the Council of the Township of North Glengarry, on the 9th day of February 2026.

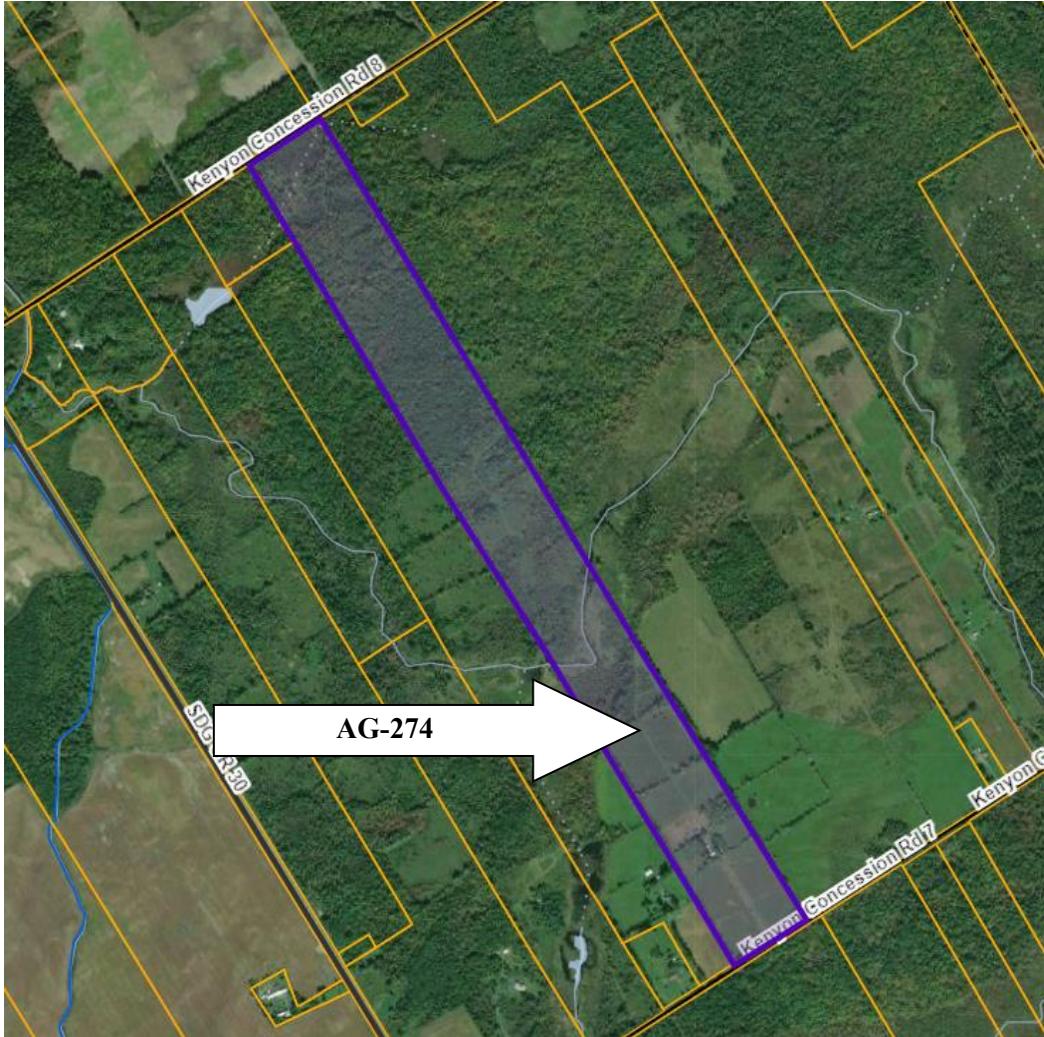
Date Certified

Clerk / Deputy Clerk

**SCHEDULE "A"
TO BY-LAW NUMBER Z-14-2025**

**Legend
Subject Lands**

Zone Change from "AG-129-T" to "AG-274"



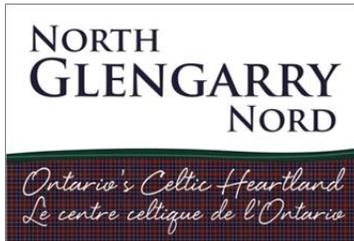
**19209 Kenyon Concession Road 7, Alexandria
Kenyon Concession 7, West Part Lot 22
Roll 0111 011 011 74000
PIN 67102-0106**

**Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule "A" to By-Law Z-14-2025.
Passed this 9th day of February 2026.**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk z

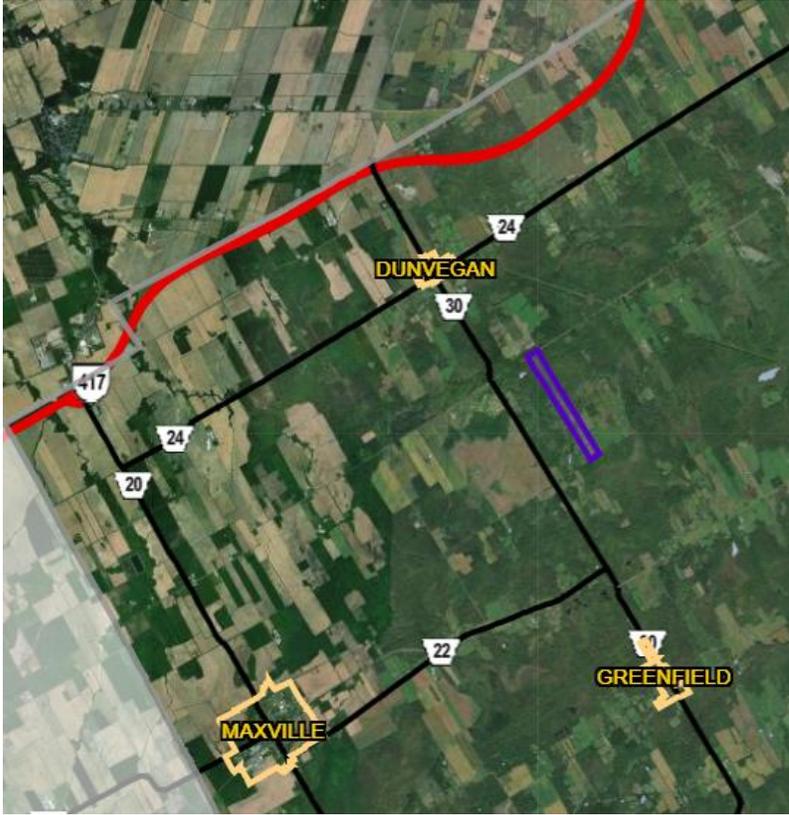


**STAFF REPORT
PUBLIC MEETING OF PLANNING**

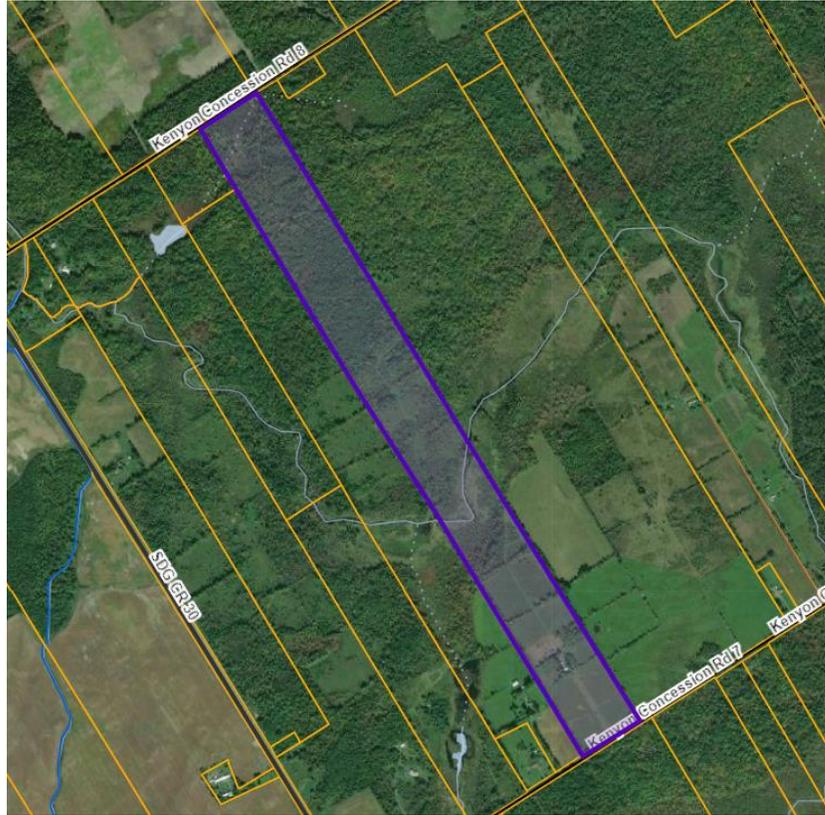
Date: January 21, 2026

To: Mayor and Council Members

From: Jacob Rheume, Director of Building, By-law & Planning

File	Zoning By-law Amendment No. Z-14-2025
Owner	Robert CAUCCI & Antonella DE MARTE
Address (Civic & Legal)	19209 Kenyon Concession Road 7, Alexandria Kenyon Concession 7, West Part Lot 22 Roll 0111 011 011 74000 PIN 67102-0106
Location	

Property

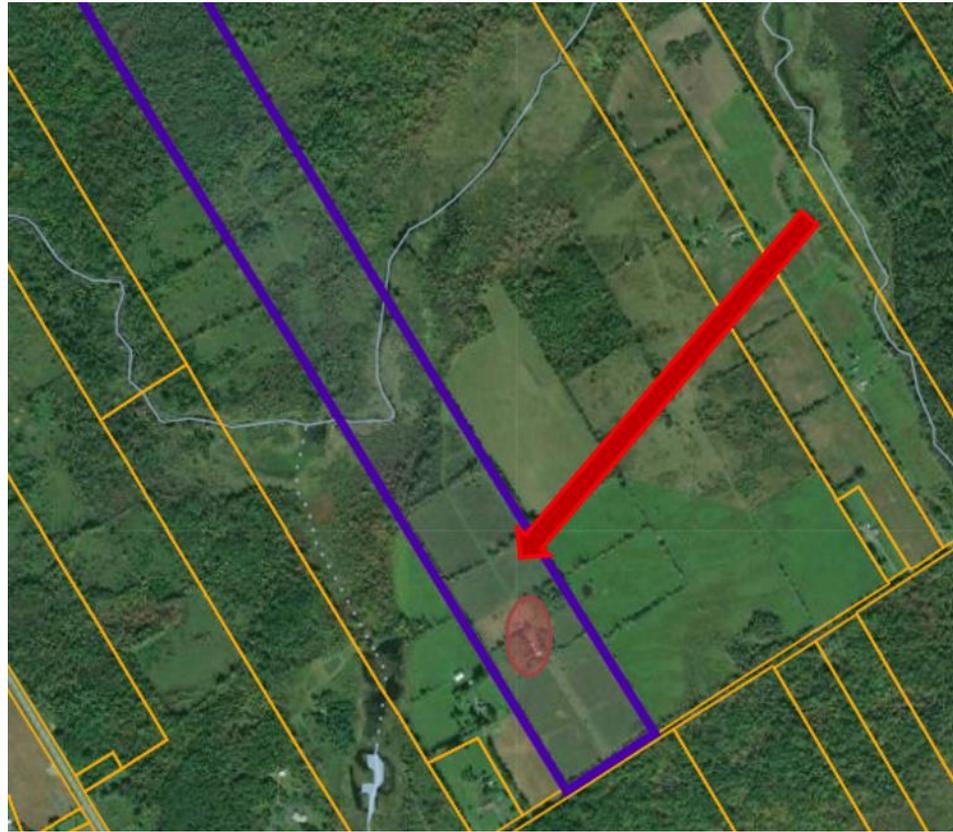


Site



Purpose of application

THE PURPOSE of the Zoning By-Law Amendment is to re-zone the property from General Agricultural Temporary Exception (AG-129-T) to General Agricultural Special Exception (AG-274) to permit a secondary dwelling on the subject lands and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.



Official Plan & surroundings

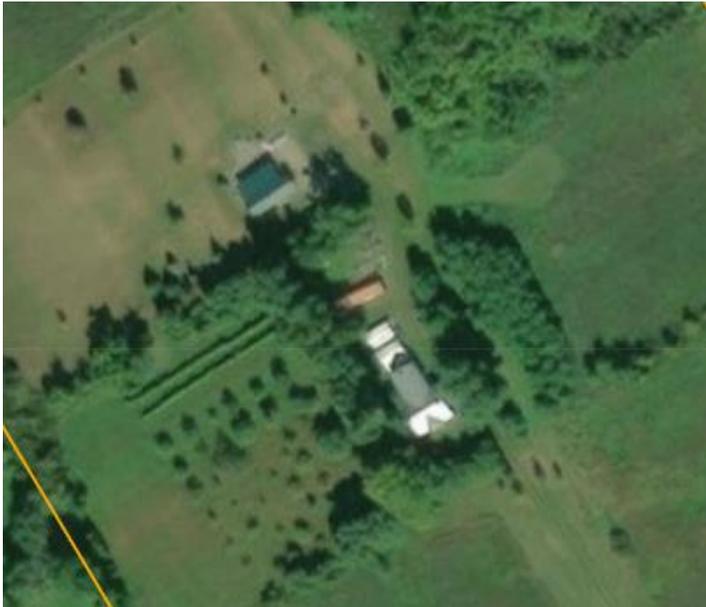
Agricultural Resource Lands & Rural District



Zoning & surroundings

General Agricultural Temporary Exception (AG-129-T) & Wetlands (WL)



Use	<p>Currently used as residential (dwelling), treed area mostly in the Rural Zoning (North), and fields in the Agricultural Zoning (South).</p> <p>No proposed change after ZBA, existing additional dwelling to become “permanent”.</p>
Surrounding Uses	<p>North – Mostly forested area with closed township landfills East – Mostly forested area, rural residential properties South – Mostly forested area West – Mostly forested area, cash crop land/fields</p>
Size/Area	<p>103.94 acres</p> <p>No proposed changes.</p> <p>Compliant with Zoning By-law.</p>
Frontage	<p>198m on Kenyon Concession Road 7 & on Kenyon Concession Road 8</p> <p>No proposed changes.</p> <p>Compliant with Zoning By-law.</p>
Dimensions	<p>198m x 2,154.3m, goes from Concession to Concession, potentially eligible for a residential lot creation on the North pending landfill setback (Rural Zoning).</p>
Buildings	<p>3 buildings, 2 single-family dwellings and 1 accessory residential storage building to remain.</p> <p>One of the residential dwellings is to be renovated and brought to OBC requirement, the owners were given a temporary zoning for the secondary home in 2015.</p> <p>ZBA purpose is to add a secondary dwelling on the subject lands as a permitted use permanently, and to permit the secondary dwelling to be a Mobile Home as defined in the Ontario Building Code.</p> 

Building Height	Compliant with Zoning By-law.
Setbacks	Compliant with Zoning By-law. The survey has not been submitted at this point in time. New building to be built in compliance with Zoning By-law and Building By-law (OBC), no reductions in setback proposed.
Lot Coverage	Compliant with Zoning By-law. New building to be built in compliance with Zoning By-law, no reductions in minimum lot coverage is proposed.
Sanitary/Septic	Existing private Class 4 Septic systems.
Water/Well	Private wells as per provincial regulations.
Storm	Storm water dispersed on site.
Entrance/Driveway	1 existing driveway accessible from Kenyon Concession Road 7 for both dwellings, no new entrances proposed. 
Civic number	1 existing civic number 19209 to remain for the existing dwelling. New civic numbers could be issued for new residential building.
SDG	No new proposed entranceway on any County Roads. No comments submitted.
RRCA & SNRCA	No comments submitted.

EOHU	No comments submitted.
MTO	No comments submitted.
CP/CN/Via Rail	Proposed location is outside of the 30m buffer zone, no issues.
OMAFRA	No comments submitted.
Hydro one, OPG, Bell, Enbridge	No comments submitted.
NG Roads Dept.	No comments submitted.
NG Public Works Dept.	No comments submitted.
NG Fire Dept.	No comments submitted.
NG By-law Dept.	No comments submitted.
NG Building Dept.	<p>Building permit will have to be obtained as per OBCA.</p> <p>The building permit will also deal with parking, pedestrian safety, minor neighborhood character details, drainage, grading, actual building size and location, setbacks, servicing, lighting, garbage collection, etc.</p> <p>A Site Plan Control Development Agreement will not be required for the development.</p>
Planning Act	<p>The Ontario Planning Act gives municipal Councils the authority to pass zoning by-laws, and make amendments to existing zoning by-laws, under Section 34 of the Act.</p> <p>The Planning Act also requires that in making planning decisions Council must have regard for matters of Provincial Interest.</p> <p>The Planning Act requires that Council's decisions must be consistent with the Provincial Policy Statement, and conform, or not conflict with, the Stormont, Dundas and Glengarry Official Plan which apply to the lands.</p>
Provincial Policy Statement	<p>The Provincial Policy Statement, also known as the "PPS", provides policy directions on matters of provincial interest related to land use planning and development. It aims to provide for appropriate development while protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment.</p> <p>Section 1.1.1 supports Healthy, livable and safe communities by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term, accommodate an appropriate affordable and market-based range and mix of residential types, (including single-detached, semi-detached, additional residential units, multi-unit housing, affordable</p>

	<p>housing and housing for older persons) and avoiding development and land use patterns which may cause environmental or public health and safety concerns.</p> <p>Secondary dwelling units in rural district areas are consistent with the Provincial Policy Statement.</p>
<p>Official Plan</p>	<p>The SDG Counties Official Plan permits dwellings and secondary dwellings in Rural District Lands.</p> <p>SDG Counties planning Staff have confirmed the application conforms to the SDG Counties Official Plan.</p>
<p>Zoning By-law 39-2000</p>	<p>Current use is compliant with Zoning By-law but as a “temporary” by-law was used, it will expire after 10 years of it’s passing.</p> <p>Proposed By-law Amendment is to make the secondary dwelling, a Mobile Home as defined in the Ontario Building Code, permanent.</p> <p>Proposed building is in compliance with all zone requirements.</p>
<p>Justification</p>	<p>Facilitates appropriate land use compatibility and minimizes land use conflicts. (ACT)</p> <p>Contributes to appropriate intensification, infill, or compatible development (ACT)</p> <p>Supports sustainable development by promoting a mix of land uses (ACT)</p> <p>The intent of the regulation is respected (e.g., privacy, massing, parking, height). (ACT)</p> <p>Amendment aligns with the general intent and vision of the Official Plan (OP)</p> <p>Enhances the community's character while respecting compatibility with surrounding uses (OP)</p> <p>Contributes to growth management or intensification goals. (OP)</p> <p>The proposed use is appropriate and desirable for the site (ZB)</p> <p>Amendment ensures functional site design: adequate access, parking, servicing, etc. (ZB)</p> <p>Supports adequate provision of housing, employment, transportation, and services (ZB)</p> <p>Supports a range and mix of housing options, densities, and affordability (PPS)</p>

Pictures of site



In conclusion, based on the criteria above, the proposed zoning amendment conforms to the relevant policies of the United Counties of Stormont Dundas and Glengarry's Official Plan, it is consistent with Provincial Policy Statement and compliant with the Township of North Glengarry Zoning By-law No. 39-2000.



STAFF REPORT TO COUNCIL

Report No: FD 2026-02

February 9, 2026

From: Matthew Roy – Fire Chief

RE: Fire Department – Self-Contained Breathing Apparatus (SCBA)

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report FD 2026-02: Fire Department – Self-Contained Breathing Apparatus (SCBA); and

THAT Council of the Township of North Glengarry authorizes the Fire Department to award the purchase of Self-Contained Breathing Apparatus (SCBA) equipment in the amount of \$598,850 to 1200 Degrees Darch Fire Inc.

FURTHER that the replaced equipment is declared surplus upon receipt of the new equipment; and

FURTHER that the Fire Department is authorized to tender the sale of the surplus equipment via auction, local tender, online auction or other means as deemed most beneficial to the Township.

Background / Analysis:

This report is being provided to Council to authorize the North Glengarry Fire Department to award the purchase of Self-Contained Breathing Apparatus (SCBA) equipment through an RFP Canoe/LAS contract #011824-DRA to 1200 Degrees Darch Fire Inc. As per the 2026 budget, Council allocated funds for the replacement of SCBA equipment due to its age and condition.

SCBAs are an essential component in protecting the health and safety of firefighters, providing our firefighters with the ability to breathe and communicate in hazardous atmospheres. Firefighters are required to use SCBA at incidents, including fires, fire alarms, natural gas leaks, carbon monoxide incidents, hazardous materials incidents, and other hazardous atmosphere incidents. Respiratory protection in dangerous atmospheres is a key element of safety in the fire service.

The Department's current inventory of SCBA has been subject to increasingly frequent failures during routine inspections. Currently, the department owns 38 SCBA's and 150 cylinders manufactured by MSA Safety that were purchased in 2012. At the time of purchase, these units were compliant with the current National Fire Protection Association Standard on Open-Circuit Self-Contained Breathing Apparatus for Emergency Services (2007 Edition). These units have reached the industry standard life expectancy of useful life and require replacement. The

department's responsibility as it relates to firefighter safety necessitates the replacement of the existing inventory of SCBAs.

This tender process was completed through the Canoe Procurement Group – Cooperative Purchasing. The Fire Department conducted a search for approved suppliers and received a quote from 1200 Degrees Darch Fire Inc. for 38 SCBA's and 100 cylinders manufactured by Drager.

Council approved \$600,000 in the 2026 budget for this purchase. The Fire Department recommends awarding the purchase to 1200 Degrees Darch Fire Inc. In 2027, funding will be requested to purchase 50 additional cylinders.

Alternatives:

Option 1 – approve the purchase to 1200 Degrees Darch Fire Inc.

Option 2 (not recommended) – do not approve the purchase.

Financial Implications:

The purchase of the SCBA's was included in the 2026 Capital Budget and will be paid for in 2026 and funded through debt.

Attachments & Relevant Legislation:

1200 Degrees Darch Fire Inc.– SCBA specifications

Others Consulted:

Michael Fawthrop – CAO

Zoe Bougie – Treasurer

North Glengarry Fire Department – Training Committee

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk



Dräger PSS AirBoss NFPA-Certified SCBA

The Dräger PSS AirBoss with Sentinel offers best-in-class ergonomics and is one of the lightest weight breathing apparatus. Insights from firefighters, combined with the latest technological innovations, have led us to design an even safer, cleaner SCBA system that helps you to breathe more easily and for longer.

Dräger PSS AirBoss



Three-step height adjustment ensures better fit

Cam-lock cylinder fastener quickly and securely holds the cylinder and reduces snag risk

Reflective surfaces on shoulder pads and waist pad increase firefighters' visibility

Optional multi-attachment connectors for accessory positioning reduce webbing and improves drying time when wet

Different accessory connections to fit your individual needs

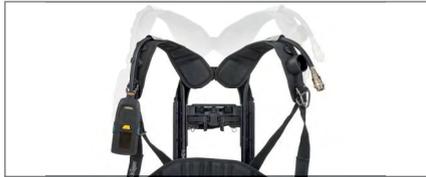
LDV available for left or right shoulder configuration

Option to attach a UEBS (Universal Emergency Breathing Safety System)

Pivoting and sliding waist belt offers natural flexibility

Dräger
D-4021-2025

Dräger PSS AirBoss



Height adjustments



Pivoting/sliding waist belt



Customization options include:
1. UEBS
2. LDV holder
3. Self Rescue System (not shown)



Buddy lights improve visibility and show firefighters' status:
1. Blue: status normal
2. Amber: pressure warning
3. Red: alert



Quick Connect cylinder connection as standard

D-9505-2025-2nd-pi

Benefits

High visibility, even in low visibility

The Dräger PSS AirBoss features large photoluminescent and reflective surfaces that help make firefighters easier to see, whether tracking team members in dense smoke or quickly locating a firefighter in distress.

Visual and audible alerts when needed most

The PSS AirBoss Sentinel integrates the Personal Alert Safety System (PASS) for increased visibility and safety. High-intensity buddy lights on both the front and back of the SCBA help crew members quickly locate and assess firefighter status. In addition to showing a firefighter's position, the buddy lights also indicate remaining cylinder pressure using color-coded lights, giving crew members critical information in real time. If a firefighter becomes motionless, reaches low air, experiences thermal stress, or triggers the manual alarm, the PSS AirBoss Sentinel emits distinctive visual and 360° audible alerts to draw immediate attention.

Built to withstand and support rescue

The PSS AirBoss back frame is engineered from high-strength, carbon-infused polymer and rated for drag rescue. A grab handle can be added for firefighter extraction, and an NFPA 2500: 1983-compliant Fire Escape Belt offers additional safety and escape functionality when needed.

A tailored fit that works with the wearer

The PSS AirBoss sets a new standard for fit. With three step height adjustment, a sliding waist belt that pivots as a firefighter moves, and an easily customizable harness, this unit adapts to firefighters of all shapes and sizes. The overall weight distribution helps balance the load for reduced fatigue during operations.

Lightweight design that truly lightens the load

Lighter weight matters, but smarter weight distribution matters more. The PSS AirBoss uses lightweight materials and space-frame design, positioning its weight down close to the wearer's center of gravity. By reducing load on the shoulders and back, the system lowers physical strain and enhances mobility, especially in confined spaces or during low-profile movements.

More endurance with every breath

Since firefighters aren't fighting their gear, less energy is required and they can breathe more efficiently. The ergonomic design of the PSS AirBoss lowers physical fatigue, which in turn prolongs air supply for more effective operations in high-stress environments.

Customizable layout that complements training

The PSS AirBoss gives multiple routing options for the second-stage regulator or lung-demand valve (LDV), Sentinel gauge, and waist belt. This flexibility lets firefighters individually configure their gear exactly as trained, tapping into existing muscle memory.

Auto-shutoff and Quick Connect for seamless transitions

The new PSS AirBoss LDV includes an automatic shutoff when disconnected, preventing accidental air loss during doffing. When reattaching or swapping cylinders, the Quick Connect feature drastically reduces downtime, ensuring firefighters remain ready for immediate deployment.

Faster cleaning, longer uptime

The PSS AirBoss utilizes low-absorbent, liquid-repellent harness materials and a streamlined frame that minimizes dirt-catching areas, making it exceptionally easy to clean. Fully machine washable, the SCBA is backed by a Dräger-approved cleaning process under warranty, enabling rapid turnaround and maximum equipment availability.

Benefits

No tools? No problem

Regularly handled components disassemble quickly and intuitively thanks to Dräger's Plug & Play design; no tools required. Maintenance workflows are simplified, with key parts also tagged via RFID for seamless tracking and fast turnaround.

Flexible power options for operational readiness

The PSS AirBoss supports dual power configurations, operating on either five standard AA batteries or a rechargeable NiMH battery pack. Charging is simple. Mount the magnetic charging cable inside the fire apparatus at the jump seat or use a desktop charger.

Simplified maintenance with smarter design

The PSS AirBoss integrates RFID-tagged components, enabling technicians to efficiently manage assets and track service history. Dräger's Plug & Play design allows quick, tool-free disassembly, saving time and reducing the chance of damage.

With no mandatory overhaul required for the pressure reducer, long-term maintenance is streamlined, and the overall cost of ownership is significantly reduced.

Automatic event logging

The PSS AirBoss features a built-in data logger that records everything from alerts and air pressure to battery life and key operational metrics. This valuable information can be wirelessly transferred to a PC using Dräger's PC Link software. Once downloaded, the data supports post-incident debriefs, maintenance checks, and compliance tracking.

Ready for today, built for tomorrow

The PSS AirBoss Sentinel doesn't just deliver today's essentials; it's engineered to grow with tomorrow's technology. Equipped with Bluetooth as well as additional sensors and communication interfaces, it lays the groundwork for seamless integration of future Dräger innovations. Whether it's enhanced environmental monitoring, new telemetry tools, or expanded connectivity modules, the SCBA is already primed for upgrades. This isn't just a tool for now; it's a foundation for evolving, mission-critical capability.

System Components

D-1756-2019



Dräger FPS 7000

Firefighting requires working under hazardous conditions with poor visibility. Designed to offer optimal visibility, the Dräger FPS 7000 full-face mask sets new standards in terms of personal safety, protection and comfort. The popularity of this SCBA mask is due to its large, unobstructed field of vision and its very comfortable and secure fit, while reducing or eliminating fogging during use.

D-15946-2025



Dräger FPS HUD AirBoss

One of the many benefits of the FPS 7000 full-face mask is the Head-Up Display (HUD). Always within the field of view, the HUD display allows easy monitoring of cylinder contents without any manual action by the wearer.

D-15949-2025



Dräger Air Lung Demand Valve (LDV)

Suitable for the most extreme applications whenever breathing apparatus has to be worn, the compact and robust Dräger Air LDV delivers excellent pneumatic performance and consistently provides the air you need.

ST-9303-2007



Dräger Carbon Composite SCBA Cylinders

Made of proven aircraft-grade materials and fabricated using processes that far exceed industry norms, Dräger's line of robust cylinders offers a choice of capacities and pressures. Dräger also offers several colors, along with the ability to customize each cylinder with the logo of a fire department or jurisdiction.

Accessories



D-25025-2010

PSS AirBoss UEBSS

The Buddy Breather, also known as the Universal Emergency Breathing Supply System (UEBSS), enables two firefighters to share a single source of air. The UEBSS is a standardized connection specified by NFPA, allowing interoperability between different manufacturers and models of SCBAs.



D-8585-2016

Dräger FPS-COM 5000

In an emergency, there is no time for misunderstanding. That's why Dräger developed the FPS-COM 5000 communication unit for NFPA-Certified SCBAs. Designed to connect seamlessly to the Dräger FPS 7000 full-face mask, this proven communication unit ensures clear communication through either a tactical voice amplifier or a radio – even in extreme conditions.



D-996-2024

Dräger FPS-COM 7000

The Dräger FPS-COM 7000 provides standalone, hands-free communication along with optional connection to tactical radios. Voice activated, the FPS-COM 7000 provides full-duplex communication on one of ten user-selected channels. Up to 10 users per channel can be connected without using a tactical radio, which is ideal for special operations such as hazardous materials response teams.



D-9339-2014

Dräger C-C440

Communications control unit with a large Push-To-Talk button for easy handling of the radio transmitter. Tough and robust design that is waterproof (IP67) in extreme environments (MIL-STD-810G). ATEX versions are available.

Accessories

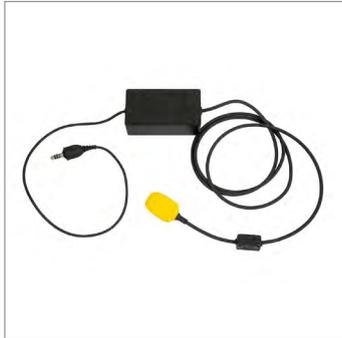
D-9343-2014



Dräger C-C550

This microphone/loudspeaker communications control unit connects standard tactical radios to the FPS-COM 5000 and 7000 communication units and can also be used independently. For ease of use, the C-C550 includes two large push-to-talk buttons and a switch to transfer incoming signals to the speaker.

D-15945-2025



PSS AirBoss Clip Charger

For quick and easy charging of the Dräger PSS AirBoss Connect, PSS AirBoss with Sentinel, FireGround HUB and FireGround Repeater. The battery remains in the unit during charging and does not need to be removed.

D-3045-2024



PSS AirBoss 5-Way Desktop Charger

The Desktop Charger can charge up to 5 batteries at the same time. The unit performs health checks on the battery to ensure it is operating at the right level. Only one charging infrastructure is required for the Dräger PSS AirBoss Connect, FireGround HUB and FireGround Repeater.

ST-1274-2008



Dräger SCBA Storage Case

This durable case stores all SCBA components and accessories, while protecting them from the environment.

Technical Data

Weight of complete PSS AirBoss with LDV and batteries	13.9 lbs (6.3 kg)
Input pressure (psi)	Low Pressure 2216 psi High Pressure 4500 psi
Normal 1 st stage output pressure	108 psi to 130 psi
1 st stage output flow (l/min)	> 1,000
2 nd stage (LDV) output flow (l/min)	> 500
Pneumatic warning whistle activation pressure	Low-pressure (nominal) 710 to 798 psi High-pressure (nominal) 1305 to 1485 psi
Pneumatic whistle sound level (dBA)	> 90 dBA
PASS main alarm	> 90 dBA
Battery	5 x AA Alkaline Battery Pack (Primary) 1 x AA Lithium Battery (Backup) Optional NiMh Rechargeable Battery Pack (Primary)

Approvals

SCBA	NFPA 1970 (1981 & 1982), 2025 Edition NIOSH Part 84 CBRN
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Ordering Information

Dräger PSS AirBoss Sentinel	Order Number
PSS AirBoss Sentinel HP QC MAP (LHS)	3742782
PSS AirBoss Sentinel HP QC WW (RHS)	3742783
PSS AirBoss Sentinel HP QC WW (LHS)	3742705
PSS AirBoss Sentinel HP QC WW UEBSS (LHS)	3742706
PSS AirBoss Configurator	3739476

Other Dräger PSS AirBoss Configurations are available upon request, eg. SRS (Self Rescue System), UEBSS, Pouches, etc.

LHS - Left Hand Shoulder

RHS - Right Hand Shoulder

MAP - Multi Attachment Point (waist belt)

WW - Webbing Waist belt

Accessories

PSS Air LDV (RHS)	3731286
PSS Air LDV (LHS)	3720629
FPS 7000 PX-EPDM-S1-APECas-H (US)	3730014
FPS 7000 PX-EPDM-M2-APECas-H (US)	R63091
FPS 7000 PX-EPDM-L3-APECas-H (US)	R63092
FPS HUD AirBoss	3715709
UEBSS Pouch	3367467
PSS AirBoss UEBSS	3731158
PSS AirBoss 5-Way Desktop Charger	3723650
PSS AirBoss Clip Charger (Requires 3354574)	3711536
Vehicle Socket Charge Cable	3354574
PSS AirBoss Rechargeable Battery Pack	3708123
Communication Units	on request
Cylinders	on request

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Corporate Headquarters

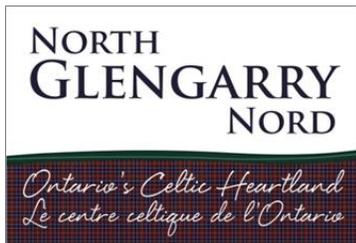
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Houston, TX 77085
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(1 800 437 2437)



Locate your Regional Sales
Representative at:
www.draeger.com/contact



STAFF REPORT TO COUNCIL

Report No: PW-2026-02

February 9, 2026

From: Timothy Wright, Director of Public Works

RE: Trillium Landing Municipal Engineer

Recommended Motion:

THAT the Council of the Township of North Glengarry receives report PW-2026-02: Trillium Landing Municipal Engineer; and

THAT Council appoints Lascelles Engineering as the Municipal Engineer acting for the Township for the Trillium Landing Development;

AND THAT Council delegates authority to the Deputy Mayor and CAO to enter into an agreement with Lascelles Engineering for Municipal Engineering Services on a unit rate basis;

Background / Analysis:

The subdivision agreement defines a “Municipal Engineer” as the consulting engineer appointed by Council to oversee the engineering of the construction of all required municipal works. The pre-servicing agreement already allows the developer to construct certain works, but it relies on a “professional consulting engineer” retained by the Owner; appointing a Municipal Engineer gives the Township its own independent engineering representative once the full subdivision agreement is in place. The subdivision agreement makes many owner obligations explicitly “to the satisfaction of the Municipal Engineer,” including design compliance, timing, quality of construction, and final acceptance of municipal infrastructure.

What the Municipal Engineer will do at Trillium Landing

Advise on planning and agreement details: provide planning advisory services, assist staff in finalizing the subdivision agreement wording, and review and approve the cost estimate that sets the value of subdivision securities in Schedule E. **Technical review and approvals:** review engineering designs prepared by the Owner’s engineer, ensure they meet Township standards and other agency requirements, and provide “Approval” when works are constructed in accordance with approved plans.

Construction monitoring and inspections: carry out site visits for storm, sanitary, and watermain works, review testing (materials, compaction, sewers, concrete), review shop drawings and as-builts, and issue deficiency lists and recommendations for preliminary and final acceptance.

Quality control and enforcement: if works are not being done in accordance with approved plans, specifications, or good engineering practice, the Municipal Engineer can order work stopped and, after notice, recommend that the Township use securities to complete or correct the works. DRAFT-Subdivision-Agreement-North-Glengarry-Trillium-Landing-Phase-1-Draft-Sept-29-2025-002.docx

Security management and assumption: review and calculate security reductions as works reach milestones, confirm that warranty and maintenance obligations have been met, and recommend to Council when works and roads can move from “Approval” to “Acceptance” and be assumed by the Township.

Relationship to the developer’s engineer and pre-servicing

Under the pre-servicing agreement, the Owner must retain its own consulting engineer to design and oversee construction of pre-servicing works to Township standards.

Under the subdivision agreement, the Owner’s engineer designs, prepares specifications, obtains approvals with the Township, provides full-time resident construction review, and certifies that works are built to Township standards and the approved design.

The Municipal Engineer does not replace the developer’s engineer; instead, they act as the Township’s independent checker: reviewing the Owner’s engineer’s work, requiring tests, verifying compliance, and advising when the Township should accept or refuse works.

Lascelles’ Engineering

For Trillium Landing Phase 1, Lascelles’ proposal focuses on advisory and oversight: planning advisory assistance, review and finalization of the subdivision agreement, review/approval of the security cost estimate, and representation of the Township during construction (site visits for linear services, review of tests, as-builts, deficiencies, and acceptance recommendations). Lascelles explicitly excludes detailed engineering design and construction drawings; those remain the developer’s engineer’s responsibility, consistent with the subdivision agreement that assigns design and full-time review to the Owner’s engineer, subject to Municipal Engineer approval.

Their inspection services are defined as periodic “general conformance” reviews, not full-time inspection, and do not relieve the contractor or Owner’s engineer of their responsibilities for means, methods, safety, or quality control.

Since the development wishes to construct immediately the cost of the engineer was sought from a trusted, local and frequently used firm. The developer is aware of this and has not requested a competitive bidding process that may delay their construction schedule.

Alternatives:

Pursue a competitive bidding process, this would increase the risk to the developer as they will not be able to consult with the municipal engineer for acceptance of the contractors work as the work progresses.

Financial Implications:

The services for the Municipal Engineer acting for the Township are part of the fees paid by the developer

Attachments & Relevant Legislation:

Lascelles Fee Schedule

Others Consulted:

Peter Younge – Director of Planning and Economic Development Services SDG
Interim CAO Tim Simpson

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO 13-2026

A BY-LAW TO APPOINT A MUNICIPAL ENGINEER FOR THE TRILLIUM LANDING SUBDIVISION

WHEREAS the Council of the Corporation of the Township of North Glengarry intends to enter into a Pre Servicing Agreement with Alcore Homes Inc, respecting the Trillium Landing Subdivision, Phase 1, being Part of Lot 38, Concession 2, McDougald Street West, Alexandria, Ontario;

AND WHEREAS the Subdivision Agreement defines "Municipal Engineer" as the consulting engineer or engineering firm appointed by the Council of the Township of North Glengarry to oversee the engineering of the construction of the Works required under the Subdivision Agreement;

AND WHEREAS Section 224 (d) of the *Municipal Act*, S.O. 2001, c. 25, provides for officers and employees of the municipality to implement and carry out Council's decisions, to establish administrative practices and procedures, to provide advice to Council on municipal policies and programs, and to carry out duties required by legislation;

AND WHEREAS it is deemed expedient and in the best interest of the Township to appoint a Municipal Engineer for the Trillium Landing Subdivision development;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

- 1. THAT** Lascelles Engineering and Associates Ltd. be and are hereby appointed Municipal Engineer for the Trillium Landing Subdivision, Phase 1, being Part of Lot 38, Concession 2, McDougald Street West, Alexandria, Ontario, within the Township of North Glengarry.
- 2. THAT** the Municipal Engineer appointed hereunder shall hold office until such time as deemed appropriate by Council or until the final acceptance of all Works under the Subdivision Agreement, whichever occurs first.
- 3. THAT** the Municipal Engineer shall carry out the duties imposed on them pursuant to the future Subdivision Agreement, between the Township of North Glengarry and Alcore Homes Inc., and shall submit such reports and carry out such duties as may be required of them by Council from time to time.
- 4. THAT** the Deputy Mayor and Clerk be and are hereby authorized to execute a Project Authorization Agreement with Lascelles Engineering and Associates Ltd. to formalize this appointment and establish the terms of engagement.
- 5. THAT** this By-Law shall come into effect on this 9th day of February 2026.

READ a first, second and third time and passed in Open Council this 9th day of February 2026.

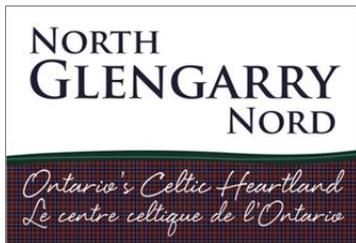
CAO/Clerk/Deputy Clerk

Deputy Mayor

I hereby certify this to be a true copy of By-Law No. 13-2026, and that such By-Law is in full force and effect.

Date Certified

CAO/Clerk/Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: PW-2026-03

February 9, 2026

From: Timothy Wright, Director of Public Works

RE: 2025 SCADA Upgrade

Recommended Motion:

THAT the Council of the Township of North Glengarry receives report PW-2026-03 2025: SCADA Upgrade for informational purposes only.

Background / Analysis:

The Township's existing SCADA (Supervisory Control and Data Acquisition) system is critical infrastructure that monitors and controls water and wastewater treatment facilities. The current SCADA hardware reached end-of-life and requires replacement to ensure continued reliable operation of these essential services.

Capital Controls and Instrumentation Inc. (CCI) has been the Township's SCADA system provider and has developed the existing iFix SCADA application that operates our water and wastewater facilities. The procurement includes:

- Two (2) Lenovo Thinkstation P3 units (one Tower and one Tiny form factor)
- iFix v2024 Plus Runtime and Development software with unlimited points
- Historian v2025 Essential (1000 points) for two stations
- Industrial Gateway Server (IGS) drivers for communication with field devices
- Dream Report software for reporting and data analysis

Sole Source Justification

This procurement has occurred as a sole source purchase under Section 21.1(d) of the Township's Procurement Policy. This section permits single source procurement "when it is necessary to ensure compatibility with existing products or to avoid violating warranty/guarantee requirements when service is provided."

Emergency Purchase Justification

In December, the system started to show signs of accelerating deterioration and due to the risk posed by the failure of the software, the purchase proceeded. Had the software failed the plant would have had to move to manual operation. While this is possible, it has significant risk associated with it as staff availability becomes a critical point of failure.

Alternatives:

Sole Source Justification

N/A

Financial Implications:

This purchase was budgeted and paid as part of the 2025 Capital Budget.

Attachments & Relevant Legislation:

- Attachment A: Capital Controls and Instrumentation Inc. Quotation CCI-3931Q dated December 19, 2025
- Relevant Legislation: Township of North Glengarry Procurement Policy (By-law 18-2023), Section 21.1 - Single Source Purchasing or Purchasing by Negotiation

Others Consulted:

Dean MacDonald – Environmental Manager

Reviewed and Approved by:
Michael Fawthrop, CAO/Clerk

CapitalControls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations
Capital Controls and Instrumentation Inc.
www.capitalcontrols.ca

Quotation: CCI-3931Q

Project: Two new SCADA PC with iFix update software
Customer: Alexandria
Attention: Roch
Date: December 19, 2025

Capital Controls & Instrumentation Inc. is pleased to offer the following quotation based on the terms and conditions attached for your review:

Scope of Supply

Material

Supply of two (2) Lenovo Thinkstation P3 units, one Tower and one Tiny, to be installed at a future date with updated SCADA software. This scope of supply is for the new PC(s) and SCADA software only, no migration of the existing application included. iFix software included as per chart below

Qty	Description
1	iFix v2024 Plus Runtime Unlimited Points English OPC UA Client Driver
2	Historian v2025 Essential 1000 Points
2	Drivers IGS- Industrial Gateway Server for Basic Points 253 Additional IGS Protocols IOT Gateway plug in No Tags
1	Dream Report for Proficy v2023R2 GE 250 Additional Tags new orders None Additional CALs new orders DBatch
1	iFix v2024 Plus Development Unlimited Points English OPC UA Client Driver

\$ 27,385.00 (HST Extra)

Note – UPS are recommended for all SCADA hardware, typical UPS batteries last approximately 3-4 years.

Labour

If required, labour is billed at \$125/hour, mileage billed at \$0.75/km, 4 hour minimum

NOTES

- This is a Time and Material quote. Additional parts may be required to provide a complete installation, and are not included in this quote. Only material listed above is included in the material price.
- All mechanical and electrical installation and mounting hardware by others.

CapitalControls

Electrical/Control Panels – PLC/SCADA Programming – Instrumentation Calibrations

Capital Controls and Instrumentation Inc.

www.capitalcontrols.ca

- Due to the volatility of the current world market conditions, we cannot guarantee any pricing or delivery dates. Please refer to item 4 in Conditions of Sale. Price subject to change without notice due to material price fluctuation
- Confined space service or equipment not provided, unless listed above
- Excludes all scaffolding, hoisting, cutting, coring and patching.

Pricing valid for up to 30 days, but due to the current currency markets and tariff adjustments, we may be unable to hold pricing.

Regards,
Mark Robson

CONDITIONS OF SALE

Capital Controls & Instrumentation (Seller) and the Customer named on the face hereof (Buyer)

- 1. Full Agreement.** The agreement between Seller and Buyer (the 'Sales Contract') with respect to the product(s) and/or service(s) the goods specified on the face of the Order Acceptance, i.e. Order Acknowledgement will be subject to these, the Seller's Conditions of Sale together with any additions or revisions to such terms mutually agreed in writing by Seller and Buyer. Seller shall not be bound by Any additional or different terms whether printed or otherwise in Buyer's Purchase Order unless specifically agreed to by Seller in writing.
 - 2. Purchase Price.** Prices are quoted CPT Domestic site, and are exclusive of all taxes, expedited delivery costs and special packing. \$100.00 minimum order value. All goods are insured to the place of destination in Canada. Any claims for damage incurred in transit must be notified in writing to seller within 14 days of delivery. Repair orders are delivered Ex Works, our warehouse.
 - 3. Delivery.** Seller shall in good faith attempt to effect delivery of the product(s) and/or service(s) by the date specified but shall not be responsible or liable for delays due to unexpected circumstances. In no event will Seller be liable for incidental or consequential damages resulting from failure to meet the specified or amended delivery dates. Item(s) ready for dispatch and not released by buyer may be subject to monthly storage fees at a minimum rate of 2% of item(s) value.
 - 4. Force Majeure.** Events that are unforeseen, unavoidable and beyond our control (e.g., in particular force majeure, strikes, lockouts, stoppages, difficulties in obtaining materials or energy, transportation delays, actions by administrative bodies and disturbances due to national or international regulations as well as difficulties in obtaining authorizations, in particular import and export licenses) extend the delivery period for the length of the disturbance and its effects. This extension of the delivery period also applies when the difficulties occur by our suppliers or during an existing delay. Should the difficulty not only be temporary, we have the right to withdraw from the contract. To the extent that, due to the delay, the delivery is unacceptable for the customer, he may withdraw from the contract by means of a written statement. Should this be done, claims for damages according to the cases in the previous clause are excluded.
 - 5. Reservation.** If we are responsible for obtaining licences, particularly but not limited to the export/shipment/import of goods, Our deliveries (performance of contract) are subject to the reservation that there are no impediments opposing to such licence due to national or international regulations, particularly export control regulations, embargo or other sanctions. The customer shall provide us with all information and documents required for the export/shipment/import of goods. If a necessary licence is not granted, the contract shall with regard to the concerned delivery be deemed to be not concluded; to this extent claims for damages against us shall be excluded.
 - 6. Payment Terms.** Unless provided to the contrary, Buyer shall pay Seller the full purchase price within 30 days from the date the products(s) and/or service(s) are invoiced. 1-1/2% interest will be added each month on past due accounts but not withstanding this the Seller retains the right to commence proceedings against the Buyer to recover all monies owing. The title of the goods will not be deemed to have passed to the Buyer until the full purchase price and any interest due is paid the Seller.
 - 7. Guarantee. Product(s).** The Seller expressly guarantees for a period of 12 months from the date the product(s) were invoiced to Repair or replace at the Seller's discretion, any defective Capital Controls & Instrumentation Inc. manufactured goods returned carriage paid to his premises providing such defect arises solely from faulty material or workmanship and the goods have not been modified or put to improper use after leaving the Seller's premises.
 - 8. Guarantee Services.** Any services supplied by the Seller, including device configuration, repair of the product(s), component integration, calibration and product(s) modification are guaranteed against defects in material or workmanship for a period of ninety (90) days from the date of installation of the product(s) or one hundred twenty (120) days from the invoice date.
 - 9. On-Site Guarantee Support.** If the Buyer makes a guarantee claim or requires the Seller to provide any service(s), at the buyers site, relating to any defect in the product(s) provided, all travel costs to and from site, at the Sellers published rate, shall be paid by the buyer.
 - 10. Cancellation of Product(s) Order.** Any purported cancellation of the Sales Contract by the Buyer prior to the dispatch of the goods shall be effective only 1) if made in writing 2) if accepted by the Seller and 3) on payment by the Buyer of 25% of the price of the goods stated on the Seller's Order Acceptance and such expenses as may be notified the Buyer by the Seller as the Seller may have incurred in connection with the Sales Contract. The Seller is under no obligation to issue credit on returned goods if they were correctly supplied. No credit will be issued for items built to customer specific specifications such as length or non- standard configurations. Credit will not be issued for an instrument that is older than one year. All returned items are subject to a restocking fee.
 - 11. Cancellation & Suspension of Services.** If the Buyer chooses to cancel and/or suspend any service(s) with less than forty eight (48) hours notice, in writing, a cancellation penalty equal to four (4) hours on-site labor, at the Sellers published rates, plus any incurred expenses will be paid by the Buyer.
 - 12. Cancellation & Suspension of Training Services.** The Buyer may choose to cancel their registration up to fourteen (14) calendar days prior to the start of the course without incurring a cancellation charge. If the Buyer chooses to cancel their registration with less than fourteen (14) calendar days prior to the start of the course a fifty (50) percent cancellation charge will apply. If the Buyer chooses to cancel their registration with less than five (5) calendar days prior to the start of the course a one hundred (100) percent cancellation charge will apply. Substitutions are accepted until the first day of class.
 - 13. Liability.** The Seller only accepts liability as stated under Clause 5 to 7, Guarantee. Seller shall not be liable for loss of use, revenue, profit or for injury or for any other consequential or incidental damages. Without prejudice to the foregoing, the Seller's liability shall, in any event, be limited to the purchase price of the particular product(s) and/or services under the Sales Contract.
 - 14. Modifications.** Notwithstanding that additions or revisions to the Conditions of Sale may be agreed between the Seller and Buyer Clause 10, Liability, will always apply as stated above without alteration or amendment.
 - 15. Applicable Law.** The 'Sales Contract' shall be governed by the laws of the Province of Ontario.
- N.B. THESE CONDITIONS OF SALE ARE AVAILABLE IN THE FRENCH LANGUAGE AND WILL BE SENT ON REQUEST. LES CONDITIONS DE VENTE SERONT DISPONIBLES EN FRANÇAIS SUR DEMANDE.**

Council
Correspondence
Jan 21-Feb 4 2026

Subject	Received from
MEMOS & INFORMATION	
AMO Watchfile	AMO
EORN Cell Gap Project Monthly Update DEC 2025	EORN
EOWC: EOWC Champions Regional Priorities and Partnerships at ROMA 2026	Eastern Ontario Wardens Caucus (EOWC)
South Nation Conservation Lifts Low water advisory Board of Directors Meeting Minutes	South Nation Conservation
RESOLUTIONS from Various Municipalities	
Fort Frances	OACAP
Municipality of Markstay Warren	Closure of Life Labs in Greater Sudbury
Municipality of St Charles	Nation Building improvements to Highway 11/ 17
Township of Southgate	OMERS Bill 68
Township of Assiginack	Elbows up climate action request Life locations
Township of Russel	Producer Responsibility of Blue boxes
Township of Puslinch	OCIF (Ontario Community Infrastructure Fund)
Northumberland County	OCIF
Municipality of South Heron	OCIF

Jena Doonan

From: AMO Communications <communicate@amo.on.ca>
Sent: January 22, 2026 10:01 AM
To: Jena Doonan
Subject: AMO Watchfile - January 22, 2026

January 22, 2026

In This Issue:

- Healthy Democracy Tools and Resources for 2026.
- Don't forget to submit your municipal *Impact Stories!*
- Municipal Information & Data Analysis System (MIDAS) - Important Notice.
- Free Information session for Youth Considering running for Municipal Office.
- Addressing Needs for Dynamic Populations Workshop.
- AMO Regional and Single-Tier Caucus Virtual Meet-Up: 2026.
- New year, new skills: Navigating Conflict Relationships.
- Lead Where You Live - A Guide to Running for Municipal Council.
- More Dates! Free workshop series for those seeking re-election & first-time candidates.
- Free Workshop: Everything You Need to Know as an Underrepresented Candidate.
- Webinar: Demystifying Job Order Contracting.
- Blog: Privacy Impact Assessments: A Strategic Imperative for Ontario Municipalities.
- It's 2026! Time to post your Notice of Participation.
- Webinar: Municipalities Under Pressure One Year Later report update.
- Applications are open: AMCTO-Mitacs MIIP.
- Municipal Student Survey.
- IESO Webinar on Long Lead Time (LLT) Procurement.
- Upcoming Webinar: Low-Carbon Energy Framework.
- Careers.

AMO Matters

Resolve to foster healthier municipal democracy in 2026 with help from AMO. With the next municipal election just around the corner take a look at [AMO Healthy Democracy tools and resources launched](#) to help you strengthen participation in Ontario's local governments.

AMO is developing a public affairs campaign to showcase the people and impact behind municipal work across Ontario – and we want to feature your career profile. From frontline roles to leadership, we want to show what it takes, and who it is, that keeps municipalities running. If you are interested in participating, this is the last call to complete the [Impact Story Submission Guide](#) and email your submission to workforce@amo.on.ca.

The MMAH FIR system and all associated applications - reporting etc. including the MIDAS data feeds, will be down for a necessary system upgrade beginning on January 30, 2026. The maximum outage period is January 30, to March 1, 2026, inclusive. [MIDAS](#) will be operational, however no new FIR data will be uploaded during this time.

Education Opportunities

Facilitated by current municipal leaders, these sessions will provide insights and strategies to build your understanding and confidence around how to become a candidate and running a campaign. View [full workshop details and register here](#).

The CCBF team at AMO addressed changing populations at the [2025 ROMA conference](#). A [workshop](#) identified new strategies to balance existing infrastructure needs and growth needs.

You can now register for the AMO Regional and Single Tier Caucus Virtual Meet-Up meet. Scheduled for Monday, February 23 from 10am-12noon. We would love to hear from you on questions you have for Caucus Chair Riley Brockington. Send your questions to events@amo.on.ca. This is an important event to gain insight and share your thoughts. [Register here](#).

Gain skills in building collaborative relationships and negotiating difficult ones. This 2 part, interactive workshop will explore the constructs, traps and pitfalls of conflict relationships, and how to approach, plan and execute relationships successfully. [Register here to save your spot](#).

The [Lead Where You Live Resource](#) provides key information for anyone running in the 2026 municipal election. This guide will introduce you to some of the key steps in that process. It will also give you a sense of what life is like as an elected member of a municipal council.

If you missed *AMO's Healthy Democracy Leadership Series: Stronger Leaders, Stronger Communities* workshop registration, we are offering more dates to register. It's designed to equip you with the tools, resilience, and confidence to meet the challenges of the political landscape head-on. It's offered at no charge in two streams: first time candidates, and those considering re-election in 2026. [Full details and registration information here](#).

AMO's [Running for Municipal Office - Everything You Need to Know as an Underrepresented Candidate](#) 90 minute free workshop provides useful insights and strategies to support you in getting your name on the ballot. While this workshop focuses on individuals from underrepresented communities, all are welcome to participate.

LAS

Job Order Contracting (JOC) is a new method of construction project delivery in Canada. Join the Canoe Procurement Group on February 12 at 2PM EST to learn how and why JOC works. [For more information and to register, click here](#).

Privacy Impact Assessments (PIAs) are no longer a theoretical best practice; they are a practical, strategic necessity for municipal leaders. LAS' Freedom of Information and Privacy Program Management service partner, Vayle, contributes [a blog explaining the importance of PIAs](#) and how to start implementing them.

It's that time of year again – ensure you comply with the [Canadian Free Trade Agreement](#). If your municipality plans on using one or more LAS [programs and services](#) this year, be sure to post your [Notice of Participation](#) on your procurement website.

Municipal Wire*

HelpSeeker Technologies is hosting a webinar for policymakers, public servants, and sector leaders on January 27th at 12:00PM to discuss the newly released Municipalities Under Pressure report. [Click here to register](#).

Applications are now open for the next intake of the AMCTO-Mitacs Municipal Innovation Internship Program. This program offers municipalities a cost-effective way to identify, advance, and address

innovation or research challenges by partnering with a post-secondary student interested in a career in local government. To learn more or to submit an application, [Click Here](#).

AMO is partnering with the University of Waterloo's Work-Learn Institute to better understand how municipalities can more effectively attract and retain the next generation. If you've supervised a student – or know someone who has – please forward them this short, [anonymous survey](#) to share their experiences. If you have any questions, please contact WGardiner@amo.on.ca.

The IESO is [hosting a webinar](#) on January 29 to discuss the design of the upcoming LLT procurement including community engagement requirements, and timelines for municipal support confirmations. You can also register for a [municipal breakout session](#) following the main session.

Pollution Probe and QUEST Canada are hosting a webinar on January 27 at 11:00 to explore a new framework for benefiting from low-carbon energy innovation in Ontario rural, remote and Indigenous communities. [Register here](#).

Careers

[Planner I - County of Simcoe](#). Closing Date: February 6, 2026.

[Director, Planning Services – City of Kingston](#). Closing Date: February 13, 2026.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

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[ONE Investment](#)

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*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

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From: AMO Communications <communicate@amo.on.ca>
Sent: January 29, 2026 10:01 AM
To: Jena Doonan
Subject: AMO Watchfile - January 29, 2026



January 29, 2026

In This Issue:

- Just launched: AMO's *Make Your Municipal Move* public campaign.
- Healthy Democracy tools and resources for 2026.
- Municipal Information & Data Analysis System (MIDAS) - important notice.
- New funding: Rural Ontario Development Fund: Second intake is now open.
- Market Diversification and Trade Resiliency Initiative.
- OSUM Conference: Save the date: April 29 – May 1 in Parry Sound.
- Free Information session for Youth Considering running for Municipal Office.
- AMO Regional and Single-Tier Caucus Virtual Meet-Up: 2026.
- New year, new skills: Navigating Conflict Relationships.
- Lead Where You Live - A Guide to Running for Municipal Council.
- More Dates! Free workshop series for those seeking re-election & first-time candidates.
- The phase-out of mercury containing lamps has started.
- Webinar: Demystifying Job Order Contracting.
- Webinar: Municipalities Under Pressure One Year Later report update.
- IESO Webinar on Long Lead Time (LLT) Procurement.
- Careers.

AMO Matters

AMO's new public advertising campaign, *Make Your Municipal Move*, brings awareness to municipalities and highlights the diverse career opportunities that are available at the level of government closest to people and communities. To learn more about the campaign and how you can get involved, visit municipalmove.ca, or email WGardiner@amo.on.ca.

Resolve to foster healthier municipal democracy in 2026 with help from AMO. With the next municipal election just around the corner take a look at [AMO Healthy Democracy tools and resources launched](#) to help you strengthen participation in Ontario's local governments.

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Provincial Matters

The Ministry of Rural Affairs is [accepting applications](#) for the Rural Ontario Development Fund until February 26. Register for [an information session](#) being held February 12.

Under the Market Diversification and Trade Resiliency Initiative, the governments of Canada and Ontario will be accepting applications from February 17 to March 17 for [new funding](#) to help local businesses grow international and domestic sales.

Education Opportunities

The 2026 annual OSUM Conference is in Parry Sound April 29-May 1. Save the date and stay tuned for information on registration, accommodations and programming!

Many young people are inspired to run for municipal council, not everyone understands the ins and outs of doing so. Facilitated by current young municipal leaders, these sessions provide insights and strategies to build your understanding and confidence on becoming a candidate and how to run a campaign. View [full workshop details and register here](#).

You can now register for the AMO Regional and Single Tier Caucus Virtual Meet-Up meet. Scheduled for Monday, February 23 from 10am-12noon. This interactive session provides an opportunity for questions and answers on AMO's strategic policy and government relations priorities and approach. If you have top of mind questions, you can submit them in advance to events@amo.on.ca. [Register here](#).

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LAS

The [phase-out of mercury containing lamps](#) (fluorescent, metal halide, sodium, etc.) has started. Don't get left in the dark with outdated lighting systems. Contact Christian to use our simple, turn-key [Facility Lighting Service](#) this year.

Job Order Contracting (JOC) is a new method of construction project delivery in Canada. Join the Canoe Procurement Group on February 12 at 2PM EST to learn how and why JOC works. [For more information and to register, click here](#).

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Careers

Vacant Unit Tax Compliance Auditor - City of Hamilton. Closing Date: February 4 2026.

Court Enforcement Officer / Agent d'exécution des actes de procedure - Ministry of the Attorney General / Ministère du Procureur general. Closing Date: February 10, 2026.

About AMO

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Association of Municipalities of Ontario (AMO)

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News Release: The EOWC Champions Regional Priorities and Partnerships at ROMA 2026



Left-to-right: Billy Denault, MPP, Renfrew - Nipissing - Pembroke; François Landry, Warden, United Counties of Stormont, Dundas and Glengarry; Richard Kidd, Warden, Lanark County; Corinna Smith-Gatcke, Warden, United counties of Leeds and Grenville; Bonnie Clark, Chair, EOWC; Hon. Rob Flack, Minister, Ministry of Municipal Affairs and Housing; Jennifer Murphy, Warden, Renfrew County; Steve Ferguson, Mayor, Prince Edward County; Steve Clark, MPP, Leeds - Grenville - Thousand Islands and Rideau Lakes; John Jordan, MPP, Lanark - Frontenac - Kingston.

Eastern Ontario - The [Eastern Ontario Wardens' Caucus \(EOWC\)](#), representing 103 rural and small-urban municipalities, participated in the 2026 [Rural Ontario Municipal Association \(ROMA\)](#) Conference in Toronto, advocating for key regional priorities affecting eastern Ontario's communities.

"The ROMA Conference remains an essential forum to bring rural voices to the forefront of provincial decisions," said **EOWC Chair, Bonnie Clark**. "Our eastern Ontario municipalities face unique challenges and opportunities, and we are committed to advocating for our region's needs while working together with our provincial partners. Strong communities are the foundation of a strong Ontario and Canada, and that work begins at ROMA."

Serving 1.1 million residents and covering 50,000 square kilometres, the EOWC advocated to the Ontario Government on regional priorities including:

- urban municipalities, businesses and residents
2. Creating a regulated paramedic college in Ontario
 3. Modernizing the Ontario Provincial Police billing and *Provincial Offences Act* fines model

The EOWC also advocated for additional investment, systemic action, and government coordination around homelessness. Homelessness is growing fastest in rural and northern communities across Ontario. The EOWC supports the Association of Municipalities of Ontario (AMO)'s updated report and its recommendations, "*Municipalities Under Pressure One Year Later: An Update on the Human and Financial Cost of Ontario's Homelessness Crisis*".

Throughout the conference, the EOWC met with provincial government leaders, opposition parties, and sector partners, including:

- The Honourable Lisa Thompson, Minister of Rural Affairs and Steve Pinsonneault, Parliamentary Assistant to the Minister of Rural Affairs
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Michael Kerzner, Solicitor General
- Parliamentary Assistant Amarjot Sandhu, Ministry of Infrastructure
- Ontario New Democratic Party (NDP)
- Ontario Liberal Party
- Green Party of Ontario
- Hydro One

The EOWC was also proud to have regional Members of Provincial Parliament join meetings to advocate for the needs of eastern Ontario's 1.1 million residents. Thank you to:

- Steve Clark, MPP, Leeds – Grenville – Thousand Islands and Rideau Lakes
- Billy Denault, MPP, Renfrew – Nipissing – Pembroke
- David Piccini, MPP, Northumberland – Peterborough South
- John Jordan, MPP, Lanark – Frontenac – Kingston
- Dave Smith, MPP, Peterborough – Kawartha
- Ric Bresee, MPP, Hastings – Lennox and Addington
- Tyler Allsopp, MPP, Bay of Quinte

The EOWC's 2026 ROMA Advocacy Briefing Package, outlining priorities, data, and recommendations, is available at www.eowc.org.



Left-to-right: Nathan Townend, Vice-Chair, EOWC; Bonnie Clark, Chair, EOWC; Steve Clark, MPP, Leeds -Grenville - Thousand Islands and Rideau Lakes; Meredith Staveley-Watson, Executive Director, EOWC; Hon. David Piccini, Minister, Ministry of Labour, Immigration, Training and Skills Development; Hon. Michael Kerzner, Minister, Ministry of the Solicitor General; Jennifer Murphy, Warden, Renfrew County; Chris Harkins, Deputy Commissioner, OPP; Melissa Kittmer, Assistant



Left-to-right: Steve Ferguson, Mayor, Prince Edward County; Steve Clark, MPP, Leeds-Grenville - Thousand Islands and Rideau Lakes; Steve Pinsonneault, Parliamentary Assistant, Minister of Rural Affairs; Mario Zanth, Warden, United Counties of Prescott and Russell; Nathan Townend, Vice-Chair, EOWC; Bonnie Clark, Chair, EOWC; Hon. Lisa Thompson, Minister, Ministry of Rural Affairs; Richard Kidd, Warden, Lanark County; Bill Saunders, Warden, Frontenac County; Bob Mullin, Warden, Hastings County.



Left-to-right: John Jordan, MPP, Lanark - Frontenac - Kingston; Bob Mullin, Warden, Hastings County; Tyler Allsopp, MPP, Bay of Quinte; Doug Elmslie, Mayor, City of Kawartha Lakes; Amarjot Sandhu, Parliamentary Assistant, Minister of Infrastructure; Dave Smith, MPP, Peterborough-Kawartha; Bonnie Clark, Chair, EOWC; Steve Clark, MPP, Leeds-Grenville - Thousand Islands and Rideau Lakes; Ric Bresee, MPP, Hastings - Lennox and Addington.



Left-to-right: Sheridan Graham, Secretary-Treasurer, EOWC; Wayne Gates, MPP, Niagara Falls; Nathan Townend, Vice-Chair, EOWC; Sol Mamakwa, MPP, Kiiwetinoong; Jennifer French, MPP, Oshawa; Tom Rakocevic, MPP, Humber River - Black Creek; Chris Glover, MPP, Spadina - Fort York; Lisa Vaugeois, MPP, Thunder Bay - Superior North; Meredith Staveley-Watson, Executive Director, EOWC; John Vanthof, MPP, Timiskaming - Cochrane; Marit Stiles, Leader, Ontario New Democratic Party; Peggy Sattler, MPP, London West; Doug Elmslie, Mayor, City of Kawartha Lakes; Terence Kernaghan, MPP, London North Centre.



Left-to-right: Dr. Adil Shamji, MPP, Don Valley East; Stephanie Smyth, MPP, Toronto - St. Paul's; Mary-Margaret McMahon, MPP, Beaches - East York; Ted Hsu; MPP, Kingston and the Islands; Stephanie Bowman, MPP, Don Valley West; Stephen Blais, MPP, Orléans; John Fraser, MPP, Ottawa South; Lee Fairclough, MPP, Etobicoke-Lakeshore; Andrea Hazell, MPP, Scarborough-Guildwood; Lucille Collard, MPP, Ottawa-Vanier; Rob Cerjanec, MPP, Ajax; Kevin Farrell, CAO, Frontenac County; Maureen Adams, CAO, United Counties of Stormont, Dundas and Glengarry; François Landry, Warden, United Counties of Stormont, Dundas and Glengarry; Nathan Townend, Vice-Chair, EOWC; Meredith Staveley-Watson, Executive Director, EOWC; Mario Zanth, Warden, United Counties of Prescott and Russell; Bill Saunders, Warden, Frontenac County; Jessica Uitvlugt, Administration and Communications Coordinator, EOWC.



Left-to-right: Nathan Townend, Vice-Chair, EOWC; Bonnie Clark, Chair, EOWC; Mike Schreiner, Leader, Green Party of Ontario; Aislinn Clancy, MPP, Kitchener Centre.



Left-to-right: Corinna Smith-Gatcke, Warden, United Counties of Leeds and Grenville; Bonnie Clark, Chair, EOWC; Doug Elmslie, Mayor, City of Kawartha Lakes; Julia Baldesarra, Senior Municipal Advisor, Hydro One; Roxanne D'Onofrio, Senior Municipal Advisor, Hydro One; Jason St. Pierre, CEO, EORN; Carma Williams, Councillor, United Counties of Stormont, Dundas and Glengarry; Meredith Staveley-Watson, Executive Director, EOWC; Steve Clark, MPP, Leeds - Grenville - Thousand Islands and Rideau Lakes.

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About the EOWC

The Eastern Ontario Wardens' Caucus (EOWC Inc.) is a non-profit organization representing 103 small-urban and rural municipalities across Eastern Ontario. Spanning 50,000 square kilometres and serving over 1.1 million residents, the EOWC has been a united regional voice for more than 20 years.

It advocates for municipal priorities and collaborates with all orders of government, businesses, non-profits, Indigenous leaders, the media, and the public to drive positive change for Eastern Ontario.

Visit the EOWC's website at eowc.org.

Connect with the EOWC

2026 Chair, Warden of Peterborough County, Bonnie Clark

2026 Vice-Chair, Warden of Lennox and Addington County, Nathan Townend

Executive Director, Meredith Staveley-Watson

info@eowc.org



Meredith Staveley-Watson, Director of Government Relations and Policy | 235 Pinnacle Street | Belleville, ON K8N 3A9 CA

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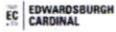
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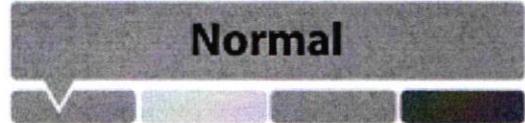
South Nation Conservation Lifts Low Water Advisory: Return To Normal Conditions



January 28, 2026



The South Nation Conservation Water Response Team has lifted the Low Water Advisory as conditions have returned to normal across the SNC jurisdiction.



On August 25, 2025, the SNC Water Response Team declared a **Level 3 (Severe) Low Water Advisory** in response to prolonged hot and dry conditions, significant precipitation deficits, and extremely low baseflow conditions throughout the SNC jurisdiction.



During this period, groundwater levels declined to record lows at several Provincial Groundwater Monitoring Network wells, and many reports of dry or low-yielding private wells were received from watershed residents. Although rainfall returned to more normal levels in late October and early November, helping to ease drought conditions, the earlier water deficit was severe, and many residents continued to experience water availability impacts into early December.



Current Conditions

Mild weather, rainfall and snowmelt events in mid-December and early January have supported continued gradual recovery across the jurisdiction. Recent monitoring data indicates widespread recovery across key low water indicators and the return to normal conditions. Based on available data and current watershed conditions, South Nation Conservation's Water Response Team, made up of local representatives from municipal and provincial governments and other stakeholders and water users, has lifted the Level 3 Low Water Advisory.



Recommended Actions:

While conditions have improved, residents and water users - particularly those relying on private wells - are encouraged to continue using water efficiently to support long-term sustainability.



Next Steps:

South Nation Conservation will continue to monitor rainfall, stream flows, and water levels across the region.



South Nation Conservation Contact:

Kat Watson, Coordinator, Early Warning Systems and Watershed Plans
kwatson@nation.on.ca | 1-877-984-2948

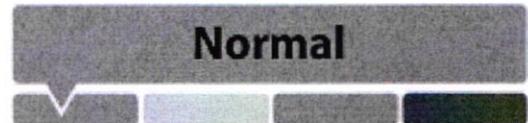




La Conservation de la Nation Sud annule l'avis de bas niveau d'eau : Retour à la normale

28 janvier 2026

L'Équipe d'intervention en cas de bas niveau d'eau de la Conservation de la Nation Sud a annulé l'avis de bas niveau d'eau, les conditions étant revenues à la normale sur tout le territoire de compétence de la CNS.



Le 25 août 2025, l'Équipe d'intervention en cas de bas niveau d'eau de la CNS avait déclaré **un avis de bas niveau d'eau - niveau 3 (grave)** en raison des conditions de chaleur et de sécheresse prolongées, des déficits pluviométriques importants et des débits de base extrêmement faibles dans toute la zone de compétence de la CNS.

Au cours de cette période, les niveaux des eaux souterraines ont atteint des niveaux historiquement bas dans plusieurs puits du Réseau provincial de contrôle des eaux souterraines, et de nombreux rapports faisant état de puits privés secs ou à faible rendement ont été reçus de la part des résidents du bassin versant. Bien que les précipitations soient revenues à des niveaux plus normaux fin octobre et début novembre, contribuant à atténuer les conditions de sécheresse, le déficit hydrique antérieur était grave et de nombreux résidents ont continué à subir les conséquences de la pénurie d'eau jusqu'au début du mois de décembre.

Conditions actuelles

Le temps doux, les précipitations et la fonte des neiges à la mi-décembre et début janvier ont favorisé une reprise progressive dans l'ensemble de la zone de compétence. Les données de surveillance récentes indiquent une reprise généralisée des principaux indicateurs concernant les bas niveaux d'eau et un retour à la normale. D'après les données disponibles et les conditions actuelles du bassin versant, l'Équipe d'intervention en cas de bas niveau d'eau de la Conservation de la Nation Sud, composée de représentants locaux des administrations municipales et provinciales, d'autres parties prenantes et d'utilisateurs de l'eau, a annulé l'avis de bas niveau d'eau de niveau 3.

Mesures recommandées

Bien que les conditions se soient améliorées, les résidents et les utilisateurs d'eau, en particulier ceux qui dépendent de puits privés, sont encouragés à continuer d'utiliser l'eau de manière efficace afin de favoriser sa durabilité à long terme.

Prochaines étapes :

La Conservation de la Nation Sud continuera de surveiller les précipitations, les débits des cours d'eau et les niveaux d'eau dans toute la région.

Personne-ressource à la Conservation de la Nation Sud :

Kat Watson, coordonnatrice, Systèmes d'alerte précoce et plans de bassins versants
kwatson@nation.on.ca | 1-877-984-2948



BOARD OF DIRECTORS MEETING

Meeting No. 11/25
Thursday, December 11th, 2025 – 9:00 a.m.

Watershed Room, SNC

Directors Present:

Steve Densham, Stormont Dundas Glengarry, Chair
Catherine Kitts, City of Ottawa, Second Vice Chair
Genevieve Lajoie, Prescott Russell
Mathew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa (*electronic participation*)
Bill Smirle, Stormont Dundas Glengarry (*electronic participation*)
Isabelle Skalski, City of Ottawa
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Mike Tarnowski, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville, Vice Chair

Regrets:

None

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Jennifer Boyer, Managing Director, Approvals
Ben Colgan, GIS Specialist
Donna Ferguson, Accounting Technician
James Holland, Senior Planner
John Mesman, Managing Director, Property, Conservation Lands
and Community Outreach
Eric McGill, Corporate Counsel
Gregory Payne, Permitting Officer
Pat Piitz, Team Lead, Property
Shahin Zand, Water Resources Engineer





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, read the Indigenous land acknowledgement.

CHAIRS REMARKS

Steve Densham, Chair, called the SNC Board of Directors meeting of December 11th, 2025 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MEETING AGENDA AND SUPPLEMENTAL AGENDA

RESOLUTION NO. BD-215/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the December 11th, 2025 main and supplemental agenda with the following amendments:

- i. Supplemental Agenda Item 2a., be moved to follow main agenda item 12.d, and
- ii. Add Request for Approval: Personal matters about an identifiable individual, including Staff (verbal) to main agenda item 12 Closed Session

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None.

STAFF UPDATE

Staff presented the members with a PowerPoint presentation on project updates.

Matt Luloff joined the meeting virtually at 9:28 a.m.

Bill Smirle joined the meeting virtually at 9:33 a.m.

BOARD MEETING MINUTES

A. REQUEST FOR APPROVAL: BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 20TH, 2025

RESOLUTION NO. BD-216/25

Moved by: Mike Tarnowski
Seconded by: Catherine Kitts



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 20th, 2025 as submitted.

CARRIED

B. REQUEST FOR APPROVAL: SNC COMMITTEES MEETING HIGHLIGHTS AND MINUTES:

RESOLUTION NO. BD-217/25

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Watershed Advisory Committee meeting minutes of November 25th, 2025,
- ii. Leitrim Wetland Advisory Committee meeting minutes of November 28th, 2025; and

FURTHER THAT:

The Board of Directors receive and file the draft South Nation Water Response Team meeting minutes of November 25th, 2025.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: ONTARIO HERITAGE TRUST CUSTODIAL AGREEMENT

RESOLUTION NO. BD-218/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve renewal of a 25-Year Custodial Agreement with the Ontario Heritage Trust for the Gamble Property located in the City of Ottawa.

CARRIED



REQUEST FOR APPROVAL: FORESTS CANADA PLANTING DELIVERY AGENT AGREEMENT

RESOLUTION NO. BD-219/25

Moved by: Linda Payant
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve entering into a Planting Delivery Agent Agreement with Forests Canada for tree planting programs for 2025-2031.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY EXPENDITURES

RESOLUTION NO. BD-220/25

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the following reserve transfers for unrecoverable expenditures under the Woodlot Storm Recovery Program:

1. MNR Forestry Reserve – approximately \$55,065.
2. Land Acquisition Reserve – approximately \$284,334.

CARRIED

UPDATE: REGULATIONS MAPPING

RESOLUTION NO. BD-221/25

Moved by: Genevieve Lajoie
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Floodplain and Regulations Mapping Series Update Overview.

CARRIED

REQUEST FOR APPROVAL: 2026 SNC FEE SCHEDULE [REVISED]

RESOLUTION NO. BD-222/25

Moved by: Adrian Wynands
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the revised 2026 South Nation Conservation Fee Schedule as presented, effective January 1st, 2026.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE

RESOLUTION NO. BD-223/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors approve the purchase of a truck with a dump box at approximately \$85,000 plus HST; and

FURTHER THAT:

The Board of Directors approve the disposition of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2025

RESOLUTION NO. BD-224/25

Moved by: Mike Tarnowski
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2025; and

FURTHER THAT:

The Board approve the Disbursement Register of \$630,892 for November 2025.

CARRIED

MONTHLY UPDATES:

- i. **PLANNING ACTIVITY**
- ii. **ENGINEERING TECHNICAL REVIEWS**
- iii. **SECTION 28.1 PERMITS ISSUED**
- iv. **ENFORCEMENT OF PARTS VI AND VII OF THE ACT**
- v. **ON-SITE SEWAGE PERMITS RECEIVED**

RESOLUTION NO. BD-225/25

Moved by: Deb Wilson
Seconded by: Isabelle Skalski



RESOLVED THAT:

The Board of Directors receive and file the following updates for November 2025:

- i. Planning Activity;
- ii. Engineering Technical Reviews;
- iii. Permits issued under Section 28.1 of the *Conservation Authorities Act*;
- iv. Reported *Conservation Authorities Act* regulation concerns received; and
- v. On-site sewage permits received.

CARRIED

REQUEST FOR APPROVAL: 2026 BOARD MEETING SCHEDULE

RESOLUTION NO. BD-226/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2026 Board of Directors meeting dates as discussed.

CARRIED

UPDATE: CONFERENCE LISTING

RESOLUTION NO. BD-227/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the 2026 Conference Listing report; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: ERO 3025-1257 PROPOSED REGION CONSOLIDATION OF CONSERVATION AUTHORITIES' SUBMISSION

RESOLUTION NO. BD-228/25

Moved by: Mike Tarnowski
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors approve the South Nation Conservation submission to the ERO #025-1257 Proposed Regional Consolidation of Conservation Authorities posting as discussed.

CARRIED

Bill Smirle left the meeting at 10:33 a.m.

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR NOVEMBER 30TH, 2025

RESOLUTION NO. BD-229/25

Moved by: Adrian Wynands
Seconded by: Mike Tarnowski

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st. 2025, as of November 30th, 2025, update.

CARRIED

CORRESPONDENCE

None

DATES OF UCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:

- January 22nd, 2026 (Note: fourth Thursday)
- February 12th, 2026
- March 12th, 2026 (Annual General Meeting)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-230/25

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:
a. Request for Approval: Land Acquisition 2025-OTT-02



- b. Request for Approval: Land Acquisition 2025-EDW-01
- c. Request for Approval: Land Acquisition 2025-NAT-02
- d. Update: Security of the property of the Authority (Verbal)
- e. Request for Approval: Legal Fees Expenditures
- f. Update: Personal Matters About an Identifiable Individual, including Staff (verbal)

CARRIED

Adrian Wynands left the meeting at 10:39 a.m.
The Board of Directors recessed for a break at 10:49 a.m.
The Board of Directors convened Closed Session at 10:59 a.m.

OPEN SESSION

RESOLUTION NO. BD-231/25

Moved by: Mike Tarnowski
Seconded by: Geneveive Lajoie

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Board of Directors reconvened Open Session at 11:37 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-OTT-02

RESOLUTION NO. BD-232/25

Moved by: Linda Payant
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-OTT-02 as discussed in the report; and

FURTHER THAT:

The Board of Directors approve a property management reserve be established for 2025-OTT-02.

CARRIED



REQUEST FOR APPROVAL: LAND ACQUISITION 2025-EDW-01

RESOLUTION NO. BD-233/25

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve property acquisition 2025-EDW-01 as discussed in the report.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION 2025-NAT-02

RESOLUTION NO. BD-234/25

Moved by: Deb Wilson
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors decline the acquisition of property 2025-NAT-02 as discussed in the report.

CARRIED

UPDATE: SECURITY OF THE PROPERTY OF THE AUTHORITY (VERBAL)

RESOLUTION NO. BD-235/25

Moved by: Mike Tarnowski
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve expenses for consulting and legal services to an upset limit of approximately \$100,000 to secure the property of the authority in the matter discussed and;

FURTHER THAT:

The Chief Administrative Officer shall provide an update on the matter in January.

CARRIED

REQUEST FOR APPROVAL: LEGAL FEES EXPENDITURES

RESOLUTION NO. BD-236/25

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the transfer of funds in the amount discussed from general reserves for expenditures related to the South Nation Conservation property legal matter.

CARRIED



UPDATE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING STAFF (VERBAL)

RESOLUTION NO. BD-237/25

Moved by: Mike Tarnowski
Seconded by: Geneveive Lajoie

RESOLVED THAT:

The Board of Directors receive and file the update on Personal Matters About an Identifiable Individual, including Staff.

CARRIED

ADJOURNMENT

RESOLUTION NO. BD-238/25

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors meeting of December 11th, 2025 be adjourned at 11:39 a.m.

CARRIED



Steve Densham,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



FORTFRANCES

OFFICE OF THE CLERK

Phone: (807) 274-5323 | Fax: (807) 274-8479

Mailing Address: 320 Portage Avenue

Fort Frances, ON P9A 3P9

Email: town@fortfrances.ca

Website: www.FortFrances.ca

January 26, 2026

Re: Resolution # 2025 - Call on Province of Ontario to Establish an Ontario Airport Capital Assistance Program (OACAP)

On January 12, 2026, Council of the Town of Fort Frances passed the following into resolution:

Whereas the Fort Frances Municipal Airport serves the Town of Fort Frances, the District of Rainy River, and the First Nation communities of the Southern Treaty #3 region; and

Whereas the Fort Frances Municipal Airport plays a vital role in supporting medevac flights, wildfire response operations, business travel, tourism, and the movement of essential goods for the entire region; and

Whereas the termination of scheduled passenger air service in May, 2024 resulted in the loss of eligibility to funding through the federal Airport Capital Assistance Program (ACAP); and

Whereas other provinces, including British Columbia, Saskatchewan, and Alberta, have recognized the importance of regional airports by establishing dedicated provincial funding programs, and Ontario currently does not; and

Whereas maintaining aging airport infrastructure has become increasingly difficult without predictable provincial support; and

Whereas regional airports serve broader provincial and regional interests, and municipalities cannot shoulder the financial burden alone.

Therefore, be it resolved that the Council of the Town of Fort Frances hereby calls upon the Province of Ontario to:

- 1. Establish an Ontario Airport Capital Assistance Program (OACAP) to provide dedicated annual funding for small and regional airports; and*
- 2. Ensure eligibility for a broad range of capital projects, including safety upgrades,*

equipment replacement, and runway maintenance; and

3. Engage municipalities in program design, ensuring local needs and realities are reflected in funding criteria; and

4. Recognize the essential role of airports in medevac and emergency services, especially in remote and northern communities.

Moved by Michael Behan, Seconded by Steven Maki, Carried.

For more information about this resolution, please contact the Office of the Clerk

Chelsea Greig, Municipal Clerk | cgreig@fortfrances.ca

Ally Lewis, Communications Coordinator & Deputy Clerk | alewis@fortfrances.ca

February 2, 2026

The Honourable John Vanthof, MPP
Timiskaming–Cochrane
Legislative Assembly of Ontario
Queen's Park
Toronto, ON M7A 1A5

RE: Concerns Regarding the Closure of the LifeLabs Laboratory in Greater Sudbury

Dear MPP Vanthof,

On behalf of the Council of the Municipality of Markstay-Warren, I am writing to express our serious concerns regarding the announced closure of the LifeLabs laboratory facility in Greater Sudbury.

The Sudbury LifeLabs facility plays a critical role in providing timely diagnostic services for residents throughout Northern Ontario, including those in Markstay-Warren and surrounding communities. The planned transition of laboratory processing services to facilities located in the Greater Toronto Area raises serious concerns regarding longer turnaround times, potential service disruptions, and increased risks to patient care. Particularly during winter months and periods of inclement weather that frequently affect northern transportation routes.

Reliable access to diagnostic testing is essential to the health and well-being of our residents. Many of our citizens rely on timely laboratory results to support urgent and ongoing medical treatment. Any delays or disruptions may result in adverse health outcomes, particularly for seniors, rural residents, and vulnerable populations.

Council is also concerned about the potential loss of skilled laboratory professionals from our region, further weakening already strained healthcare services across Northern Ontario.

The Municipality of Markstay-Warren respectfully urges the Province of Ontario to engage with LifeLabs and the Ministry of Health to explore options that would maintain local laboratory processing capacity in Sudbury and ensure that residents of Northern Ontario continue to receive timely, high-quality diagnostic services.



Thank you for your attention to this important matter. We appreciate your continued advocacy on behalf of Northern Ontario communities and respectfully request your support in addressing this issue.

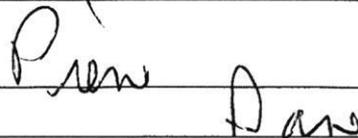
Sincerely,

Marc Serré, CAO/Clerk
Municipality of Markstay-Warren
Encl. Closure of Sudbury's LifeLab Laboratory Resolution
cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Minister of Health
MPP France Gélinas, Nickel Belt
MPP John Vanthof, Timiskaming-Cochrane
Association of Municipalities of Ontario (AMO)
Northern Ontario Municipal Association (NOMA)
LifeLabs Ontario



Agenda Number: 14.c.
Resolution Number 2026-RCM-029
Title: Closure of Sudbury's LifeLabs Laboratory
Date: February 2, 2026

Moved by:



Seconded by:

WHEREAS LifeLabs has announced the planned closure of its laboratory processing facility in Greater Sudbury, with services being transferred to facilities in Southern Ontario; and

WHEREAS the Sudbury LifeLabs laboratory currently provides essential diagnostic testing services to residents of Markstay-Warren and communities throughout Northern Ontario; and

WHEREAS the closure raises serious concerns regarding increased turnaround times for critical medical testing, potential service disruptions, and risks to patient care due to transportation delays, particularly during winter months and adverse weather conditions; and

WHEREAS timely access to laboratory diagnostics is a critical component of an effective healthcare system and is essential to the health and well-being of rural, senior, and vulnerable populations;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Markstay-Warren hereby expresses its opposition to the closure of the LifeLabs laboratory in Greater Sudbury;

AND FURTHER BE IT RESOLVED that Council formally requests the Province of Ontario, the Ministry of Health, and LifeLabs to reconsider this decision and to maintain local laboratory processing capacity in Sudbury to ensure reliable and timely diagnostic services for Northern Ontario residents;

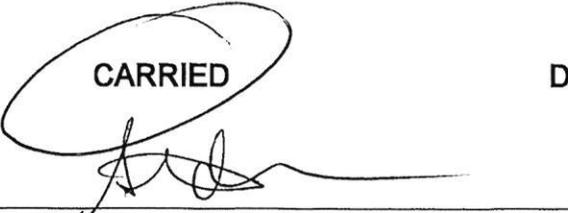
AND FURTHER BE IT RESOLVED that the attached draft communication and a copy of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario
- The Honourable Sylvia Jones, Minister of Health
- MPP France Gélinas, Nickel Belt
- MPP John Vanthof, Timiskaming–Cochrane
- Association of Municipalities of Ontario (AMO)
- Northern Ontario Municipal Association (NOMA)
- LifeLabs Ontario

CARRIED

DEFERRED

DEFEATED



Mayor

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 4.4.1.
Resolution Number 2026-009
Title: Nation Building Improvements to Highways 11 / 17 (2+1 & Four-Lane Options)
Date: January 21, 2026

Moved by: Councillor Laframboise

Seconded by: Councillor Loftus

WHEREAS Canada's east-west trade and national mobility rely on the Trans-Canada Highway system, including Highways 17 and 11 across Northern and Eastern Ontario, which carry significant freight volumes but remain predominantly two-lane corridors;

AND WHEREAS four-laning the entirety of Highway 17 is the ultimate goal of the communities along the corridor;

AND WHEREAS the proven "2+1" highway design - alternating passing lanes with a continuous median barrier - delivers safety outcomes comparable to full twinning at substantially lower cost, land, and environmental impact, and can be scaled or converted to four lanes (2+2) as volumes grow;

AND WHEREAS the Government of Ontario has announced a 2+1 pilot between North Bay and Temagami and a further extension toward Cochrane, creating a near-term implementation pathway;

AND WHEREAS modernizing Highways 17 and 11 will improve safety, reduce closures, strengthen supply-chain reliability for mining, forestry, agriculture, tourism and manufacturing, and enhance national resilience and emergency response capacity;

AND WHEREAS a phased 2+1 build - prioritizing Highway 11 (North Bay --+ Cochrane, then Cochrane --+ Nipigon) and key sections of Highway 17 (western border of County of Renfrew--+ Sudbury; Sault Ste. Marie--+ Sudbury; Thunder Bay--+ Kenora) - aligns with nation-building criteria, supports economic reconciliation with Indigenous partners, and enables integrated EV charging and low-carbon construction practices;

AND WHEREAS analysis summarized by the Federation of Northern Ontario Municipalities, (FONOM) demonstrates high freight demand on these routes and strong safety / economic rationale for a 2+1 program;

BE IT THEREFORE RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles formally endorses the adoption and phased implementation of a 2+1 highway program on Highways 17 and 11 as a nation-building project;

AND BE IF FURTHER RESOLVED THAT the Government of Canada be urged to designate this initiative as a project of national interest under the Building Canada Act and to partner with Ontario to co-fund and accelerate planning, design, procurement, and construction;

AND BE IT FURTHER RESOLVED THAT the Government of Ontario be urged to expand the announced pilot to a corridor-wide program, sequencing works according to readiness, safety benefit and economic importance;

AND BE IT FURTHER RESOLVED THAT the Government of Ontario prioritize these projects into the Ministry of Transportation's Major Projects Division;

AND BE IT FURTHER RESOLVED THAT both governments ensure early, ongoing, and capacity-supported engagement with affected Indigenous Nations, with opportunities for Indigenous training, contracting, and equity participation;

AND BE IT FURTHER RESOLVED THAT the program incorporate corridor-wide safety features (barrier-separated 2+1 cross-sections, controlled passing frequency, wildlife considerations), resilience measures (closure mitigation, climate adaptation), and clean-growth elements (EV charging readiness, recycled aggregates, lower-carbon materials);

AND BE IT FURTHER RESOLVED THAT this Resolution be sent to the Prime Minister of Canada, the Premier of Ontario, the Minister of Transport (Canada), the Minister of Infrastructure (Canada), the Ontario Minister of Transportation, our local MP and MPP, Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association (NOMA), Association of Municipalities of Ontario (AMO), Federation of Canadian Municipalities (FCM), Rural Ontario Municipal Association (ROMA), Eastern Ontario Wardens' Caucus (EOWC) for support, and the County of Renfrew for information.

CARRIED


MAYOR

Township of Southgate
Administration Office
185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

January 21, 2026

Re: Township of Southgate - Notice of Motion – OMERS Bill 68 Municipal Resolution

Please be advised that at the January 21, 2026, regular Council meeting, the Council of the Corporation of the Township of Southgate, approved the following:

No. 2026-027

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children’s aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS’ governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT the Township of Southgate does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the Council of the Township of Southgate supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees.

BE IT FURTHER RESOLVED THAT this resolution be circulated to The Honourable Rob Flack, Minister of Housing and Municipal Affairs, The Honourable Peter Bethlenfalvy, Minister of Finance, MPP Paul Vickers, The Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

If you have any questions, please contact our office at (519) 923-2110.

Sincerely,



Lindsey Green, Clerk
Township of Southgate

CC: Honourable Rob Flack, Minister of Housing and Municipal Affairs
Honourable Peter Bethlenfalvy, Minister of Finance
MPP Paul Vickers
The Association of Municipalities of Ontario (AMO)
Ontario Municipalities



TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, January 20, 2026 07:00 PM

Moved BY: Councillor Hooper

Resolution # **008-01-2026**

Seconded BY: Councillor Bowerman

BE IT RESOLVED THAT we add our support to the Elbows Up Climate Action request from Canadian local governments to the leaders of all federal political parties.

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TOWNSHIP OF ASSIGINACK

REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, January 20, 2026 07:00 PM

Moved BY: Councillor Elliott

Resolution # **013-01-2026**

Seconded BY: Councillor Bowerman

THAT the Township supports all efforts to retain Lifelabs locations in northern Ontario;

AND THAT we ask FONOM and NOMA to lobby for this position on our behalf.

()



TOWNSHIP OF RUSSELL

CERTIFIED RESOLUTION

Date: January 26, 2026 **Item(s) no.:** 15 (b)

Subject: Notice of Motion – Councillor Lisa Deacon
Producer responsibility of blue boxes

Moved by: Lisa Deacon
Seconded by: Marc Lalonde

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for “eligible” sources only; and

Whereas “ineligible” sources, which producers are not responsible for, include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks; and

Whereas failure to include “ineligible” sources under the Ontario Regulation 391/21: Blue Box program is in essence a provincial tax on ineligible sources; and

Whereas should a municipality continue to provide services to the “ineligible” sources, the municipality will be required to oversee the collection, transportation, processing of the recycling, assuming 100% of the cost which amounts to yet another provincial municipal download; now therefore be it resolved

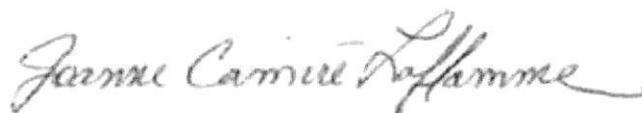
That the Council of the Township of Russell supports the resolution of the Township of North Glengarry dated August 11, 2025, and hereby requests that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end of life management of recycling product from all sources; and further

That this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Todd McCarthy, Minister of the Environment, Conservation, and Parks, Mike Harris, Minister of Natural Resources and Forestry, Stéphane Sarrazin,

Member of Provincial Parliament for Glengarry-Prescott-Russell, Rob Flack,
Minister of Affairs and Housing, and the Clerk of the Township of North Glengarry.

MOTION APPROVED

I, Joanne Camiré Laflamme, Clerk of the Corporation of the Township of Russell,
hereby certify that the foregoing is a true copy of the resolution adopted by the Council
of the Corporation of the Township of Russell on the 26th day of January 2026.



Joanne Camiré Laflamme
Clerk



CANTON DE RUSSELL

RÉSOLUTION CERTIFIÉE

Date: 26 janvier 2026 **Article no.:** 15 (b)

Objet: Avis de motion – Conseillère Lisa Deacon
Responsabilité des fournisseurs de boîtes bleues

Proposé par : Lisa Deacon

Appuyé par: Marc Lalonde

Attendu qu'en vertu du règlement de l'Ontario 391/21: les fournisseurs participant au Programme de la boîte bleue seront entièrement et financièrement responsables de leurs produits et emballages une fois qu'ils atteindront leur fin de vie et seront responsables de leur disposition à partir de sources « admissibles » uniquement ; et

Attendu que les sources « non admissibles », dont les fournisseurs ne sont pas responsables, comprennent notamment les entreprises, les lieux de culte, les garderies, les terrains de camping, les zones publiques, bâtiments municipaux, ainsi que les organismes sans but lucratif, tels que les refuges et les banques alimentaires ; et

Attendu que le fait d'exclure les sources « non admissibles » du Règlement de l'Ontario 391/21 : Programme de la boîte bleue constitue essentiellement une taxe provinciale imposée à ces sources non admissibles ; et

Attendu que si une municipalité continue d'offrir des services aux sources « non admissibles », elle sera tenue d'assumer la collecte, le transport, le traitement des matières recyclables, ainsi que de supporter l'ensemble des coûts, ce qui représente un autre transfert de responsabilités de la province à la municipalité ; il est donc résolu ce qui suit

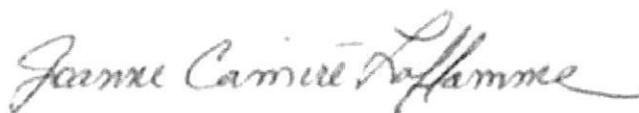
Que le Conseil du canton de Russell appuie la résolution de la municipalité de North Glengarry datée du 11 août 2025 et demande à la province de modifier le Règlement de l'Ontario 391/21 : Boîtes bleues afin que les producteurs soient

responsables de la gestion de la fin de vie de leurs produits recyclables, peu importe leur source; et

Que cette résolution soit transmise à Doug Ford, premier ministre de l'Ontario, à Todd McCarthy, ministre de l'Environnement, de la Protection de la nature et des Parcs, à Mike Harris, ministre des Richesses naturelles et des Forêts, à Stéphane Sarrazin, député provincial de Glengarry-Prescott-Russell, à Rob Flack, ministre des Affaires et du Logement, ainsi qu'au greffier de la municipalité de North Glengarry.

MOTION ADOPTÉE

Je, Joanne Camiré Laflamme, greffière de la corporation du canton de Russell, atteste que la présente est une copie certifiée de la résolution adoptée par le conseil de la municipalité de Russell le 26e jour de janvier 2026.



Joanne Camiré Laflamme
Greffière



Hon. Doug Ford
Premier of Ontario
VIA EMAIL:
premier@ontario.ca

Marit Stiles, MPP
Leader of the Official
Opposition
VIA EMAIL:
mstiles-qp@ndp.on.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

November 28, 2025

Hon. Kinga Surma
Minister of Infrastructure
VIA EMAIL:
kinga.surma@pc.ola.org

Hon. Rob Flack
Minister of Municipal Affairs
and Housing
VIA EMAIL:
rob.flack@pc.ola.org

RE: 6.17 Municipality of South Huron Council Resolution regarding Ontario Community Infrastructure Fund & 6.18 Township of Edwardsburgh Cardinal Council Resolution regarding Ontario Community Infrastructure Fund

Please be advised that Township of Puslinch Council, at its meeting held on November 19, 2025 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2025-382:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the Consent Agenda item 6.17, 6.18 Township of Edwardsburgh Cardinal Council Resolution regarding Ontario Community Infrastructure Fund be received for information; and

That the Township of Puslinch Council supports the Township of Edwardsburgh Cardinal September 29, 2025 Resolution and the Municipality of South Huron Resolution of October 20, 2025 regarding Ontario Community Infrastructure Fund (OCIF); and

That this supporting resolution and originating correspondence be circulated to the Premier, Leader of the Official Opposition, Minister of Infrastructure, Minister of



Municipal Affairs and Housing, Minister of Finance, MPP Racinsky, ROMA, AMO, FCM, all Ontario municipalities.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: Minister of Finance, MPP Racinsky, ROMA, AMO, FCM, all Ontario municipalities.



Northumberland County Council Resolution

SENT VIA EMAIL

January 28, 2026

Honourable Kinga Surma (Minister of Infrastructure),
Honourable Rob Flack (Minister of Municipal Affairs and Housing),
Honourable Peter Bethlenfalvy (Minister of Finance),
Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development
and MPP for Northumberland-Peterborough South),
Association of Municipalities of Ontario (AMO),
Ontario Small Urban Municipalities (OSUM),
Federation of Canadian Municipalities (FCM),
All Ontario Municipalities

Re: Correspondence, 'Ontario Community Infrastructure Fund (OCIF)'

At a meeting held on January 21st, 2026 Northumberland County Council approved Council Resolution # 2026-01-21-052, adopting the recommendation below from the January 5, 2026 Public Works Committee meeting:

Moved by: Deputy Warden Mandy Martin

Seconded by: Councillor John Logel

"**That** the Public Works Committee having considered correspondence from the Township of Edwardsburgh Cardinal, the Municipality of South Huron and the Township of Puslinch recommend that County Council support the correspondence and direct staff to send a copy of this resolution to the Honourable Kinga Surma (Minister of Infrastructure), the Honourable Rob Flack (Minister of Municipal Affairs and Housing), the Honourable Peter Bethlenfalvy (Minister of Finance), Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South), the Association of Municipalities of Ontario (AMO), Ontario Small Urban Municipalities (OSUM), Federation of Canadian Municipalities (FCM) and all Ontario Municipalities."

Council Resolution # 2026-01-21-052

Carried



**The Corporation of the
County of Northumberland**
555 Courthouse Road
Cobourg, ON, K9A 5J6

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at bennett@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Tonia Bennett

A handwritten signature in cursive script that reads "Tonia Bennett".

Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By M. Martin

Agenda Resolution Number
Item 10.a 2026-01-21-052

Seconded By J. Logel

Council Date: January 21, 2026

"**That** Council adopt all recommendations from the six Standing Committees, as contained within the Committee Minutes (meetings held January 5, 6 and 7, 2026), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

- Public Works Committee, Item 8.b, Report 2026-002 'Changes to Tipping Fees at Community Recycling Centres'- **Held by Councillor Cleveland**

And Further That the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote
Requested by _____
Councillor's Name

Deferred _____
Warden's Signature

Carried 
Warden's Signature

Defeated _____
Warden's Signature

Public Works Committee Resolution

Committee Meeting Date: January 5, 2026

Agenda Item: 7.b

Resolution Number: 2026-01-05-004

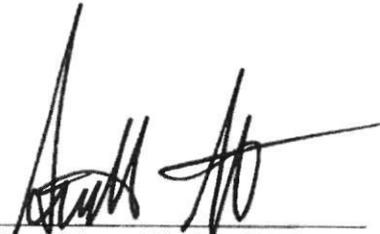
Moved by: J. Logel

Seconded by: R. Crate

Council Meeting Date: January 21, 2026

"That the Public Works Committee having considered correspondence from the Township of Edwardsburgh Cardinal, the Municipality of South Huron and the Township of Puslinch recommend that County Council support the correspondence and direct staff to send a copy of this resolution to the Honourable Kinga Surma (Minister of Infrastructure), the Honourable Rob Flack (Minister of Municipal Affairs and Housing), the Honourable Peter Bethlenfalvy (Minister of Finance), Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South), the Association of Municipalities of Ontario (AMO), Ontario Small Urban Municipalities (OSUM), Federation of Canadian Municipalities (FCM) and all Ontario Municipalities."

Carried _____


Committee Chair's Signature

Defeated _____

Committee Chair's Signature

Deferred _____

Committee Chair's Signature



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

October 23, 2025

Via email: doug.fordco@pc.ola.org

Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Dear Hon. Doug Ford,

Re: Ontario Community Infrastructure Fund

Please be advised that South Huron Council passed the following resolution at their October 20, 2025, Regular Council Meeting:

418-2025

Moved By: Aaron Neeb

Seconded by: Jim Dietrich

That South Huron Council supports the Township of Edwardsburgh Cardinal September 29, 2025, Resolution regarding Ontario Community Infrastructure Fund (OCIF); and

That this supporting resolution and originating correspondence be circulated to the Premier, Minister of Infrastructure, Minister of Municipal Affairs and Housing, Minister of Finance, MPP Thompson, AMO, OSUM, FCM, all Ontario municipalities.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Kendra Webster, Legislative & Licensing Coordinator
Municipality of South Huron
kwebster@southhuron.ca
519-235-0310 x. 232

Encl.

cc: Minister of Infrastructure Hon. Kinga Surma, kinga.surma@pc.ola.org;
Minister of Municipal Affairs and Housing, Hon. Rob Flack,
rob.flack@pc.ola.org; Minister of Finance, Hon. Peter Bethlenfalvy,
peter.bethlenfalvy@pc.ola.org; MPP Lisa Thompson,
lisa.thompson@pc.ola.org; AMO, resolutions@amo.on.ca; OSUM,
osum@osum.ca; FCM, resolutions@fcm.ca; and all Ontario Municipalities

TOWNSHIP OF EDWARDSBURGH/CARDINAL

Resolution Number 2025-253

September 29, 2025

Moved By: _____

Seconded By: _____

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data,

TOWNSHIP OF EDWARDSBURGH CARDINAL

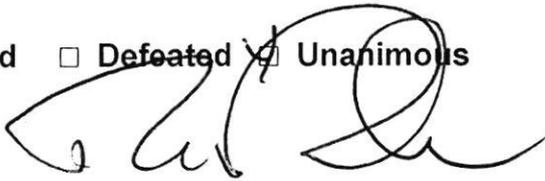
September 29, 2025

Resolution Number: 2025- 253

demographic projections, climate resilience metrics and rural equity considerations.

5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.
6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - o The Honourable Doug Ford, Premier of Ontario
 - o The Honourable Kinga Surma, Minister of Infrastructure
 - o The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - o The Honourable Francois-Phillipe Champagne, Minister of Finance
 - o Association of Municipalities of Ontario (AMO)
 - o Ontario Small Urban Municipalities (OSUM)
 - o Federation of Canadian Municipalities (FCM)
 - o The United Counties of Leeds and Grenville
 - o All upper- and lower-tier municipalities in Ontario

Carried Defeated Unanimous

Mayor: 

RECORDED VOTE REQUESTED BY: _____

NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

VIA EMAIL

Tuesday, October 14, 2025

The Honourable Doug Ford, Premier of Ontario
The Honourable Kinga Surma, Minister of Infrastructure
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Francois-Phillipe Champagne, Minister of Finance
Association of Municipalities of Ontario (AMO)
Ontario Small Urban Municipalities (OSUM)
Federation of Canadian Municipalities (FCM)
The United Counties of Leeds and Grenville
All Upper- and Lower-Tier Municipalities in Ontario

Please be advised that at its Regular Council meeting held on Monday, September 29, 2025, the Council of the Township of Edwardsburgh Cardinal unanimously adopted the following resolution:

RESOLUTION: Ontario Community Infrastructure Fund (OCIF)

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics and rural equity considerations.
5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.

7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - The Honourable Doug Ford, Premier of Ontario
 - The Honourable Kinga Surma, Minister of Infrastructure
 - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - The Honourable Francois-Phillipe Champagne, Minister of Finance
 - Association of Municipalities of Ontario (AMO)
 - Ontario Small Urban Municipalities (OSUM)
 - Federation of Canadian Municipalities (FCM)
 - The United Counties of Leeds and Grenville
 - All upper- and lower-tier municipalities in Ontario

If you have any questions, please contact me at the email address below.

Sincerely,



Natalie Charette
Interim Clerk
clerk@twpec.ca

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
BY-LAW 14-2026
FOR THE YEAR 2026**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of Monday February 9th , 2026, in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 98th day of February 2026.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 14-2026, duly adopted by the Council of the Township of North Glengarry on the 9th day of February 2026

Date Certified

CAO/Clerk / Deputy Clerk