

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Agenda

Monday, March 13, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**
 - a. Regular Meeting of Council - February 27, 2023
- 5. DELEGATION(S)**
 - a. My Main Street Program - Anne Leduc, Director of Community Services
 - b. Cornwall SDG Human Services - Mellissa Morgan General Manager
- 6. STAFF REPORTS**
 - a. Community Services Department
 1. Review of guidelines for 2024 Community Grants Program
 - b. Public Works Department
 1. Award of Tender Crack Sealing Trailer, Router and Compressor
 2. Award of RFP2023-12 Dominion St South Bridge Replacement
 3. Award of RFQ PW2023-05 Weed Harvester Conveyor
- 7. UNFINISHED BUSINESS**
- 8. CONSENT AGENDA**
 - a. RRCA Board Meeting Summary - February 14, 2023
- 9. NEW BUSINESS**
- 10. NOTICE OF MOTION**

Next Regular Public Meeting of Council

Monday March 27 2023 at 6:00 p.m. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

11. QUESTION PERIOD

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

13. CONFIRMING BY-LAW

- a. By-law 10-2023

14. ADJOURN

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council

Monday, February 27, 2023, 6:00 p.m.
Council Chamber
3720 County Road 34
Alexandria, On. K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Jena Doonan
Treasurer & Director of Finance: Kimberley Goyette
Director of the Building/By-law & Planning Services: Jacob Rhéaume

- 1. CALL TO ORDER
- 2. DECLARATIONS OF PECUNIARY INTEREST
- 3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams
Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday February 27, 2023, as amended.

Deleted from the Agenda

5(a) Cornwall SDG Human Services Department - Lisa Smith, Manager Housing Services

Carried

- 4. ADOPTION OF PREVIOUS MINUTES

a. Regular Meeting of Council Minutes - February 13, 2023

Resolution No. 2

Moved by: Michael Madden
Seconded by: Brian Caddell

THAT the minutes for the following meeting be adopted as circulated.

Regular Meeting of Council - February 13, 2023.

Carried

5. **DELEGATION(S)**

6. **STAFF REPORTS**

a. Treasury Department

1. Tile Drainage Loan and Rating Bylaw 08-2023

Resolution No. 3

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry approves the application for a tile drainage loan for roll number 0111 011 01352000.0000 in the amount of \$48,300; and

THAT the Council of the Township of North Glengarry adopts Bylaw 08-2023 being a rating bylaw to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*; and

THAT Bylaw 08-2023 be read a first, second and third time and enacted in open Council this 27th day of February 2023.

Carried

2. 2022 Statement of Remuneration and Expenses

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT Council of the Township of North Glengarry receives report TR2023-08, 2022 Statement of Remuneration and Expenses for information purposes.

Carried

b. Planning/Building & By-law Enforcement Department

1. Official Plan Amendment – Alexandria Industrial Park boundary

Resolution No. 5

Moved by: Michael Madden

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry directs staff to initiate an Official Plan Amendment to adjust the boundary of the Employment District at 224, 252, 256, 260 and 270 Industrial, Alexandria.

Carried

7. **UNFINISHED BUSINESS**

8. **CONSENT AGENDA**

9. **NEW BUSINESS**

10. NOTICE OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 6

Moved by: Gary Martin

Seconded by: Carma Williams

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Land (as this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of January 9th, 2023.

Carried

Resolution No. 7

Moved by: Jacques Massie

Seconded by: Brian Caddell

THAT we return to the Regular Meeting of Council at 7:27 pm.

Carried

13. CONFIRMING BY-LAW

a. By-law 09-2023

Resolution No. 8

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry receive By-law 09-2023; and

THAT Council adopt by-law 09-2023 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 09-2023 be read a first, second, third time and enacted in Open Council this 27th day of February 2023.

Carried

14. **ADJOURN**

Resolution No. 9

Moved by: Michael Madden

Seconded by: Gary Martin

There being no further business to discuss, the meeting was adjourned at 7:28 pm.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

Cornwall SDG Human Services



December 2022

Cornwall SDG Human Services

General Manager, Mellissa Morgan

Realigned the department in 2022, brought Cornwall and Area Housing Corporation, in house. We renamed the department at that time from the Social & Housing Services Department to the Cornwall SDG Human Services Department.

**Ontario Works
Division**

**Children's Services
Division**

**Housing Services
Division**

- ☐ All programs Provincially Mandated
- ☐ OW-MCCSS, CS-EDU, HS-MMAH
- ☐ Approximate Annual Budget \$68 Million
- ☐ Various Cost-sharing arrangements
- ☐ (Provincial-majority/City/SDG Counties)
- ☐ Total of 112 staff

Cornwall SDG Human Services

Consolidated Municipal Service Manager (CMSM): the City of Cornwall has been delivering Social Services for both the City, and the United Counties of Stormont, Dundas & Glengarry since being designated by the Province in 1998. Cost-sharing arrangements are outlined in the agreement established under By-law #009-2004.

Service Manager Joint Liaison Committee (SMJLC): includes elected representatives of City and SDG United Counties, supported by senior staff from each of the Shared Services. SMJLC receives quarterly updates on Provincial priorities and activities of Human Services.

Mission Statement

Our dedicated municipal team works in partnership with our community to ease the effects of social & economic challenges. Our goal is to promote and create opportunities that support individuals to achieve their true potential.

French Language Services

All programs and services provided in the Social and Housing Services Department are bilingual as mandated by the *French Language Services Act*.

Housing Services Division

Lisa Smith, Manager
613-938-7717 ext. 4320 lsmith@cornwall.ca

**Social
Housing**

**Ten Year Housing
Plan**

**Ministry
Programs**

**Ontario
Renovates**

Rent Supplements

Affordable Housing

**Housing & Homelessness
Prevention**

History of Social Housing Devolution

- June 1995: The Ontario Conservative Party is elected on a platform that includes “getting out of housing the business.” Two weeks after taking office, the province cancels all new non-profit and co-op housing developments.
- October 1996: Al Leach, Minister of Municipal Affairs and Housing, promises a Social Housing Advisory Council to plan a reform of Ontario's social housing.
- January 1997: Before the Social Housing Advisory Council has been appointed, the Ontario Government announces that funding and administration of social housing will be devolved to the municipal level. The decision is part of a "Who Does What" exercise that will enable the Province to "upload" education costs without increasing Provincial taxes.
- September 1997: The Social Housing Advisory Council completes its report. In December, 1997, the Minister appoints a Social Housing Committee, comprised of provincial, municipal and social housing representatives, to further develop the Social Housing Advisory Council's recommendations.
- January 1998: The province devolves the majority of its funding responsibilities for social housing to municipal level. Social housing is now paid for through property taxes, although programs are still administered by the province.
- February 1998: The Federal Government decides to devolve its social housing responsibilities to the provincial level of government. Agreements are signed with Saskatchewan, Newfoundland, New Brunswick, Nova Scotia and Alberta. Negotiations begin in Ontario.
- Spring 1998: The province designates 47 Consolidated Municipal Service Managers (now called Service Managers) to administer social housing, Ontario Works and Child Care at the local level.
- October 1998: The Social Housing Committee submits its report to the Minister of Municipal Affairs and Housing.

History of Social Housing Devolution

- November 1999: The Ontario Government and Federal Government sign a Social Housing Agreement that will enable federal social housing to be administered by the province.
- December 2000: The province passes the Bill 128 - Social Housing Reform Act, enabling the province to devolve social housing administration to Service Managers.
- January 2001: Ontario's 84,000 public housing units are devolved to Service Managers. Each Local Housing Authority is newly formed as a Local Housing Corporation. MMHA continues to draft regulations to accompany the Social Housing Reform Act.
- May 2001: Service Managers submit local Transfer Plans to MMAH for approval. These plans demonstrate Service Managers' capacity to take on their new housing administrative responsibilities. Each Service Manager will negotiate its own transfer date with MMAH.
- October 2001: The first social housing units are downloaded, as four Service Managers take over social housing administration.
- May 1, 2002: MMAH devolves the last of its social housing portfolio to the municipal level.
- January 1, 2012: The Housing Services Act replaces the Social Housing Reform Act. The HSA provides greater flexibility to Service Managers to meet local housing needs.

Housing Continuum



Municipal Focus

- | | | | |
|--|---|---|---|
| <ul style="list-style-type: none"> - often municipal subsidy provided to a non-profit provider who operates these entities (some funding provided through the Homelessness Prevention Program which is administered through the municipality) | <ul style="list-style-type: none"> - Deep municipal subsidy in this area either through directly operated community housing or via external providers - Funding through Homelessness Prevention Program administered through the municipality | <ul style="list-style-type: none"> - Programs like these are funded through Homelessness Prevention Program administered through the municipality or with direct financial support from the tax base - Partnership with Habitat for Humanity for home ownership | <ul style="list-style-type: none"> - Some of these priorities are being addressed via the Mayor's Housing Task Force and the A HOME Collaborative - New municipal developments will offer a range of mixed market rentals (Including attainable market) |
|--|---|---|---|

The State of Housing in Cornwall & SDG

A Profile of Core Housing Need

CMHC Data- Housing Standards Ontario (Compiled from 2016 Census Data)

Households Spending In Excess of 30% of Total Household Income for Housing Needs



Of Renters live in Core Housing Need as compared to 13.9 % of Homeowners



3285 Households live in Core Housing Need

27.4%

of Cornwall's housing stock is unaffordable

2016 Census Data – Analyzed by CMAA and Housing Information
(data not available for the Counties)

Comparing Affordable Rent to Incomes

Household Type

Median Household Income

Affordable Monthly Rent
*CMHC definition

AAMR
*Based on bedroom size

One-person Household

\$24,524

\$613

\$1,036

All Households

\$46,564

\$1,179

\$1,791

Compiled from 2016 Census Data

housing affordability

The term “affordable” can be confusing and may vary in meaning depending on context. The two most widely accepted definitions of affordable are:

Shelter Cost to Income

In the scenario, CMHC defines affordability as paying no more than 30% of total household income towards housing costs. Only this definition can measure true affordability.

Alternate Average Market Rent (AAMR)

Average Market Rent (AMR) is determined by CMHC based on rental market analysis. Cornwall uses AAMR based on the approved business case indicating that AMR is set too low by CMHC. Affordability using this benchmark, is rent below AAMR.

Housing First Approach

‘Housing First’ is an approach to ending homelessness that centers on moving people experiencing homelessness into independent and **permanent** housing as a first step. **It provides people with immediate access to permanent housing with no housing ‘readiness’ or compliance requirements, is recovery-oriented and centres on consumer choice, self-determination and community integration.**

It is a rights-based intervention rooted in the philosophy that all people deserve housing, and that adequate housing is a *precondition* for recovery. The approach affirms that stable housing is a primary need, and that issues, such as addictions or mental health, can be better addressed once this need is fulfilled.

AVERAGE MONTHLY COST OF HOUSING SOMEONE WHILE HOMELESS



- Poor housing and homelessness are costly for cities and taxpayers.
 - The average monthly costs of shelter beds are \$1,932, almost ten times higher than the average monthly cost of social housing of \$199.92.

Housing Services Division Overview

Housing Programs

(location - 340 Pitt St)

- **Community Housing Units**
 - Contract with and subsidy external housing providers for rent-geared-to-income units
- **Administer funding through the Homelessness Prevention Program**
 - Rent Supplement Program
 - Domiciliary Program
 - Homelessness Prevention
- **Housing Access Centre**
 - Administration of the centralized waitlist for community housing
- **Administer Federally and Provincially funded programs**
 - Not directly related to subsidizing community housing units (i.e. COCHI, OPHI, COHB, etc.)
- **Maintain By-name List**
- **10 Year Housing Plan**
- **Housing Revitalization Plan**
 - New development (external)

Housing Services (Local Housing Corporation)

(formerly Cornwall and Area Housing Corporation)

(location - 1916 Pitt St.)

- **Community Housing Units**
 - Direct internal provision and maintenance of municipally owned housing units
- **Administer funding through Federally, Provincially and Municipally funded programs**
 - Rent Supplement Program
- **10 Year Housing Plan**
- **Housing Revitalization Plan**
 - New development (internal)
 - A HOME Collaborative

Housing Providers - Cornwall

1932 units of Community Housing are provided in the City of Cornwall and United Counties of SDG.



Provider	# of Senior Units	# of Family Units	# of Single, Non-Senior Units
Beek Lindsay Seniors Residences Cornwall Inc.	60		
Local Housing Corporation	514	446	32
Local Housing Corporation - Rent Supplement Subsidies for units in private buildings		323 *	** these subsidies are a mix of all three types
Logement Marguerite d'Youville Inc.		65	
Religious Hospitallers of St. Joseph Housing Corporation	59		
Royal Oaks Co-Operative Housing Inc.		70	
City Total	623	904	32



*



Housing Providers United Counties of SDG



Municipality	Provider	# of Senior Units (Apt)	# of Family Apt/TH
North Stormont	Finch & District Seniors Housing Corporation	32	
North Stormont	The Township of Roxborough Non-Profit Housing Corp.	26	
South Stormont	Local Housing Corporation (Ingleside)	20	
North Dundas	Local Housing Corporation (Chesterville, Winchester)	61	
North Dundas	Winchester Residence Corporation – Rent Supplements	8	
South Dundas	Local Housing Corporation (Iroquois, Morrisburg)	72	
South Dundas	Williamsburg Non-Profit Housing Corporation	50	
North Glengarry	Local Housing Corporation (Alexandria)	50	15
North Glengarry	The Alexandria Non-Profit Housing Corporation	30	15
South Glengarry	Lancaster & District Non-Profit Housing Inc.	26	
	SDG Total	375	30

Centralized Waitlist (RGI Housing)

Household Type – Applicants	September 2022	Approx. Wait (yrs)
Families	165	1.5
Single/couple (non-Senior)	225	4.3
Seniors	104	1

- 14 are transfers and currently receive RGI housing supports
- 15 are over-housed who are currently receiving rent geared-to-income.
- 148 applicants currently receiving a Rent Supplement of \$100 or \$200 per month.

Definition of Rent-Geared-To-Income

Rent-geared-to-income (RGI) is a **type of housing assistance**. It is truly affordable housing as tenants pay on average 30 per cent of their income for rent. Individuals may be eligible for rent-geared-to-income (RGI) if:

- they can live independently with or without support services.
- they are over 16 years old.
- they are a Canadian citizen, a permanent resident of Canada or a refugee claimant, or you are applying to become a permanent resident.
- they are not under a removal order to leave Canada.
- they do not owe money to any social housing provider in Ontario, or they have an agreement to repay this money.
- their income and assets are within the allowable limits.

Ontario Priorities Housing Initiative (OPHI) / Canada-Ontario Community Housing Initiative (COCHI)

OPHI - The Ontario Priorities Housing Initiative provides flexible funding to all 47 service managers and the two Indigenous program administrators to address local priorities in the areas of housing supply and affordability, including:

- new affordable rental construction
- community housing repair
- rental assistance
- tenant supports
- affordable homeownership

COCHI - The Canada-Ontario Community Housing Initiative This initiative provides funding to service managers to replace the federal Social Housing Agreement funding that expires each year, beginning April 2019. Service managers can use this funding to: repair, regenerate and expand community housing.

Service managers can use this funding to:

- repair, regenerate and expand community housing
- protect affordability support for tenants
- support community housing providers whose original program arrangements are expiring
- help community housing providers become more sustainable

OHPI / COCHI Homeownership Program

- Partnership with Habitat for Humanity Seaway Valley.
- Provides down payment to each qualifying family (averaging 1 new build per year).

OHPI / COCHI Rent Supplement

- Program which provides rent subsidies (up to \$200/Household) to qualified residents in privately owned buildings.
- Funded through Federal and Provincial program initiatives.

Affordable Housing - Ontario Renovates

- Homeowners (assessed value under \$300,900) with low to modest income (currently up to \$67,120 for a Household of 5 people) receive funding for urgent repairs and rehabilitation making their homes safe and more energy efficient (up to \$12,000, ten-year forgivable loan registered on title).
- Modifications are funded for adaptations to increase accessibility (up to \$5,000)



COHB Portable Housing Benefit

This program provides a direct, monthly benefit payment to eligible households to help pay their rent.

The benefit payments are:

- portable, which means you may receive the benefits even when you move to another address
- based on the household income and local market rent.

Eligible households include:

- survivors of domestic violence and human trafficking
- people experiencing or at risk of homelessness
- Indigenous people
- seniors
- people with disabilities

To apply, eligible households must be either:

- on, or eligible to be on, the social housing waiting list of a Service Manager
- living in community housing
- As compared to other rent supplement programs this benefit is tied to the individual not the unit in which the individual lives
- Eligible applicants receive a monthly subsidy based on the difference between 80% of the Average Market Rent of the relevant service area and 30 % of the Adjusted Family Net Income identified on tax returns.

Households who are approved to receive benefits under this program must consent to be removed from the social housing waiting list of their local Service Manager.

Housing And Homelessness Prevention (HHP)

HPP utilizes a Housing First approach to reduce and address homelessness in the community, including eviction prevention assistance to retain housing for those at risk of homelessness. This initiative is solely funded by the Ministry of Municipal Affairs and Housing.

Domiciliary Hostels

- Serves Homeless individuals who require assistance with activities of daily living.
- Agreements with 13 domiciliary hostels within the City of Cornwall and SDG.
- A total of 332 subsidized beds are available.

Crisis Beds

- Provides short term (maximum 5 days) emergency housing to recipients in need.
- Partnership with the Mental Health Crisis Team, the Cornwall Police Department, OPP and a few other local agencies.

Homelessness Prevention

- Provides funds to assist with the prevention of homelessness for the already housed (ie: eviction due to rental arrears and towards energy related emergencies due to utility arrears). Eligibility based on “Low Income Cut-Off” (LICO) set by Statistics Canada.

By-Name List (BNL) And Coordinated Response System

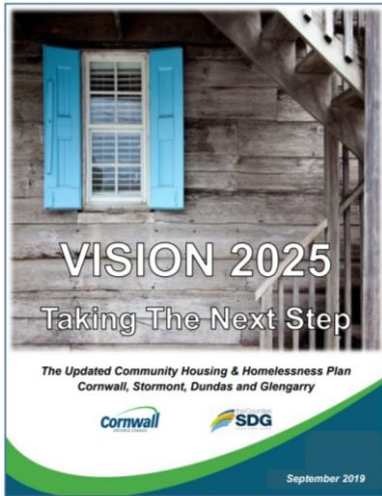
- A BNL is a real-time list of all the known people experiencing homelessness in a community. This data allows for:
 - coordinated access and service prioritization for homeless households and individuals; and an understanding of homelessness and flow through the response system
- October 27th, 2021, we conducted an enumeration magnet event at various locations within Cornwall, Stormont, Dundas, and Glengarry. Approximately 77 individuals indicated they were homeless during this event.
- From that list, we have created and implemented a By-Name List for our area. We are working collaboratively with community partners on further developing this By-Name List, to effectively refer individuals to appropriate resources, match housing solutions, and track the state of homelessness in the community at large to work towards ending it.
- Fall 2022, we have hired two registered social workers to case manage and provide support to residents on the BNL to help move them towards life and housing stabilization.

Ten Year Housing Plan / 5-Year Update

- Developed as mandated by the *Housing Services Act, 2011*.
- Strategies and Targets were identified based on Canada Mortgage and Housing Corporation (CMHC) and Statistics Canada demographic data and projections, existing housing stock, and input from industry partners, City and County Planners, community agencies and the public.
- Annual progress reports will be provided to Province and municipalities with an update required at 5 years.
- The Plan and annual updates are available in English & French on the City's website.

Our Vision for Cornwall SDG

A strong, healthy, sustainable community with a wide range of appropriate and affordable housing options in which individuals and families can thrive



Building on the original vision statement for the Housing and Homelessness plan, the re-framed plan has four additional vision statements which speak to different segments on the housing continuum. These vision statements serve to shape objectives for the re-framed plan, paving the way for specific strategies and actions that are proposed.

The specific vision statements and associated objectives are as follows:

- People experiencing a housing crisis are housed or sheltered
- People who are currently housed but at risk of becoming homeless remain housed
- Suitable existing housing stock is maintained
- The supply of appropriate housing is enhanced

Each vision statement has a definition, objective, strategies and actions for the department to follow as a roadmap to developing the future of housing in Cornwall and SDG.

housing revitalization plan

The purpose of the Plan is two-fold:

1. Review existing social housing sites and explore opportunities for revitalization and redevelopment to allow the Department to plan for and accommodate current and future housing needs.
2. Analyze housing needs within Cornwall, Stormont, Dundas, and Glengarry considering demographics, employment, labour markets, and the need for affordable housing in order to plan for any new housing developments.

The desired outcome of this exercise is to inform long term strategic plans that provides clear and achievable goals to effectively meet the current and future demand for social housing in Cornwall, Stormont, Dundas, and Glengarry. The HRP's objective is to provide directions and recommendations for potential regeneration, refurbishment, and repurposing of existing housing stock, as well as future acquisitions (including new builds).

The housing needs assessment showed that over a ten-year period from 2021 to 2031, approximately 740+ units will be required in the Cornwall and SDG area. Over 40% of the identified housing needs will be in the City of Cornwall.

The total cost of development over the time periods 2021 to 2026 and 2027 to 2031 is estimated to be approximately \$160 million and \$80 million respectively.

Additionally, any regeneration of existing units should be replacement should be done on a one-to-one basis.

Excerpt from Cornwall SD&G Housing Revitalization Plan – Colliers - 2020

Revitalization ^{report} highlights

New Developments

Ninth & McConnell

(partially funded by SSRF 2)

77 1-bedroom units

24 RGI units

24 Median Market Rent Units

28 Attainable Market Units

15 barrier free units at all three rent levels

Housing Services Office located onsite



Pitt St North

(partially funded by SSRF 4)

Shovel ready for 81 Two-Bedroom Stacked Townhouses

27 Units begin construction Fall 2022

This will be a mixed rental community

3 barrier free units are being constructed in each Townhouse complex

Phase One - Occupancy late fall 2023



Morrisburg

(Partially funded by SSRF 5)

- Expands existing Morris Glen Site
- 3 story building
- 17 2-bedroom units
- Occupancy late spring 2024



Cost of Construction

(pre-COVID) development over the time periods 2021 to 2026 and 2027 to 2031 is estimated to be approximately \$160 million and \$80 million respectively.

(currently) the total cost per door

1 – bedroom unit = \$250,000

2 – bedroom unit = \$270,000

Funding developments is 100% tax based

- We leverage all forms of funding (ie, CMHC programs, provincial government programs, etc.
- We have established a housing regeneration reserve to reinvest end of mortgage savings to new developments to offset costs
- The balance of required funding is borrowed
- Debt for housing is considered “good” debt as revenues from rent mostly pay for repayments

Local Housing Plans

In response to the local housing crisis, communities across Cornwall and SDG have developed local housing plans and are listed below:

- Mayors Task Force on Housing, City of Cornwall
- Stormont County Housing Report
- Glengarry County Housing Report
- Dundas County Housing Report

All reports contain recommendations to encourage housing development in our community and respond to the affordability crisis

These reports were the impetus for the development of the A HOME Collaborative to encourage collaborative implementation of these plans

Cornwall SDG Human Services Department Affordable Housing Progress and Development Collaborative

Background

The City of Cornwall and the United Counties of Stormont Dundas and Glengarry are fortunate to have communities that care deeply about housing all members of the community and partners that are aligned, innovative and action oriented.

To effectively support the ambitious goals laid out in the Ministry of Municipal Affairs and Housing (MMAH) approved local Five-Year Update to the Housing and Homelessness Plan (the Plan), the Housing Revitalization Plan, and the 4 separate regional Housing Reports, there was a recognized need to form a Working Group to be tasked with developing and realizing common strategies and priorities related to affordable housing.

Purpose

The purpose of the Affordable Housing Progress and Development Collaborative (A HOME) is to improve service integration, which will promote positive development in the City of Cornwall, Stormont, Dundas and Glengarry housing and homelessness situation.

Membership

To ensure maximum effectiveness of the Collaborative, membership will be comprised of a cross-sector of disciplines from amongst the City and Counties staff, who share the vision of increasing housing opportunities across the region.



STAFF REPORT TO COUNCIL

Report No: CS-2023-05

March 13, 2023

From: Anne Leduc – Director of Community Services

RE: Review of guidelines for 2024 Community Grants Program

Recommended Motion:

THAT Council receives Staff Report No. CS-2023-05; and

THAT Council approves the guidelines for the 2024 Community Grants Program.

Background / Analysis:

The Community Grants Program is a Township of North Glengarry program that has been in existence since 2009. The Program is administered through the Arts, Culture and Heritage Committee (“ACHC”) which reviews the applications that are received from community organizations. The Committee will recommend the awarding of funds as per the guidelines dictated in the Community Grants Program. As part of the process, the ACHC reviews the guidelines annually. This year, the Committee reviewed the document at its March 6, 2023 meeting and the document is attached to this report in track-change.

Proposed changes:

- A second intake date of February 29, 2024 was added which is dependant on the availability of funds. For example, if \$17,000 of the \$25,000 is allotted after the first intake, the Township would open the second intake to allocate the remaining \$8,000.
- The Eligibility Criteria on Page 2 clarifies that Capital Items were not eligible for funding.
- On Page 3 of the Community Grants Guidelines, information was added to the Heritage Plaques to advise applicants that “a draft of the plaque must be reviewed and approved by the ACHC prior to production”.
- Applicants are invited to submit their applications by email, by mail as well as in person, as seen on Page 6.

During the discussion, the ACHC members re-confirmed that new events / activities may be prioritized over returning events, and that repeat applicants must show how their event / activity differs from their previous application(s), as indicated in the Eligibility Criteria at Point 5.

Staff will also heavily promote the Community Grants program at every possible opportunity, in addition to their existing efforts which include advertising in the Glengarry News, posting on social media, sharing with the community by email, and uploading the information on the Township's website.

The awarding of the funds remains conditional to Council approving the budget for that current year.

Alternatives:

Option 1 – Recommended: THAT Council approves the guidelines for the 2024 Community Grants Program.

OR:

Option 2 – Not Recommended: That Council not approve the guidelines for the 2024 Community Grants Program.

Financial Implications:

Prior to the disbursement of any funds, community groups are required to sign a "Letter of Agreement" that specify the terms and conditions of the Community Grants.

The grants would be issued once the Community Grants Program is approved as part of the 2024 Operating Budget.

Attachments & Relevant Legislation:

2024 Community Grants Program Guidelines in track-change

Others Consulted:

Kimberley Goyette – Director of Finance

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



The Township of North Glengarry ~~2023-2024~~ Community Grant Program

Introduction / Policy Statement:

In accordance with its official plan, the Township of North Glengarry (the Township) wishes to promote a varied and rich quality of life for all its residents and visitors. At times, community groups and organizations in North Glengarry need financial assistance to support community-based special projects or events.

The Community Grant Policy has been created to provide limited financial assistance to community groups and not-for-profit organizations within the Township to assist with various activities. This support is in recognition of the value of these groups to the well-being and growth of the community and is to help the municipality retain a strong community focus.

This policy and related forms, is meant to streamline processing of grant requests and to ensure that any funds are distributed in an open, fair and accountable process and to the best benefit of the community.

Funding Options:

Each year, as part of the annual budget process, Council will determine a financial commitment to the "Community Grant Program". This money, up to a maximum of \$3,500.00 per eligible organization, will be available for direct community grants.

In addition to direct community grants, Council will also establish a budget for in-kind support and reserves the right to limit the value of said support to \$2,500.00 per eligible organization. In-kind support may consist of the use of municipal property at reduced or no cost, municipal staff support, loan of equipment or material. In-kind support is calculated according to the Township of North Glengarry's User Fees and Charges By-Law and the Ontario Provincial Standard Specification's Schedule of Rental Rates.

Prior to submitting an application to the Community Grant Program that contains a request for in-kind support, a mandatory consultation meeting is required with the North Glengarry Departments responsible for providing said in-kind support. Please contact the Recreation Department at 613-525-1110, or the Public Works Department at 613-525-3087, to set-up a pre-application meeting to discuss the required in-kind support request.

Priorities for Funding:

- Arts, Culture and Heritage projects or events
- Community Beautification projects or events

- Special Events
- Tourism Development projects or events
- Heritage Plaques

Deadline for Applications:

Frist Intake deadline of October 31, 2023

If funds are available, a Second Intake deadline of February 29, 2024.

Eligibility Criteria:

1. Applicants must be non-profit community groups and organizations whose primary focus is within North Glengarry;
2. Grants are intended to be supplementary to an organization's main sources of funding. The grant shall not be considered as the primary source of funding for the organization. The organization must show exploration of other financial and in-kind support (i.e.: fund-raising and volunteer support). Capital items are not eligible for funding;
3. All funding shall be for future projects. Retroactive funding will not be considered;
4. Repeat grants will only be available to organizations who have complied with the reporting requirements of any previous grants;
5. Repeat grant applications must show how their event/activity differs from their previous application(s) and new events may be prioritized over returning events;
6. Guaranteed funding is only for the fiscal year in which the organization has applied. It is not to be regarded as a commitment by the Municipality to continue such assistance in future years;
7. Funding requests may be reduced in value at the discretion of the Committee to support a wider range of projects;
8. No financial grants will be considered unless specifically authorized by this policy. In according-allocating grants, the Municipality may impose, at its sole and unique discretion, the conditions it deems fit.

Exclusions:

1. Individuals, businesses, publicly-funded institutions (i.e.: schools, hospitals, etc.) and non-profit organizations that are predominantly funded by the government through tax dollars are not eligible to apply for the Community Grant Program;
2. Organizations that may be located within the Township of North Glengarry, but are more regionally-oriented, or that represent or service a special interest group shall not be considered for a municipal grant under the Community Grant Program;
3. Unless special circumstances warrant, consideration will not be given to requests for grants from recreational sports groups, nor will funds be used to sponsor an individual athlete or team for a competition, or to subsidize participation in a sports event. Recreation in North Glengarry is managed by Recreation Associations and have separate funding mechanisms, not related to this policy.

Application Guidelines:

For the First Intake, All grant applications shall be submitted on the "Community Grant Application Form" and directed to the Economic Development and Communications Officer, by **October 31, 20222023**, ~~and shall include.~~

If funds are still available after the First Intake, for the Second Intake, all grant applications shall be submitted on the "Community Grant Application Form" and directed to the Economic Development and Communications Officer, by February 29, 2024.

Applications shall include:

1. The name of the organization(s), and the contact information (name, address and telephone and email) of a person who can answer questions regarding the information submitted on the application form;
2. A brief description of the organization;
3. The list of Board/Committee members of the organization;
4. Projects / Events - Provide a brief description including objectives of the event/project, or the benefits to the community resulting from the event/project and expected date of completion;
5. Historical Plaques - Provide a brief description on how the plaque will demonstrate the history, the stories of the people, places and events that have helped to shape North Glengarry. The inscription text must follow these guidelines:
 - a plaque inscription must state clearly why the subject of commemoration is of significance;
 - an attempt should be made to put a human face on all inscriptions, in order to make them understandable to a general audience;
 - appealing words and phrases (e.g., "legendary character") should be used in inscriptions when appropriate, as they add colour and tend to make the text more memorable;
 - when possible the title of the plaque should be used to convey information - this information need not be repeated in the text;
 - if in the title, birth and death dates should not be repeated in the text;
 - dates should be used judiciously in texts and be inserted only when relevant;
 - A draft of the plaque must be reviewed and approved by the Arts, Culture and Heritage Committee prior to production.
6. Budget for the event/project/historical plaques (please use the attached "Community Grant Application Budget Form") and indicate clearly what budget items will be funded through the Community Grant;
7. If applicable, any request for in-kind support must be outlined on the In-Kind Support Summary Document and approved by the Recreation and/or Public Works Department prior to submitting the application. Please contact the Recreation and Public Works departments to schedule a meeting;
8. The organization's financial statement from the previous year.

Applicants who have questions about eligibility or any aspect of the application should contact the Township Office before completing the "Community Grant Application Form".

Municipal Review of Application:

1. All requests for financial grants will be considered having regard for the Municipality's current budget. Under normal circumstances, only one (1) request per organization is to be considered in a calendar year;
2. The Arts, Culture and Heritage Advisory Committee shall review each community grant application to ensure that all necessary information is provided before the Grant Application is submitted to council for consideration. Incomplete Grant Applications will not be considered;
3. All grants will be assessed in terms of the need for the project; cost effectiveness, financial viability; contribution to the quality of life in the community and community involvement/response.

Application Deadline and Notification of Acceptance:

Applications for the first intake must be received by **October 31, 20222023**, and for the second intake by **February 29, 2024**, for all events/projects in the upcoming calendar/fiscal year.

Notification of acceptance will take place after the North Glengarry budget process. The annual budget process timelines vary and applicants need to take into account that approvals may not be granted in the time that suits their event, or particular needs.

Accountability:

1. Prior to the disbursement of any municipal funds, all Grantees must sign a "Letter of Agreement" on the approved form, which specifies the terms and conditions of the grant;
2. Organizations awarded a grant will be held accountable for the expenditure of the funds in accordance with the stated objectives/plans. Grants in future years will be reviewed based on past demonstrated fiscal responsibility of the applicants;
3. Funds granted under this program must be used for the specific purposes outlined in the application. They are not transferable between projects or groups without prior Council approval;
4. Accountability statements must be completed and submitted **within 60 days** of the event/project's completion.

The statement shall include:

- A description of the completed event/project;
- A financial report listing all expenditures and revenues pertaining to the event/project, and the use of the funds;
- The signature of the Chair of the organization
- Groups are encouraged to submit photos of their activity/event that can be used by the Township to promote the Community Grant Program and/or the municipality.

Failure to provide an "Accountability Statement" may result in future requests being denied.

Municipal Liability Insurance Coverage:

All grantees are required to ensure adequate levels of property, general liability and/or alcohol related event insurance naming the Township of North Glengarry as an additional insured. This provision may be waived for special events that are jointly managed and/or otherwise covered by the existing municipal policy. The determination of insurance levels is at the sole and unique discretion of the Township, either through the CAO's office or by Council resolution.



COMMUNITY GRANT APPLICATION FORM

☐ **DEADLINE: First Intake October 31, 2023** ☐ **Second Intake: February 29, 2024**

1. Name of the organization: _____

Address: _____

Telephone: _____

Contact Person's Name: _____ Title: _____

Telephone: _____ E-Mail: _____

Attach a brief description of your organization including the list of board members or committee members.

2. What is the main sector your organization serves, or the purpose of your application?

___ Arts, Culture & Heritage

___ Community Beautification

___ Tourism Development

___ Special Events

___ Historical Plaques

___ Other - provide name: _____

3. Event or project title: _____

Date of event or project completion date: _____

4. Describe the project for which you are requesting funding (if more space required, attach a separate sheet.)

5.

a) Funding Amount Requested	\$
b) In-kind Support Requested, as recorded on the In-Kind Summary Document	\$

Total Support Requested (a + b):		\$
----------------------------------	--	----

6. Complete attached "Community Grant Application Budget" form;

7. Complete "Applicant's Declaration";

8. Complete the In-Kind Support Summary Document which available from the Recreation or Public Works Department. **An in-person meeting is required** with one or both of Directors of these departments and the In-Kind Support Summary Document **must be approved by the Directors** from which the In-Kind support is sought prior to application submission.

It is important to ensure your application includes all of the following documents:

Required List of attachments (v):

- ☐ Community Grant Application Form
- ☐ List of the Board of Directors/ Committee members
- ☐ Brief description of the organization
- ☐ Community Grant Application Budget Form
- ☐ Approved In-Kind Support Summary Document from the Recreation and/or Public Works Department, if applicable.
- ☐ Financial Statement
- ☐ Completed and signed Applicant's Declaration

Please return your completed application either by mail or by email to the attention of:

In Person or By Mail:

Economic Development and Communications Officer
Township of North Glengarry
3720 County Road 34
Alexandria ON K0C 1A0

By Email:

ecdev@northglengarry.ca

APPLICANT'S DECLARATION



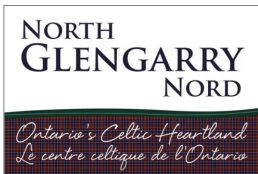
I confirm that the information contained in this application and accompanying documents are true, accurate and complete. I acknowledge that if this application is approved I will be required to enter into a formal, legally binding agreement (Letter of Agreement) with the Corporation of the Township of North Glengarry that will outline the terms and conditions of the grant.

Name and signature of the Chair or President of the Board of Directors/Committee:

Name: _____ Title: _____

Signature: _____ Date: _____

***BUDGET - COMMUNITY GRANT APPLICATION**



Anticipated Funding Sources / Revenues:

Requested Contribution	\$
Your Contribution	\$
Anticipated Income (admissions, sales, etc)	\$
Other Government / Public Support	\$
Private Support (please specify)	\$
Other Sources (please specify)	\$

TOTAL REVENUES \$

Expenses (goods, services & other):

Project Costs (please list)	\$
	\$
	\$
	\$
Rental Fees	\$
Permits (please list)	\$
	\$
Equipment (please specify)	\$
	\$
Advertising	\$
Transportation	\$
Other (please specify)	\$

TOTAL EXPENSES \$

**Please ensure that the project budget balances (revenues = expenses).*

Please indicate the budget item(s) towards which the Community Grants Program Funds will be applied:

ITEM	COST
	\$
	\$
	\$
	\$
	\$

SAMPLE OF IN-KIND SUPPORT SUMMARY – FORM MUST BE COMPLETED WITH AND SIGNED BY THE DIRECTORS CONCERNED

[illegible]



STAFF REPORT TO COUNCIL

Report No: PW-202309

March 13, 2023

From: Timothy Wright, Director of Public Works

RE: Award of Tender Crack Sealing Trailer, Router and Compressor

Recommended Motion:

THAT Council receives staff report PW-202309 Award of Tender Crack Sealing Trailer, Router and Compressor

AND THAT Council authorizes the Mayor and Clerk to enter into an agreement with INSTA-MIX for the purchase of a Crack Sealing Trailer, Router and Compressor for \$128,146.55

Background / Analysis:

The crack sealing trailer, router and compressor complete with heat lance is a set of equipment that will allow North Glengarry to maintain our roadways. In Eastern Ontario, crack sealing is a service that is commonly contracted out however the Upper Tier and Lower Tier public works departments of Stormont Dundas and Glengarry have seen a steep decline in performance and reliability from contractors in recent history. This has resulted in poor workmanship such as that performed on Power Dam Road and Sandfield Avenue that we held money back from the contractor for last year and more importantly, poorly timed work.

The longer that cracks are open on our roads the more potential there is for water infiltration and the diaphragm action of passing traffic to remove material and cause a mixing of road sediment finer than the 75-micron particle size to infiltrate and soften our road base. This piece of equipment will allow the roads department to seal cracks in a timely fashion stopping infiltration and potholing before it starts and is the first step in a comprehensive road maintenance program.

This piece of equipment will be critical in protecting the viability of some of our newly paved structures such as Concession 6, and Power Dam rd. to name a few. But it will also be critical in installing better-performing road cuts for service installation and maintenance operations.

Due to the interest in this purchase, there exist significant possibilities for renting out manpower and or equipment to other municipalities that are in a similar position.

Alternatives:

N/A

Bid Analysis and Financial Implications:

Bidder	Price (excluding HST)	Comments
INSTA-MIX	\$128,146.55	Canadian Manufacturer
AMACO	\$155,499.00	American manufacturer

When budgeting this number originally the numbers provided to Public Works excluded the Compressor and heat lance, a critical component of the system. This is why the budget numbers are higher than the budgeted amount of \$100,000.00. The overage is recommended to come from the hot mix reserve as for every kilometre of road crack sealed there is less money the township will have to spend on resurfacing.

Attachments & Relevant Legislation:**Others Consulted:**

Michel Cuerrier, Manager of Transportation
Attendees of the Public Works Joint Tendering Meeting

Reviewed and approved by:
Sarah Huskinson, CAO/Clerk



ASPHALT CRACK ROUTERS



CR300KDC

Our Marathon Crack Router with Dust Collection System eliminates clouds of dust created by conventional routing, and reduces harmful airborne respirable silica particles.

DUST COLLECTION FEATURES

- Keeps nearby environment clean and helps keep your crew safe from harmful airborne particles
- 8" Aluminum Blower Housing with upgraded steel wheel for a lightweight, compact design with improved abrasion resistance, for longer impeller life.
- Convenient quick release gate to instantly clear dust bag, to keep your crew routing, with minimal downtime.
- 25 square feet of dust bag surface area for maximum suction in a compact, vertical footprint.
- 4" heavy duty urethane hose for minimal frictional pressure loss at boot, and excellent abrasion resistance.
- Resilient horsehair dust boot traps particles from escaping the suction.
- Replaceable hardened drag bar

SPECS

Models

Approx. Weight

Engine

Premium Air Filtering System

CR300K

522 lbs (237 kg)

27hp Kohler

Standard

CR300K-DC

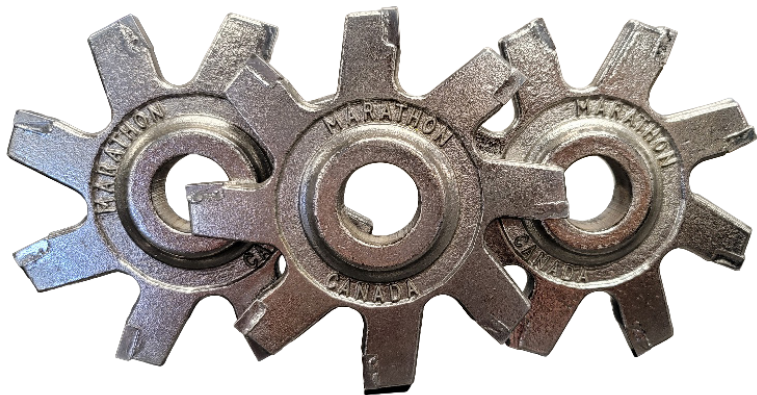
586 lbs (266 kg)

27hp Kohler

Dust Collection

CRACK ROUTER FEATURES

- Best balanced router design on the market.
- Powerful & reliable Kohler v-twin engine with three stage air filtration system for optimum performance.
- Sturdy all welded chassis manufactured from ¼" thick steel plate reduces vibration & operator fatigue.
- 12" diameter cutter head fabricated from 1" steel plate, equipped with six carbide tipped router blades, strategically positioned on the router head.
- Safety chain guards & rubber flaps provide protection from flying debris.
- Handlebar mounted, fingertip operated, linear actuator switch adjusts the cutting depth. Indicator plate is provided for cutting depth guidance.
- Engine safety kill switch is conveniently located on the handle control panel.
- Adjustable handle provides a comfortable working position for a variety of different operator heights.



To learn more about our blades, visit our [website](#)



OIL-JACKETED MELTING KETTLES WITH ELECTRICALLY HEATED HOSE SYSTEM



KERA180BRE

Available Sizes: 180 gal | 270 gal | 370 gal

Marathon's KERA models are designed for high production crack filling of hot poured rubberized crack sealant. These diesel fired kettles feature an electrically heated hose delivery system that is capable of heating, melting and applying rubberized crack sealant, not requiring any additional equipment!

FEATURES

- Manufactured with minimum 10 GA steel, fully welded and constructed of heavy duty 6" channel and gusseted in locations for safety and strength.
- Diesel powered burner & 23hp liquid cooled Kohler diesel engine for maximum efficiency!
- Diesel burner controlled by a Digital Automatic Temperature Control System that controls oil and sealant temperatures
- Reverse loading anti-splash door(s) located curbside, for safe and easy loading of material.
- 120V 1,500W Overnight heater maintains heat to reduce daily start-up time.
- Recirculation port for quicker start-up and material recirculation
- 3,000W Watt generator heats hose as well as providing convenient on-site 120 VAC power source.
- Fully insulated with ceramic fibre insulation to minimize heat loss.

SPECS

Models	KERA180BRE	KERA270BRE	KERA370BRE
Shipping Weight	4,340 lbs (1,969 kg)	4,936 lbs (2,239 kg)	6,533 lbs (2,963 kg)
Dimensions			
Overall Length	187"	216"	221"
Overall Width	80"	80"	80"
Overall Height	84"	86"	91"
Loading Height	52"	54"	57"
Capacity			
Material Vat	180 gal (681 L)	270 gal (870 L)	370 gal (1,400 L)
Heat Transfer Oil	38 gal (144 L)	46 gal (174 L)	63 gal (238 L)
Diesel Fuel Tank	30 gal (113 L)	30 gal (113 L)	30 gal (113 L)
Hydraulic Oil Tank	30 gal (113 L)	30 gal (113 L)	30 gal (113 L)
Engine			
	23hp Liquid cooled, electric start, Kohler diesel	23hp Liquid cooled, electric start, Kohler diesel	23hp Liquid cooled, electric start, Kohler diesel
Burner			
	(1) 340,000 BTU diesel burner	(1) 340,000 BTU diesel burner	(1) 340,000 BTU diesel burner
Suspension			
Axle(s)	Tandem	Tandem	Tandem
Capacity	7,000 lbs (3,175 kg)	10,400 lbs (4,717 kg)	14,000 lbs (6,350 kg)
Tires -size	(4) 205/75/R15	(4) 225/75/R15	(4) 235/85/R16

***Specifications subject to change without notice.**

OPTIONS

- 80 CFM Vanair Compressor with 40' air hose
- Hot Air Lance installed with hoses
- Hydraulic surge braking system
- Green strobe burner indicator light
- Amber strobe light
- Flashing arrow stick with LED arrow ends
- 2-5/16" ball hitch
- Spare tire and rim mounted

KERA180BRE with optional 80 CFM Vanair Compressor





VIPER 
DIESEL



Smart, Fuel Efficient, Powerful and Dependable Air Power!

With the Vanair® Viper™ Diesel you get all the air power you need to get the job done at half the cost of tow behinds or cross mounts. Engineered with smart technology to provide automatic variable speed control for fuel savings, the Viper™ is perfect for running 90 Lb. jackhammers, operating up to 4" piercing tools and blowing out irrigation systems. Designed with a simple push start control panel, the Viper™ is compact enough to fit into even the smallest pickup truck bed.

SPECIFICATIONS			
Model	D60	D70	D80
Capacity (CFM)	60	70	80 (48 CFM at Idle)
Air (PSI)	150	125 (100 PSI at altitudes of 3500+ Ft.)	100
Engine (RPM)	3600	3600	3600
Engine (HP)	24.8	24.8	24.8
Fuel Capacity	9 Gallon	9 Gallon	9 Gallon

Viper™ Diesel Unit Dimensions with fittings (In.):
48L x 21W x 33H | Dry Weight (Lbs.): 735



VANAIR®
MOBILE POWER SOLUTIONS®

FEATURES

- Automatic Variable Speed Control Reduces Fuel Consumption
- 60 AMP Alternator
- Integrated Battery
- Cooling Baffle Ensures Proper Ventilation, Protects Machine from Debris and Reduces Noise
- Extra DC Power for Air After Cooler Use
- Sized to Fit Behind the Cab or Side Pack

AIR COMPRESSOR

- Lifetime Warranty on Air End
- Direct Drive - No Belts
- Oil Injected Rotary Screw Encapsulated Air End

ENGINE

- Auto Shut Off and Start for Fuel Savings
- Kubota[®] Tier 4 Certified
- Diesel
- Liquid Cooled
- 3 Cylinder
- 24.8 HP
- 9 Gallon Fuel Tank
- Glow Plugs

INSTRUMENTATION

- Conveniently Located Electronic Easy-To-Start Instrumentation Panel
- Features an Hour Meter, Pressure and Temperature Readout, Fuel Gauge and Engine RPM

CANOPY

- Powder-Coated, Galvannealed Sheet Metal Enclosure
- Lifting Bail

MAINTENANCE

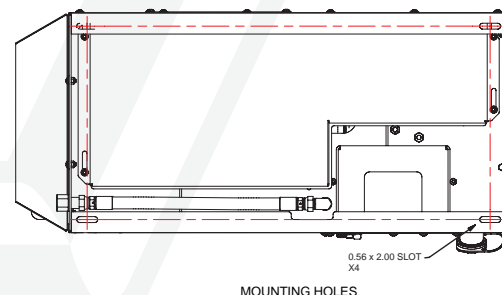
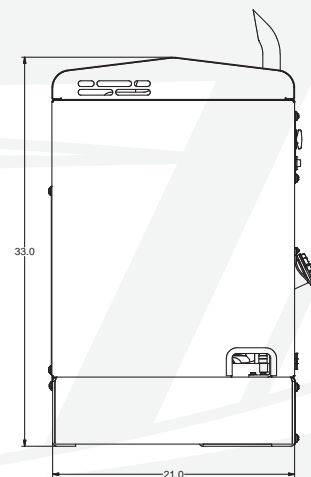
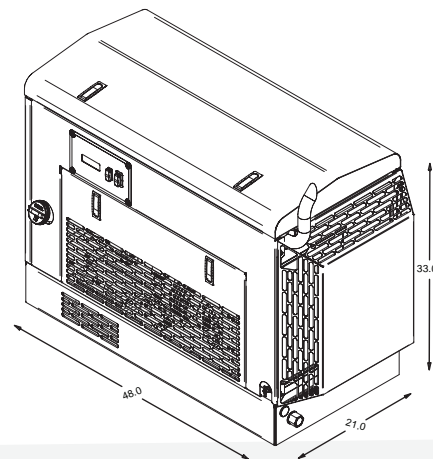
- Easy Service Access - Removable Front Panel and Hinged Top for Serviceability
- Features an Hour Meter, Pressure and Spin-On Air-To-Oil Separating Element for Easy Maintenance

SAFETY EQUIPMENT

- High-Temperature Shutdown Compressor and Engine
- Low Engine Oil Pressure Shutdown
- Air Pressure-Relief Safety Valve
- Minimum Pressure Valve
- Automatic Blowdown On Shutdown
- Oil Fill Plug Safety Relief
- High Pressure Shutdown for Compressor

OPTIONS/ACCESSORIES

- Service/Control Line Moisture Separators
- Filter/Lubricator/Regulator (FLR)
- Air Hoses, Hose Reels, and Fittings
- OSHA Safety Valve (Velocity Fuse)
- Tool Oiler/Lubricator
- Cold Weather Package to Prevent Freeze-Ups
- Remote Instrument Panel
- Air After Cooler
- Remote Fuel Tank Option
- Maintenance Kits
- DOT Trailer
- Hand Cart



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STAFF REPORT TO COUNCIL

Report No: PW-202310

May 13, 2019

From: Timothy Wright, Director of Public Works

RE: Award of RFP2023-12 Dominion St South Bridge Replacement

Recommended Motion:

THAT Council receives staff report PW-202310 Award of RFP2023-12 Dominion St South Bridge Replacement

AND THAT Council authorizes the Mayor and Clerk to enter into an agreement with HP Engineering for \$42,447.00 for the detailed design and construction management of the Dominion St South Structure

Background / Analysis:

The structure was first identified in the regular bridge reporting in 2019 as needing attention and subsequent detailed condition reports revealed that the structure needs replacement. To get the best pricing HP Engineering will conduct the geotechnical investigation and complete the design by the end of summer 2023. The updated cost estimate and detailed schedule will be provided to the council in late 2023 along with a request to tender the construction work early so that the Township can get the best possible pricing from the industry.

Alternatives:

N/A

Financial Implications:

The Township received interest from other firms but only one bid was submitted for \$42,822.00 the budget for this work is \$200,000.00. The remainder of the budget will be used for construction management to prepare for full construction in 2024.

Attachments & Relevant Legislation:

HP Engineering financial and Technical Proposal

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: PW2023-11

March 13, 2023

From: Timothy Wright, Director of Public Works

RE: Award of RFQ PW2023-05 Weed Harvester Conveyor

Recommended Motion:

THAT Council receives staff report PW-202311 Award of RFQ PW2023-05 Weed Harvester Conveyor

AND THAT Council authorizes the Mayor and Clerk to enter into an agreement with Aquamarine for \$52,541.00 excluding HST for the supply of the Aquamarine Trailer Conveyor Model TC-14K-2

Background / Analysis:

The Township purchased a weed harvester back in 2016 that has been very beneficial for the Municipality providing a place for the community to enjoy waterside recreation. Unfortunately, due to the inefficiency of transferring the weed material from the harvester the operation since 2016 has tied up 100% of the Alexandria Garages' full-time workforce from mid-June when the environmental agencies permit us to begin noxious weed mitigation on the pond until late in the summer.

The operation observed in 2022 required both a Harvester operator and a loader operator combined with a Tandem truck. This involves long breaks between the harvester coming in and the use of the loader and Tandem truck both high-fuel-utilizing vehicles that require heavy-duty licences. The weed harvester trailer is equipped with a conveyor belt that can be lowered into the water and fed by the harvesting trailer. This allows us to dispense with both the loader and the tandem as we can pull the weed trailer with a pick-up truck that can be driven by a summer student.

This manpower will be able to be reallocated to allow more production on the road maintenance teams. It also means that we will have a very high likelihood of making it to Loch Garry

The machinery is manufactured in Oakville Canada and does not include delivery. Our plan is to send a summer student to pick the trailer up when it is ready in early June.

Alternatives:

Reduce Fertilizer use in farmland that runs off into Loch Garry and Millpond Catchment. This would take several years to take effect.

Bid Analysis/Financial Implications:

We received only one bid of \$52,541 and the budgeted price was \$40,000.00. The overages are due to difficulty in estimating highly specialized equipment and unfortunately, no other bidders were interested in risking incompatibility without an existing harvester. The overages are recommended to be taken from roads operating.

Attachments & Relevant Legislation:

TC-14K-2 Photos

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk







MEMORANDUM

To: Township of North Glengarry Council, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: February 24, 2023
Subject: RRCA Board of Directors meeting highlights (February 14, 2023)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of 8 representatives from the RRCA's 5 member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's 5 member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December).

February 14, 2023 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the January 19, 2023 Board of Directors meetings can be found at <http://www.rrca.on.ca/page.php?id=15>.
- Board adopted the Draft RRCA 2023 Operating and Capital Budgets.
- Board appointed representatives to various committees.
- Board reviewed the RRCA 2023 Flood Contingency Plan.
- Board approved entering into an agreement with Forests Ontario as a Planting Delivery Agent under the 50 Million Tree Program.
- Board approved the submission of 7 funding applications.

Next RRCA Board meeting date: March 16, 2023

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 10 - 2023
FOR THE YEAR 2023**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of March 13, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 13th day of March 2023.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 10-2023, duly adopted by the Council of the Township of North Glengarry on the 13th day of March 2023.

Date Certified

CAO/Clerk / Deputy Clerk