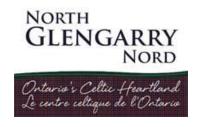
3720 County Road 34 Alexandria, ON KOC 1A0

Tel: (613) 525-1110 Fax: (613) 525-1649



www.northglengarry.ca

#### Municipalité du Canton de Glengarry Nord

3720 Route de comté 34 Alexandria, ON KOC 1A0

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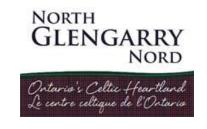
# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**Tender No. PWTEN-08 2025 Winter Maintenance** 

October 23, 2025

3720 County Road 34 Alexandria, ON KOC 1A0

Tel: (613) 525-1110 Fax: (613) 525-1649



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### TO: ALL BIDDERS

SUBJECT: Snow Removal – Alexandria Locations

**DETAILS:** The Township of North Glengarry is seeking submissions from qualified contractors for the snow removal in Alexandria.

#### **GENERAL CONDITIONS**

#### 1. TENDER SUBMISSIONS:

Please complete this document and submit it by email to <a href="mailto:pwprocurement@northglengarry.ca">pwprocurement@northglengarry.ca</a>.

No later than 1:00:00 PM local time on November 7th, 2025.

#### 2. TENDER BID FORM:

The tender bid form pages 7 and/or 8 and/or 9 provided with this tender must be used or your tender will be rejected. Bidders are not required to bid on every location or on every service (clearing, salting, clearing and salting walkways) at each location. Awards will be made on individual services with a preference for one contractor completing all the services at a location. The contract period is for 1 year with 2 optional renewals - each year will be restricted to a 2% pricing indexation. Pricing is required as a lump sum for the season - 50% can be invoiced upon signing or Oct 1st each year, the remaining 50% can be invoiced March 1st.

Pages 10 to 14 must be submitted signed with your bid

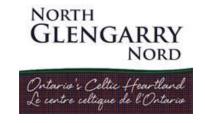
### 3. TENDERING REQUIREMENTS:

For awards over \$10,000 The lowest bidder must submit a certified cheque in the amount of 10% of the total tender within 5 days of notice. The Township shall contact the lowest bidders to notify them in a timely manner.

Unsuccessful bidders will not be required to provide a deposit unless the lowest bidder fails to comply within the allotted time. The certified cheque of the successful bidder shall be retained until the Township's acceptance of the completed work.

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### 4. DECLARATION OF INTERESTS:

The bidder shall clearly indicate any and all persons, firms or corporations, other than the bidder, that has any direct or indirect interest in the bidder being successful in this solicitation and describes the general nature of the interest.

The bidder shall clearly indicate any member of Council or employee of the Township that has any direct or indirect interest in the bidder being successful in this solicitation and describe the general nature of the interest.

#### 5. ADDENDA:

Bidders may, during the tender period, be advised by addenda of required additions to, deletions from or alterations in the requirements of the tender documents.

Any/all changes as addressed in the addenda shall become an integral part of the tender documents and shall be allowed for in determining the final tendered price.

Addendums that have financial implications and have not been acknowledged on the tender form will be automatically rejected.

#### 6. COMMUNICATIONS:

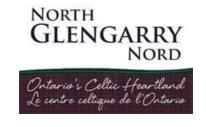
All communication (including clarification required from a technical perspective and/or from a purchasing perspective) between the Corporation of the Township of North Glengarry and prospective vendors **MUST BE** in writing format via email. Bidders are encouraged to email their questions to (in order of preference):

Robbie Smeall
Incoming Manager of Transportation
(613) 525 6505
robbie@northglengarry.ca

Michel Currier
Manager of Transportation
(613) 525 7353
michel@northglengarry.ca

3720 County Road 34 Alexandria, ON KOC 1A0

Tel: (613) 525-1110 Fax: (613) 525-1649



www.northglengarry.ca

Municipalité du Canton de Glengarry Nord

3720 Route de comté 34 Alexandria, ON KOC 1A0

Tel: (613) 525-1110

Télécopieur: (613) 525-1649

Timothy Wright
Director of Public Works
(613) 551 1085
pwdirector@northglengarry.ca

Caitlyn Spour
Public Works Administrator
(613) 525 1110 ext 233
pwadmin@northglengarry.ca

With copy to pwprocurement@northglengarry.ca

No verbal instructions of verbal information will be binding on the Corporation of the Township of North Glengarry. Oral instructions shall **not** be considered valid unless they are confirmed in writing.

The Township is issuing this tender to obtain best value/dollar. The Township also reserves the right to negotiate with the successful bidder in order to meet the Township's budget restrictions.

#### 7. BASIS OF REJECTION OF TENDER

Tenders that do not conform to the following requirements will be disqualified:

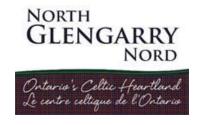
- **7.1.** Tender must be legible.
- **7.2.** Tender must be in possession of the Municipality by the closing date and time.
- **7.3.** Tender must be on form provided.
- **7.4.** Tender must be signed by an authorized official of the bidding organization. A joint tender must be signed by each company.
- **7.5.** Tender must not be restricted or modified in any way.

#### 8. SUBMITTALS

The successful bidder shall at their own expense within 10 days of notification of acceptance and prior to the commencement of work, obtain and maintain until the termination of the contract or otherwise stated, provide the Corporation with evidence of:

3720 County Road 34 Alexandria, ON KOC 1A0

Tel: (613) 525-1110 Fax: (613) 525-1649



www.northglengarry.ca

#### Municipalité du Canton de Glengarry Nord

3720 Route de comté 34 Alexandria, ON KOC 1A0

Tel: (613) 525-1110

Télécopieur: (613) 525-1649

**8.1.** Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$2,000,000. per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions by the contractor relating to their obligations under this Agreement. Such insurance shall include but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile;

broad form property damage; owners & contractors protective; occurrence property damage; products & completed operations; employees as Additional Insured(s); contingent employers' liability; tenants' legal liability; cross liability and severability of interest clause.

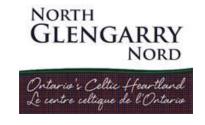
- **8.2.** Such insurance shall add the Corporation of the Township of North Glengarry as Additional Insured with respect to the operations of the contractor. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Township. The successful contractor shall indemnify and hold the Corporation of Township of North Glengarry harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions whether wilful or otherwise by the contractor, their agents, officers, employees or other persons for whom the contractor is legally responsible.
- **8.3.** Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$2,000,000, inclusive for each and every loss.

The Policies shown above shall not be cancelled unless the Insurer notifies the Township in writing at least thirty (30) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Township.

- **8.4.** The successful bidder shall supply with the tender also deliver proof of WSIB coverage, within ten (10) calendar days or receiving the Acceptance Notice.
- **8.5.** The successful bidder will supply the Township with a copy of its health and safety manual and the Contractor is expected to conform to the manual or to the Township's manual whichever is more stringent.

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#### Municipalité du Canton de Glengarry Nord

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Tel: (613) 525-1110

Télécopieur: (613) 525-1649

### 9. SCOPE OF WORK

The Township will require winter maintenance services for the 2025-2026 winter season at the locations specified in Appendix A. The resulting contract will be for a one year term with two possible 1 year extensions. Pricing will be restricted to a 2% indexation per year.

A site visit is required prior to submitting a quotation. Please coordinate site visits by email.

North Glengarry 2025 Snow Maintenance Tender - Appendix A Bid Form							Sidewalks	
Date:			Tender Nun	Tender Number: PW25TD-08				
Contractor Name:						]		
Exterior Area	Length (m)			Local	Done By	Clearing \$/season	Salting \$/season	
	Main St WB	Main St EB	Dalhousie NB					
Glen Robertson Pedestrian Network	1035.00	785.00	285	Glen Robertson	6:00am			
	CR 23 NB	CR 24 WB	CR 24 EB			\$/season	\$/season	
Dalkieth Pedestrian Network	235.00	400.00	375	Dalkieth	6:00am			
Pricing is required as a lump sum for the s Bidders are not required to bid on every lo Awards will be made on individual service For full conditions see full tender docume Sidewalk contractors must begin operatio out The contract period is for 1 year with 2 op Contractors must provide a written report ended	ocation or on every s es with a preference ent on within three hours itional renewals - ea	ervice (clea for one cor s of call ch year will	aring, salting, ntractor comp be restricted	clearing and salting walk leting all the services at a to a 2% pricing indexatio	cways) at each loo a location on	cation		
I/We the undersigned have read and under								

THE LOWEST OR ANY QUOTE NOT NECESSARILY ACCEPTED

North Glengarry 2025 Snow Maintenance Tender - Appendix A Bid Form							Main Items	
Date:			Tender Number: PW25TD-08					
Contractor Name:								
Exterior Area	Area m2	Wlk Area	Wlk #	Local	Done By	Clearing \$/season	Salting \$/season	Clear & Salt Walkway \$/season
Lagoons Alexandria - Exterior	4677.12	0.00	0	Alexandria	7:00am			N/A
New Public Works Garage Building Front Parking	1427.00	3.00	2	Alexandria	6:30am			N/A
Sanitary Lift Station Exterior - Bishop	32.00	4.00	1	Alexandria	7:00am			N/A
Sanitary Station Main Lift - Alexandria	73.00	5.00	1	Alexandria	7:00am			
Sanitary Lift Station Exterior - Leroux	179.00	24.00	1	Alexandria	7:00am			
Sanitary Lift Station - Sandfield Exterior	35.00	23.00	1	Alexandria	7:00am			
Dalkeith Community Centre Parking Lot	722.00	59.00	1	Dalkieth	8:00am			
Dalkeith Plus Library Parking Lot	320.00	6.00	1	Dalkieth	8:00am			
Glen Robertson Community Centre	1157.00	18.00	1	Glen Robertson	8:00am			
Township Office Parking Lot	3697.00	343.00	2	Alexandria	7:00am			
Landfill Area Staging Area	5000.00	0.00	0	Glen Robertson	7:00am			N/A
Water Treatment Glen Plant Exterior	172.00	4.00	1	Glen Robertson	7:00am			
	00/							
Pricing is required as a lump sum for the season - 50% can be invoiced upon signing or Oct 1st each year, the remaining 50% can be invoiced March 1st Bidders are not required to bid on every location or on every service (clearing, salting, clearing and salting walkways) at each location Awards will be made on individual services with a preference for one contractor completing all the services at a location The contract period is for 1 year with 2 optional renewals - each year will be restricted to a 2% pricing indexation For full conditions see full tender document								
I/We the undersigned have read and understand this quotation document, and agree to perform the work required in accordance with this quotation form								
Name: Signature:								

### THE LOWEST OR ANY QUOTE NOT NECESSARILY ACCEPTED

-The Landfill site is required to be cleared ready for Township operations on Wednesdays and Saturdays

North Glengarry 2025 Snow Mair	e Tend	Tender - Appendix A Bid Form				Provis	ional Items	
Date:  Contractor Name:			Tender Number: PW25TD-08					
Exterior Area	Area m2	Wlk Area	Wlk #	Local	Done By	Clearing \$/season	Salting \$/season	Clear and Salt Walk \$/season
Fire Station 1 Parking Lot	1790.00	0.00	0	Alexandria	6:30am			N/A
Glengarry Archives Parking Lot	1316.00	125.00	4	Alexandria	8:00am	N/A		
Island Park Parking Lot	3803.00	260.12	1	Alexandria	8:00am			
Legion Parking Lot	750.00	66.00	2	Alexandria	7:00am			
Water Treatment Plant Alexandria Parking Lot	1145.00	36.00	4	Alexandria	7:00am	N/A		
Fill Site Menard Rd Exterior	775.35	0.00	0	Glen Sandfield	7:00am			
St Paul St Parking Lot	1075.00	0.00	0	Alexandria	7:00am			N/A
Main St Municipal Parking Lot	2478.00	0.00	0	Alexandria	7:00am			N/A
Pricing is required as a lump sum for the season March 1st Bidders are not required to bid on every location location Awards will be made on individual services with The contract period is for 1 year with 2 optional r indexation For full conditions see full tender document	or on every a preferenc enewals - e	service (c e for one c ach year w	learing contrac	, salting, clearing and sa tor completing all the se estricted to a 2% pricing	alting walkw ervices at a	vays) at each	n be invoiced	
These provisional items are currently serviced in capacity	house by tl	ne Townsh	ip, the	Township may award th	em depend	ing on budget		
I/We the undersigned have read and understand quotation form	this quotat	ion docum	nent, ar	nd agree to perform the	work requir	ed in accordanc	e with this	
Name:				Signature:				

### THE LOWEST OR ANY QUOTE NOT NECESSARILY ACCEPTED

### **COMPANY INFORMATION**

Company Name:	
Address:	
Telephone:	Fax:
Email Address:	<u>-</u>
Date:	<u>-</u>
Name:	Position:
Signature:	

"I have read and understand this tender package and I have the authority to bind the Corporation/Company"

THE LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED.

#### AGREEMENT FOR

Tender No. PWTEN-08 2025 Winter Maintenance

render No. FW TEN-08 2023 Willter Walliterlance
This AGREEMENT made the day of 2025.
BY AND BETWEEN
THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY hereinafter called the "CORPORATION" of the First Part, and
a Company duly incorporated under the laws of the Province of Ontario and having its Head Office at
in the Municipality of
hereinafter called the "CONTRACTOR" of the Second Part,
WITNESSETH that the Corporation and Contractor undertake and agrees as follow:

The Contractor shall:

- 1. Execute and perform the whole of the work herein mentioned with due expedition and in a thoroughly workmanlike manner, in strict accordance with the provisions of this Contract and the said Specifications and General Conditions and the plans therein referred to, and are made part of this Contract as if embodied therein, and that in the execution and performance of the said work, the said Contractor carry out, perform, observe, fulfil and abide by all the covenants, agreements, stipulations, provisos, and conditions mentioned and contained in the said specifications and fulfilled by the said Contractor to the same extent and as fully as if each of them was set out and specifically repeated herein.
- 2. Indemnify and keep indemnified and save harmless the said Corporation and each of its officers, servants, and agents from and against all actions, suits, claim executions and demands which may be brought against or made upon the said Corporation, its officers, servants and agents, and from all loss, costs, charges, liens, damages and expenses which may be paid, sustained or incurred by the said Corporation, its officers, servants and agents by reason of or on account of a consequence of the execution and performance of the said work or the non-execution or imperfect execution thereof or of the supply or non-supply of plan or material thereof.

4. The said Corporation covenants with the said Contractor that if the said work, including all extras

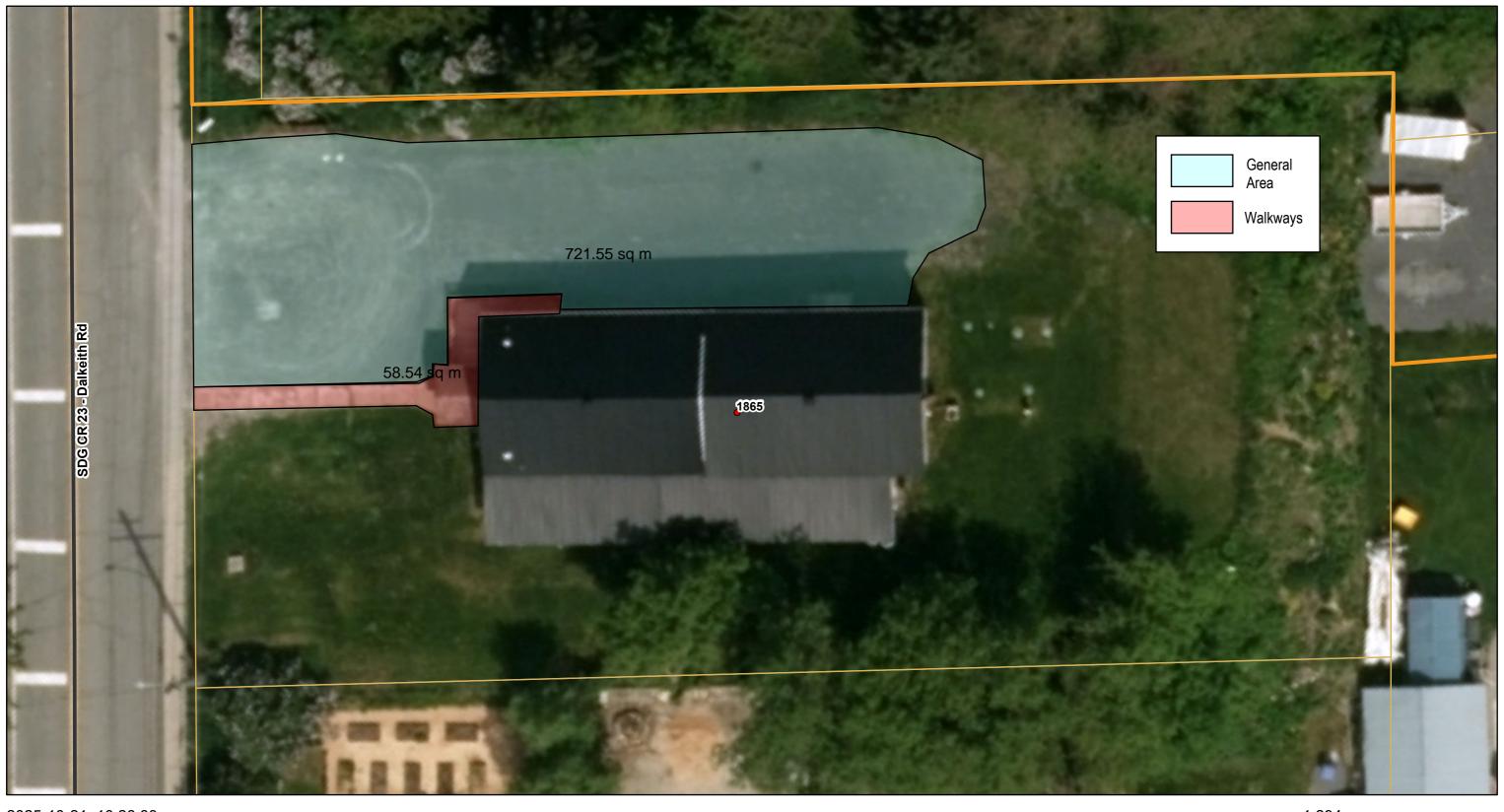
in connection there-with shall be duly and properly executed as aforesaid, and if the said Contractor shall carry out, perform, observe, fulfill, keep and abide by all the covenants, agreements, stipulation provisions, terms and conditions of this Contract, the said Corporation will pay the said Contractor therefore the contract price mentioned in said tender (which is to apply to all extras of the character specified in the schedule of rates forming part of the said tender), such payment to be made in the manner and subject to the drawbacks, and liquidated damages mentioned in the said Special General Conditions upon estimates or certificates signed by the Township Official issued in accordance with Section GC8.02 of the General Conditions incorporated with and made part of this Contract, PROVIDED, that no money shall become due or be payable under this Contract unless and until an estimate or certificate therefore shall have been signed by the said Contractor as herein proved, the possession of which is hereby made a condition precedent to the right of the Contractor to be paid or to maintain any action for such money or for any part thereof, PROVIDED that the said Corporation shall not be liable or compelled to pay for any extras or additional work not included in this Contract, except only in the manner and as provided for herein, PROVIDED ALSO, that the said Corporation shall not be liable or compelled to grant or issue any estimate or certificate for work rejected or condemned by the said Contractor or to pay any money therefore until the work so rejected or condemned has been replaced by new material and workmanship, to the written satisfaction of the said Contractor and it is hereby expressly provided that the granting of any estimate or certificate, or the payment of any monies thereunder, shall not be construed as an acceptance of any bad or defective work or material, to which the same relates, or as an admission of liability to pay any monies in respect thereof, and shall not in any manner lessen the liability of the Contractor to replace such work or material although the condition of the same may not have been known to, or discovered by the said Contractor at the time such estimate or certificate was granted or monies paid thereon.

- 5. It is understood and agreed between the parties hereto as follows: That this agreement and the covenants and conditions herein, and in the said General Conditions contained shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns, of the said Contractor and the said Corporation respectively.
- 6. And it is further understood and agreed between parties that the Contract Administrator has the authority granted by Council to fully administer all aspects of this Contract, up to and including termination, in accordance with the contract provisions.

IN WITNESS WHEREOF the Contractor and the Corporation have hereto affixed their corporate seals duly attested by the hands of their proper signing officers in that behalf on the day first above written.

	Contractor (Company/Firm)	
	Signing Officer for Contractor	
Name:		
Title:		
	I have authority to bind the corporation.	
	The Composition of the Township of North Clauseum	
	The Corporation of the Township of North Glengarry	
	Mayor – Jamie MacDonald	·
	CAO – Tim Simpson	
	We have the authority to bind the corporation.	
	CICNED CEALED AND DELIVERED	
	SIGNED, SEALED AND DELIVERED In the presence of	
	Witness	
	(required if not registered Ontario corporate company)	

## 2025 Dalkeith Community Centre Parking Lot - Winter Maintenance





Citations

World Imagery

Low Resolution 15m Imagery

DRAPE 2024

Red: Band\_1

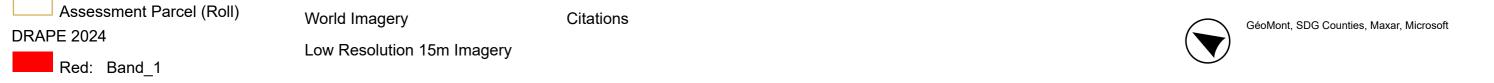


GéoMont, SDG Counties, Maxar, Microsoft

## 2025 Dalkeith Plus A Library Parking Lot - Winter Maintenance







High Resolution 60cm Imagery

High Resolution 30cm Imagery

Civic Address

Standard Address Signage

Green: Band\_2

Blue: Band\_3

0.01 mi

0.01 km

0.01

### 2025 Fill Site Menard Rd Exterior - Winter Maintenance





High Resolution 60cm Imagery

High Resolution 30cm Imagery

Citations

Green: Band\_2

Blue: Band\_3

World Imagery

Low Resolution 15m Imagery

Standard Address Signage

Assessment Parcel (Roll)

Red: Band\_1

DRAPE 2024

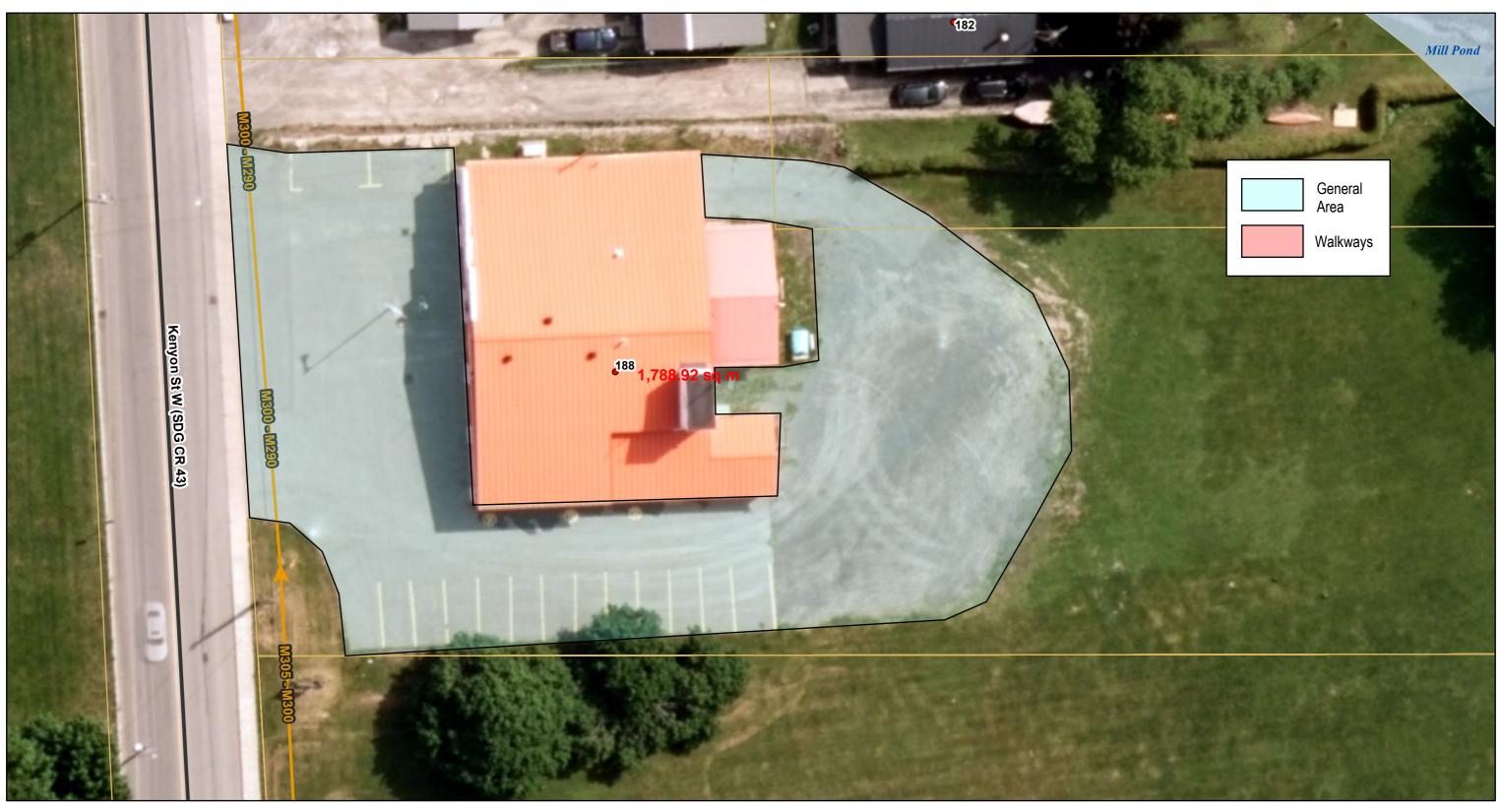
0.01

0.01

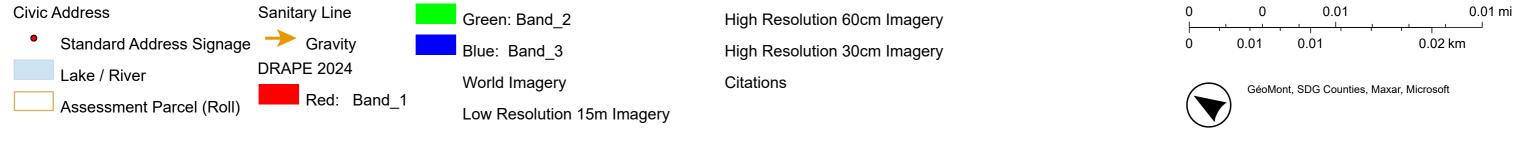
GéoMont, SDG Counties, Maxar, Microsoft

0.02 km

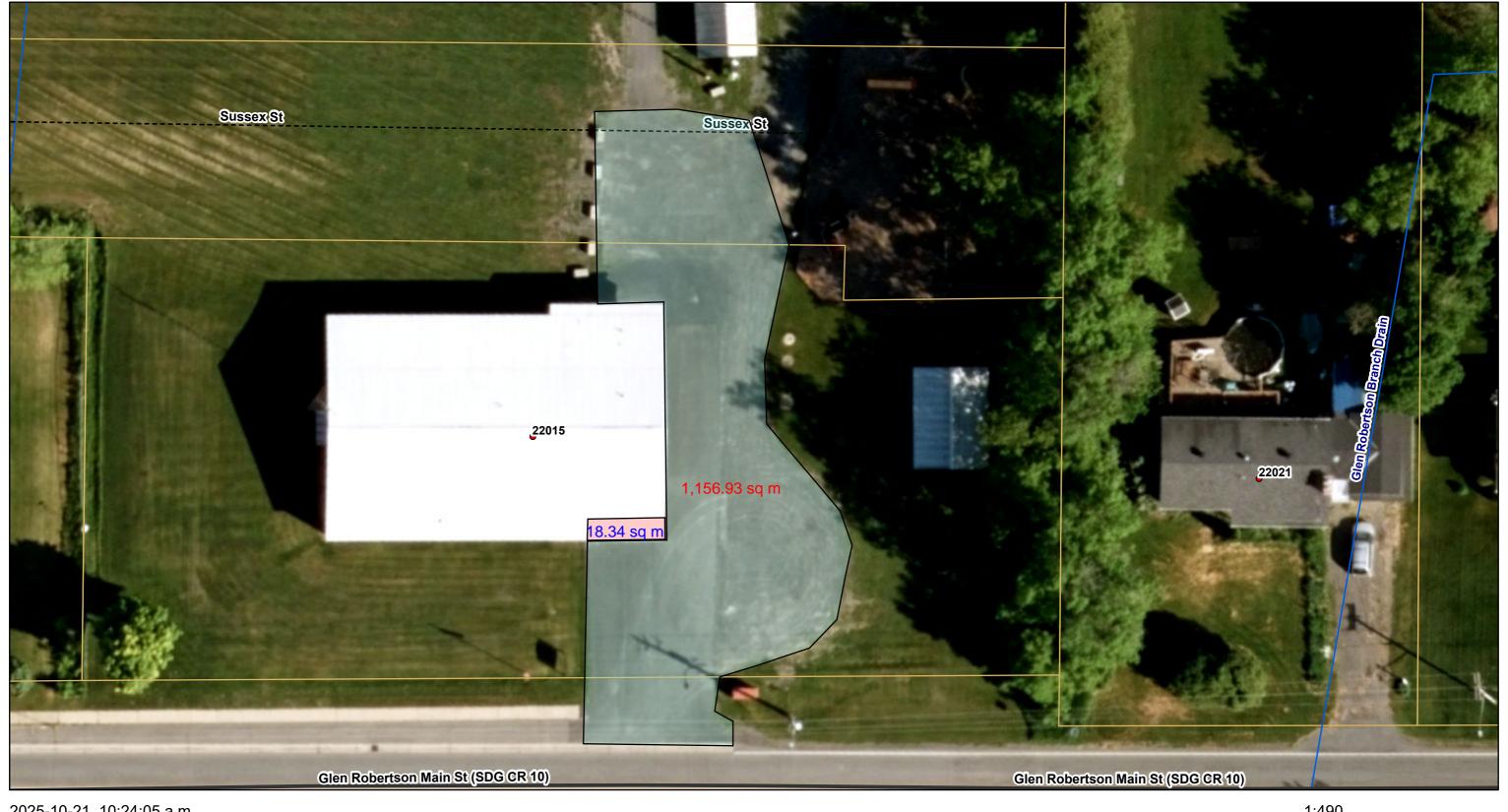
### 2025 Fire Station 1 - Winter Maintenance







## 2025 Glen Robertson Community Centre - Winter Maintenance



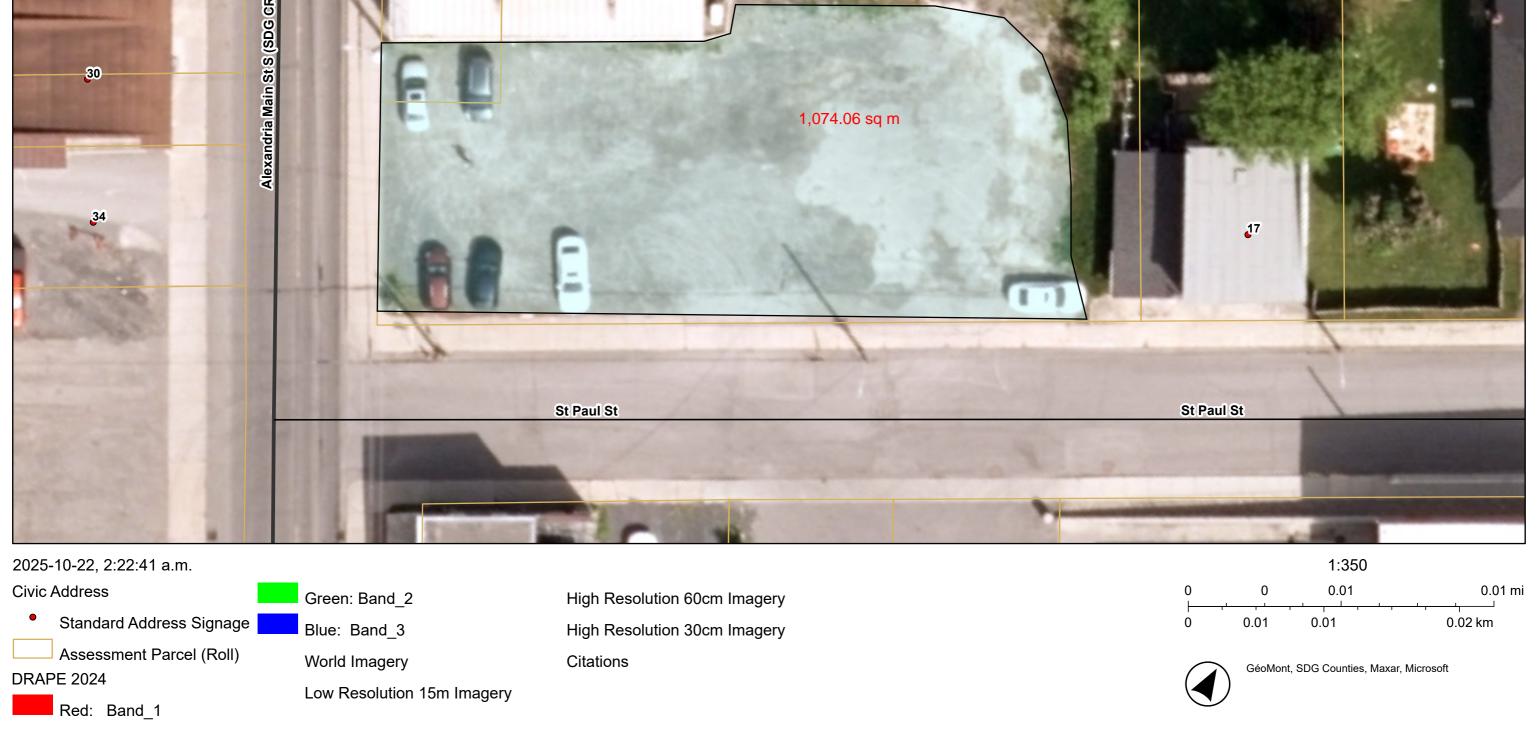


### Glengarry Archives Snow Maintenance



## 2025 Hope Parking Lot - Winter Maintenance







## 2025 Island Park Parking Lot - Winter Maintenance





15cm Resolution Metadata

Red: Band\_1

Low Resolution 15m Imagery

Assessment Parcel (Roll)

GéoMont, SDG Counties, Maxar, Microsoft

## 2025 Lagoons Alexandria - Exterior - Winter Maintenance





## 2025 Landfill Area Staging Area - Winter Maintenance





## 2025 Legion Parking Lot - Winter Maintenance





High Resolution 30cm Imagery

Citations

Standard Address Signage

Assessment Parcel (Roll)

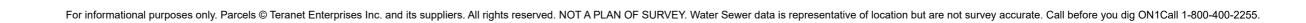
Red: Band\_1

DRAPE 2024

Blue: Band\_3

World Imagery

Low Resolution 15m Imagery



0.01

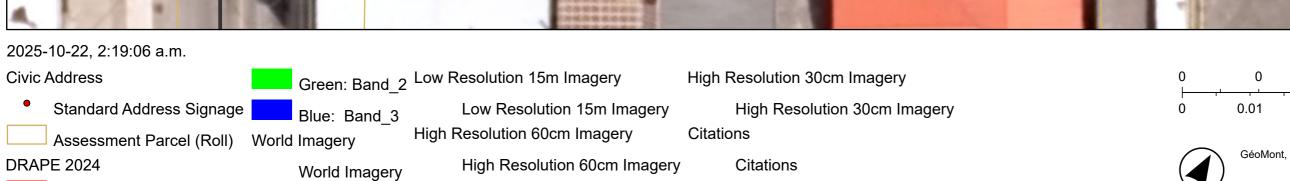
0.01

GéoMont, SDG Counties, Maxar, Microsoft

0.02 km

## 2025 Main St Municipal Parking Lot - Winter Maintenance

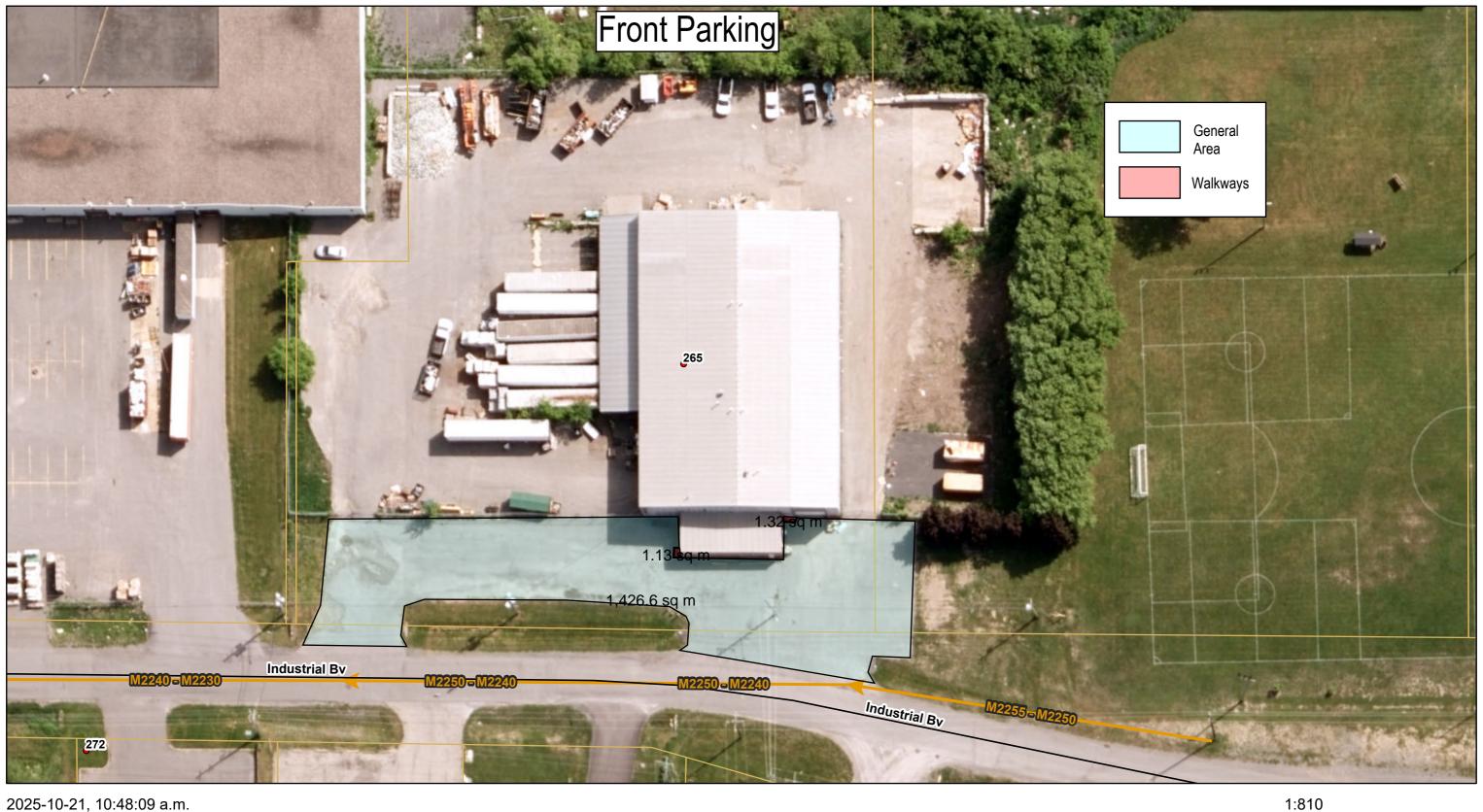


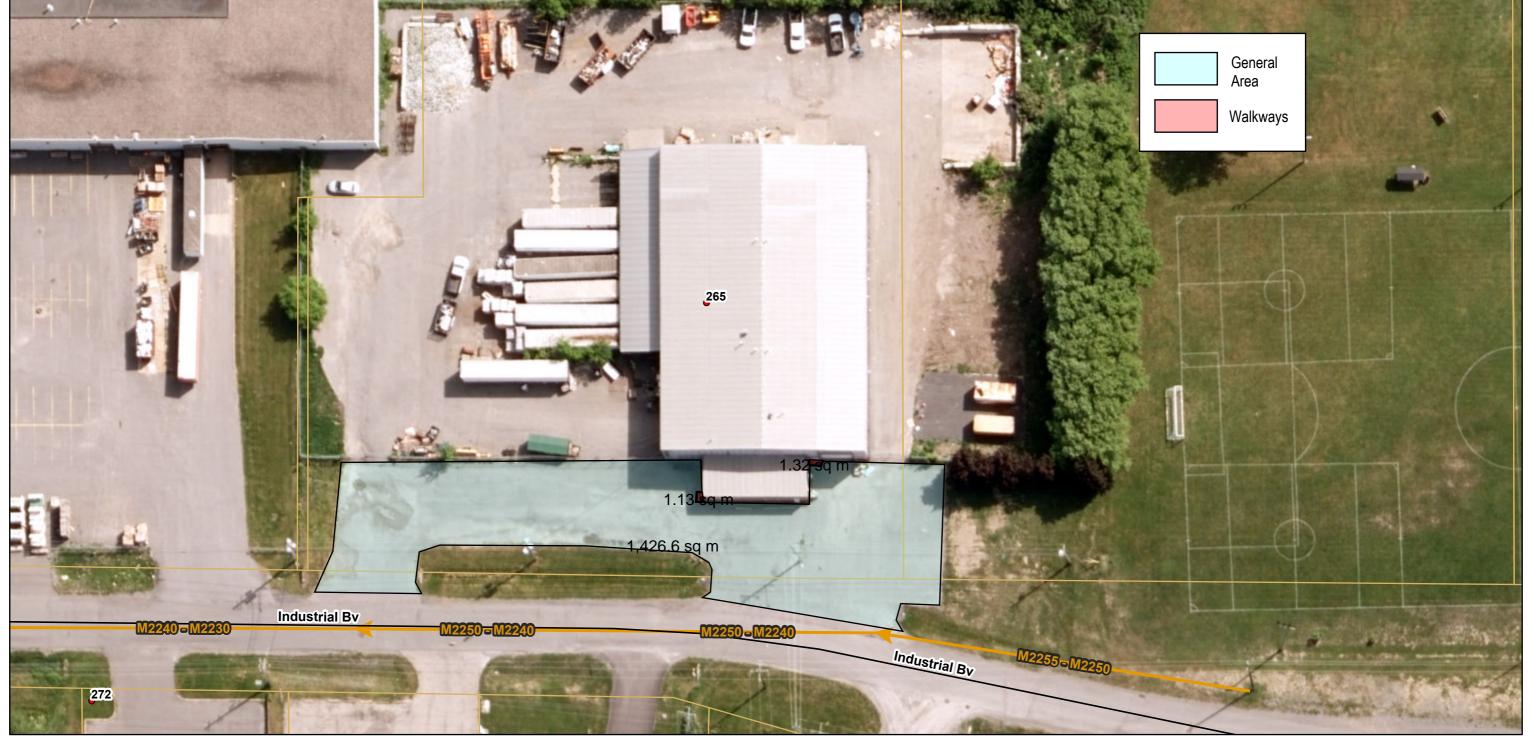


Red: Band\_1

1:350

## 2025 New Public Works Garage Parking - Winter Maintenance





Sanitary Line

Gravity

DRAPE 2024

Red: Band\_1

Green: Band\_2

Blue: Band\_3

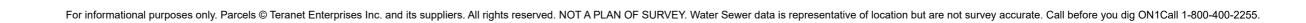
World Imagery

Low Resolution 15m Imagery

Civic Address

Standard Address Signage

Assessment Parcel (Roll)



High Resolution 60cm Imagery

High Resolution 30cm Imagery

15cm Resolution Metadata

Citations

0.01

0.02

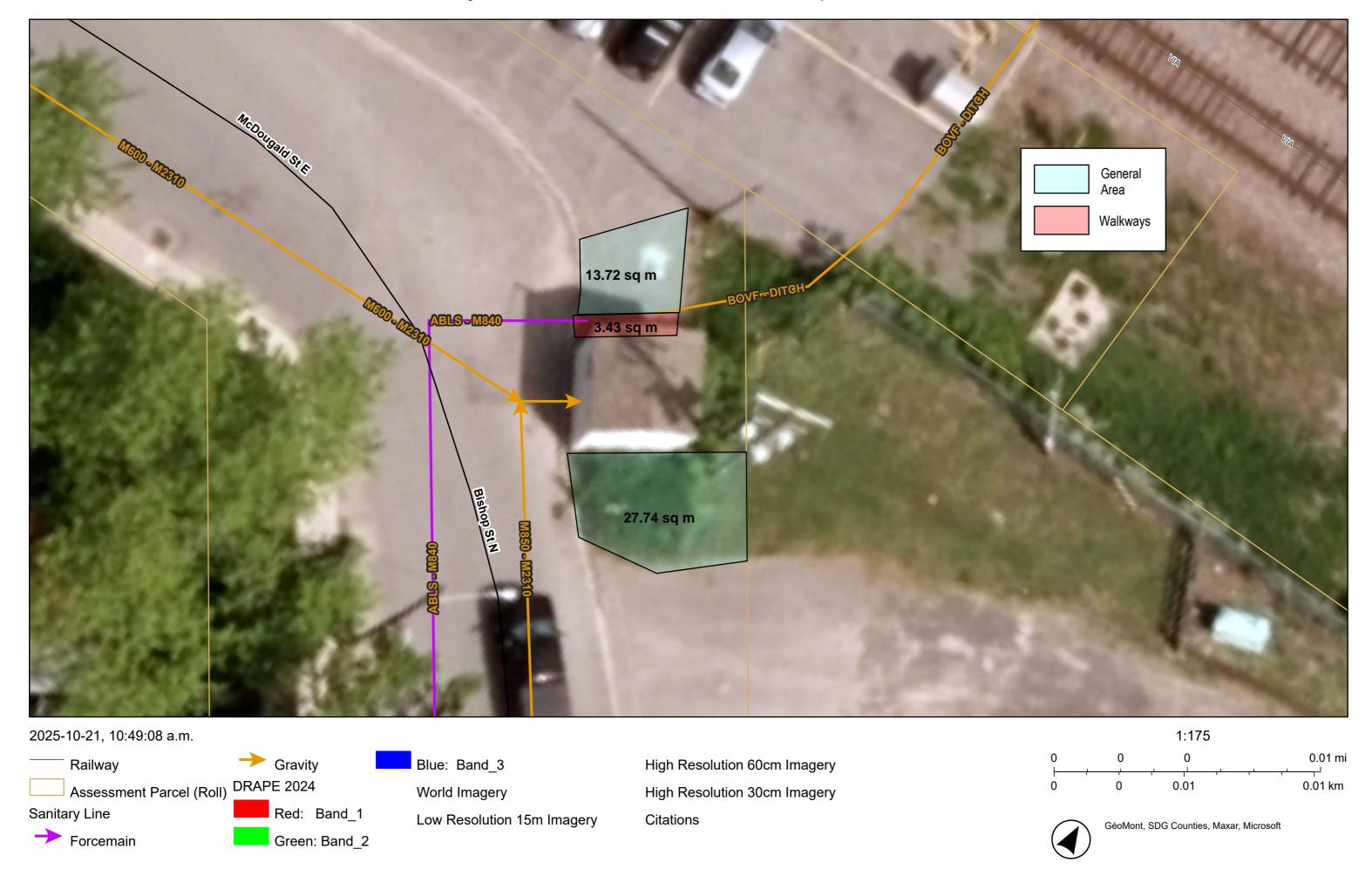
GéoMont, SDG Counties, Maxar, Microsoft

0.01

0.02 mi

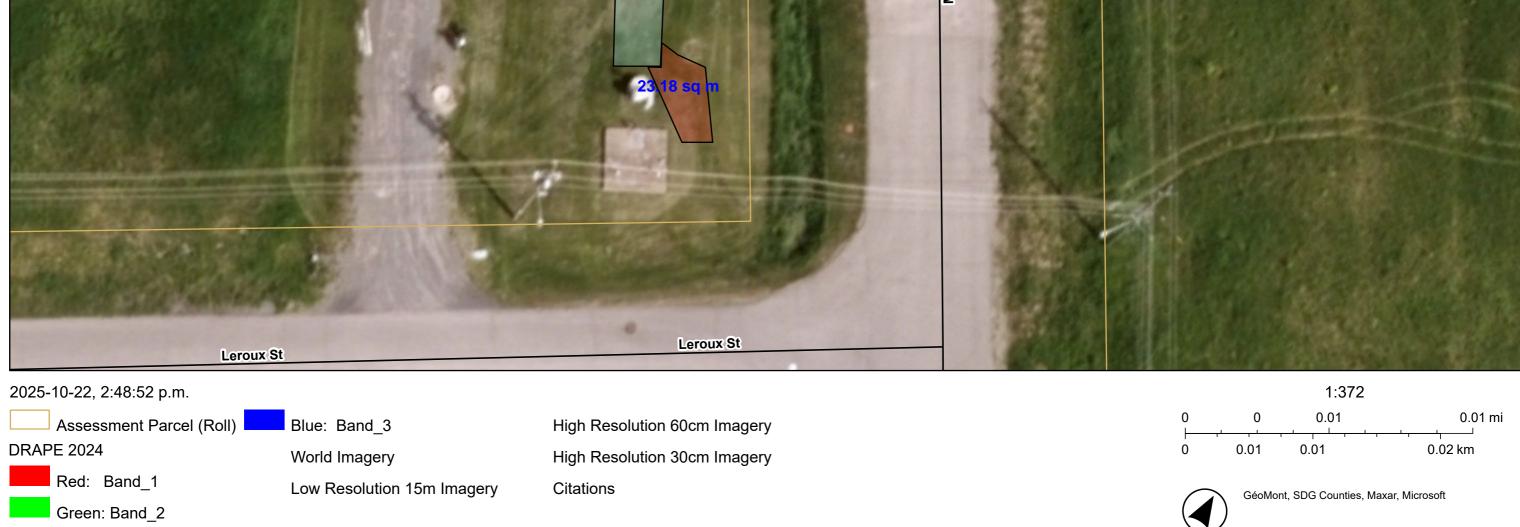
0.04 km

## 2025 Sanitary Lift Station Exterior - Bishop - Winter Maintenance



## 2025 Leroux Sanitary Station - Winter Maintenance



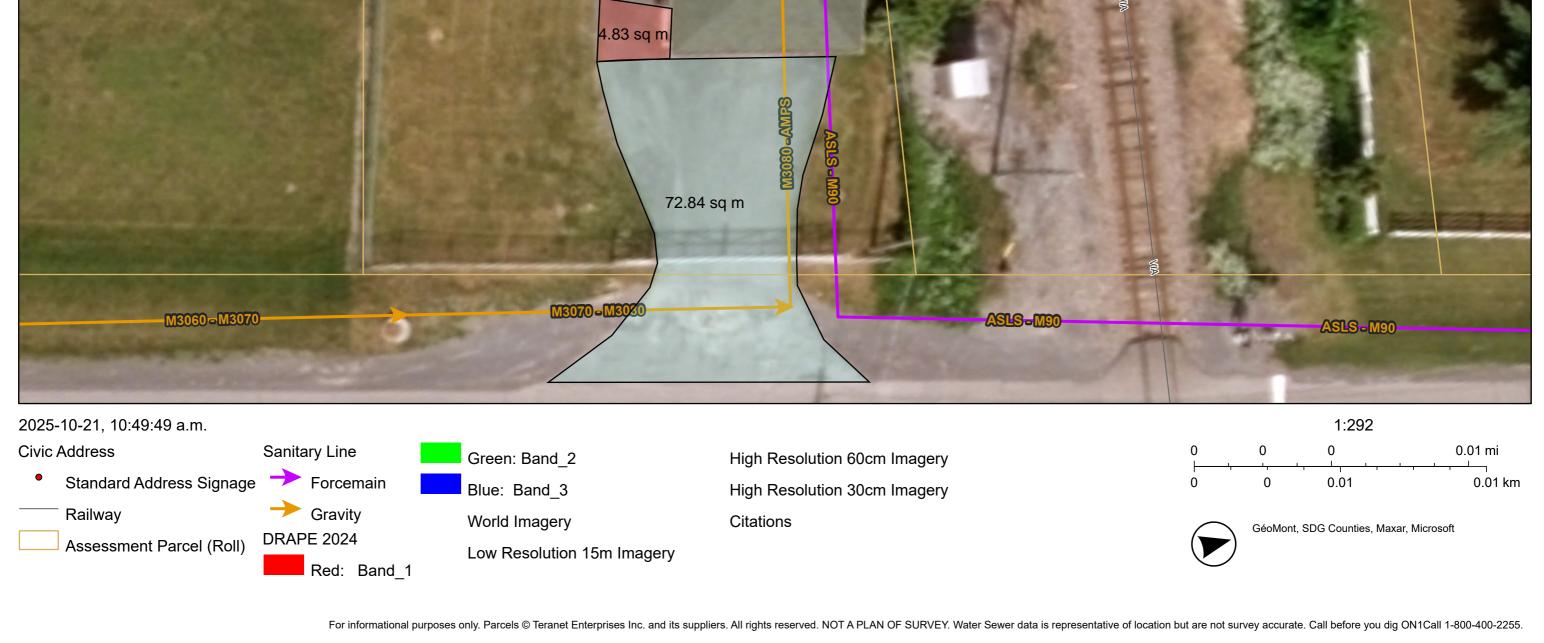


## 2025 Sandfield Sanitary Station - Winter Maintenance

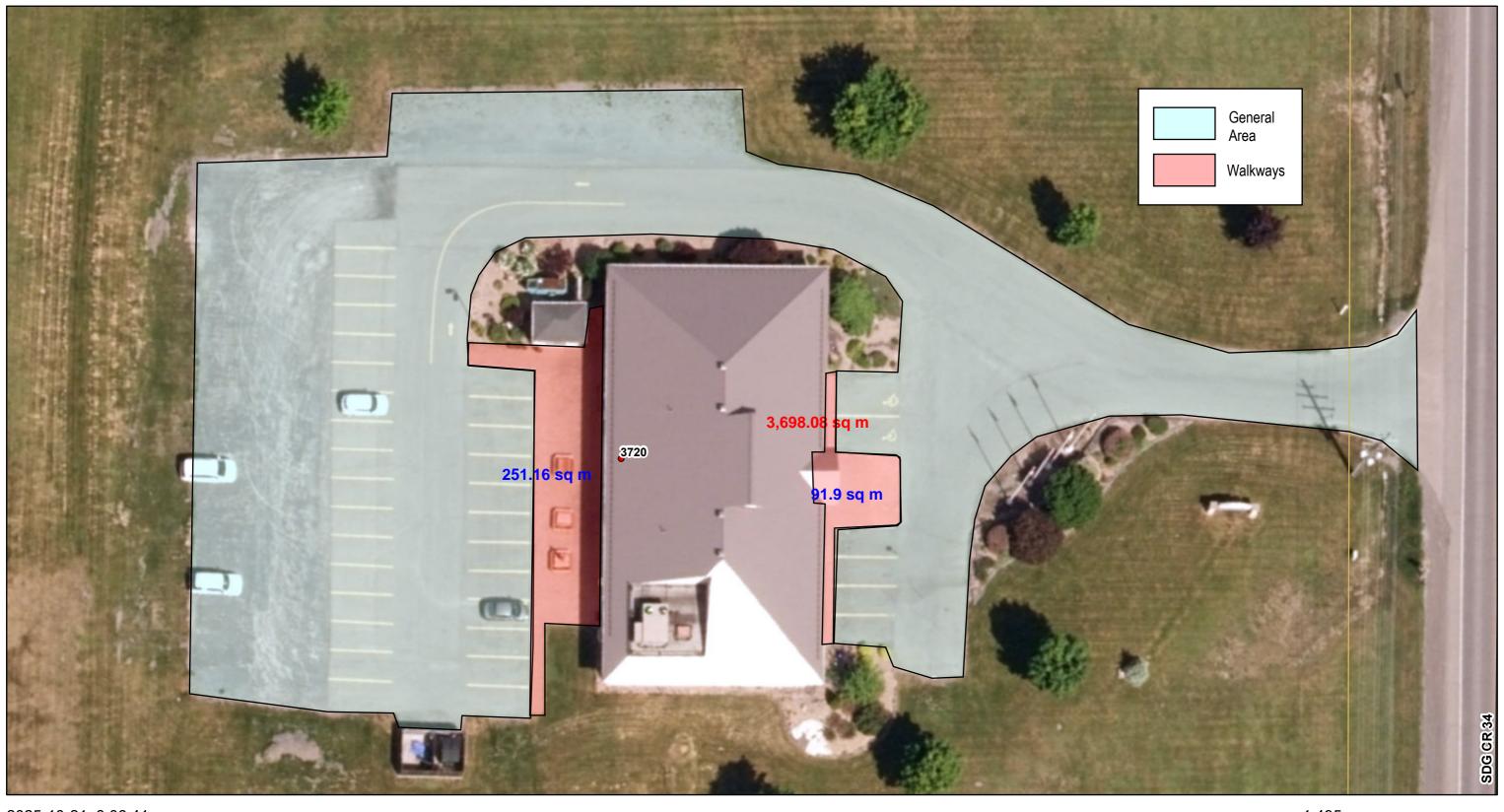


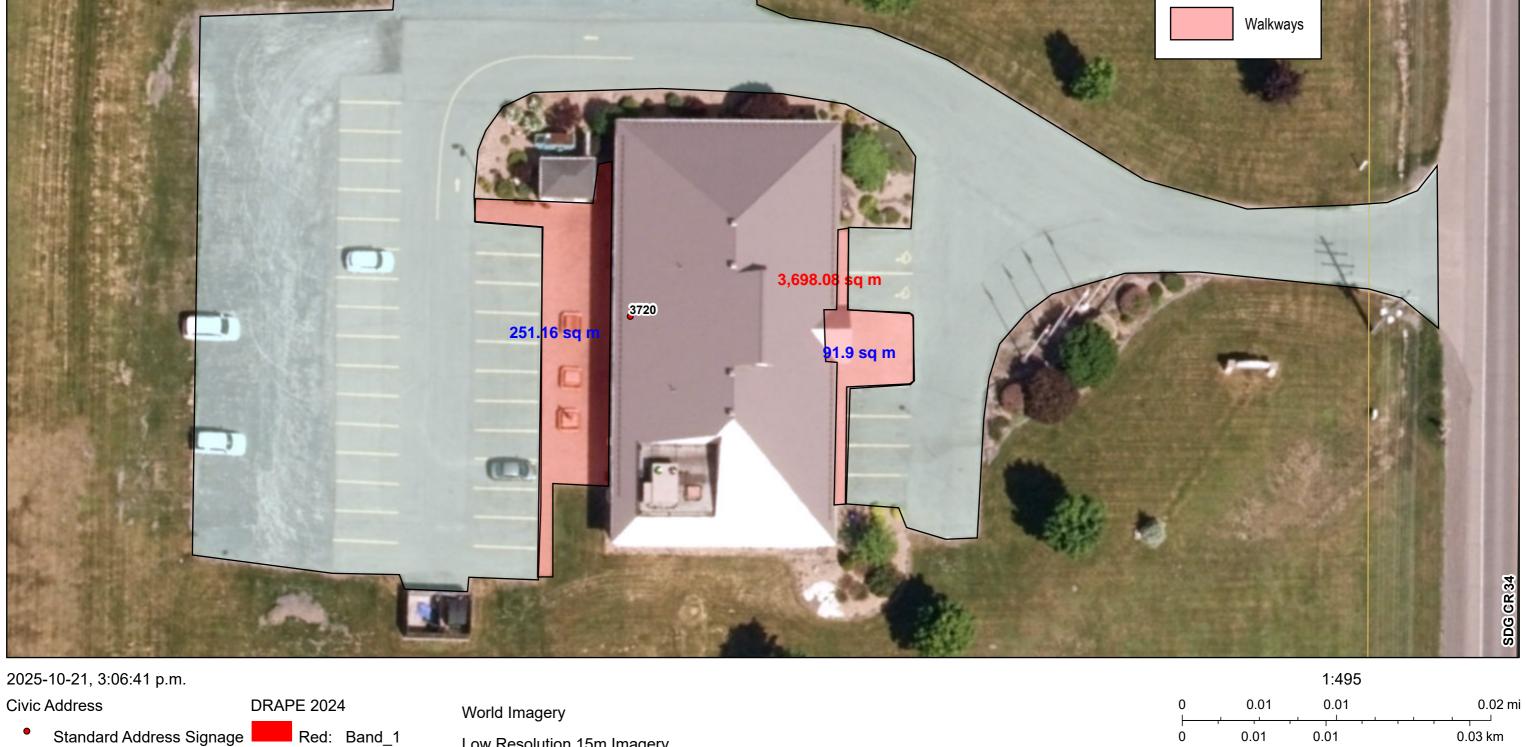
## 2025 Sanitary Station Main Lift - Alexandria - Winter Maintenance





## 2025 Township Office Parking Lot - Winter Maintenance





Red: Band\_1

Green: Band\_2

Blue: Band\_3

Assessment Parcel (Roll)

Low Resolution 15m Imagery

High Resolution 60cm Imagery

High Resolution 30cm Imagery

0.01

0.01

GéoMont, SDG Counties, Maxar, Microsoft

0.03 km

### 2025 Water Treatment Glen Plant Exterior - Winter Maintenance





### Water Treatment Plan - Alexandria Snow Maintenance

