

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday March 13, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES
 - a) Regular Meeting of Council – February 21, 2017
 - b) Special Meeting of Council – February 24, 2017
4. DELEGATION(S)
 - a) Event for the HGMH Foundation – Barry MacDonald
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
 - a) Ranked Ballots and Other 2018 Municipal Election Options ® (Jacques)
 - b) Verbal update – Taxation issues
 - c) Verbal update 2017 Budget
7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT – Anne Leduc, Director of Recreation/Community Services
 - a) Community Improvement Plan Application Request – 3 Main St S., Maxville ® (Carma)
 - b) Community Improvement Plan Application Request – 7-7a Main St S., Maxville ® (Jeff)
 - c) Policy modification to the Community Grant Program ® (Michel)
8. FINANCE DEPARTMENT - Johanna Levac, Treasurer
 - a) Statement of Remuneration and Expenses paid to Council Members & Committee Member in 2016 ® (Carma)
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT - Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
 - a) Corp of the United Townships of Head, Clara & Maria – re: Building Code Changes
 - b) Proclamation Hôpital Montfort – Journée de la solidarité franco-ontarienne
12. NEW BUSINESS
13. NOTICE OF MOTION

Next Regular Public Meeting of Council
Monday March 27, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.
14. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

15. CLOSED SESSION BUSINESS

Municipal land in Alexandria (as this matter deal with the security of the property of the municipality or local board they may be discussed in closed session under sections 239 (2)(a) of the *Ontario Municipal Act*);

Treasury Dept. Human Resources (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Glengarry Sports Palace – South Glengarry Contributions(as this matter deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Taxation Discrepancies corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of February 6, 2017, February 13, 2017 and February 21, 2017.

16. CONFIRMING BY-LAW

- a) By-law 11-2017 ® (Jeff)

17. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday March 13, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – February 21, 2017
Special Meeting of Council – February 24, 2017

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Tuesday February 21, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on February 21, 2017 at 7:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Director of Public Works – Ryan Morton
Director of Recreation/Community Services – Anne Leduc
North Glengarry Fire Chief – Patrick Gauthier

REGRETS: **Councillor at Large** – Jacques Massie

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Tuesday February 21, 2017 as amended.

Carried

Additions to the Agenda

12 (a) Cost of hydro for rural residents

3. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meetings be adopted and amended as circulated.

Regular Meeting of Council – February 6, 2017
Special Meeting of Council – February 13, 2017
Amend Regular Meeting of Council of January 24, 2017

Carried

4. DELEGATION(S)

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Fire Department Human Resources

Resolution No. 3

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry adopts the organizational structure proposed by the North Glengarry Fire Chief and that

The position of Part Time Deputy Fire Chief be hereby approved and created and that the salary range for the position be posted as \$18,000 to \$22,000/year (commensurate with experience) and that

The position of Part Time Administrative Clerk (20 hours/week) be hereby approved and created and that the salary for the position be posted at a hourly rate range of \$14.80 to \$17.40 (commensurate with experience) and that

The position of Part Time Senior Fire Prevention Officer be hereby approved and created and that the salary range for the position be posted as \$12,000 to \$14,000/year (commensurate with experience) and that

The former position of Fire Services Administrator be declared obsolete and that job postings for the above positions be approved for immediate circulation following the Township Hiring Policy and that the required funds for these positions be pre-approved and taken from the North Glengarry Fire Dept 2017 budget for human resources.

The CAO and Fire Chief be authorized to execute any documents needed to implement this direction (including the decision on final salary within the stated ranges).

Carried

Action – PG/DG/AL

7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT -

Anne Leduc, Director – Community Services

a) CIP Amendment for 44 Main Street North

Resolution No. 4

Moved by: Brian Caddell

Seconded by: Jeff Manley

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$651.16; Program B (Building Improvement and Infill Grant) up to a maximum of \$7,500.00; Program C (Commercial Signage) up to a maximum of \$977.45; Program C (Commercial Awnings) up to a maximum of \$913.04; Program D (Landscaping) up to a maximum of \$2,000.00; Program D (Public Art) up to a maximum of \$1000.00; Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500.00 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by S. Ladas & P. Moularogeorgos for the property situated at 44 Main Street North, Alexandria.

Carried

Action – KS/AL

b) Facilities Cancellation Policy

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive the Staff Report on the Facilities Cancellation Policy; and

That the Council of the Township of North Glengarry approves the Facilities Cancellation Policy.

Carried

Action – AL

c) Alexandria Farmers Market

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives the Staff Report on the Alexandria Farmers' Market; and

THAT the Council of the Township of North Glengarry approves the free use of Island Park outdoor facilities for the Alexandria Farmers' Market from May 27th to October 7th, 2017 and the use, at no cost, of the Gary Shepherd Hall from October 14th to November 25th, 2017.

Carried

Action – AL

d) Transfer Glengarry Sports Palace 2016 surplus to 2017 budget

Resolution No. 7

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the Staff Report on the transfer of the Glengarry Sports Palace 2016 surplus to the 2017 Operating Budget; and

THAT the Council of the Township of North Glengarry authorizes the transfer of the Glengarry Sports Palace 2016 Operating Budget surplus to the 2017 Operating Budget and that it be used to offset the cost of Capital Projects.

Carried

Action – AL

e) Key Information Report – Capital expenditures pre-approval

The Director of Community Services updated Council on the Capital expenditures pre-approval.

f) Key Information Report – Township of North Glengarry Logos

The Director of Community Services updated Council on the Township of North Glengarry Logos.

g) Key Information Report – Township of North Glengarry Mobile Platform for Website

The Director of Community Services updated Council on the Township of North Glengarry Mobile Platform for Website.

h) Key Information Report – Mill Square Interpretive Panel

The Director of Community Services updated Council on the Mill Square Interpretive Panel.

8. FINANCE DEPARTMENT – Johanna Levac, Treasurer

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

a) By-law 09-2017 – Dust Suppressant

Resolution No. 8

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to enter into an agreement with Pollard Highway Products Ltd. in the amount of \$342.75/flake tonne excluding HST; and

That Council adopt by-law 09-2017 and that by-law be read a first, second, third time and enacted in Open Council this 21st day of February, 2017.

Carried

Action – RM

b) Landfill Operating Schedule

Resolution No. 9

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry receives the landfill statistics;

AND FURTHER, the landfill shall be open on Wednesdays and Saturdays from 8 a.m. until 4 p.m. starting December 1st of each calendar year through to March 31st of each calendar year;

AND FURTHER, the landfill hours of operating shall be consolidated from 6 days/week to 3 days/week;

AND FURTHER, the landfill shall be open Tuesdays, Fridays and Saturdays from 8 a.m. until 4 p.m. beginning April 1st of each calendar year through to November 30th of each calendar year.

Carried

Action - RM

c) Public Works Committee Vice-Chair

Resolution No. 10

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry appoint Councillor Michel Depratto as the Vice-Chair of the Public Works Committee.

Carried

11. CORRESPONDENCE

a) Planning Committee Meeting Minutes – October 24, 2016

a) North Glengarry Schools Advisory Committee Minutes – January 26, 2017

b) Glengarry Sports Palace Minutes January 10, 2017

c) Recreation Advisory Committee Minutes January 10, 2017

12. NEW BUSINESS

a) Cost of hydro for rural residents

Resolution No. 11

Moved by: Jeff Manley

Seconded by: Brian Caddell

WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;

AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;

Now therefore be it resolved that the Council of the Township of North Glengarry request the Province of Ontario to re-evaluate the structure of hydro in terms of access to delivery and implement structural changes to address the unfair practice of charging more for delivery to rural residents;

AND THAT, this resolution be circulated to Kathleen Wynne, Premier of Ontario, Grant Crack, MPP for Glengarry Prescott Russell, the Rural Ontario Municipalities Association (ROMA), all Ontario Municipalities and the Association of Municipalities of Ontario (AMO).

Carried

Action - LL

13. NOTICE OF MOTION - Next Meeting of Council, March 13, 2017.

14. QUESTION PERIOD

15. CLOSED SESSION BUSINESS

Resolution No. 12

Moved by: Jeff Manley

Seconded by: Brian Caddell

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:15 p.m., in order to address,

Taxation Discrepancies (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Carried

Resolution No. 13

Moved by: Brian Caddell

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 8:40 p.m.

Carried

Resolution No. 14

Moved by: Michel Depratto

Seconded by: Jeff Manley

WHEREAS various errors have been identified in North Glengarry tax accounts related to the manner in which arrears and interest charges were applied;

AND WHEREAS the township wishes to correct errors as quickly and efficiently as possible

Now therefore be it resolved that township administration be directed to assemble a list of accounts with straightforward errors to be reviewed by Council at a special meeting in the near future for corrections.

Carried

Action – AL/DG

16. CONFIRMING BY-LAW

a) By-law No. 10-2017

Resolution No. 15

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry receive By-law 10-2017; and

That Council adopt by-law 10-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 10-2017 be read a first, second, third time and enacted in Open Council this 13th day of February, 2017.

Carried

17. ADJOURNMENT

Resolution No. 16

Moved by: Michel Depratto

Seconded by: Carma Williams

There being no further business to discuss, the meeting was adjourned at 8:44 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

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THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Friday February 24, 2017 at 10:00 a.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on February 24, 2017 at 10:00 a.m., with Mayor Chris McDonell presiding.

PRESENT: Deputy Mayor – Jamie MacDonald
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: CAO – Daniel Gagnon
Treasurer – Annie Levac

REGRETS: Councillor at Large – Jacques Massie

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Friday February 24, 2017 as amended.

Carried

Deletion from Agenda 15 In Camera Session

3. ADOPTION OF PREVIOUS MINUTES

4. DELEGATION(S)

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Verbal update taxation issues

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Brian Caddell

WHEREAS various errors have been identified in North Glengarry tax accounts related to the manner in which arrears and interest charges were applied;

AND WHEREAS the township wishes to correct errors as quickly and efficiently as possible while respecting various regulations and legislation

AND WHEREAS investigations are ongoing with the assistance of the municipal independent auditors

Now therefore be it resolved that township administration be directed to create an internal suspense account whereby potentially erroneous amounts on individual tax bills can be placed until the results of the investigations are complete.

Carried

Action – DG/AL/LL

7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT -
Anne Leduc, Director – Community Services
8. FINANCE DEPARTMENT – Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
12. NEW BUSINESS
13. NOTICE OF MOTION - Next Meeting of Council, March 13, 2017.
14. QUESTION PERIOD
15. CLOSED SESSION BUSINESS

DELETED FROM AGENDA

16. CONFIRMING BY-LAW
17. ADJOURNMENT

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Jacques Massie

There being no further business to discuss, the meeting was adjourned at 10:08 a.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

Section 5

COMMITTEE RECOMMENDATIONS

Section 6

CAO/CLERK'S DEPARTMENT

Daniel Gagnon

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry receive the CAO / Clerk's report regarding Changes to the Municipal Elections Act and the Use of Ranked Ballot Voting

and that the existing First Past the Post electoral model for the 2018 Municipal Election be maintained

and that staff be directed to pursue adding a question on the ballot to gauge public opinion on the ward system of representation in North Glengarry

and that staff be directed to ensure that online, telephone and a paper ballot option be made available to voters in the 2018 municipal election.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item a

6(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 8, 2017

To: Council

From: _____
Daniel Gagnon
CAO/Clerk

Re: Ranked Ballots and Other 2018 Municipal Election Options

Discussion:

Following the 2014 Municipal Election, the Province of Ontario performed a review of the Municipal Elections Act, 1996, to determine whether the legislation meets the needs of Ontario municipalities. Following the review and consultation, the Province introduced the Municipal Elections Modernization Act, 2016.

The purpose of this report is to outline and highlight the key changes to this legislation and to make a recommendation regarding the use of ranked ballots for the 2018 Municipal Election.

Council also indicated it wanted to review the potential of adding a question on the ballot for the 2018 election.

Regulations were also introduced in September 2016 and provides municipalities with instructions for conducting elections using ranked ballots. Municipalities must pass the required by-law by May 1, 2017 should they wish to proceed with ranked ballots.

Based on preliminary information provided by AMCTO (Association of Municipal Clerks and Treasurers of Ontario) it is unlikely ranked ballot voting will be used by Ontario Municipalities in the 2018 Municipal Election (including none of the other SD&G municipalities)

Using ranked ballots would require significant financial resources, staff time for public consultation, equipment, education and awareness, and administration.

Overview of Changes:

Key changes to the Municipal Elections Act include:

- a shortened campaign period
- greater responsibility and discretion of the Clerk
- efforts to increase transparency and modernization for campaign financing
- a framework for third party advertising
- added procedures to encourage compliance and enforcement of campaign rules; and the option to use ranked ballots.

Election Dates:

The legislation made significant changes to several election calendar dates and deadlines as outlined below.

For the 2018 Municipal Election voting day is October 22, 2018. In addition, advance voting dates and times are no longer determined by Council, the Clerk establishes all advance voting details.

Nomination Period and Candidate Eligibility for Council Position

A significant change to the legislation is the length of nomination period. Nominations may be filed between May 1st to the fourth Friday in July (previously from January 2 to the second Friday in September).

For the 2018 Municipal Election, the nomination period is May 1, 2018 to July 27, 2018.

Each nomination will now include a mandatory endorsement of a minimum of 25 eligible electors within the municipality. The nomination must be accompanied by a prescribed declaration and the nomination filing fee.

Question on the Ballot:

The Legislation now requires that a question on a ballot must be done by March 1 of the election year for municipalities, and May 1 for school boards or the Minister.

General rules regarding questions on the ballot:

A question authorized by by-law shall comply with the following rules:

1. It shall concern a matter within the jurisdiction of the municipality.
2. It shall be clear, concise and neutral.
3. It shall be capable of being answered in the affirmative or the negative and the only permitted answers to the question are "yes" or "no".

Implementation

The results of a question authorized by a by-law are binding on a municipality,

- (a) if an affirmative answer received the majority of the votes (regardless of voter turnout), the municipality shall do everything in its power to implement the results of the question in a timely manner; and
- (b) if a negative answer received the majority of the votes, the municipality shall not do anything within its jurisdiction to implement the matter which was the subject of the question for a period of four years following voting day.

A bylaw must be passed to add a question on the ballot. The bylaw may be appealed to the province if a member of the public feels that the question does not fall within the jurisdiction of the municipality.

A public meeting with appropriate public notice must be held to explain the rationale for the question on the ballot and it must include details surrounding the cost estimate to the corporation for implementing the results of the question.

If a question on the ballot regarding the ward system were on the ballot in 2018, any changes would only be implemented for the 2020 election. If 50.1% of the electorate decides to retain the ward system no changes would be needed.

Campaign Finances:

In addition, campaign finances have changed to increase transparency. The key changes are as follows:

- The nomination fee is no longer deemed a campaign expense.
- A candidate does not have to open a bank account if they do not raise or spend money.
- Unions and corporations can no longer contribute to a candidate's campaign. However, they can register as a third party advertiser or contribute to other registered third party advertisers (the Regulation not finalized on this item).
- The introduction of limits for gifts and events following the close of voting day.
- An item sold for \$25 or less to raise campaign funds is considered campaign income, not a contribution.
- Donations under \$25 made at fundraising events are not contributions.
- Anonymous contributions are to be paid to the Clerk, and cash contributions cannot exceed \$25.
- Contributions over \$25 must be made in a way that links the contributor's name and account with the payment.
- Candidates are required to inform contributors of contribution limits.
- Following the 2018 election, campaigns deficits will not be carried forward from the previous campaign.

Compliance & Enforcement – Financial Filings

Candidates and third party advertisers can submit their financial filings and any corrections until the filing deadline. Should the financial documentation be late, a thirty (30) day grace period is granted for a fee of \$500.00. The Clerk is required to publicly report which candidates and advertisers filed their statements and those that do not.

Furthermore, the Clerk will review contributions on financial statements and report to the Compliance Audit Committee if anyone exceeds the contribution limits, at which time the Committee will determine whether a penalty will be applied. Eligible electors can still apply to the Clerk or secretary of a school board for a compliance audit to be performed if they suspect a campaign finance rule has been contravened. Compliance Audit Committee meetings are required to be open to the public and should a decision be made regarding a matter, the reason(s) for the decision shall be noted.

Campaigning

The new amendment with respect to campaigning is minor. The amendment provides clarification on campaigning in apartment buildings, condominiums, non-profit housing co-ops, and gated communities. Candidates will now be permitted to campaign in apartment buildings, condominiums, non-profit housing co-ops, and gated communities. In addition, landlords cannot prohibit campaign signs in tenant leased areas or within private units. However, candidate campaign advertisements must identify the candidate.

Third Party Advertising

A significant amendment of the legislation includes the introduction of a framework for third party advertising. The Province defines a third party advertiser as an individual, corporation or trade union who pays for an advertisement that appears in any means of communication (eg. billboard, newspaper, radio, etc.). The advertisement can support or oppose a candidate and can answer a question on the ballot, if applicable.

The framework indicates that third party advertisers shall register with the Clerk of each municipality they want to advertise in. Candidates cannot register as third party advertisers, and third parties shall not be advertising under the direction of a candidate who filed a nomination.

For the 2018 Municipal Election, individuals, corporations and trade unions may register as third party advertisers from May 1, 2018 to October 19, 2018.

Mandatory Components for All Advertisements

Each advertisement must include the name of the registered third party, their contact information, and the municipality in which they are registered. The name of the candidate on the advertisement and contact information of the person placing the advertisement shall be provided to the broadcaster or publisher who must retain these records and a copy of the advertisement. The municipality is authorized to remove or require the candidate or advertiser, or property owner to remove the sign or advertisement if the

provisions are not adhered to. For example, if a third party advertiser fails to provide the mandatory information to a broadcaster, the municipality would have the authority to remove the advertisement.

Third Party Advertisers Financial Duties

The new amendment also provides a framework for the financing of third party advertisers, like that of candidates. Contributions to registered third party advertisers can only be made by other registered third parties advertisers. Third party advertisers, like candidates, must submit their financial statements and audit reports to the clerk after the election.

As part of the Municipality's election planning process, staff will provide additional education and awareness resources to communicate relevant election changes to candidates, third party advertisers and electors.

Ranked Ballots

Municipal elections in Ontario have always used the first-past-the-post (FPTP) electoral system in which electors select a single candidate for each office and the candidate with the most votes is elected. The changes to the Municipal Elections Act provide municipalities with the option of implementing ranked ballot voting for the 2018 election.

Pursuant to the new Regulation, Council may pass a by-law (by May 1 the year prior to an election) with respect to the use of ranked ballots for all council offices, except for school board races. Prior to passage, municipalities are required to hold an open house and public meeting regarding the intention to pass the by-law.

How Ranked Ballot Voting Works

When using ranked ballot voting, rather than selecting solely one candidate, the elector ranks a maximum of three candidates (unless otherwise specified in the by-law) as first, second and third for each office. The first choice votes are added up, the candidate that meets the threshold, receiving more than 50% of the votes is declared the top contender. If none of the candidates receive over 50% of the votes, the candidate with the lowest number of first choice votes is eliminated and the second choices of the electors, whose first choice was eliminated, are added to the remaining totals. The process repeats until there is a majority winner.

To better demonstrate and explain the ranked ballot voting method, visit the following link:

<https://www.youtube.com/watch?v= 5SLQXNpzsk>

Staff has reviewed the use of ranked ballot voting to determine the impact of introducing the system in the 2018 Municipal Election. Many arguments exist for and against the use of ranked ballot voting.

Though ranked ballot voting is new to Ontario, it has been used in other jurisdictions. Ranked ballot voting has been used for local governments in Scotland and Ireland, Australia and New Zealand, as well as some cities in the United States, but not at any level of government in Canada. Ranked ballot voting is believed to capture elector preference. Other noted advantages include improved platforms and debates, voters have more choice and there aren't any wasted votes.

There is certainly value in providing electors with a greater amount of choice, which is supported in the use of ranked ballot voting; however there are also several cautionary considerations to take into account regarding the implementation of ranked ballot voting.

Those reasons are largely due to the potential administrative risks and the financial costs associated with the vote counting technology needed to accurately capture the results. In terms of the administrative risks, North Glengarry's ward system is a complicating factor. Software for electronic voting and/or paper ballots would no doubt be complex and multiplied by each ward election. That complexity can only lead to voter confusion, spoiled ballots, technical failures and increased costs.

It is worthy of note that the Province will not allow ranked ballots for school board elections, preferring to allow municipalities to test the new system while they watch from Queen's Park.

At this time, the legislation is so new that there is not an adequate level of technical support or resources available to provide a sufficient comfort level with introducing the change to the voting system. More information and experience (lessons learned, resources, etc.) is required to ensure candidates and electors understand the ranked ballot process. At this time, staff are not comfortable implementing a complete change to the voting process in the Municipality that simply has not been rolled out or used in Ontario or Canada.

Should Council decide to introduce the ranked ballot voting process, public engagement and consultation are required. Council is required to make a decision by May 1, 2017 in respect to the use of ranked ballots in the 2018 Municipal Election.

Staff is not recommending the use of ranked ballots in the 2018 Municipal Election. However, staff will monitor the use of ranked ballot voting in Ontario and Canada to determine the potential of implementing ranked ballot voting in the future.

Current & Future Budget Implication:

There are no immediate financial implications associated with this report. However, should staff be directed to pursue ranked ballot voting for the 2018 Municipal Election, additional funds would be required with respect to additional staffing resources, ballot layout, testing equipment, vote counting software and additional educational and public engagement regarding the new voting format. Other municipalities are estimating the implementation of ranked ballot voting could result in a minimum 50% increase in their total election costs.

Should Council wish to add a question on the ballot in 2018, a modest increase in advertising costs will be necessary to ensure that adequate public education and awareness of the pros and cons of the ward system. Those costs would likely all be in the 2018 budget year and be modest (i.e. less than \$2,500)

Recommendation:

That Council of the Township of North Glengarry receive the CAO / Clerk's report regarding Changes to the Municipal Elections Act and the Use of Ranked Ballot Voting

and that the existing First Past the Post electoral model for the 2018 Municipal Election be maintained

and that staff be directed to pursue adding a question on the ballot to gauge public opinion on the ward system of representation in North Glengarry

and that staff be directed to ensure that online, telephone and a paper ballot option be made available to voters in the 2018 municipal election.

3 Project General Parameters

The following table summarizes the main project parameters:

Project Parameters	
Total Electors	8758
Total # votes	3209
Participation (%)	36.64%
Total # Internet	2403
Internet voting % of total votes	74.88%
Total # Telephone	806
Telephone voting % of total votes	25.12%

Table 2 – Project Parameters

Votes per hour

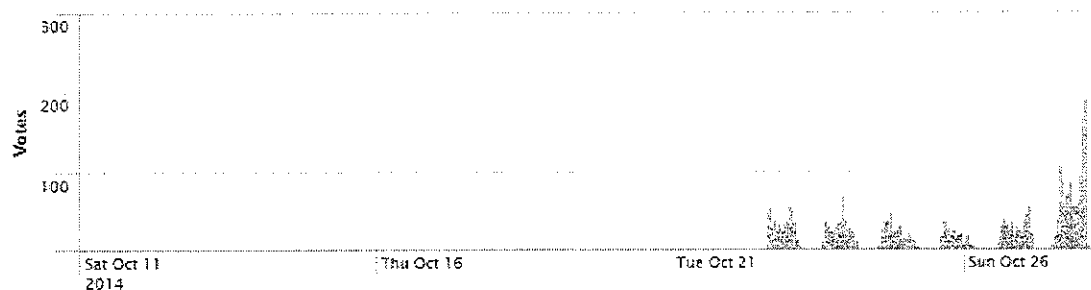


Figure 1 – Votes per hour from Oct 22-27, 2014

Section 7

RECREATION DEPARTMENT

Anne Leduc

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$197.75; Program B (Building Improvement and Infill Grant) up to a maximum of \$5,000; Program E (Building Permit Fee Grant) up to a maximum of \$750; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by R. Metcalfe & J. Metcalfe for the property situated at 3 Main Street South, Maxville.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item a

7(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 13, 2017
To: Council
From: Kerri Strotmann on behalf of the CIP Approvals Committee (CIPAC)

Anne Leduc

Approved:
Anne Leduc, Director of Recreation & Community Services


Approved:
Daniel Gagnon, CAO/Clerk

Re: Community Improvement Plan Application Request

Background:

The North Glengarry Community Improvement Plan was adopted by By-Law 05-2016 on February 8, 2016, and came into force on March 1, 2016. The budget for the 2017 financial incentives program will be adopted with the municipal budget. The allotment for the interest-free municipal loan is derived from the reserves.

CIP Application: 3 Main Street South, Maxville

Owner: R. Metcalfe & J. Metcalfe
Projected cost of improvements: \$15,750.67
Grant request: \$5,197.75 + Building Permit Fee Grant
Interest-Free Loan: \$5,000 - \$10,000

While the history of this building is unknown, it is thought to have been erected in 1921 on the foundations of the original edifice that was destroyed following the last of the devastating fires which razed a large swath of Maxville village. Acquired by the current owners in recent years, the red brick building is currently used for commercial purposes (Maxville LCBO).

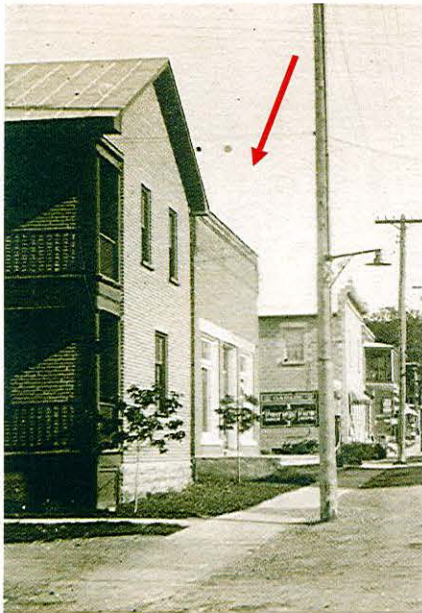
The owners would like to undertake exterior renovation to improve access to the building and rehabilitate the front façade, which has remained relatively unaltered from its original appearance. Both a grant and an interest-free municipal loan under the Community Improvement Plan (CIP), have been requested as per the table below. The CIP Approvals Committee met on March 6, 2017, to review the application.

The Community Improvement Plan Approvals Committee (CIPAC) recommends to Council the approval of the below-listed elements of the project, as they demonstrate the rehabilitation of one of the original "red brick" heritage buildings in respect of the CIP design guidelines.

- Construction of a new wood staircase and ramp at the front entrance, stained in Granite Ridge colour (grey);
- Installation of two 10ft fixed green awnings;
- Re-point, repair or replace, where necessary, the red brick underneath the front windows.

The following considerations accompany the favourable recommendation:

- 1) That a new civic address sign, in the style adopted by the municipality for the purposes of the CIP, be incorporated into the project;
- 2) That landscaping features be planted to conceal the underneath of the ramp and add greenery to the front setback, through the use of the CIP landscaping grant (Program D).
- 3) That the air conditioning unit above the front entrance be moved to an opening on another façade.
- 4) That the tenant consider a new commercial sign with gooseneck lighting, through the use of the CIP commercial signage grant (Program C)



Date unknown

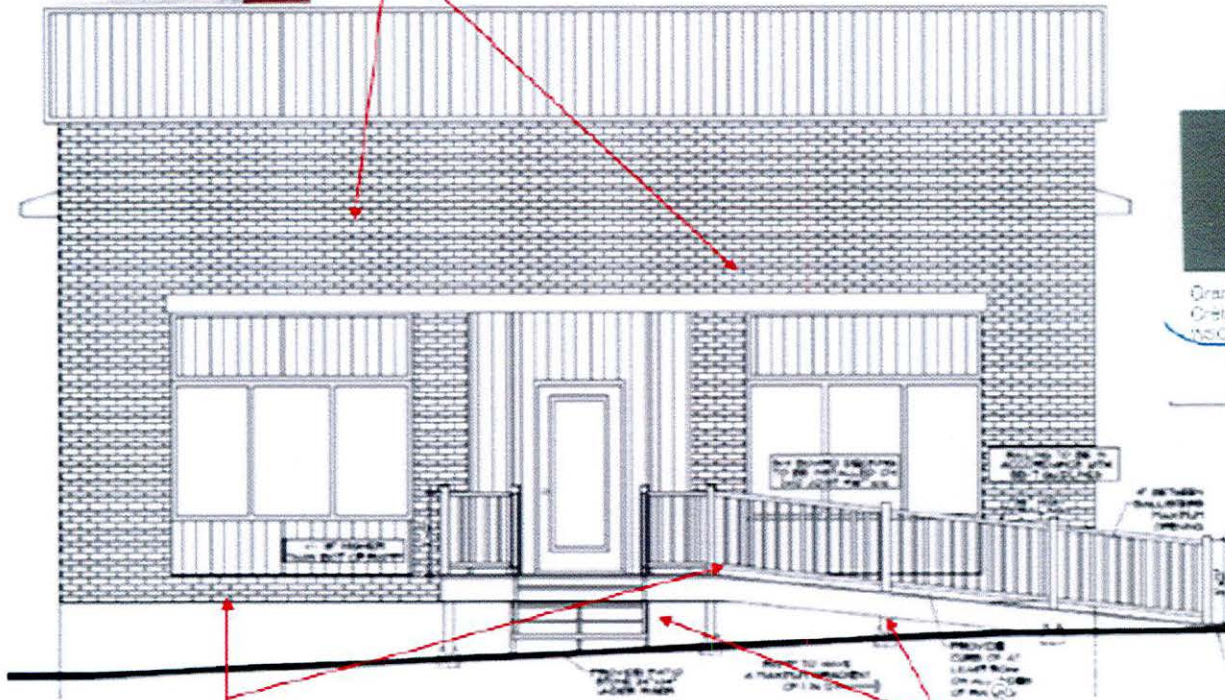


April 2015

3 Main Street South, Alexandria



Two new 10.0ft
fixed green awnings



Grants Ridge
Cote de granite
no. 0110

Repairs: replace and repointing of
clay bricks under windows

New wood entry steps aligned with front entrance and a wood
accessibility ramp. Painted in Beau-Tone Granite Ridge (grey)

Incentive Program	Project (s)	Grant Request	CIPAC Recommendation
A.Planning & Design Grant	-Preparation of construction plans for the new front steps and entrance;	\$197.75 representing 50% of the costs of the preparation of the plans	\$197.75 representing the grant amount allotted for planning and design fees under Program A.
B. Building Improvement & Infill Grant	-Construction of new entry stairs and ramp. -Repairing and replacing, where necessary, the brick under the front windows. -Installation of two new fixed awnings	\$7,875.34 representing 50% of the building improvement work for the front and lateral facades	\$5,000.00 representing the maximum grant allotted for building improvements to the front façade under Program B.
C. Commercial Signage, Civic Address Signage & Commercial Awning Grant			
D. Landscaping & Public Art Grant			
E. Building Permit Fee Grant		Up to \$750 for the Building Permit fee, pending confirmation from Building Department;	Up to \$750.00 for the Building Permit fee.
F. Tax Increment Grant	To leverage the increased assessment and property taxation for work directly attributable to the CIP	TBD	TBD pending MPAC reassessment upon completion of the work.
G. CIP Municipal Loan Program	For work eligible under Program B.	Between \$5,000 and \$10, 000	Between \$5,000 and \$10,000
TOTAL PROJECT COST: \$15,750.67 TOTAL ELIGIBLE GRANT: \$5,197.75 + Building Permit Fee Grant TOTAL ELIGIBLE LOAN: \$5,000 – 10,000			

Options and Discussion

1. That Council approves the application for Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$197.75; Program B (Building Improvement and Infill Grant) up to a maximum of \$5,000; Program E (Building Permit Fee Grant) up to a maximum of \$750; Program F (Tax Increment Grant), and to Program G (CIP Municipal Loan Program) up to a maximum of \$10,000 and instructs staff to prepare the requisite Letters of Agreement. **(Recommended)**
2. That Council refuses the CIP request.
3. Other

Recommendation:

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$197.75; Program B (Building Improvement and Infill Grant) up to a maximum of \$5,000; Program E (Building Permit Fee Grant) up to a maximum of \$750; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by R. Metcalfe & J. Metcalfe for the property situated at 3 Main Street South, Maxville.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$1,500; Program B (Building Improvement and Infill Grant) up to a maximum of \$5,000; Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by C. Davidson Grant for the property situated at 7 - 7a Main Street South, Maxville.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item b

7(b)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 13, 2017
To: Council
From: Kerri Strotmann on behalf of the CIP Approvals Committee (CIPAC)

Anne Leduc

Approved:
Anne Leduc, Director of Recreation & Community Services



Approved:
Daniel Gagnon, CAO/Clerk

Re: Community Improvement Plan Application Request

Background:

The North Glengarry Community Improvement Plan was adopted by By-Law 05-2016 on February 8, 2016, and came into force on March 1, 2016. The budget for the 2017 financial incentives program will be adopted with the municipal budget. The allotment for the interest-free municipal loan is derived from the reserves.

CIP Application: 7 – 7a Main Street South, Maxville

Owner: C. Davidson Grant

Projected cost of improvements: \$15,255.00

Grant request: \$5,000 + Planning & Design Fee Grant + Building Permit Fee Grant

Interest-Free Loan: \$5,000 - \$10,000

Although the history of this building is unknown, it was likely constructed c.1921, following the devastating fire which destroyed a large swath of Maxville village. The building was constructed of Boyd Concrete Block, a construction material commonly used in Eastern Ontario, but discontinued in the 1960s due to the high cost of labour and materials and the laborious workmanship. The vocation of the building is currently residential; however, *The Bright Spot* restaurant was previously located on the ground floor with two apartment units above.

Over the past several years, the current owners have undertaken many renovations, including the removal of the ground floor veranda. They would now like to construct a cedar wood porch to beautify their façade, create an outdoor living space and re-establish an architectural feature inspired by the former front veranda. Both a grant and an interest-free municipal loan under the Community Improvement Plan (CIP), have been requested as per the table below. The CIP Approvals Committee met on March 6, 2017, to review the application.

The Community Improvement Plan Approvals Committee (CIPAC) recommends to Council the approval of the below-listed elements of the project, as they demonstrate the re-establishment of an architectural feature inspired on the original front veranda in respect of the CIP design guidelines.

- Construction of a new cedar wood front porch, stained natural, with a black metal roof and black metal railings.

The following conditions accompany the favourable recommendation:

- 1) Construction plans must be submitted for the issuance of a building permit. Plans are eligible for the Planning & Design Fee Grant (Program A).
- 2) Eaves troughs must be installed to protect against water shedding onto the public right-of-way.
- 3) The owner must contact Ontario One Call (1-800-400-2255) to locate any utilities

The following considerations accompany the favourable recommendation:

- 1) That a new civic address sign in the style adopted by the municipality for the purposes of the CIP, be incorporated into the project.
- 2) The use of a solid screening material underneath the porch, taking into consideration the proximity of the porch to the sidewalk in order to avoid damage from the snow and ice.

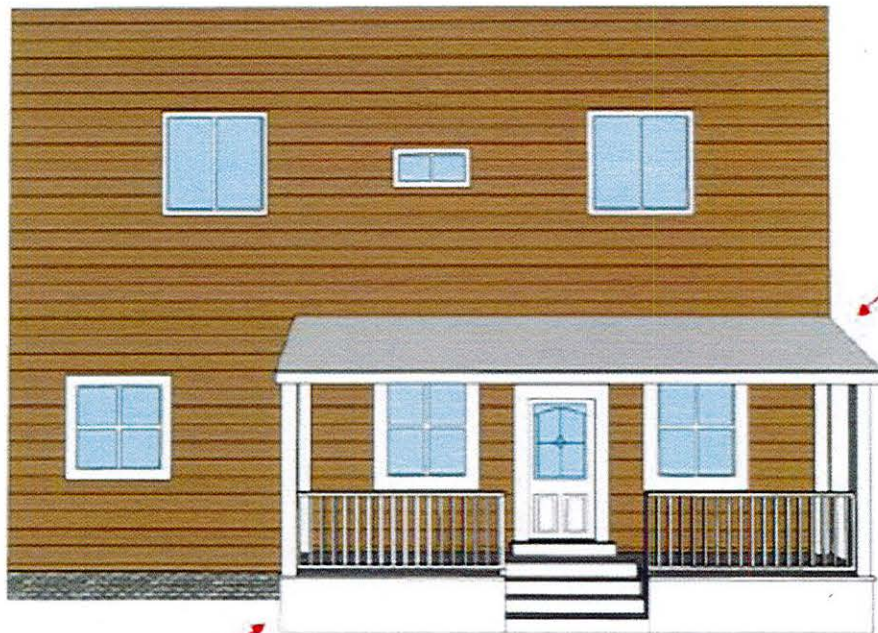


Date unknown



April 2015

7 – 7a Main Street South, Maxville



Black metal roof

- 1) Option 1: Triangular roof peak over door (see below)
- 2) Option 2: Straight roof (as per rendering)



Black metal railing

Cedar wood screening under porch stained natural.

Construction of a new cedar wood front porch, stained natural. Recessed steps. +/- 22.0ft x 5.0ft

Incentive Program	Project (s)	Grant Request	CIPAC Recommendation
A.Planning & Design Grant	-Preparation of construction plans for the new porch;	\$TBD representing 50% of the costs of the preparation of the plans	Up to \$1,500 representing the maximum grant amount allotted for planning and design fees under Program A.
B. Building Improvement & Infill Grant	-Construction of new cedar wood porch.	\$7,627.50 representing 50% of the building improvement work for the front and lateral facades	\$5,000.00 representing the maximum grant allotted for building improvements to the front façade under Program B.
C. Commercial Signage, Civic Address Signage & Commercial Awning Grant			
D. Landscaping & Public Art Grant			
E. Building Permit Fee Grant		Up to \$750 for the Building Permit fee, pending confirmation from Building Department; \$500 for the Minor Variance Fee	Up to \$750.00 for the Building Permit fee and \$500.00 for the Minor Variance request pending approval of a future CIP amendment
F. Tax Increment Grant	To leverage the increased assessment and property taxation for work directly attributable to the CIP	TBD	TBD pending MPAC reassessment upon completion of the work.
G. CIP Municipal Loan Program	For work eligible under Program B.	Between \$5,000 and \$10, 000	Between \$5,000 and \$10,000
TOTAL PROJECT COST: \$15,255.00 TOTAL ELIGIBLE GRANT: \$5,000 + Planning & Design Grant + Building Permit Fee Grant + Minor Variance Fee Grant TOTAL ELIGIBLE LOAN: \$5,000 – 10,000			

Options and Discussion

1. That Council approves the application for Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$1,500; Program B (Building Improvement and Infill Grant) up to a maximum of \$5,000; Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant), and to Program G (CIP Municipal Loan Program) up to a maximum of \$10,000 and instructs staff to prepare the requisite Letters of Agreement. **(Recommended)**
2. That Council refuses the CIP request.
3. Other

Recommendation:

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$1,500; Program B (Building Improvement and Infill Grant) up to a maximum of \$5,000; Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant

of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by C. Davidson Grant for the property situated at 7 - 7a Main Street South, Maxville.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That Council approves Option 1 and that the revised Community Grant Program policy and forms be adopted and immediately implemented for use by applicants for the 2018 fiscal year.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item c

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 13, 2017
To: Council
From: Kerri Strotmann on behalf of the Arts, Culture and Heritage Committee

Anne Leduc

Approved:
Anne Leduc, Director of Recreation & Community Services



Approved:
Daniel Gagnon, CAO/Clerk

Re: Arts, Culture and Heritage Committee Recommendation re. Community Grant Program Revisions

Background:

Subsequent to the Council approved modifications undertaken to the Community Grant Program in November 2014 and October 2015, and further to an assessment of the 2017 Community Grant process, the Arts, Culture and Heritage Advisory Committee (ACH) conducted an evaluation of the revised policies, documentation and procedures to render the program more accessible and to mitigate the problem of oversubscription, which has been a factor in both 2016 and 2017.

The Committee undertook the following methodology:

1. Systematically reviewed the program guidelines and application forms.
2. Revised the policy to limit the eligible financial commitment available per organization.
3. Established a new procedure with the Recreation and Public Works Departments to handle in-kind requests and to reserve the municipality's right to limit the value of the in-kind support available per organization.
4. Carried-out minor modifications to the language of the documentation for the purposes of rendering the process more efficient and straightforward for applicants.

Community Grant Program Guidelines and Application

The ACH Committee evaluated the 2017 Program Guidelines and reconfirmed that the best way to reinforce Council's goal of supporting Arts, Culture and Heritage is through project and/or event funding to non-profit community groups whose primary focus is within North Glengarry.

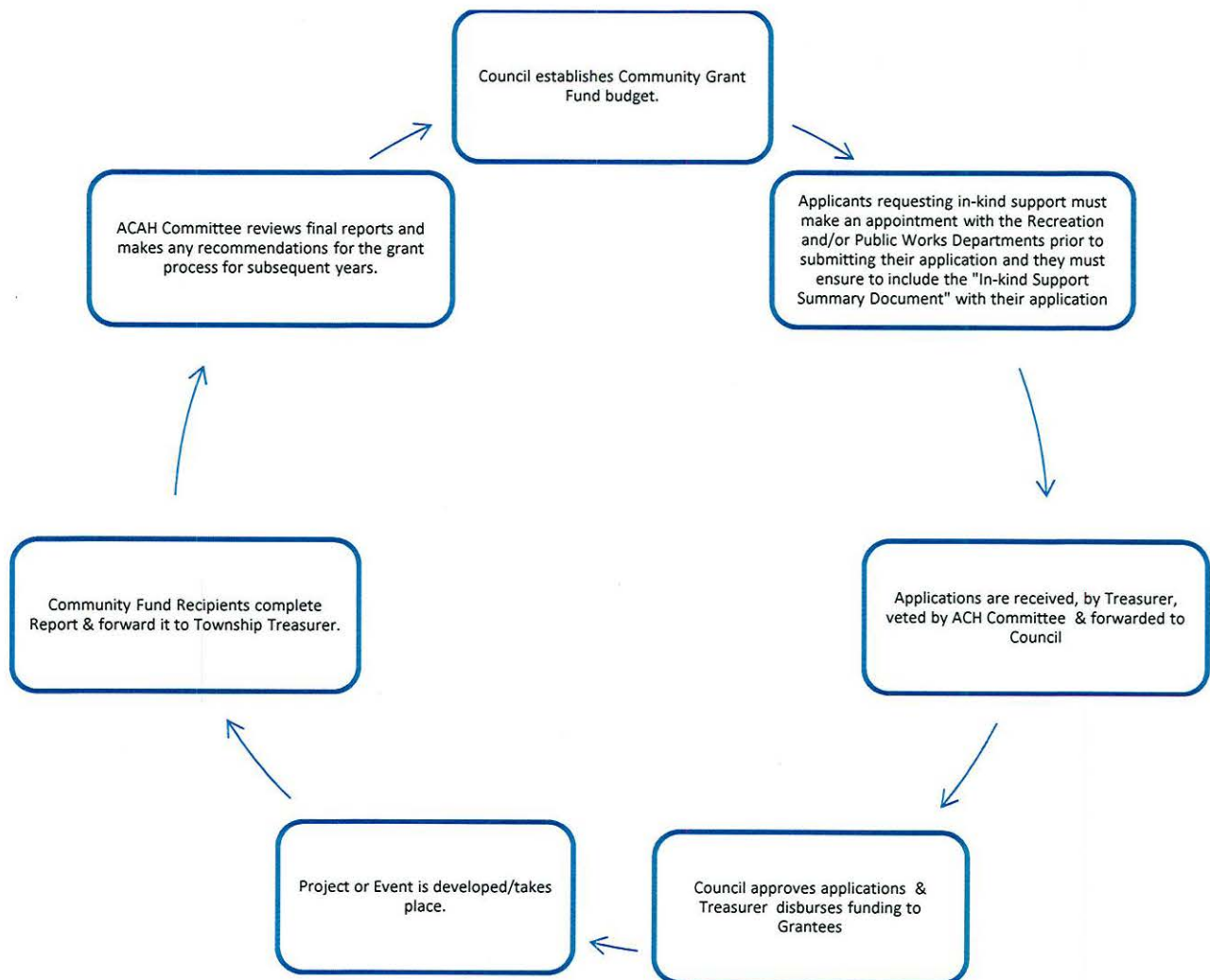
Funding priorities remain unchanged and continue to focus on:

- Arts, Culture and Heritage projects or events
- Community Beautification projects or events
- Special Events
- Tourism Development projects or events

Revisions to the language of the Community Grant Program are to ensure that there is a more efficient and straightforward application process and to ensure transparency and accountability. The application has been modified to make it easier for non-profit community groups to develop a clear project outline and budget, and a bilingual information session (Town Hall meeting) will be held during the intake period (September) to provide assistance to applicants and to promote the success of the program.

The process and accountability flow chart illustrated below has been modified to take into account the new "in-kind" procedure.

PROCESS & ACCOUNTABILITY FLOW CHART



The Arts Culture and Heritage Advisory Committee (ACH) recommends the approval of the modifications to the Community Grant Program policy outlined in red on the revised version dated February 22, 2017 be approved. A copy of said policy is found at the end of this report.

Option and Discussion:

- 1) That the report from the Arts Culture and Heritage Committee regarding revisions to the Community Grant Program and application forms be received and that the revised policy and forms be adopted and immediately implemented for use by applicants for the 2018 fiscal year.
- 2) That Council refuses the revisions to the Community Grant Program and maintains the 2017 policy.
- 3) Other

Recommendation:

That Council approves Option 1 and that the revised Community Grant Program policy and forms be adopted and immediately implemented for use by applicants for the 2018 fiscal year.



The Township of North Glengarry Community Grant Program

Introduction / Policy Statement:

In accordance with its official plan, the Township of North Glengarry (the Township) wishes to promote a varied and rich quality of life for all its residents and visitors. At times, community groups and organizations in North Glengarry need financial assistance to support community-based special projects or events.

The Community Grant Policy has been created to provide limited financial assistance to community groups and not-for-profit organizations within the Township to assist with various activities. This support is in recognition of the value of these groups to the well-being and growth of the community and is to help the municipality retain a strong community focus.

This policy and related forms is meant to streamline processing of grant requests and to ensure that any funds are distributed in an open, fair and accountable process and to the best benefit of the community.

Funding Options:

Each year, as part of the annual budget process, Council will determine a financial commitment to the "Community Grant Program". This money, **up to a maximum of \$3,500 per eligible organization**, will be available for direct community grants.

In addition to direct **community grants**, **Council will also establish a budget for in-kind support and reserves the right to limit the value of said support to \$2,500 per eligible organization**. In-kind support may consist of the use of municipal property at reduced or no cost, municipal staff support, loan of equipment or material. **In-kind support is calculated according to the Township of North Glengarry's User Fees and Charges By-Law and the Ontario Provincial Standard Specification's Schedule of Rental Rates April 2015.**

Prior to submitting an application to the Community Grant Program that contains a request for in-kind support, a mandatory consultation meeting is required with the North Glengarry Departments responsible for providing said in-kind support. Please contact the Recreation Department at 613-551-2612, or the Public Works Department at 613-525-3087, to set-up a pre-application meeting to discuss the required in-kind support request.

Priorities for Funding:

- Arts, Culture and Heritage projects or events
- Community Beautification projects or events
- Special Events
- Tourism Development projects or events

Deadline for Applications: October 31st of each year.

Eligibility Criteria:

1. Applicants must be non-profit community groups and organizations whose primary focus is within North Glengarry.
2. Grants are intended to be supplementary to an organization's main sources of funding. The grant shall not be considered as the primary source of funding for the organization. The organization must show exploration of other financial and in-kind support (i.e.: fund-raising and volunteer support).
3. All funding shall be for future projects. Retroactive funding will not be considered.
4. Repeat grants will only be available to organizations who have complied with the reporting requirements of any previous grants.
5. Guaranteed funding is only for the fiscal year in which the organization has applied. It is not to be regarded as a commitment by the Municipality to continue such assistance in future years.
6. No financial grants will be considered unless specifically authorized by this policy. In according grants, the Municipality may impose, at its sole and unique discretion, the conditions it deems fit.

Exclusions:

1. Individuals, businesses, publicly-funded institutions (i.e: schools, hospitals, etc.) and non-profit organizations that are predominantly funded by the government through tax dollars are not eligible to apply for the Community Grant Program.
2. Organizations that may be located within the Township of North Glengarry, but are more regionally-oriented, or that represent or service a special interest group shall not be considered for a municipal grant under the Community Grant Program.
3. Unless special circumstances warrant, consideration will not be given to requests for grants from recreational sports groups, nor will funds be used to sponsor an individual athlete or team for a competition, or to subsidize participation in a sports event. Recreation in North Glengarry is managed by Recreation Associations and have separate funding mechanisms, not related to this policy.

Application Guidelines:

All grant applications shall be submitted on the "Community Grant Application Form" and directed to the Treasurer, by October 31st of each year, and shall include:

1. The name of the organization(s), and the contact information (name, address and telephone and email) of a person who can answer questions regarding the information submitted on the application form;

2. A brief description of the organization;
3. The list of Board/Committee members of the organization;
4. A brief description of the event/project; including objectives of the event/project, or the benefits to the community resulting from the event/project and expected date of completion;
5. Budget for the event/project (please use the attached "Community Grant Application Budget Form");
6. If applicable, any request for in-kind support must be outlined on the In-Kind Support Summary Document and approved by the Recreation and/or Public Works Department prior to submitting the application. Please contact the Recreation and Public Works departments to schedule a meeting.
7. The organization's financial statement from the previous year.

Applicants who have questions about eligibility or any aspect of the application should contact the Township Office before completing the "Community Grant Application Form".

Municipal Review of Application:

1. All requests for financial grants will be considered having regard for the Municipality's current budget. Under normal circumstances, only one (1) request per organization is to be considered in a calendar year.
2. The Arts, Culture and Heritage Advisory Committee shall review each community grant application to ensure that all necessary information is provided before the Grant Application is submitted to council for consideration. Incomplete Grant Applications will not be considered.
3. All grants will be assessed in terms of the need for the project; cost effectiveness, financial viability; contribution to the quality of life in the community and community involvement/response.

Application Deadline and Notification of Acceptance:

Applications must be received by October 31st for all events/projects in the upcoming calendar/fiscal year.

Notification of acceptance will take place after the North Glengarry budget process. The annual budget process timelines vary and applicants need to take into account that approvals may not be granted in the time that suits their event, or particular needs.

Accountability:

1. Prior to the disbursement of any municipal funds, all Grantees must sign a "Letter of Agreement" on the approved form, which specifies the terms and conditions of the grant.
2. Organizations awarded a grant will be held accountable for the expenditure of the funds in accordance with the stated objectives/plans. Grants in future years will be reviewed based on past demonstrated fiscal responsibility of the applicants.
3. Funds granted under this program must be used for the specific purposes outlined in the application. They are not transferable between projects or groups without prior Council approval.

4. Accountability statements must be completed and submitted **within 60 days** of the event/project's completion. The statement shall include:

- A description of the completed event/project;
- A financial report listing all expenditures and revenues pertaining to the event/project, and the use of the funds;
- The signature of the Chair of the organization
- Groups are encouraged to submit photos of their activity/event that can be used by the Township to promote the Community Grant Program and/or the municipality.

Failure to provide an "Accountability Statement" may result in future requests being denied.

Municipal Liability Insurance Coverage:

All grantees are required to ensure adequate levels of property, general liability and/or alcohol related event insurance naming the Township of North Glengarry as an additional insured. This provision may be waived for special events that are jointly managed and/or otherwise covered by the existing municipal policy. The determination of insurance levels is at the sole and unique discretion of the Township, either through the CAO's office or by Council resolution.



COMMUNITY GRANT APPLICATION FORM

DEADLINE: OCTOBER 31ST

1. Name of the organization: _____

Address: _____

Telephone: _____

Contact Person's Name: _____ Title: _____

Telephone: _____ E-Mail _____

Attach a brief description of your organization including the list of board members or committee members.

2. What is the main sector your organization serves, or the purpose of your application?

☐ Arts, Culture & Heritage

☐ Community Beautification

☐ Tourism Development

☐ Special Events

☐ Other - provide details: _____

3. Event or project title: _____

Date of event or project completion date: _____

4. Describe the project for which you are requesting funding (if more space required, attach a separate sheet.)

5. a) **Funding** Amount Requested \$_____

b) In-kind Support Requested, as recorded on the In-Kind Summary Document \$_____

Total Support Requested (a + b): \$_____

6. Complete attached "Community Grant Application Budget" form.

7. Complete "Applicant's Declaration".

It is important to ensure your application includes all of the following documents.

Required List of attachments (✓):

- ☐ Community Grant Application Form
- ☐ List of the Board of Directors/ Committee members
- ☐ Brief description of the organization
- ☐ Community Grant Application Budget Form
- ☐ **Approved In-Kind Support Summary Document from the Recreation and/or Public Works Department, if applicable.**
- ☐ Financial Statement
- ☐ Completed and signed Applicant's Declaration

Please return your application to the attention of Annie Levac, Treasurer

APPLICANT'S DECLARATION



I confirm that the information contained in this application and accompanying documents are true, accurate and complete. I acknowledge that if this application is approved I will be required to enter into a formal, legally binding agreement (Letter of Agreement) with the Corporation of the Township of North Glengarry that will outline the terms and conditions of the grant.

Name and signature of the Chair or President of the Board of Directors/Committee:

Name: _____ Title: _____

Signature: _____ Date: _____



*BUDGET - COMMUNITY GRANT APPLICATION

Anticipated Funding Sources / Revenues:

Requested Contribution	\$	
Your Contribution	\$	
Anticipated Income (admissions, sales, etc)	\$	
Other Government /	\$	
Public Support	\$	
Private Support (please	\$	
specify)	\$	
Other Sources	\$	
(please specify)	\$	
TOTAL REVENUES		\$

Expenses (goods, services & other):

Project Costs (please list)	\$	
	\$	
	\$	
	\$	
	\$	
Rental Fees	\$	
Permits (please list)	\$	
	\$	
Equipment (please specify)	\$	
	\$	
	\$	
Advertising	\$	
Transportation	\$	
Other (please specify)	\$	
TOTAL EXPENSES		\$

*Please ensure that the project budget balances (revenues = expenses).

Section 8

FINANCE DEPARTMENT

Johanna Levac, Treasurer

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the attached report entitled “Statement of Remuneration and Expenses paid in 2016 for Council Members and Committee Members are required by Section 284 of the Municipal Act 2001” be accepted by Council.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

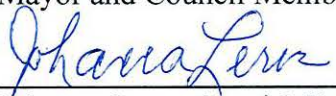
Section 8 Item a

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 13, 2017

To: Mayor and Council Members

From: 
Johanna Levac (Annie) Treasurer


Daniel Gagnon
CAO/Clerk

Re: Statement of Remuneration and Expenses paid to Council Members and Committee Members in 2016

Discussion: As required by Section 284 of the Municipal Act 2001 enclosed please find an itemized statement on remuneration and expenses paid in 2016 to each member of council as well as each person, other than a council member, appointed by the municipality to serve as a member of any body, including a board member, in respect of his or her services as a member of a body.

Recommendation: That the attached report entitled "Statement of Remuneration and Expenses paid in 2016 for Council Members and Committee Members as required by Section 284 of the Municipal Act 2001" be accepted by council.

**Statement of Remuneration and Expenses Paid in 2016
For Council Members & Committee Members
As required by Section 284 of the Municipal Act 2001**

Council Members	Yearly Salary	Meeting Attendance	Mileage & Expenses	Workshops & Conf. Allowance	Workshops & Conf. Registration	Total Amount Paid
Chris McDonell	28,011.25		4,996.13	1,140.62		34,148.00
Jamie MacDonald	17,927.19		2,312.62	1,784.18		22,023.99
Jacques Massie	15,686.48		1,387.38	1,183.78	585.12	18,842.76
Carma Williams	14,565.95		1,255.67	2,431.12	1,154.98	19,407.72
Jeff Manley	14,565.95		1,102.79	2,525.17	1,154.98	19,348.89
Brian Caddell	14,565.95		1,211.87	2,606.19	1,154.98	19,538.99
Mike Depratto	14,565.95		569.71	1,339.41	585.12	17,060.19
	119,888.72		12,836.17	13,010.47	4,635.18	150,370.54
Committee Members						
Nicole Geoffrion		420.00				
Dane Lanken		360.00				
Nicole Nadeau		480.00				
Karen Davison Wood		1,140.00				
Natalie -Anne Bussiere		720.00				
Ron Aubin		120.00				
Deirdre Hill		480.00				
Michael Madden		600.00				
Kevin VanDenOetelaar		120.00				
		4,440.00				

Please Note: Remuneration was paid as authorized by By-Law 34-2016 dated May 9, 2016.


Johanna Levac (Annie)
Treasurer

Section 9

PLANNING/BUILDING BY-LAW ENFORCEMENT DEPARTMENT

Gerry Murphy

Section 10

PUBLIC WORKS

DEPARTMENT

Ryan Morton

Section 11

CORRESPONDENCE



THE CORPORATION OF THE UNITED TOWNSHIPS OF
HEAD, CLARA & MARIA

15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: hcminfocfischer@gmail.com; or hcmclerkmreith@gmail.com

Tuesday, February 21, 2017

The Honourable Kathleen Wynne, Premier
kwynne.mpp@liberal.ola.org
Legislative Building – Room 281
Queen's Park
Toronto ON M7A 1A1

Re: Building Code Changes – B-08-09-03

Dear Premier Wynne

At its meeting of Friday, February 17, 2017 the Council of the United Townships of Head, Clara & Maria discussed and passed the following resolution questioning the need for regulations being imposed on small rural Ontario, this time concerning the need to have septic systems pumped every 5 years. This legislation is extremely arbitrary and fails to take many, many variables into consideration, least of all the financial burden on rural Ontario seniors. This Council supports the position taken by Reeve Kerr of Tay Valley Township enclosed for your information.

Council respectfully requests your consideration of its position and requests continued consultation with rural Canada when making decisions which ultimately affect each and every one of us.

Sincerely and on behalf of Council

Melinda Reith
Municipal Clerk and CAO

Enclosures: Letter from Mayor Jim Gibson, The United Townships of Head, Clara & Maria

HCM Mission: At your service: working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

Tay Valley Letter to Minister Ballard
Head, Clara & Maria Resolution

Cc: The Hon. Bill Mauro, Minister of Municipal Affairs – bmauro.mpp.co@liberal.ola.org
The Hon. Chris Ballard, Minister of Housing – cballard.mpp.co@liberal.ola.org
Patrick Brown, Leader of the Progressive Conservative Party –
patrick.brown@pc.ola.org
Andrea Horwath, Leader of the New Democratic Party – ahorwath-gp@ndp.on.ca
John Yakabuski, MPP Renfrew-Nipissing-Pembroke - john.yakabuski@pc.ola.org
All Ministers of Provincial Parliament
The Association of Municipalities of Ontario - policy@amo.on.ca
The Rural Ontario Municipal Association
The Federation Of Northern Ontario Municipalities - fonom.info@gmail.com
All Ontario Mayors

HCM Mission: At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.
HCM Vision: Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.



From the Office of the Mayor

THE CORPORATION OF THE UNITED TOWNSHIPS OF **HEAD, CLARA & MARIA**

15 Township Hall Road
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: hcminfocfischer@gmail.com, Mayor Gibson: hcmjimg@gmail.com

Friday, February 17, 2017

Dear Minister Mauro,

I am writing to express our Municipality's very serious concerns about the proposed change, B-08-09-03, to the Ontario building code and to ask that you have this change rescinded.

Most of rural Ontario and much of small town, urban Ontario use septic systems. The variables affecting the need to pump out a septic tank are quite numerous. Those who operate their systems carefully can go for many more years than five without pumping the septic tank because the variables are in their favour. This proposed change in these cases is fixing something that is not broken. Creating regulation to force people to pay for a redundant, unnecessary service is incomprehensible.

The proponent of this change has completely missed the appreciation of how much administrative burden this is placing on rural Ontario. Many rural Municipalities have no bylaws regarding the maintenance of septic systems because there is no need to do so as there is virtually no indication of harm being caused. To clearly illustrate just one part of the administrative burden, we have included a "story" called a day in the life of a building inspector that indicates just some of the magnitude of the difficulty of trying to enforce this redundant change.

In our Municipality of 238 full time residents, the 10th smallest in the Province, we average one to two "new builds" annually. The building permit fees for these "new builds" pay for a significant portion of our contract building inspector's time. How does the Province expect us to pay for the disproportionately excessive administrative burden this proposed change would create?

Many Municipalities have septic tank pump out bylaws that address potential problem areas with malfunctioning septic systems and the need for these bylaws have been driven by local circumstance to address local potential problems and not by any universally applied directive from the Province. In many cases, the drivers of these regulations are cottager associations, conservation authorities, and Municipalities who are acting to preserve lake and river water quality and they have done so of their own accord and not by any regulation from the province.

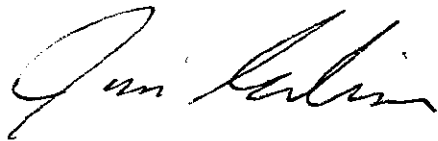
Premier Wynne in the legislature on Dec 16th declared a “respect for municipal government” and at the recent ROMA conference ministers’ forum on Monday January 30th, has indicated a realization that “one size fits all legislation” does not always work in rural Ontario.

Minister Mauro, you have an opportunity here to demonstrate what the Premier has said and you can do so by withdrawing this proposed change.

The AMCTO has just released a report on “bearing the burden” that illustrates the ever rising administrative costs to Municipalities.

Proof of this ever increasing burden can be found in our tiny Municipality. We have no choice but to increase the size of our Municipal office to accommodate increased staff that is necessary to reply to the Province’s demands.

Minister Mauro, we beg you, please rescind this proposed change at your earliest opportunity. Rural Ontario simply can not afford this redundant administrative burden.

A handwritten signature in black ink, appearing to read "Jim Gibson", written in a cursive style.

Jim Gibson

Mayor – The Corporation of the United Townships of Head, Clara, and Maria

jg



THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Date: Friday, February 17, 2017

Resolution No.: 17/02/17/008

Moved by: D. Gills Seconded by: Paul Fidd

WHEREAS the Ministry of Municipal Affairs and Housing has proposed a change to the Building Code, B-08-09-03, requiring mandatory five year septic tank pump out and records retention by the owner;

AND WHEREAS that same change requires Municipalities to administer and enforce this change;

AND WHEREAS the change document fails to identify the administrative costs to Municipalities;

AND WHEREAS the change document fails to identify any transfer of Provincial funding to offset these downloaded costs;

AND WHEREAS many Municipalities already have bylaws to regulate septic systems especially near waterways;

AND WHEREAS the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not;

AND WHEREAS there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems;

AND WHEREAS adequate legislation already exists to correct malfunctioning systems;

AND WHEREAS Premier Wynne stated on Monday, January 30th, 2017 at the ROMA conference that the Province recognizes that "one size fits all" solutions do not always work in rural Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara, and Maria does hereby request the Honorable Bill Mauro, Minister of Municipal Affairs, to rescind proposed Building Code change B-08-09-03;

AND FURTHER THAT a copy of this resolution is sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament in the Province of Ontario.

AND FURTHER THAT a copy of this resolution is sent to the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), the Federation of Northern Ontario Municipalities (FONOM), and to all Ontario Municipal Mayors for consideration.

Carried ✓

Defeated

Mayor



Tay Valley Township

Hon Chris Ballard
Minister of Housing
17th Floor, 777 Bay Street
Toronto, Ontario M5G 2E5

December 20, 2016

Re: Proposed Ontario Building Code Change B-08-09-03
Mandatory 5 Year Septic Inspections

Dear Mr Ballard,

I am writing to you to express strong opposition to Proposed Ontario Building Code Change B-08-09-03 which would require septic systems to be inspected every five years. The Township agrees that inspecting septic systems and regular pumping maintenance are reasonable and desirable goals. In fact the Township has a mandatory septic inspection program for cottage properties on seven of its lakes whose Lake Association members have requested this program.

However, Tay Valley Township Council is concerned that 5 years is an arbitrary target. There is also concern that a simple pump out does not address maintenance issues. Five year pump outs will simply result in moving sewage from one location to another. The alternative of testing the tanks and judging the level of sludge present would result in a more evidence based approach reflecting actual conditions. It should include inspection of the septic system components (e.g., filters and baffles) which would address nutrient management, therefore, the longevity of the system would increase as the leaching field would be maintained.

Tay Valley Township Council has many questions about implementation:

- Where will the septage be taken for disposal?
- Where is there capacity for disposal?
- Will Tay Valley Township have to create capacity?
- Has the Ministry of Housing or Ministry of Environment and Climate Change done a capacity analysis for septage treatment by some type of catchment area, e.g. Lanark County or other smaller area?

- Who will bear the costs? There are cost implications for residents. What happens when people can't afford the pump out? Will grants or loans be available?
- Will infrastructure funding from the province for package plants (communal septic systems)?

There are also cost implications for municipalities and/ or the septic office or Public Health Unit to verify pumping is occurring. Unless MAH creates an app for verification by the pumpers to send to the Townships, the Mississippi Rideau Septic System Office estimates it will require at least ½ a Full Time Equivalent position to monitor the paperwork and track or enforce compliance. Money spent on tracking compliance would be better spent as a no-interest loan to replace septic tanks or pay for the pump out.

In summary, the Township is opposed to mandatory septic pump outs on a 5 year arbitrary time frame rather than an evidence based approach through testing sludge levels. The Township is further opposed to mandatory septic pump outs until a more comprehensive implementation strategy has been identified by the province and agreed to by the Township.

Sincerely,



Keith Kerr
Reeve

cc Randy Hillier, MPP, Lanark-Frontenac-Lennox & Addington

Hon. Glen R. Murray, Minister of the Environment and Climate Change

11(b)

Le 21 décembre 2016

Monsieur Chris McDonell
Maire du Comté de Glengarry Nord
Comtés Unis de Stormont, Dundas & Glengarry
90, rue Main, C.P. 700
Alexandria (Ontario) K0C 1A0



Sujet : Demande de proclamation – le 22 mars : Journée de la solidarité franco-ontarienne

Monsieur le Maire,

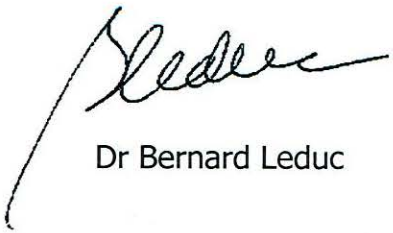
Le 22 mars 2017 marquera le 20^e anniversaire du rassemblement SOS Montfort, réunissant plus de 10 000 personnes au Centre municipal d'Ottawa et qui allait lancer la bataille devant les tribunaux pour assurer la survie de l'Hôpital Montfort.

Ceci marque une étape importante dans l'histoire de l'Hôpital Montfort comme institution essentielle protégeant les droits linguistiques et culturels de la communauté franco-ontarienne. C'est ainsi que Montfort peut continuer d'offrir des soins et de l'enseignement médical en français et d'assurer la protection et la promotion de l'identité franco-ontarienne.

Nous demandons donc au Comté de Glengarry Nord de reconnaître la journée du 22 mars 2017 comme la Journée de la solidarité franco-ontarienne.

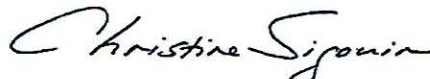
Veuillez agréer, Monsieur le Maire, l'expression de nos sentiments les plus distingués.

Le président-directeur général,



Dr Bernard Leduc

La présidente directrice générale de la
Fondation de l'Hôpital Montfort,



Christine Sigouin

Section 12

NEW BUSINESS

Section 13

NOTICE OF MOTION

Section 14

QUESTION PERIOD

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

Section 15

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at _____ p.m., in order to address,

Municipal land in Alexandria (as this matter deal with the security of the property of the municipality or local board they may be discussed in closed session under sections 239 (2)(a) of the *Ontario Municipal Act*);

Treasury Dept. Human Resources (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Glengarry Sports Palace – South Glengarry Contributions(as this matter deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Taxation Discrepancies corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of February 6, 2017, February 13, 2017 and February 21, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 15 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting February 6, 2017, February 13, 2017 and February 21, 2017 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 15 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____ p.m.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 15 Item c

Section 16

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 11-2017; and

That Council adopt by-law 11-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 11-2017 be read a first, second, third time and enacted in Open Council this 13th day of March, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 16 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW 11-2017 FOR THE YEAR 2017

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of March 13, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 13th day of March, 2017.

Daniel Gagnon - CAO/Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 11-2017, duly adopted by the Council of the Township of North Glengarry on the 13th day of March, 2017.

Date Certified

Clerk/Deputy Clerk

Section 17

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 13, 2017

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 17