

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Agenda

Monday, December 11, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**
 - a. Regular Meeting of Council - November 27, 2023
- 5. DELEGATION(S)**
 - a. SDG Library Services - Rebecca Luck, Director of Library Services
- 6. STAFF REPORTS**
 - a. Community Services Department
 1. Alexandria Skate Park Final Costs
 2. 2024 Community Grants
 3. CIP Application – 71 Main Street South, Alexandria ON
- 7. UNFINISHED BUSINESS**
- 8. CONSENT AGENDA**
- 9. NEW BUSINESS**
- 10. NOTICE OF MOTION**

Next Regular Public Meeting of Council

January 8, 2023 at 6:00 p.m. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario.

Note: Meetings are subject to change or cancellation.
- 11. QUESTION PERIOD**

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).
- 12. CLOSED SESSION**
- 13. CONFIRMING BY-LAW**

- a. By-law 36-2023

14. ADJOURN

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Monday, November 27, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Brian Caddell
Councillor: Gary Martin

REGRETS: Councillor: Jacques Massie

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Jena Doonan
Director of Community Services: Anne Leduc
Director of the Building/By-law & Planning Services: Jacob Rhéaume

Others Present Public Works Specialist: Zoe Bougie

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday November 27th, 2023.

Carried

- 4. ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Brian Caddell

Seconded by: Gary Martin

THAT the minutes of the following meeting be adopted as circulated

Regular meeting of Council - November 13, 2023

Carried

5. DELEGATION(S)

- a. Alexandria and District Lions Club - Cassie Depratto Nutt, Vice-President

Vice President Cassie Depratto Nutt briefed Council with an update on Alexandria and Districts Lion Club events and programs. And requested to renew collaboration for the July 1st festivities, along with a proposal for a new partnership involving the community-funded outdoor rink.

6. STAFF REPORTS

- a. Administrative Department
 - 1. Request for Council support-North Glengarry BESS Project-Compass Renewable Energy Consulting Inc.

Resolution No. 3

Moved by: Carma Williams
Seconded by: Michael Madden

WHEREAS:

- 1. The Proponent is proposing to construct and operate a Long-Term Reliability Project, as defined and with the characteristics outlined in the table below, under the Long-Term Request for Proposals (“LTI RFP”) issued by the Independent Electricity System Operator (“IESO”).

Unique Project ID of the Long-Term Reliability Project:	LT1-028-3-2
Name of the Long-Term Reliability Project:	North Glengarry BESS
Legal Name of Proponent:	North Glengarry BESS Limited Partnership
Technology of the Long-Term Reliability Project:	Battery Energy Storage System (BESS)
Maximum Contract Capacity of the Long-Term Reliability Project (in MW):	Up to 16.15
Property Identification Number (PIN), or if PIN is not available, municipal address or legal description of the portion of the Project Site that is located on lands subject to the authority of one or more Municipalities:	67101-0176

2. Pursuant to the LTI RFP, Proposals that receive the formal support of the local jurisdictional authorities of all the project communities in which the Long-Term Reliability Project is located in the form of a support resolution will be awarded Rated Criteria points for the purpose of ranking the Proposal in relation to other Proposals for a contract under the LTI RFP; and

NOW THEREFORE BE IT RESOLVED THAT:

- 3. The council of the Township of North Glengarry supports the development, construction and operation of the Long-Term Reliability Project on the Municipal Lands.
- 4. This resolution’s sole purpose is to enable the Proponent to receive Rated Criteria Points under LT1 RFP or to satisfy its obligations under any awarded LT1 Contract and may not be used for the purpose of any other form of approval in relation to the Proposal or Long-term Reliability Project or for any other purpose. Rated Criteria points will be used to rank the Proponent’s Proposal in relation to other Proposals received by the IESO under the LT1 RFP.

DULY RESOLVED BY THE LOCAL MUNICIPALITY
on the 27th day of November 2023

Carried

b. Community Services Department

- 1. Tree Canada – Edible Trees Grant

Resolution No. 4

Moved by: Michael Madden
Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry receives staff report CS-2023-21; and

THAT Council of the Township of North Glengarry directs staff to apply for Tree Canada’s Edible Trees Grant to a maximum amount of \$10,000.00 for the creation of a community garden on the municipal lot identified as Plan 120 RCP Lot 2.

- 2. Reallocation of 2023 MRAC Capital Budget Funds

Resolution No. 5

Moved by: Jeff Manley
Seconded by: Carma Williams

THAT Council of the Township of North Glengarry receives the Staff Report No. CS-2023-22; and

THAT Council of the Township of North Glengarry approves the Capital Budget reallocations recommended by the Municipal Recreation Advisory Committee according to the information listed below:

- Transfer from the Municipal Recreation Associations’ 2023 Capital Budget to reserves in the amount of \$5,000 for the Dalkeith Recreation outdoor ice rink for a total of \$35,000 and \$5,514.89 for the Dunvegan Recreation Hall building repairs;

Additionally, transfers between Municipal Recreation Associations’ 2023 Capital Budgets as follows:

- Father Gauthier Recreation Association GL 1-5-7005-8000 in the amount of \$791.52 towards the sidewalk repairs made by the Apple Hill Recreation GL 1-5-7002-8000;
- Father Gauthier Recreation Association GL 1-5-7005-8000 in the amount of \$208.48, Greenfield Recreation Association GL 1-5-7008-8000 in the amount of \$644.92, Glen Robertson Recreation Association GL 1-5-7006-8000 in the amount of \$3,282.82, and Glen Sandfield Recreation Association GL 1-5-7007-8000 in the amount of \$32.19 towards the asphalt pad surface project managed by the Maxville Recreation Association GL 1-5-7010-8000.

Carried

3. Grant Opportunity – Tourism Growth Program

Resolution No. 6

Moved by: Carma Williams

Seconded by: Gary Martin

THAT Council of the Township of North Glengarry receives staff report CS-2023-23; and

THAT Council of the Township of North Glengarry directs staff to apply for Tourism Growth Program for the Meet Me on Main Street events to a maximum amount of \$12,500.00.

Carried

c. Planning/Building & By-law Enforcement Department

1. Zoning By-law Amendment No. Z-16-2023

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry adopt Zoning By-Law Z-16-2023; and

THAT by-law Z-16-2023 be read a first, second and third time and enacted in Open Council this 27th day of November 2023.

Carried

2. Road Widening By-law No. 33-2023 - MacMaster Road, Alexandria

Resolution No. 8

Moved by: Brian Caddell

Seconded by: Michael Madden

THAT Council of the Township of North Glengarry adopt by law 33-2023 being a by law to acquire and dedicate a portion of a property for road widening purposes; and

THAT by-law 33-2023 be read a first, second and third time and enacted in Open Council this 27th day of November 2023.

Carried

- 3. Road Widening By-law No. 34-2023 - Marcoux Road, Alexandria

Resolution No. 9

Moved by: Michael Madden

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry adopt by law 34-2023 being a by law to acquire and dedicate a portion of a property for road widening purposes; and

THAT by-law 34-2023 be read a first, second and third time and enacted in Open Council this 27th day of November 2023.

Carried

- d. Public Works Department

- 1. Partial Abandonment of the McRae Branch

Resolution No. 10

Moved by: Gary Martin

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry receives Staff Report No. PW 2023-37, Partial Abandonment of the McRae Branch; and

THAT Council of the Township of North Glengarry passes a resolution initiating the abandonment process under Subsection 84(2) of the Drainage Act.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

Resolution No. 11

Moved by: Brian Caddell

Seconded by: Michael Madden

THAT Council of the Township of North Glengarry receives the item(s) from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS

10. NOTICE OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 12

Moved by: Brian Caddell

Seconded by: Gary Martin

Proceed "In Closed Session",

As this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And that the minutes of the Municipal Closed Session of Council for November 13, 2023 be adopted as printed

Carried

Resolution No. 13

Moved by: Michael Madden

Seconded by: Carma Williams

THAT we return to the Regular Meeting of Council at 6:54 p.m.

Carried

13. CONFIRMING BY-LAW

Resolution No. 14

Moved by: Michael Madden

Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry adopts by-law 35-2023 being a by-law to adopt, confirm and ratify matters dealt with by Resolution; and

THAT By-law 35-2023 be read a first, second, third time and enacted in Open Council this 27th day of November 2023.

Carried

14. ADJOURN

Resolution No. 15

Moved by: Carma Williams

Seconded by: Gary Martin

THERE being no further business to discuss, the meeting was adjourned at 6:55 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



Library Services

Rebecca Luck
Director of Library Services
December 11, 2023



SDG Library

Alexandria Library Branch



- Located at the Glengarry Sports Palace.
- One of three designated bilingual branches
 - All services in Alexandria, including materials, are available in both English and French.
- Resource branch: Open to the public 44 hours per week, 6 days a week.
- One of our busiest branches
 - In the month of November, we averaged 62 visitors per day
- Visitors can enjoy in-branch use of a 3D printer, Xbox One, Nintendo Switch and seasonal use of the SAD Lamp in winter and patio umbrella in the summer

Alexandria Library Branch

32,425

Print material
distributed

2,342

eBooks and
eAudiobooks
distributed

3,585

Hours of public
computer usage

1,011

Borrowers

13,731

Visitors

326

New members

Maxville Library Branch

- Located adjacent to the North Glengarry Fire Department – Station 3.
- Neighborhood branch: Open to the public 16 hours per week, 4 days per week.



Maxville Library Branch

6,685

Print material
distributed

659

eBooks and
eAudiobooks
distributed

64

Hours of public
computer usage

209

Borrowers

2,719

Visitors

62

New members

Full Range of **Services**



Borrow **books, DVDs, magazines**, with the ability to order materials from any SDG Library Branch location



Free Wi-Fi



Borrow museum passes, local history materials



Printing, scanning, copying, faxing



Public computer stations



LinkedIn Learning for professional development



Online eBooks, eAudioBooks, Mango Languages, and streaming

Programs at the Branches



- Alexandria Branch
“Barbie’s Escape Room”
- Premise was to help Barbie get back to Barbie world.
 - Program was aimed at families and teens.
 - Had over 70 participants.
 - Two (2) class visits from GDHS grade 7/8 class (boys vs. girls)



Reading fun for kids, from
Canada's public libraries
tdsummerreadingclub.ca



Du plaisir pour les enfants dans
les bibliothèques publiques du Canada
clubdelecturetd.ca



TD Summer Reading Club

- Canada's biggest summer reading program and is designed to inspire youth to explore the fun of reading, as well as keep literacy skills sharp over the summer months.
- Program is delivered by two (2) Summer Reading Club Facilitators and Outreach Coordinators (student positions).
- Every year, we apply for grants to help support the hiring of these positions.
- 2023 marked the return of a fully in-person program. In comparison, we saw a 20% increase from 2022.
- Weekly programs reached over 1200 participants.

SDG Reads

- SDG Reads is a “One Book, One Community” program that encourages all residents across SDG to read the same title before coming together for an evening with the author.
- The Avonmore hall was near capacity, with over 100 general admission tickets distributed and the VIP event was over 50% sold out.
- Overwhelming positive feedback was received from those who attended the event.



Pop-Up Library

SDG Library attends community events throughout the Counties in the form of a “pop-up” library. In 2023, we attended nearly twenty (20) events. In North Glengarry specifically:

- Terre and Jeunes and St. Finnan’s Kindergarten Open Houses – saw 35 visitors
- Woman’s Day Event – saw 243 visitors
- Maxville Fair – saw 96 visitors
- Alexandria Lions Club Santa Claus Parade – staff and volunteers participated in the parade on December 3rd



What's Coming Up?

- March Break programs
- Maxville knitting and book club
- Alexandria book club
- STEAM Programming Events:
Experiments with Snow,
Learning to Code
- More school Visits
- More Pop-Up Library outreach
- SDG Reads
- Local author/illustrator visitor



Thank you!



Do you have any questions?

rluck@sdglibrary.ca

+613-936-8777 ext.1211

sdglibrary.ca



Alexandria Branch

Monday	3:00PM - 8:00PM
Tuesday	10:00AM - 8:00PM
Wednesday	10:00AM - 8:00PM
Thursday	10:00AM - 8:00PM
Friday	12:00PM - 5:00PM
Saturday	10:00AM - 2:00PM
Sunday	Closed

Maxville Branch

Monday	Closed
Tuesday	3:00PM - 7:00PM
Wednesday	10:00AM - 2:00PM
Thursday	4:00PM - 7:00PM
Friday	Closed
Saturday	9:00AM - 2:00PM
Sunday	Closed



STAFF REPORT TO COUNCIL

Report No: CS-2023-24

December 11, 2023

From: Anne Leduc – Director of Community Services

RE: Alexandria Skate Park Final Costs

Recommended Motion:

THAT Council receives staff report CS-2023-24; and

THAT Council receives the final costs for the Alexandria Skate Park expansion for information purposes only.

Background / Analysis:

On June 28, 2021 Council authorized staff to apply to the Canada Community Revitalization Fund for the expansion of the Alexandria Skate Park. The Contribution Agreement was signed by the Mayor and the Chief Administrative Officer following approval by Council on March 28, 2022 and was sent for signature endorsement by the Federal Economic Development Agency for Southern Ontario.

In April 2022, a Request for Tender (RFT) was issued for which no bids were received. Council approved that staff manage the project internally by segmenting the project (excavation, gravel, concrete, etc.) and proceed with requests for quotes.

On April 24, 2023, Council authorized staff to manage the Alexandria Skate Park expansion internally. Excavation and landscaping rehabilitation work was performed by Gilles Levac Excavation. A contract was signed with Papillon Skateparks for the construction of the skate park. G.I.P. Paving provided the granulars and concrete for the Skate Park. Testing of granulars for size and compaction (Sieve and Proctor Testing) and of concrete for cure rate and compressive strength was performed by St-Lawrence Testing and Inspection Co.

The crew from Gilles Levac Excavation was on-site on September 13, 2023 and worked to excavate the site, and install and compact the granulars.



On September 19, 2023, the workers from Papillon Skateparks started the first phase which involved the setting of grade stakes with levels and strings to create proper drainage and prevent standing water on the slab. The second phase involved the laying of the forms for the flat ramps, quarter-pipes, A-Frame, handrails, boxes, ramps, stair sets, banked ramps and flat launch/rest areas.



On October 3, 2023, the first of 10 loads of concrete (14 yards per load) from GIP Paving was delivered to the site.



Rule of thumb - a skatepark takes 1 week of construction work per 1000 sq ft of surface area. The Alexandria Skate Park's 10,000 sq ft construction was blessed with a long run of excellent weather in September and October. In addition, Papillon Skateparks crew members were on-site from Monday to Friday and were able to work extended hours. The project was completed in 7.5 weeks. By November 6th, the cement work was completed, and Gilles Levac Excavation was back on site to backfill the park and replace the large boulders around the perimeter.



On the suggestions of the Alexandria Skate Park Committee, slight modifications were brought to the design to increase the size of the launch/rest platforms located on the south west and the north east corners of the Skate Park which were absorbed in the budget buffer of \$11,384.56. There was additional costs in gravel to support the extended platforms which increased the gravel budget.

A breakdown of the estimated and actual construction costs is outlined in the table below:

Alexandria Skate Park		ESTIMATE	ACTUAL
Engineering			
	Slight modifications to design for construction efficiencies	\$ 5 000.00	\$ 5 000.00
Excavation Pre-Construction - Gilles Levac Excavation			
	Excavation for site preparation, sand/gravel flat, excavator, labour and compaction equipment	\$ 20 000.00	\$ 18 004.00
Excavation Granulars & Testing			
	825 Tonnes gravel for forming of concrete structures (Final was 2,051 Tonnes)	\$ 13 282.50	\$ 20 016.04
Part 1 Pre-Construction Work - Total		\$38 282.50	\$43 020.04

		ESTIMATE	ACTUAL
Excavation Construction - Papillon Skate Park Inc.			
	Mounding and pre-concrete preparation	\$ 39 270.00	\$ 39 270.00
Mobilisation - Papillon Skate Park Inc.			
	Mobilization costs for construction personnel	\$ 12 495.00	\$ 12 495.00
Materials - Papillon Skate Park Inc			
	Concrete, wood, rebar, rails - fabrication included, concrete pumps	\$ 47 600.00	\$ 47 600.00
Labour - concrete work - Papillon Skate Park Inc.			
	Carpentry – formwork, rebar installation, concrete finishers – obstacles, concrete finishing – floors, unforming, project management, remoteness bonus	\$ 205 399.00	\$ 205 399.00
Administration Fees - Papillon Skate Park Inc.			
	Surveying, insurance, toilets, containers, worksite omega fencing, cleaning and admin mobilization costs	\$ 14 280.00	\$ 14 280.00
Modifications to plan (extended launch/rest pads)			
			\$ 11 000.00
Part 2 Papillon Skate Parc Inc.- Total		\$ 319 044.00	\$ 330 044.00

Sub total	\$ 357 326.50	\$ 373 064.04
1.76% Municipal Tax	\$ 6 288.95	\$ 6 565.93
Budgeted construction costs	\$ 375 000.00	\$ 375 000.00
Over / Under	\$ 11 384.56	-\$ 4 629.97

The wrap-up virtual walk-through with FedDev was performed on November 23rd and we have received confirmation that the project met its deliverables.

The final reporting was filed with FedDev and at this time, the municipality has received \$247,500 in grant funding. The remaining 10% holdback of \$27,500 has been authorized and the municipality should be receiving the funds shortly.

The Alexandria Skate Park Committee has committed to raising \$100,000 towards the project. The table below lists the funds raised to date:

Organization/Individuals	Received
Alexandria Chamber	3 500.00
Alexandria Fishing Derby	500.00
Alexandria Legion	2 000.00
Alexandria Moulding	500.00
Alexandria Rec Assoc	5 800.00
Alexandria Skate Park Fund Balance	1 300.00
Anonymous	1 000.00
Dairy Queen	25.00
Dillon Ojo Foundation	10 000.00
Glengarry Soccer	1 500.00
GoFundMe	2 589.60
Jamie MacDonald	2 000.00
Jean Coutu Helene Lauzon	3 000.00
Judith Wilcox Law	2 500.00
LEAF Fund	25 087.94
Lions Club	1 000.00
Lothar Schareina	1 095.91
Michael Madden	2 000.00
Richard Ranger	1 000.00
Romeo's Service Centre	500.00
Ron and Nadine Théoret	10 000.00
Tim Hortons (Alexandria)	10 000.00
Fundraised to date	86 898.45
Remaining amount to fundraise	13 101.55

There are planned activities to complete the fundraising (Catch the Ace and Numbers Bingo). Suppliers on the project have indicated that they will be donating towards the Skate Park.

Staff is working on coordinating the launch with MP Francis Drouin. The press release announcing the completion of the Skate Park has been approved by the Federal Government.

The Alexandria Skate Park Committee would like to express their thanks to the following for their in-kind contributions:

- Alexandria Home Hardware and Nathaniel Cardinal Clean All for the use of construction fencing during the project.
- The Dunham Family and the Tatham-Patrick Family for their patience during this construction project. Their homes were adjacent to the work site.

Alternatives:

Option 1: Recommended – THAT Council receives this report for information purposes only.

Financial Implications:

The final reporting was filed with FedDev and at this time, the municipality has received \$247,500 in grant funding. The remaining 10% holdback of \$27,500 has been authorized and the municipality should be receiving the funds shortly.

The Alexandria Skate Park Committee has committed to raising \$100,000 towards the project. \$86,898.45 of \$100,000 has been fundraised and additional fundraising events are planned to meet this obligation.

Attachments & Relevant Legislation:

N/A

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: CS-2023-25

December 11, 2023

From: Anne Leduc – Director of Community Services

RE: 2024 Community Grants

Recommended Motion:

THAT Council receives Staff Report CS-2023-25; and

THAT Council approves the following grants conditional to the approval of Community Grant Program funding in the 2024 municipal budget.

Name of Organization	Amount Approved	In Kind Approved	TOTAL
2024			
Alexandria & District Lions Club	3,500.00	-	3,500.00
Caddell Productions	3,500.00	-	3 500.00
Canadian Broadsword Association	3,500.00	1,103.00	4,603.00
Centre Lochiel Centre	3,500.00	-	3,500.00
Kenyon Agricultural Society	3,500.00	-	3,500.00
Maxville Chamber	3,500.00	-	3,500.00
The SunShiners Social Club		735.00	735.00

For a total of \$21,000.00 in funding and \$1,838.00 of in-kind through the Community Grants Program.

Background / Analysis:

Each year, Council establishes a budgetary envelope to support special projects or events organized by community groups or individuals through the Community Grants Program. A Community Grant Policy was established and was reviewed this year with the assistance of the Arts, Culture and Heritage Advisory Committee (ACHC) and input from Council. The policy, criteria, and accompanying selection process was adopted by Council and requires all Community

Grant Program applications to be vetted by the ACHC whose recommendations are submitted to Council for approval.

This year the Township of North Glengarry received eight (8) applications from seven (7) organizations totalling \$ 24,500.00 in funding and \$1,838.00 for in-kind requests.

The Arts, Culture and Heritage Committee met on December 4, 2023, and reviewed each application in detail. The ACHC considers that seven (7) applications met the requirements set out in the selection criteria. One organization submitted two applications but only one was approved.

The ACHC recommends to Council that the grants be allocated as outlined in the attached document for a total of \$21,000.00 in funding and \$1,838.00 for in-kind funding, conditional on the approval for the Community Grant Funding through the 2024 Budget exercise.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 – Not recommended – That Council does not approve this resolution

Financial Implications:

The 2024 Municipal Budget will include a request for an allocation of \$25,000.00. During this first intake round, \$21,000.00 in funding and \$1,838.00 of in-kind qualified under the Community Grant Program. Staff has launched the second intake round with the remaining \$4,000.00 which will close on February 29, 2024.

Prior to the disbursement of any funds, community groups are required to sign a “Letter of Agreement” that will specify the terms and conditions of the Community Grants.

The grants are conditional at this time and would only be issued once the Community Grants Program is approved as part of the 2024 Operating Budget.

Attachments & Relevant Legislation:

- Attached - 2024 Community Grants Chart
- Relevant Documentation – Community Grants Program

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

	Name of Organization	Contact Person	Project	Amount Requested	In Kind Requested	Amount Approved	In Kind Approved	TOTAL	Description of In-Kind
	2024								
1	Alexandria & District Lions Club	Katherine Libbos	2024 Christmas at Island Park - Purchase of arches, projectors, Christmas lights, signage, and partial funding for rental of storage locker.	\$ 3 500.00		\$3 500.00		\$3 500.00	
2	Caddell Productions	Elizabeth Caddell	North Glengarry Talent Show - people of all ages to demonstrating their talents. Ex. signing, dancing, solo, group, other.	\$ 3 500.00		\$3 500.00		\$3 500.00	
3	Canadian Broadsword Association	Drummond Fraser	2024 Canadian Broadsword Competitions at Island Park.	\$ 3 500.00	\$1 103.00	\$3 500.00	\$1 103.00	\$4 603.00	i. the use of Island Park; ii. permission and locates in order to erect tents; iii. permission for access to electrical power; iv. permission for vendors, exhibitors and supervised children's activities; v. loan of tables and chairs (10 tables, 26 chairs; vi. access to public washrooms; vii. access to Island Park Wifi; and viii. advertising support for the event through Township of North Glengarry online presence.
4	Centre Lochiel Centre	Henriette Keusch	Host a tribute "ABBA or Journey" night at the Centre Lochiel Centre.	\$ 3 500.00		\$3 500.00		\$3 500.00	
5	Centre Lochiel Centre	Henriette Keusch	Halloween with dancing witches event which would include a "Treat & Trunk" event with distribution of candy, serving of soup and hot chocolate	\$ 3 500.00		\$0.00		\$0.00	
6	Kenyon Agricultural Society	Vanessa Metcalfe	Maxville Fair - Support agricultural exhibition, displays, cattle competition, Holstein show, 4H, children's education, tractor pull, highland dancing, volleyball & more activities	\$ 3 500.00		\$3 500.00		\$3 500.00	
7	Maxville Chamber	Jocelyn Tellier	Reusable Shopping Bags to be distributed during the Community Market and other events, and through local merchants.	\$ 3 500.00		\$3 500.00		\$3 500.00	
8	The SunShiners Social Club	Finola Hogan	North Glengarry Community Creators Fair on March 10th, 2024 at the Glengarry Sports Palace.	\$ -	\$735.00		\$735.00	\$735.00	Rental of the Michel Depratto Community Hall at the Glengarry Sports Palace, along with 30 tables and 60 chairs for the vendors.
				\$ 24 500.00	\$1 838.00	\$21 000.00	\$1 838.00	\$22 838.00	



STAFF REPORT TO COUNCIL

Report No: CS-2023-26

December 4, 2023

From: Anne Leduc – Director of Community Services

RE: CIP Application – 71 Main Street South, Alexandria ON

Recommended Motion:

THAT Council receives staff report CS-2023-26; and

THAT Council approves the Community Improvement Plan Project at 71 Main Street South, Alexandria, Ontario, as submitted by Anthony Di Carlo, signing authority.

- Program A – Planning and Design Grant representing a matching grant of 50% up to a maximum of \$547.24 toward the cost of preparing architectural and/or site plans for building façade improvements.
- Program B – Building Improvement Grant representing a grant 50% up to a maximum of \$7,500.00 towards works on TWO façades;
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program E – Building Permit Fee Grant representing a matching grant of 100% of the eligible building permit fees up to a maximum of \$150.00; and
- Program G – Municipal Loan Program with a maximum of \$10,000.00

Total Grants: \$8,197.24

Total Loan: \$10,000.00

BACKGROUND

The Arts, Culture and Heritage Committee met on December 4, 2023, and reviewed the Community Improvement Plan (“CIP”) application for 71 Main Street South in Alexandria. This is a two-unit dwelling (main floor and upper level). The new owner of the building is looking to begin major renovations both inside and outside. As part of their proposed CIP the owner of the property had requested funding to do the works described below.

Program A – Planning and Design Grant – provides a matching grant of 50% up to a maximum of \$547.24 toward the cost of architectural and/or site plans for building façade improvements.

Architectural plans were made for the entire project, which included the interior changes as well. The cost of the plans for the new siding and strapping were calculated based on the percentage of the building permit required for those works.

Program B – Building Improvement Grant - provides a matching grant of 50% up to \$7,500.00 for TWO facades visible from the street.

The proposed works for Program B are as follows:

- Removal of old siding;
- Installation of 1 inch foam on wall with Tyvek;
- Installation of new strapping on the wall to accommodate new siding; and
- Installation of James Hardie plank-lap siding in Night Grey with Arctic White trim.

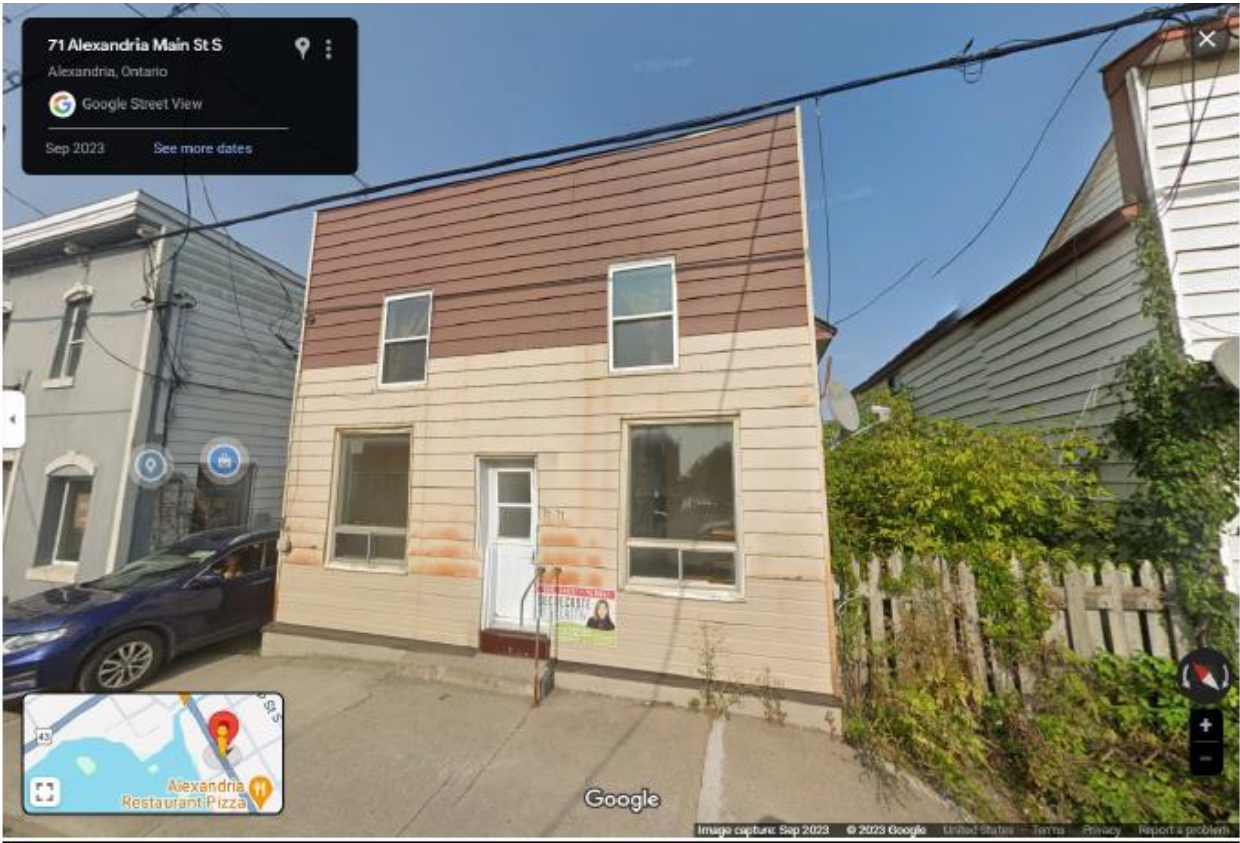
The total amount of siding being replaced is 3,000 square feet with 300 feet of trim around the windows and doors that are also being replaced.

Contractors	Element	\$ before tax	% of eligible design cost	Eligible
<u>Planning and Design Fees</u>				
Delorme Architecture	Building measurements, drafting of existing, concept design, code review and revisions of concepts	\$2,553.80	\$547.24	Yes
Contractors	Element	\$ before tax	% of eligible design cost	Eligible
<u>Façade Improvement on House</u>				
Break Through Construction	Removal of old siding, installation of 1 inch foam on wall with Tyvek, installation of new strapping, installation of James Hardie siding.	\$18,000.00 (divided the original cost of siding by 50%)	\$9,000.00	Yes
<u>Building Permit Fee</u>			100% Max of \$750.00	
Township of North Glengarry Building Department	Demolition and Construction \$500.00 + \$200.00 deposit, including a \$100.00 siding permit + \$100.00 deposit. Total eligible permit is \$200.00	\$150.00	\$150.00	Yes
	TOTAL Eligible Expenses	\$20,753.80	\$9,697.24	\$8,197.24

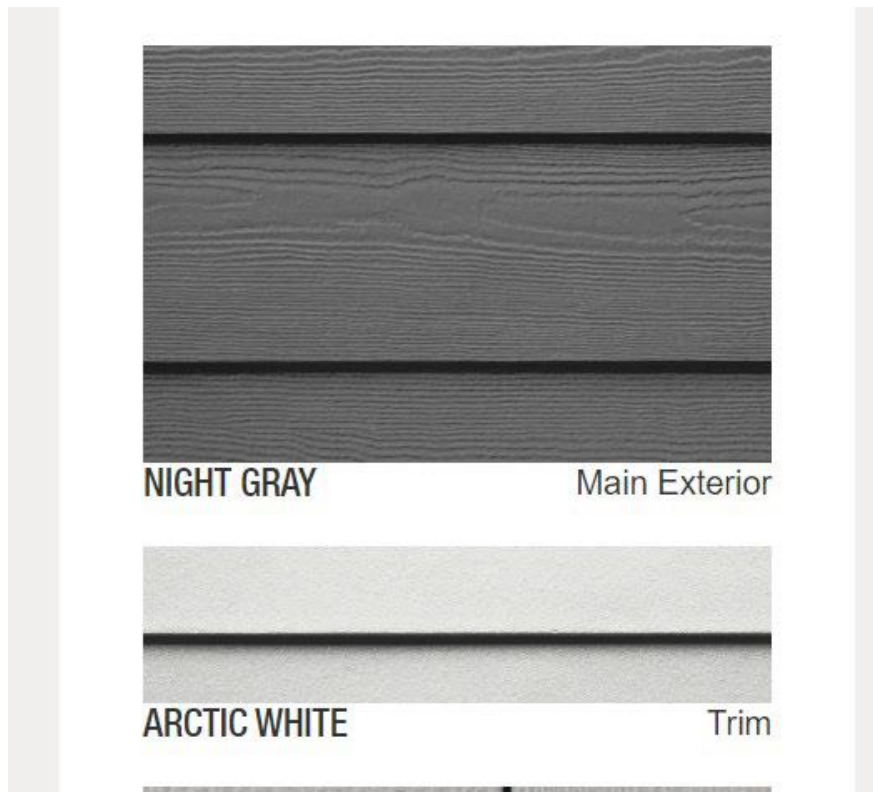
The estimated total cost of the project is \$20,753.80

Program B – total eligible expenses are \$7,500.00

Current Photos of the Property



Proposed Colour of Siding and Trim – James Hardie Board



Program C – Civic Address Grant – representing one civic sign provided by the municipality as part of its civic sign program.

The property owner of 71 Main Street South in Alexandria requested Option 2 for Program C.



Program E – Building Permit Fee Grant representing a matching grant of 100% up to a maximum of \$200.00.

Portion of the building permit required for siding is \$200.00 out of \$700.00 permit to construct and demolish, which includes the larger scale of the project, both interior and \$200.00.

Program G – Municipal Loan Program – Intended to provide an interest-free loan to property owners to help finance the restoration, repair or renovation of the façade of a building that faces a street, park or public gathering space, or the construction of an infill project.

Maximum Loan of \$10,000.00

Additional works being undertaken on the property located at 71 Main Street South in Alexandria include the following:

- The remaining siding and trim will be replaced to match the other two facades being covered in Program B
- To ensure greater energy efficiencies all windows and doors will also be replaced
 - A partition will be created to add a third bedroom
 - The main floor will receive new flooring, cabinets, bathroom, paint and appliances.
 - Installation of a new furnace and air conditioning
 - Updated electrical work and plumbing

Project Costs:

Total Project Estimate	\$20,753.80
(Program A Grants)	(\$547.24)
(Program B Grants)	(\$7,500.00)
(Program E Grants)	(\$150.00)
Portion of project estimate remaining	\$12,556.56

Total Eligible for Municipal Loan \$10,000.00

ALTERNATIVES:

Option 1: Recommended – That Council approves the Community Improvement Plan Project at 71 Main Street South, Alexandria Ontario, as submitted by the signing authority, Anthony Di Carlo.

- Program A – Planning and Design Grant representing a matching grant of 50% up to a maximum of \$547.24 toward the cost of preparing architectural and/or site plans for building façade improvements.
- Program B – Building Improvement Grant representing a grant 50% up to a maximum of \$7,500.00 towards works on TWO façades;
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program E – Building Permit Fee Grant representing a matching grant of 100% of the eligible building permit fees up to a maximum of \$150.00; and
- Program G – Municipal Loan Program with a maximum of \$10,000.00

Total Grants: \$8,197.24

Total Loan: \$10,000.00

Or

Option 2: Not recommended – THAT the Council does not approved the Community Improvement Plan application for 71 Main Street South.

FINANCIAL IMPLICATIONS:

Council has approved the 2023 budget which allocates funds for the Community Improvement Plan Program.

A \$8,197.24 grant derived from GL 1-4-1950-3702 would be attributed to the Community improvement Plan project for the property located at 71 Main Street South in Alexandria.

Others Consulted:

Arts, Culture and Heritage Committee

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



INVOICE

242 Etienne St
Bourget, ON K0A 1E0
Email: juliendelorme21@gmail.com
Phone: (613) 897-4062

Invoice #: 022-23-1
Invoice date: 19-September-2023
HST #: 720428002RT000

Bill to

Anthony Di Carlo
71 Main St
Alexandria, ON
K0C 1A0
Phone: (514) 816-7707
Email: orion.acacia@gmail.com

Description	Qty	Unit Price	Total
Scope of work identified in contract agreement (# 00132) dated 19-September-2023.	1	\$2,553.80	\$2,553.80

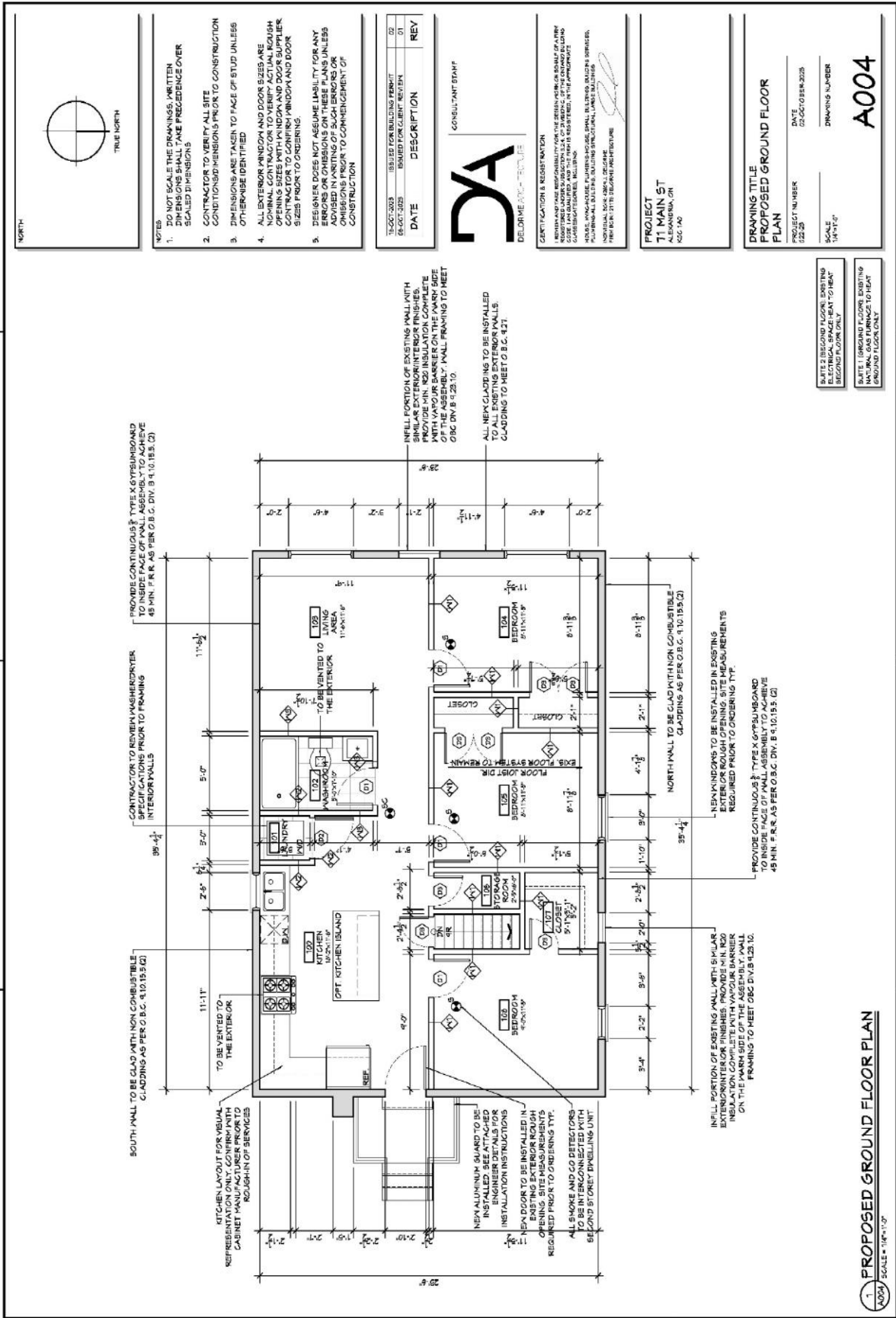
Remarks / Payment Instruction:

- Payments to be made by way of interac electronic transfer
to: julien@delorme-architecture.ca

Total: \$2,553.80
Payment Due: \$1,276.90

Payment Due within 30 business days of invoice date. Overdue invoices will be subject to interest at a rate of 2% monthly.

Thank You for Your Business!



Break Through

206 5 th street w
cornwall, ont k6h 2j1

d_breakthrough@hotmail.com

6135770499



QUOTE ID

1029

QUOTE TOTAL

\$40,680.00

BILLED TO

Anthony
71 main st
alexandria, ont

Issued 11/13/2023

LINE ITEM	QTY	RATE	TOTAL
			\$36,000.00
			tax
		Subtotal	\$36,000.00
		tax	\$4,680.00
		Total	\$40,680.00

Good morning Anthony hope all is well here is the quote for the installation of new siding on 71 main street with material,

1-scope of work that is included removal of old siding till we are on wood that we can work with

2-installation of 1" foam on wall with tyvek

3- installation of strapping on wall to accommodate new siding

4- install James Hardie siding as per manufacture

<https://www.jameshardie.ca/products/hardieplank-lap-siding> to meet fire rating could will be dark grey and trim light grey

total siding 3000square feet

300 feet of trim

1 of 2

3000 square feet of insulation

note that all demos will be by the hour at 60\$hour per guy

if you have any question feel free to call me 613-577-0499

Building Permit and Architectural Design Fee Calculations - 71 Main Street South Alexandria

Total Permit	\$ 700.00		Total Architectural Drawings	\$ 2,553.80
Siding Permit	\$ 150.00	21.43%	Portion Drawings Siding	\$ 547.24

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 36-2023
FOR THE YEAR 2023**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of December 11, 2023 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 11th day of December 2023.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 36-2023, duly adopted by the Council of the Township of North Glengarry on the 11th day of December 2023.

Date Certified

CAO/Clerk / Deputy Clerk