

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Minutes

Tuesday October 14, 2025, at 6 p.m.
Council Chambers
3720 County Road 34
Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jeff Manley
Councillor: Brian Caddell
Councillor: Michael Madden
Councillor: Gary Martin

ALSO PRESENT: Interim CAO/Clerk: Timothy Simpson
Deputy Clerk: Jena Doonan
Director of Public Works: Timothy Wright

1. CALL TO ORDER

Meeting called to order at 6:01 p.m.

2. DECLARATION OF PECUNIARY INTEREST

None

3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Tuesday October 14, 2025

Carried

4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Michael Madden

Seconded by: Brian Caddell

THAT the minutes of the following meeting(s) be adopted as circulated.

Regular Meeting of Council Minutes – Monday September 29, 2025

Carried

5. DELEGATIONS

None

6. STAFF REPORTS

a. Administrative Department

AD 2025-10: Award 2026 Municipal Election RFP

Resolution No. 3

MOVED BY: Jeff Manley

SECONDED BY: Micheal Madden

THAT Council of the Township of North Glengarry Receives Staff report AD 2025-10: Award 2026 Municipal Election RFP; and

THAT Council of the Township of North Glengarry accepts and awards the Request for Proposal for Election Services to Voatz; and

THAT Council authorizes the Clerk to make any minor amendments to the agreement as may be necessary to give effect to this decision;

AND THAT Council authorizes the Mayor and CAO enter into an agreement with Voatz for the upcoming 2026 Municipal Election for an overall estimated cost of \$30, 488.64 to be broken up into 4 billing cycles.

Carried

AD-2025-11: Alternate Voting Methods – 2026 Municipal Election

Resolution No. 4

MOVED BY: Brian Caddell

SECONDED BY: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report No. AD-2025-11: Alternate Voting Methods – 2026 Municipal Election; and

THAT the Council of the Township of North Glengarry adopts by-law No. 32-2025, being a By-law to authorize voting by internet, telephone and the use of optical scanning equipment – paper ballots for the 2026 Municipal Election;

AND THAT by-law No. 32-2025 be read a first, second and third time and enacted in open Council this 14th day of October 2025.

Carried

b. Public Works Department

PW-2025-20 Alexandria Main Street and Mill Square Improvements Project Update - Direction for New Design Consultant

Resolution No. 5

MOVED BY: Michael Madden

SECONDED BY: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report No. PW-2025- 20 Alexandria Main Street and Mill Square Improvements Project Update - Direction for New Design Consultant

THAT Council approve the updated project direction document for the Alexandria Main Street and Mill Square Improvements project as presented; and

THAT Council endorse the four-area project scope with enhanced accessibility feature and refined utilities burial strategy; and

THAT Council acknowledge that the United Counties of SDG are the lead agency on this project as they own the Main Street right-of-way, with the new design consultant yet to be confirmed by SDG Council; and

THAT Council approve the Township's commitment to fund 50% of the design costs for the project, as supported by the 2025 budget; and

THAT Council provide delegated authority to the Mayor and CAO to enter into a cost-sharing agreement with SDG Counties for the design portion of the project; **THAT** Council note the intent for construction to commence in 2027, with funding strategy dependent on external funding availability.

Carried

7. UNFINISHED BUSINESS

None

8. CONSENT AGENDA

Resolution No. 6

Moved by: Gary Martin

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the item(s) from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS

None

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday October 27, 2025 , at 6 pm. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario

Note: Meeting are subject to change and cancellation

11. QUESTION PERIOD

a. (Limit of one question per person and subsequent questions will be at the discretion of the Mayor/Chair)

12. CLOSED SESSION

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Brian Caddell

Proceed “In closed Session”

As this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*)

Carried

Resolution No. 8

Moved by: Michael Madden

Seconded by: Brian Caddell

THAT we return to the Regular Meeting at 7:32p.m.

Carried

13. CONFIRMATION BY-LAW

Resolution No. 9

Moved by: Brian Caddell

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry adopts by-law 33-2025, being a by-law to adopt, confirm, and ratify the matters dealt with by Resolution; and

THAT by-law 33-2025 be read a first, second and third time and enacted in Open Council this 14th day of October 2025.

Carried

14. ADJOURMENT

Resolution No. 10

Moved by: Michael Madden

Seconded by: Gary Martin

THERE being no further business to discuss, the meeting was adjourned at 7:34 p.m.

Carried