

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**Regular Meeting of Council**

**Minutes**

Monday, March 23 at 6 p.m.

Council Chambers

3720 County Road 34

Alexandria, Ontario K0C 1A0

**PRESENT:** Mayor: Jamie MacDonald  
Deputy Mayor: Carma Williams  
Councillor: Jacques Massie  
Councillor: Jeff Manley  
Councillor: Michael Madden  
Councillor: Gary Martin

**REGRETS:** Councillor: Brian Caddell

**ALSO PRESENT:** CAO/Clerk: Michael Fawthrop  
Deputy Clerk: Jena Doonan  
Director of Community Services: Stephanie MacRae  
Director of Finance/Treasurer: Zoe Bougie  
Director of Building, Planning & By-law: Jacob Rheume  
Director of Public Works: Timothy Wright

**1. CALL TO ORDER**

Chair called the meeting to order at 6:03 p.m.

**2. DECLARATION OF PECUNIARY INTEREST**

None Declared

**3. ACCEPT THE AGENDA (Additions/Deletions)**

**Resolution No. 1**

**Moved by:** Carma Williams

**Seconded by:** Jacques Massie

**THAT** the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday, March 23, 2026, as amended.

Addition: Section 9 – New Business, Item i) EOWC Alto Resolution.

Carried

4. **ADOPTION OF PREVIOUS MINUTES**

**Resolution No. 2**

**Moved by:** Jacques Massie

**Seconded by:** Michael Madden

**THAT** the minutes of the following meeting(s) be adopted as circulated.

Regular Meeting of Council Minutes – Monday, February 23, 2026

Carried

5. **DELEGATIONS**

None

6. **STAFF REPORTS**

a. Administration Department

i. AD 2026-05: Use of Corporate Resources During an Election Year

**Resolution No. 3**

**Moved by:** Michael Madden

**Seconded by:** Jeff Manley

**THAT** the Council of the Township of North Glengarry receives Staff Report AD-05-2026: Use of Corporate Resources During an Election Year Policy; and

**THAT** Council adopts the Use of Corporate Resources During an Election Year Policy, being a policy to provide direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters; and

**THAT** Council approves By-law 18-2026, being a by-law to adopt the Use of Corporate Resources During an Election Year Policy; and

**THAT** By-law 18-2026 be read a first, second, and third time and enacted in open Council this 23rd day of March 2026.

Carried

b. Community Services Department

i. CS -2026-08: ACHC Committee Vacancy

**Resolution No. 4**

**MOVED BY:** Jeff Manley

**SECONDED BY:** Michael Madden

**THAT** the Council of the Township of North Glengarry receives Staff Report No. CS-2026-08, Arts, Culture and Heritage Committee Vacancy; and,

**THAT** Council acknowledges that the Arts, Culture and Heritage Committee currently has four lay members, which is fewer than the minimum of five lay persons referenced in the Committee's Terms of Reference; and,

**THAT** Council, considering the limited number of remaining meetings in the current committee term and the minimal value a new appointment would add at this time, direct staff not to fill the vacancy for the remainder of the term.

**Carried**

ii. CS-2026-09: GDHS Tennis Court Partnership

**Resolution No. 5**

**Moved by:** Michael Madden

**Seconded by:** Gary Martin

**THAT** the Council of the Township of North Glengarry receives Staff Report No. CS-2026-09, Glengarry District High School Tennis Court Partnership; and,

**THAT** Council directs staff to proceed with drafting an agreement in partnership with the Upper Canada District School Board surrounding community use of the Glengarry District High School tennis courts; and,

**THAT** Council approves the allocation of \$10,000 from the Alexandria Recreation Association's 2026 Capital Budget to contribute towards the tennis court resurfacing project.

**Carried**

c. Treasury Department

i. TR-2026-03, 2026 Tax Rate By-Law 16-2026

**Resolution No. 6**

**Moved by:** Gary Martin

**Seconded by:** Carma Williams

**THAT** the Council of the Township of North Glengarry receives Staff Report No. TR-2026-03, 2026 Tax Rate By-Law 16-2026; and

**THAT** the Council of the Township of North Glengarry adopt By-Law 16-2026, being a by-law to adopt the tax rates for the year 2026.

**AND THAT** By-Law 16-2026 be read a first, second and third time and enacted in open Council this 23rd day of March 2026.

**Carried**

ii. TR-2026-04 2025 Statement of Remuneration and Expenses

**Resolution No. 7**

**Moved by:** Carma Williams

**Seconded by:** Jacques Massie

**THAT** the Council of the Township of North Glengarry receives Staff Report No. TR-2026-04, 2025 Statement of Remuneration and Expenses for information purposes.

**Carried**

iii. TR-2026-05 2025 Reserve Update

**Resolution No. 8**

**Moved by:** Jeff Manley

**Seconded by:** Michael Madden

**THAT** the Council of the Township of North Glengarry receives Staff Report No. TR-2026-05 2025 Reserve Update; and

**THAT** the Council of the Township of North Glengarry approves the transfers to and from reserves as outlined in Schedule A.

**Carried**

iv. TR-2026-04, 2025 Statement of Remuneration and Expenses

**Resolution No. 9**

**Moved by:** Michael Madden

**Seconded by:** Jeff Manley

**THAT** the Council of the Township of North Glengarry receives Staff Report No. TR-2026-06 Amending User Fees and Charges By-Law 20-2026; and

**THAT** the Council of the Township of North Glengarry receives By-Law 20-2026, being a by-law to amend the User Fees and Charges for the Township of North Glengarry.

**AND THAT** By-Law 20-2026 be read a first, second, and third time in open Council this 23rd day of March 2026.

**Carried**

d. Building, Planning & By-law Department

i. BP 2026-07 Zoning Amendment By-Law No. Z-01-2026

**Resolution No. 10**

**Moved by:** Michael Madden

**Seconded by:** Gary Martin

**THAT** the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-01-2026; and

**THAT** By-law No. Z-01-2026 be read a first second and third time and enacted in open Council this 23rd day of March 2026.

**Carried**

ii. BP 2026-08 Zoning Amendment By-Law No. Z-02-2026

**Resolution No. 11**

**Moved by:** Gary Martin

**Seconded by:** Carma Williams

**THAT** the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-02-2026; and

**THAT** By-law No. Z-02-2026 be read a first second and third time and enacted in open Council this 23rd day of March 2026.

**Carried**

iii. BP 2026-09 Zoning Amendment By-Law No. Z-03-2026

**Resolution No. 12**

**Moved by:** Carma Williams

**Seconded by:** Jacques Massie

**THAT** the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-03-2026; and

**THAT** By-law No. Z-03-2026 be read a first second and third time and enacted in open Council this 23rd day of March 2026.

**Carried**

iv. BP 2026-10 Road Widening Marcoux Road

**Resolution No.13**

**Moved by:** Michael Madden

**Seconded by:** Jeff Manley

**THAT** the Council of the Township of North Glengarry adopt by law No. 19-2026 being a by law to acquire and dedicate a portion of a property for road widening purposes.

**AND THAT** By-Law 19-2026 be read a first, second, and third time in open Council this 23rd day of March 2026.

**Carried**

v. BP 2026-11 Road Widening Kenyon Concession Road 1

**Resolution No. 14**

**Moved by:** Jeff Manley

**Seconded by:** Michael Madden

**THAT** the Council of the Township of North Glengarry adopt by law No. 21-2026 being a by law to acquire and dedicate a portion of a property for road widening purposes.

**AND THAT** By-Law 21-2026 be read a first, second, and third time in open Council this 23rd day of March 2026.

**Carried**

e. Public Works Department

i. PW 2026-04 Alexandria Lagoon Expansion – Contract Award PW-1006

**Resolution No. 15**

**Moved by:** Michael Madden

**Seconded by:** Gary Martin

**THAT** the Council of the Township of North Glengarry receives report PW-2026-04 Alexandria Lagoon Expansion – Contract Award PW-1006; and

**THAT** Council authorizes the award of Contract PW-1006 for the Alexandria Lagoon Expansion to Thomas Fuller Construction Co. Ltd. for \$18,782,374.00 + HST; and

**THAT** the Mayor and CAO/Clerk be authorized to enter into an agreement with Thomas Fuller Construction CO. Ltd for construction of the Alexandria Lagoon Expansion; and

**THAT** the Council of the Township of North Glengarry receives By-Law 22-2026, being a by-law to enter into an agreement with Thomas Fuller Construction CO. Ltd for construction of the Alexandria Lagoon Expansion.

**AND THAT** By-Law 22-2026 be read a first, second, and third time in open Council this 23rd day of March 2026.

**Carried**

ii. PW-2026-05, Alexandria Lagoon Sludge Removal – Contract Extension PW2023-20

**Resolution No. 16**

**Moved by:** Gary Martin

**Seconded by:** Carma Williams

**THAT** the Council of the Township of North Glengarry receives Report PW-2026-05, Alexandria Lagoon Sludge Removal – Contract Extension PW2023-20; and

**THAT** Council approves the extension of the existing contract with Bishop Water Inc. (Contract PW2023-20, Extension PWPO-1798) for the 2026 construction season in the amount of \$1,364,930.00 + HST, as a single source purchase in accordance with Section 21.1(b) of the Procurement Policy (By-law 18-2023), and acknowledges that Council previously approved entering into an agreement with Bishop Water Inc. on June 23, 2023, under Resolution No. 06- 23-2023-15, for a term of three years; and

**THAT** the Mayor and CAO/Clerk are authorized to execute the necessary contract extension documents.

**Carried**

iii. PW-2026-06: Sidewalk Reconstruction Program 2026 – Contract Extension PW 2024-07

**Resolution No. 17**

**Moved by:** Carma Williams

**Seconded by:** Jacques Massie

**THAT** the Council of the Township of North Glengarry receives report PW-2026-06: Sidewalk Reconstruction Program 2026 – Contract Extension PW 2024-07; and

**THAT** Council approves the extension of the existing contract with Malyon Excavation (Contract PW 2024-07) for the 2026 construction season at a rate of \$162.18 per square meter, as a sole source purchase in accordance with Section 21.1(b) of the Township of North Glengarry's Procurement Policy (Bylaw 18-2023); and acknowledges that Council previously approved entering into an agreement with Malyon Excavation on April 29, 2024, under Resolution No. 04-29-2024-04.

**AND THAT** the Mayor and CAO/Clerk be authorized to execute the necessary contract extension documents

**Carried**

**7. UNFINISHED BUSINESS**

None

**8. CONSENT AGENDA**

**Resolution No. 18**

**Moved by:** Jacques Massie  
**Seconded by:** Michael Madden

**THAT** the Council of the Township of North Glengarry receives the item(s) from the consent agenda for information purposes only.

**Carried**

## 9. NEW BUSINESS

Eastern Ontario Warden Caucus (EOWC) Resolution – Alto

Council reviewed the Eastern Ontario Wardens' Caucus (EOWC) resolution on the Alto High-Speed Rail project. Concerns were raised regarding rural benefits, impacts to agricultural land and municipal infrastructure, consultation, and VIA Rail service at Alexandria and Cornwall. Council requested additional language on coordinating with VIA Rail and engaging regional municipal partners. The CAO will draft and circulate this wording.

EOWC resolution has been added to the amended agenda and is available on the Township website.

## 10. NOTICE OF MOTION

**Next Regular Meeting of Council**

Monday April 13, 2026, at 6 pm. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario

**Note:** Meetings are subject to change and cancellation

## 11. QUESTION PERIOD

Questions are to be in relation to the items presented on this agenda. Limit of one question per person and subsequent questions will be at the discretion of the Mayor/Chair.

## 12. CLOSED SESSION

Council did not move into Closed Session

## 13. CONFIRMATION BY-LAW

**Resolution No. 19**

**Moved by:** Michael Madden

**Seconded by:** Jeff Manley

**THAT** the Council of the Township of North Glengarry adopts by-law 23-2026, being a by-law to adopt, confirm, and ratify the matters dealt with by Resolution; and

**THAT** by-law 23-2026 be read a first, second and third time and enacted in Open Council this the 23<sup>rd</sup> day of March 2026.

**Carried**

## 14. ADJOURNMENT

**Resolution No. 20**

**Moved by:** Jeff Manley

**Seconded by:** Michael Madden

**THERE** being no further business to discuss, the meeting was adjourned at 7:36 p.m.

**Carried**

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CAO/Clerk/Deputy Clerk

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Mayor/Deputy Mayor